

UNIVERSAL ACCESS-ABILITY ADVISORY COMMITTEE

Note: This meeting will be live-streamed online at coquitlam.ca/webcasts

DATE: Tuesday, July 6, 2021

TIME: 7:00 p.m. to 9:00 p.m.

PLACE: Council Chambers via Zoom – Pre-registration Required

CALL TO ORDER

ADOPTION OF MINUTES

1. **Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, May 4, 2021**

NEW BUSINESS

2. **Blue Mountain Park Master Plan – Presentation**
Jonathan Jackson, Acting Manager Park Planning & Design; 7:05-7:35 p.m. (30 minutes)
3. **Bicycle Design Guidelines – Presentation**
Kathy Ho, Senior Transportation Planning Engineer; 7:35-7:45 p.m. (10 minutes)
4. **Draft City Centre Streetscape Guidelines – Presentation**
Zak Bennett, Planner 3, and Payvand Razaghizad, Planner 1; 7:45-8:15 p.m. (30 minutes)
5. **Biennial Education Event – Debrief**
Chair/Working Group Leader; 8:15-8:35 p.m. (20 minutes)
6. **Transportation, TransLink and Other Departmental Updates (Standing Agenda Item)**
Canisius Chan, Transportation Planning Manager; 8:35-8:45 p.m. (10 minutes)
7. **UAAC Members' Roundtable / Emerging Accessibility Issues & COVID-19 Updates (Standing Agenda Item)**
Committee Members; 8:45-8:55 p.m. (10 minutes)

OTHER BUSINESS

NEXT MEETING DATE – Tuesday, September 21, 2021

ADJOURNMENT



UNIVERSAL ACCESS-ABILITY ADVISORY COMMITTEE
Tuesday, May 4, 2021

A Regular Meeting of the Universal Access-Ability Advisory Committee convened on Tuesday, May 4, 2021 at 7:05 p.m. in Council Chambers, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

COMMITTEE MEMBERS: Councillor Bonita Zarrillo, Chair (arrived at 7:13 p.m.)
Councillor Steve Kim, Vice Chair
Kiyo Breiting
Alex Kwan
Heather Lawson
Georgette Reyes
Matthew Sebastiani
Pete Stone, Community Ventures Society
Husain Vahanvaty

REGRETS: Robert Bottos
Mary Ong, Tri-Cities Seniors Action Society
Ross Renaud, SHARE Family and Community Services
Iris Thompson, Canadian Council for the Blind – BC-Yukon Division

STAFF: Canisius Chan, Transportation Planning Manager
Kristen Elkow, Planner 3
Michelle Frilund, Senior Communications and Engagement Specialist
Jeri Hohn, Committee Clerk

Councillor Kim assumed the role of Chair and welcomed everyone to the meeting.

CALL TO ORDER

ADOPTION OF MINUTES

1. Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, March 2, 2021

The Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, March 2, 2021 were approved.

NEW BUSINESS

2. Hazel-Coy Neighbourhood Plan - Presentation

The Chair welcomed the Planner 3 to the meeting and she introduced herself and provided an on-screen presentation, referring to slides titled as follows:

- Hazel-Coy Neighbourhood Plan

- Purpose of Today's Session
- Location of Northwest Burke Vision (NBV) in Coquitlam 2017
- Northwest Burke Vision – Land Use and Servicing Overview
- Northwest Burke Vision – 4 Neighbourhood Planning Areas
- City of Coquitlam 2021 Business Plan
- What's A Neighbourhood Plan?
- Objectives
- Process
- What We Are Doing Now
- Demographics – Age
- Demographics – Income
- Demographics – Household Size
- Demographics – Top 10 Non-Official Languages Most Often Spoken at Home
- Demographics – Top Five Recent Immigration by Place of Birth
- Being Involved

Discussion ensued relative to the following:

- Planned improvements to the roads in the Hazel-Coy Neighbourhood
- That challenging topography in the area could limit road alignments to some degree
- How public input would be sought for the Hazel-Coy Neighbourhood Plan
- That staff planned to utilize a flexible public engagement strategy, including an online survey, a paper survey to residents upon request, and telephone calls
- The potential for access from the neighbourhood to nearby natural areas and parks

3. Community Engagement Strategy - Presentation

The Senior Communications and Engagement Specialist introduced herself and provided a presentation, referring to on-screen slides titled as follows:

- Community Engagement Strategy
- Agenda
- What is Community Engagement?
- What Does Engagement Look Like Now?
- What Does Participation Look Like Now?
- What is a Community Engagement Strategy?
- IAP2 Spectrum
- Timeline
- How Can You Get Involved?
- Questions?
- Thank You

The Senior Communications and Engagement Specialist previewed the Letstalkcoquitlam.ca website and highlighted the Hazel-Coy Neighbourhood Plan survey that was open for public input.

She invited the Committee to participate in an online engagement activity (a 'jamboard') and the Committee provided input to the following questions:

- What is something that you heard about tonight or something that you experienced in an engagement that really worked?

- What is something that you learned about or would want to know more about?
- What is a challenge or something that you still don't understand with a specific engagement experience or with what was presented?

In response to the input provided and questions asked during the engagement activity, the Senior Communications and Engagement Specialist spoke to the following:

- Keeping up with social media trends
- The latest trends in public engagement and how they have evolved in response to the COVID-19 pandemic
- Ways to reach hard-to-reach residents
- How the results of the City's public surveys were communicated back to the public and the tools available through the letstalkcoquitlam.ca portal

Discussion ensued relative to the following:

- Whether the City offered audio engagement tools for people with visual impairment
- A suggestion regarding the management of closed surveys on [Letstalkcoquitlam.ca](https://letstalkcoquitlam.ca)

The Senior Communications and Engagement Specialist undertook to investigate the available options for managing and/or removing closed survey buttons from the [Letstalkcoquitlam.ca](https://letstalkcoquitlam.ca) website, and to share a link for the planned survey with the Committee Clerk once it was made live.

The Chair encouraged the members to contact staff directly with any further feedback.

4. 2021 Event Planning Discussion / Working Group Updates

At the invitation of the Chair, a Working Group member provided opening remarks regarding planning for the Biennial Education Event. He spoke to the overarching goal of past biennial education events to highlight and raise awareness of accessibility issues in the community.

The Working Group Leader provided a presentation, referring to on-screen slides titled as follows:

- 2021 Biennial Education Event – Proposal and Plan
- Theme
- Speaker Suggestions
- Event Structure
- Questions
- Resources and Suggested Budget
- Event Date and Time
- Next Steps
- Questions? Comments?

The Chair and the Vice Chair expressed support for the June 15, 2021 virtual event plan and proposal as presented.

Discussion ensued relative to the following:

- Support for the proposed event and speakers
- Background regarding past events
- The desire for Corporate Communications' support to prepare graphics and social media promotions relative to the event
- That resources for the 2021 event, including speakers' fees, graphics, and other associated incurred costs, would be covered within the budget of the Engineering and Public Works Department
- Some sample virtual event details provided to the staff lead by Community Planning
- The best platform for the virtual event, i.e. Zoom Webinar
- The desire that the event be structured similar to the City's April 29th Town Hall
- An estimate of the number of past in-person event attendees
- The desire that the virtual event accommodate up to 500 participants
- That the Working Group had considered hosting the event during National Accessibility Week, but the June 15th date was deemed to be more optimal
- The desire to raise awareness of the virtual event as part of the City's planned promotions for National Accessibility Week
- The suggestion that American Sign Language (ASL) interpretation could broaden event accessibility and whether staff could consider the option as part of event planning
- That staff would determine which internal team(s) were best suited to support the event
- That the Biennial Education Event was a part of the Committee's approved Work Plan
- Whether the Working Group had considered including a "call to action" as part of the event
- That a possible call to action could be to invite participants and the wider community to take a "walking tour" to experience the environment through the perspective of those who have other abilities or challenges
- That should any of the proposed speakers be unavailable for the Biennial Education Event that a speaker from BC Blind Sports and Recreation may be available
- The suggestion that a "dry run" of the event be held by the Working Group and staff

A Working Group member noted that should any of the proposed speakers be unavailable, she would reach out regarding the possibility of engaging an alternate speaker from BC Blind Sports and Recreation.

In response to a question from a Working Group member, a Committee member praised the proposed list of speakers and noted that she looked forward to receiving final event information and working to help increase the number of past event participants.

In response to a question from the Chair, the Working Group undertook to confirm the availability of the proposed speakers and to work with staff to finalize event logistics and promotional details.

The Chair and the Vice Chair expressed appreciation to the Working Group and staff for their passion, energy and hard work relative to planning the June 15th event.

5. Transportation, TransLink and Other Departmental Updates (Standing Agenda Item)

The Transportation Planning Manager provided the Committee with an update, utilizing on-screen slides titled as follows:

- Transportation, TransLink, Other Departments Update – May 4, 2021
- COVID-19 Mobility Trends
- Vaccine Transportation Support
- Recreation Inclusion

The Transportation Planning Manager undertook to circulate a flyer regarding the Fraser Health Group Vaccine Shuttle Program (fraserhealth.ca/bookaride) to the Committee, and previewed the City's webpage titled "Recreation Inclusion" for the Committee. He explained the information and assortment of different inclusive drop-in sports and activities highlighted on the webpage, including how residents interested in the inclusive programs could complete an online Recreation Support Request Form.

Discussion ensued relative to the following:

- Appreciation for the Recreation Inclusion Program and the belief that residents would find the program very helpful
- The understanding that youth or student bus fares could be reduced by TransLink in the fall and the ways that ridership could be promoted going forward

6. Accessible Communities Emerging Issues and Updates (Standing Agenda Item)

The Chair invited the Committee to share information regarding happenings and events occurring in their communities, including as related to the COVID-19 pandemic, and the following information was shared:

- The understanding that for those individuals who have received their first COVID-19 vaccinations there has been no change in the rules regarding group gatherings
- Expressions of appreciation to the City and Fraser Health for the excellence of Coquitlam's vaccination program and facilities at Poirier Sport and Leisure Centre
- The desire to provide technical support regarding virtual meeting technologies to elderly and/or visually impaired residents
- The belief that the Group Vaccine Shuttle Program added a much needed and important component to the current COVID-19 vaccination program underway
- The hope that first and second COVID-19 vaccinations would be delivered sooner than originally anticipated so that vulnerable people who have been unable to work during the duration of the pandemic could return to work as soon as safely possible
- That Special Olympics Coquitlam and Special Olympics BC have found ways to work within the current strictures of the pandemic and are offering programs so that participants with intellectual disabilities are able to, once again, interact and socialize within the community
- Information regarding the vaccine program being undertaken by Vancouver Coastal Health, specifically as relates to high risk/high priority areas within the Vancouver downtown eastside, and the positive shift in people's outlooks and perspectives as

herd immunity statistics are achieved due in part to the cooperation and hard work of VCH and non-profits and charities operating in the area

The Transportation Planning Manager noted that in follow-up to a question asked by a Committee member during the March meeting, he would continue to liaise with Community Planning regarding the potential production of a video for the future Welcome to Coquitlam event, and report back any developments to the Committee.

OTHER BUSINESS

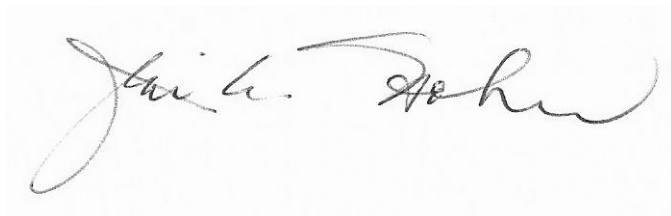
NEXT MEETING DATE – July 6, 2021

ADJOURNMENT

The meeting adjourned at 8:49 p.m.

MINUTES CERTIFIED CORRECT

CHAIR



Jeri Hohn
Committee Clerk