

September 8, 2006

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TO: City Manager

FROM: General Manager Planning and Development

SUBJECT: **Partington Creek Village Neighbourhood Plan:
Proposed Work Plan and Recommendations for the Neighbourhood
Working Group**

FOR: **Closed Committee of the Whole**

Recommendation:

That Council appoint the following persons to serve on the Partington Creek Village Neighbourhood Working Group:

- Clara Brolese for the Northeast Coquitlam Ratepayers Association;
- Dolores Gill; Pam Goessaert; Freda Hart; Sandy Kump; Karen Laustrup; Dennis Ratcliffe; Steve Vida; Cheryl Zepeski;
- Raymond Nothstein for Wesbild Holdings Ltd; and
- Perry Staniscia, Manager, Lands and Property for the City of Coquitlam.

Background:

On July 31, 2006 Council authorized City staff to undertake the preparation of a neighbourhood plan for the Partington Creek Village area (Attachment A). In authorizing the preparation of the Partington Creek Village Neighbourhood Plan (PCVNP), Council established a framework to be followed for the work plan as well as for the public consultation process that is similar to that employed in previous neighbourhood planning exercises in Northeast Coquitlam (Resolution # 657-2006).

Background: cont'd/

Project Management and Proposed Work Plan

To assist in the preparation of the PCVNP, the City has retained the services of a team of consultants led by LANARC Consultants Ltd. to help address the land use, engineering and environmental aspects of the required work. The consulting team has begun its work in compiling background information and is examining initial development opportunities and constraints in the plan area. In addition, an interdepartmental Technical Steering Committee has been established to guide the plan preparation process and to provide pertinent information and ongoing feedback as required. Additional input and comment on the PCVNP proposals will be sought from relevant outside governments and agencies including the City of Port Coquitlam, School District #43, Ministry of Environment, and the Department of Fisheries and Oceans as the planning process progresses.

The work plan and public consultation process to prepare the PCVNP envisions development and preparation of a draft neighbourhood plan over the next 18 months and Council consideration of a draft plan in Fall 2007. The planning process envisions a phased approach for the development of the PCVNP, as set out below, that is similar to the approach taken for the development of previous neighbourhood plans in Northeast Coquitlam:

Phase 1

- Base mapping
- Early community discussions
- Formation of Neighbourhood Working Group

Phase 2

- Consolidation of early comments and issues
- Public Information Meeting #1 – Background Information
- Information assessment

Phase 3

- Prepare neighbourhood plan options
- Public Information Meeting #2 – Options
- Information assessment

Background: cont'd/

Project Management and Proposed Work Plan cont'd/

Phase 4

- Prepare preferred neighbourhood plan
- Public Information Meeting #3 – Preferred Plan
- Information assessment

Phase 5

- Refinement of preferred neighbourhood plan
- Public Information Meeting #4 – Refined Plan
- Public Hearing
- Council consideration

In addition to the public information meetings, information will also be made available to the public and interested parties through the City's website, reports to Committee and Council, and periodic neighbourhood newsletters as the work plan progresses.

Public Consultation

Local Government Act Section 879 requirements have been addressed through Council endorsement of a comprehensive public involvement program for the preparation of the PCVNP. The approved program ensures an early, ongoing and thorough consultation process with appropriate levels of involvement of the various interested parties. In accordance with the provisions outlined in Section 879 of the *Local Government Act*, City Council directed that staff advise the City of Port Coquitlam, School District #43, Ministry of Environment, and Fisheries & Oceans Canada regarding the preparation of the PCVNP at the outset of the process. In addition, Council directed that opportunities be provided in addition to a Public Hearing to consult with persons, organizations and authorities it considers will be affected by the proposed Neighbourhood Plan. Accordingly, in August 2006 the City sent letters to the governments and agencies named above, and to the residents and owners of property located within the approved boundaries of the PCVNP area to advise them of the planning process and to invite their participation in the neighbourhood working group to provide regular, local representation to the planning process.

Background: cont'd/

Recommendations for the Partington Creek Village Neighbourhood Working Group

The role of the Neighbourhood Working Group is to review, comment and advise on the work prepared during the neighbourhood planning process. Consistent with past practice, the group is recommended to be composed mainly of landowners and residents with interests in the Partington Creek Village Neighbourhood Plan area. In addition, the Northeast Coquitlam Ratepayer's Association was invited to participate in the neighbourhood working group to provide a broader community context. As the City owns approximately 23% of the land within the neighbourhood plan area, it should be represented as a landowner in the neighbourhood working group by its Manager of Lands and Property.

Based on the expressions of interest received from the public, staff has compiled a list of potential members for the Neighbourhood Working Group for Council to consider (Attachment B). Copies of the expressions of interest received from the public by the City are also attached to this report for reference purposes (Attachment C).

It should be noted that opportunities for the public to review and provide comment on the development of the Partington Creek Village Neighbourhood Plan will occur through the public information open houses described in the work plan and through the posting of related information on the City's website.

Conclusion:

The planning process approved by Council to prepare the Partington Creek Village Neighbourhood Plan is now underway. In order to advance work on the neighbourhood plan further it is necessary for Council to establish the Partington Creek Village Neighbourhood Working Group so it may begin to provide input as early as possible. A list of the property owners and residents who have expressed an interest in participating in the Partington Creek Village Neighbourhood Working Group is presented for Council's consideration.

J.L. McINTYRE, MCIP

AY/ms

- Encl. A - Map of the Partington Creek Village Neighbourhood Plan
 Area
 B - Potential Members of the Neighbourhood Working Group
 C - Expressions of Interest

ATTACHMENT B

Potential Members of the Neighbourhood Working Group:	
<p>Clara Brolese, representing the Northeast Coquitlam Ratepayers Assoc. 3438 Roxton Avenue Coquitlam, BC Tel: 604-941-2462</p>	<p>Raymond Nothstein, Development Manager Wesbild Holdings Ltd 1450 Johnson Coquitlam, BC V3E 2T1 Tel: 604-944-3188</p>
<p>Dolores Gill 3646 Victoria Drive Coquitlam, BC V3E 3H4 Tel: 604-941-3971</p>	<p>Dennis Ratcliffe 3655 Crouch Avenue Coquitlam, BC V3E 3H4 Tel: 604-942-7183</p>
<p>Pam Goessaert 4155 Cedar Drive Coquitlam, BC V3E 3H7 Tel: 604-944-7268</p>	<p>Steve Vida 3690 Victoria Drive Coquitlam, BC V3E 3H4 Tel: 604-944-9674</p>
<p>Freda Hart 3507 Victoria Drive Coquitlam, BC V3B 12V7 Tel: 604-942-6946</p>	<p>Cheryl Zepeski 1245 Rocklin Drive Coquitlam, BC V3B 2W7 Tel: 604-941-7697</p>
<p>Sandy Kump 3539 Victoria Drive Coquitlam, BC V3B 2V8 Tel: 604-552-2399</p>	<p>Perry Staniscia Manager, Lands and Property City of Coquitlam Tel: 604-927-3017</p>
<p>Karen Laustrup 3665 Victoria Drive Coquitlam, BC V3C 3V4 Tel: 604-941-2707</p>	

ATTACHMENT B