

CULTURE SERVICES ADVISORY COMMITTEE

DATE: Thursday, September 11, 2025

TIME: 7:00 p.m. to 9:00 p.m.

PLACE: Council Committee Room
Coquitlam City Hall
3000 Guildford Way
Coquitlam, BC

CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT

ADOPTION OF MINUTES

1. Minutes of the Culture Services Advisory Committee Meeting held on Thursday, June 12, 2025

Recommendation:

That the Minutes of the Culture Services Advisory Committee Meeting held on Thursday, June 12, 2025 be approved.

NEW BUSINESS

- 2. Update on Burke Mountain Community Centre (Presentation by the Director Capital Projects)**
7:05 – 7:35 p.m. (30 minutes)
- 3. Evergreen Cultural Centre (Presentation by Phillip Hartwick, Executive Director, Evergreen Cultural Centre)**
7:35 – 7:50 p.m. (15 minutes)
- 4. Place des Arts (Presentation by Joan McCauley, Executive Director, Place des Arts)**
7:50 – 8:05 p.m. (15 minutes)
- 5. Update on Cultural Services Programs (Presentation by the Manager Cultural Services)**
8:05 – 8:20 p.m. (15 minutes)

- 6. Committee Members’ Roundtable / Emerging Issues (Standing Agenda Item)**
8:20 – 8:45 p.m. (25 minutes)

OTHER BUSINESS

NEXT MEETING DATE – Thursday, November 13, 2025

ADJOURNMENT

**CULTURE SERVICES ADVISORY COMMITTEE
Thursday, June 12, 2025**

A Regular Meeting of the Culture Services Advisory Committee convened on Thursday, June 12, 2025 at 7:00 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

**Indicates Virtual Attendance*

COMMITTEE MEMBERS: Councillor Robert Mazzarolo, Chair
Councillor Teri Towner, Vice Chair
Rob Bottos, Citizen Representative
Silvia Camolese, Citizen Representative
Anthea Goffe, Coquitlam Public Library Board
Philip Hartwick, Evergreen Cultural Centre Society
Andrea Jensen, Artistic Community Representative*
Al Lau, Coquitlam Heritage Society
Joan McCauley, Place Des Arts
Clinton Pope, Citizen Representative

REGRETS: Silvia Camolese, Citizen Representative
Gina Chong, Festival Planners Network
Dana Ebtakar, Citizen Representative
Marwa Elziny, Citizen Representative

STAFF: Hilary Letwin, Manager Cultural Services
Heidi Hughes, Manager Tourism and Visitor Economy
Raj Singh, Project Manager Parks Planning
Bryan Leung, Committee Clerk

CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT

The Chair called the meeting to order at 7:01 p.m. and provided an Indigenous territorial acknowledgement.

ADOPTION OF MINUTES

- 1. Minutes of the Culture Services Advisory Committee Meeting held on Thursday, March 13, 2025**

The Minutes of the Culture Services Advisory Committee Meeting held on Thursday, March 13, 2025 were approved.

NEW BUSINESS

2. Festivals and Events Update

The Manager Tourism and Visitor Economy gave a presentation entitled “Festivals and Events Update” and referred to slides found in the Agenda package.

Discussion ensued relative to the following:

- The challenges related to hosting large indoor events in Coquitlam due to the City’s lack of a large convention centre.
- Progress and scope of the City’s Festival and Events Strategy.
- Concerns related to climate change negatively impacting outdoor event viability.
- Opportunity to have the Korean festival back in Coquitlam.

The Manager Tourism and Visitor Economy left the meeting at this time and did not return (7:34 p.m.).

3. Update on Fraser Mills Park Design and Public Art

The Project Manager Parks Planning gave a presentation entitled “Update on Fraser Mills Park Design and Public Art” and referred to slides found in the Agenda package.

Discussion ensued relative to the following:

- The City’s decision to opt for tennis courts instead of pickle ball courts at the Park.
- The potential addition of interpretative panels in Fraser Mills Park that would communicate the history of the Fraser Mills area.
- Consultations with First Nations on the Park’s design.
- Understanding the design considerations for flood prevention at the Park.
- The walkability and visitor attractions around the Park.
- Understanding the budget and handoff process of the Park between Beedie and the City.
- Concerns the Park will be over programmed resulting in inaccessibility to residents.

The Project Manager Parks Planning left the meeting at this time and did not return (7:55 p.m.).

4. Update on Cultural Services Programs

The Manager Cultural Services gave a presentation entitled “Update on Cultural Services Programs” and referred to slides found in the Agenda package.

Discussion ensued relative to the details of the Paint in the Park pavilion at Como Lake Park including the size of the Pavilion, booking process, and months of operation.

5. Committee Members’ Roundtable / Emerging Issues (Standing Agenda Item)

Discussion ensued relative to the following:

- Evergreen Cultural Centre’s summer performances schedule and newly expanded educational programs.
- Place Des Arts commencing its summer camp, subsidized summer camps for children with disabilities, and theatre program.
- Updates on the Coquitlam Library including the Tri-Cities Writers Festival with support from the Province of BC and local businesses; a science expo held for middle and high school students in partnership with Douglas College and SD 43, Indigenous pop-ups at branches, art exhibitions, sessions of the Brave Speakers series, and summer reading club for youths and adults.
- Coquitlam Heritage Society’s summer pride events and cultural festivals, and the Society’s successful partnership with the Vancouver Tourism Challenge.
- The grand opening of Mundy Park Pool (July 10) and the commissioned Cultural Recognition Pieces.

OTHER BUSINESS

NEXT MEETING DATE – Thursday, September 11, 2025

ADJOURNMENT

The meeting adjourned at 8:37 p.m.

MINUTES CERTIFIED CORRECT:

Councillor Robert Mazzarolo, Chair

Bryan Leung, Committee Clerk



City of Coquitlam

Burke Mountain Community Centre & Burke Village Park Design Update

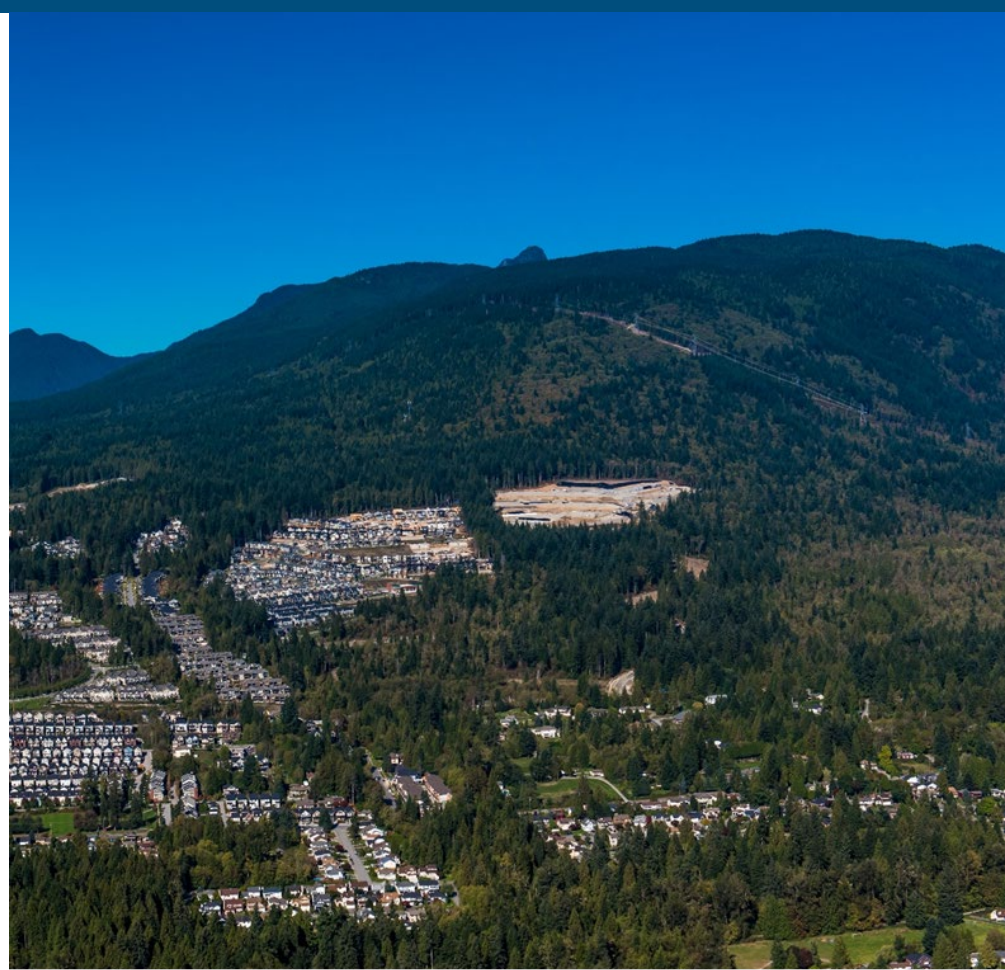
Culture Services Advisory Committee | September 11, 2025

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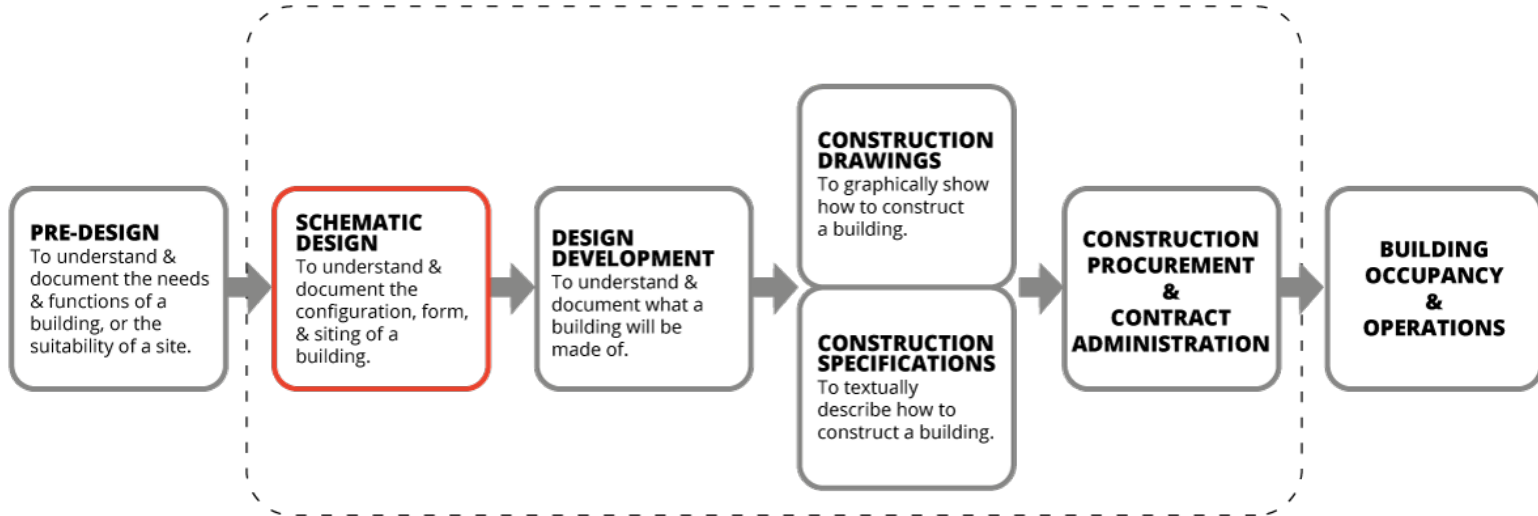
Coquitlam

Agenda

1. Phases of Design
2. Facility Schematic Design
3. Park Schematic Design
4. Next Steps



Phases of Design

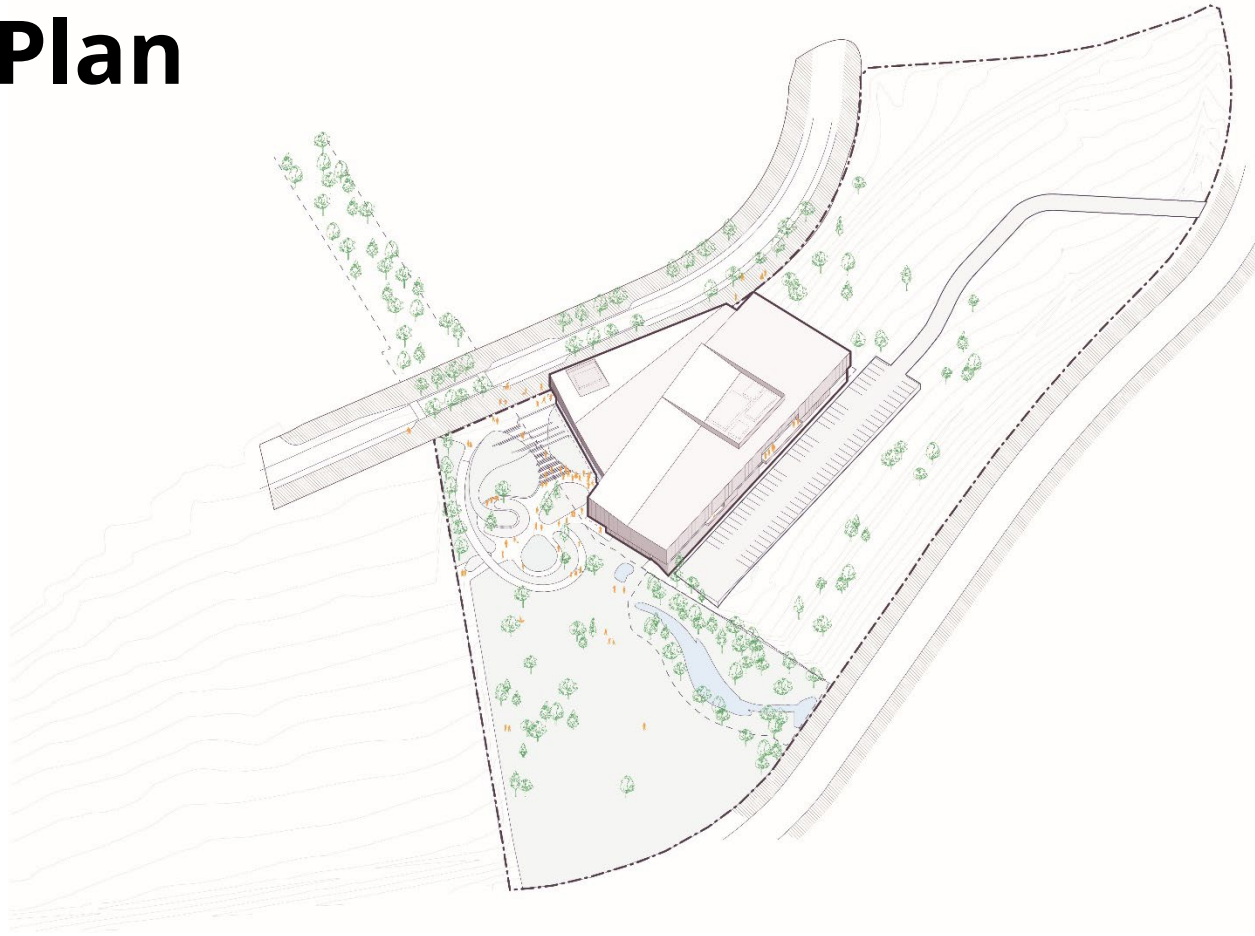


Burke Mountain Community Centre Schematic Design

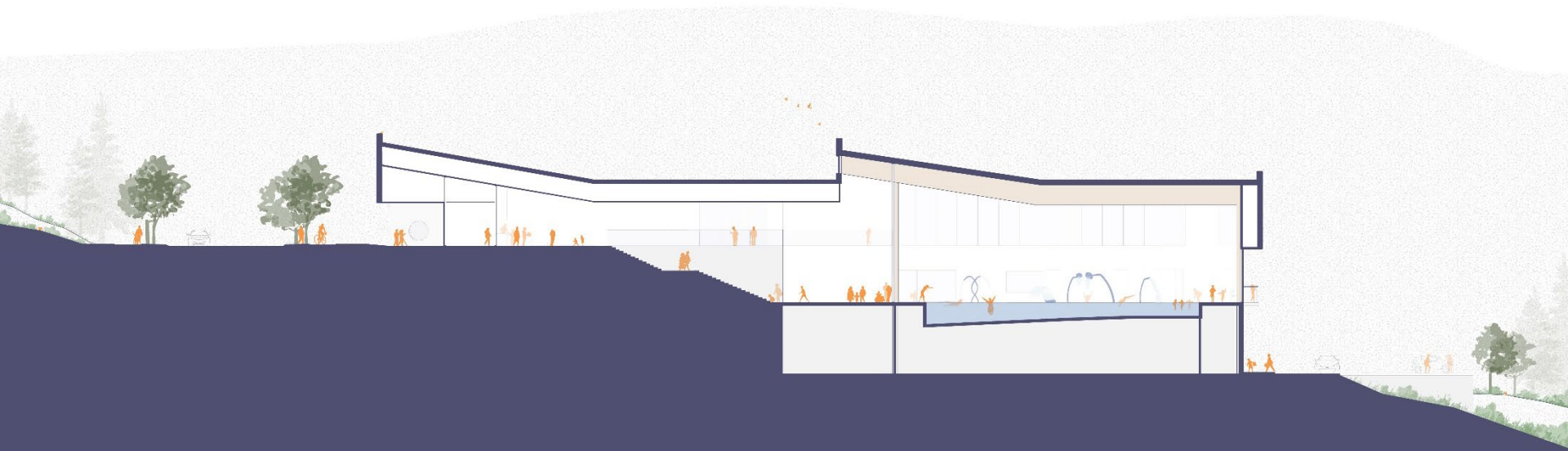
Vision Statement

“The Burke Mountain Community Centre is a catalyst for community, immersed into the landscape and the life of the village. It builds connections and enriches lives by providing a hub for socializing, life-long learning, health, creation and play. The new Centre will respond to the unique social, educational, physical and economic well-being of the Burke Mountain community.”

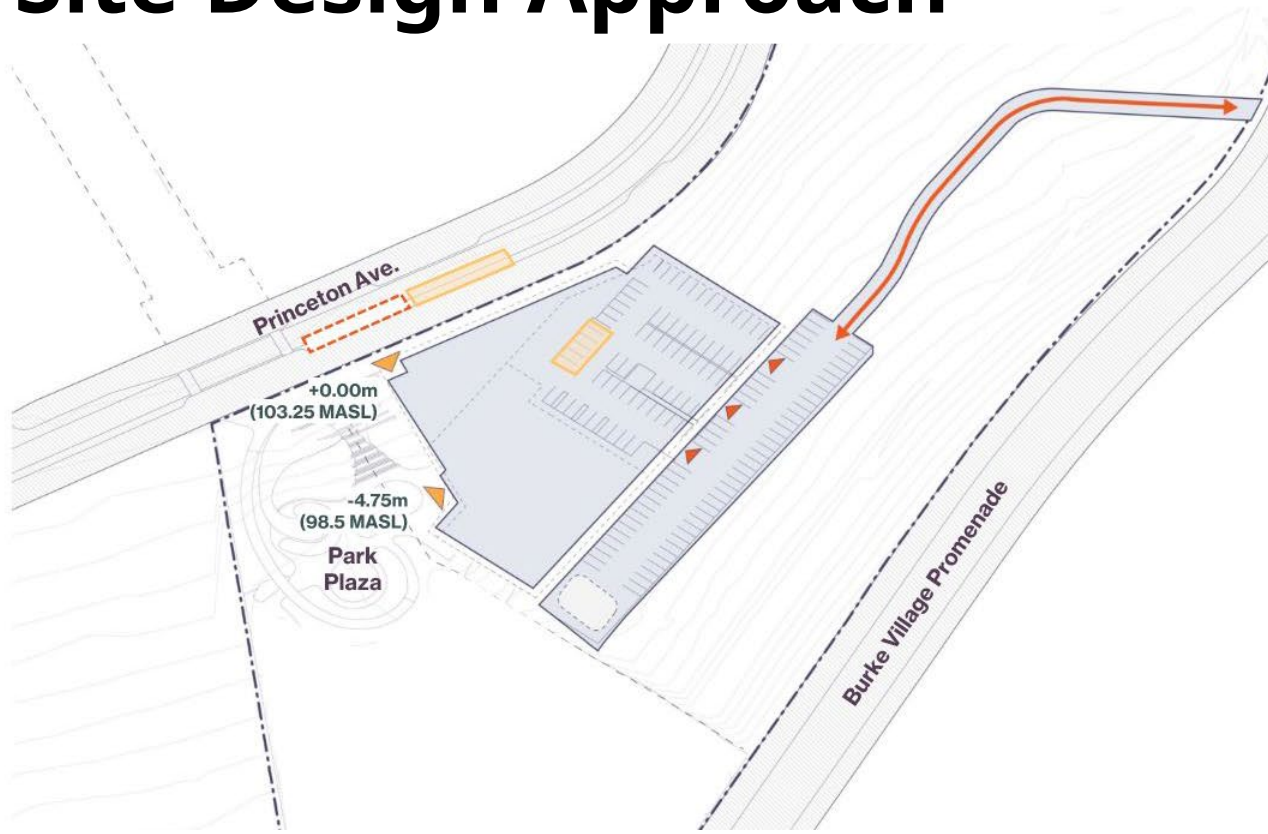
Site Plan







Section Plan



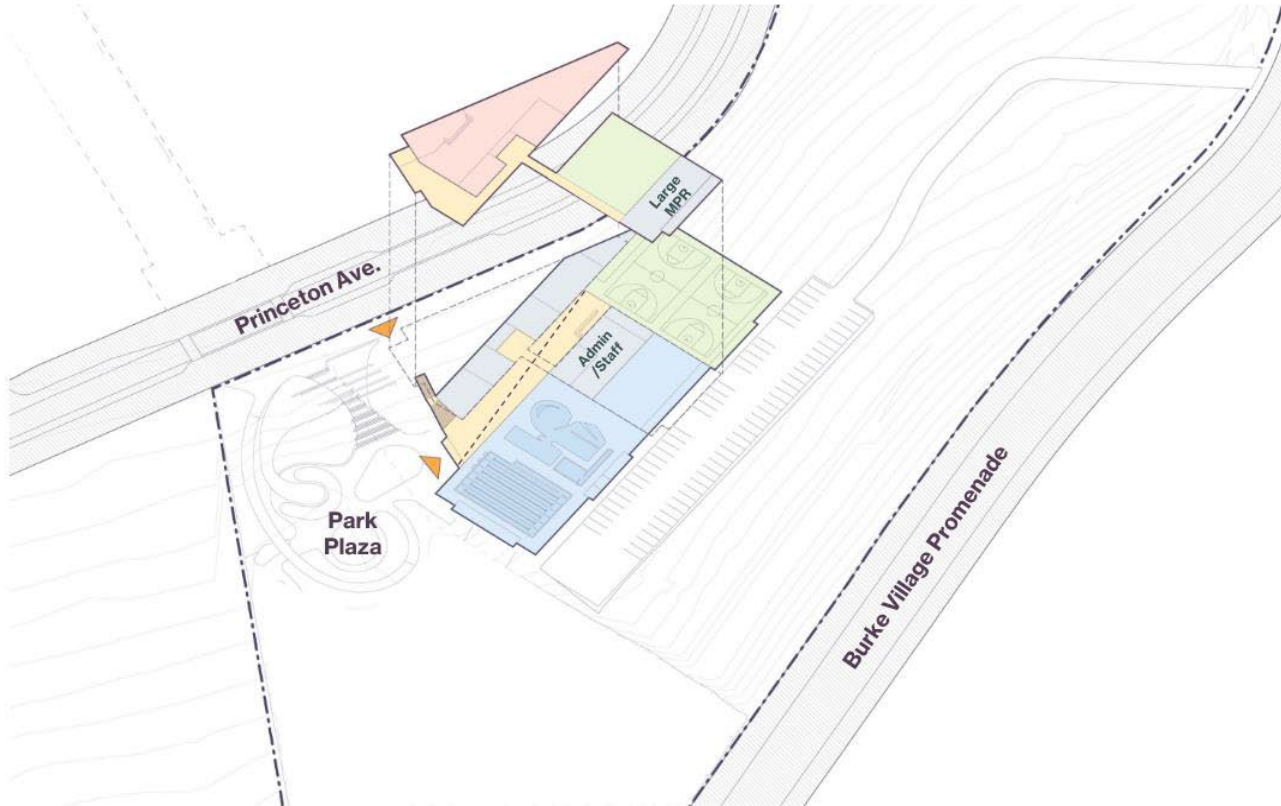
Site Design Approach



-  **Fire Access**
-  Proposed public narrow road concept Access to **Surface Parking (Vehicle + MUP)**
-  Access to **P1 and P2 Covered Parking**
-  **Pedestrian Access** to Building
-  **Passenger Loading Area at Princeton Avenue and P2***
-  Chemical and Refuse **Loading Area**

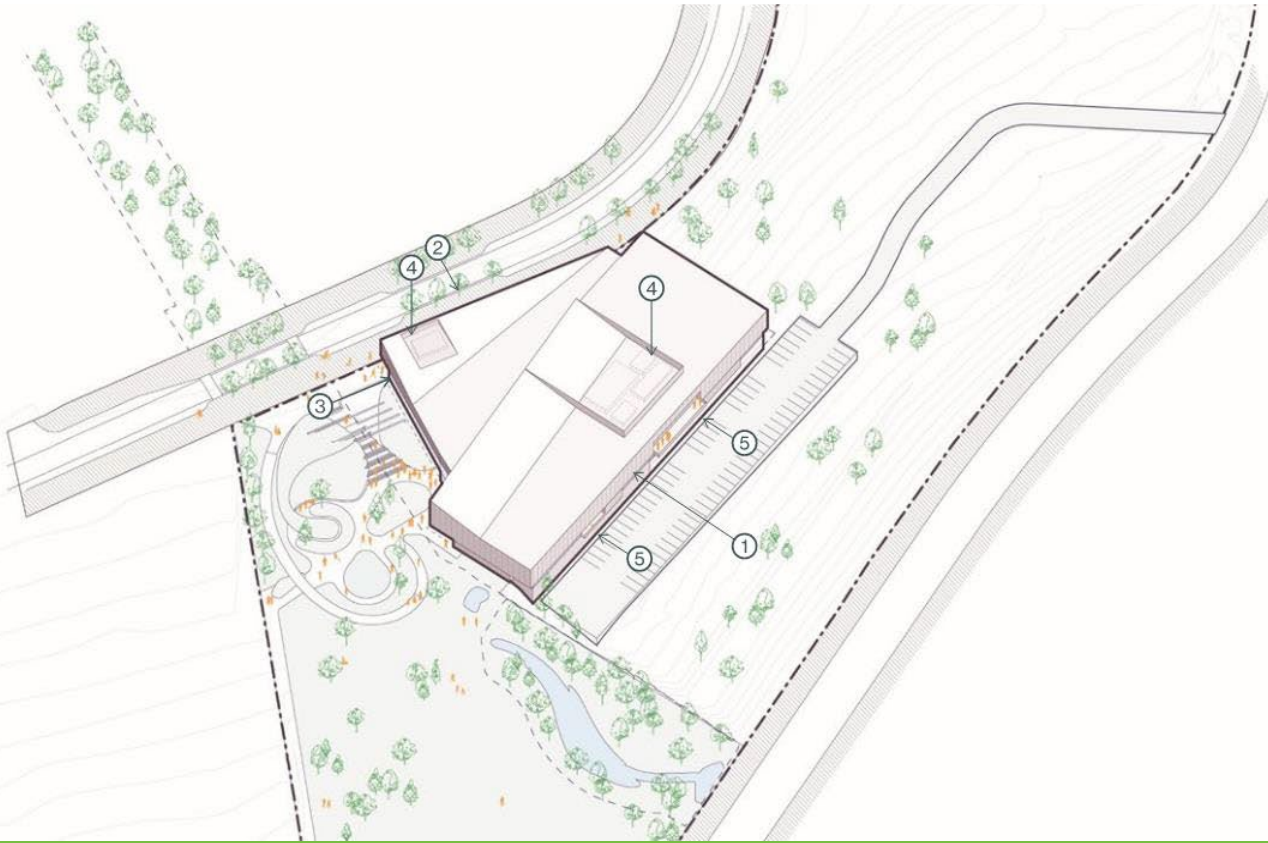
*Dedicated HandyDART loading proposed as Princeton Ave. frontage option. NECC frontage under review.

Space Planning



- Aquatics
- Gymnasium and Fitness
- Social Space and public circulation
- Library
- Multipurpose and Support Spaces
- - - Clerestory glazing above (see 3.3 concept diagrams)

Massing and Architectural Expression



- ① Eye-level glazing facing mountain views, massing **overhang** on south façade to control solar exposure.
- ② Eye-level glazing and weather protection **overhang** along Princeton.
- ③ Façade articulation and cladding strategy to facilitate wayfinding on west façade. **Potential screen or vertical fins** for glare protection.
- ④ **Rooftop mechanical units** screened with a combination of acoustical screens and massing.
- ⑤ Overhanged **exterior balconies**.

Materiality/Color Palette

Inspired from the surrounding Burke Mountain Landscape



View from Princeton Avenue



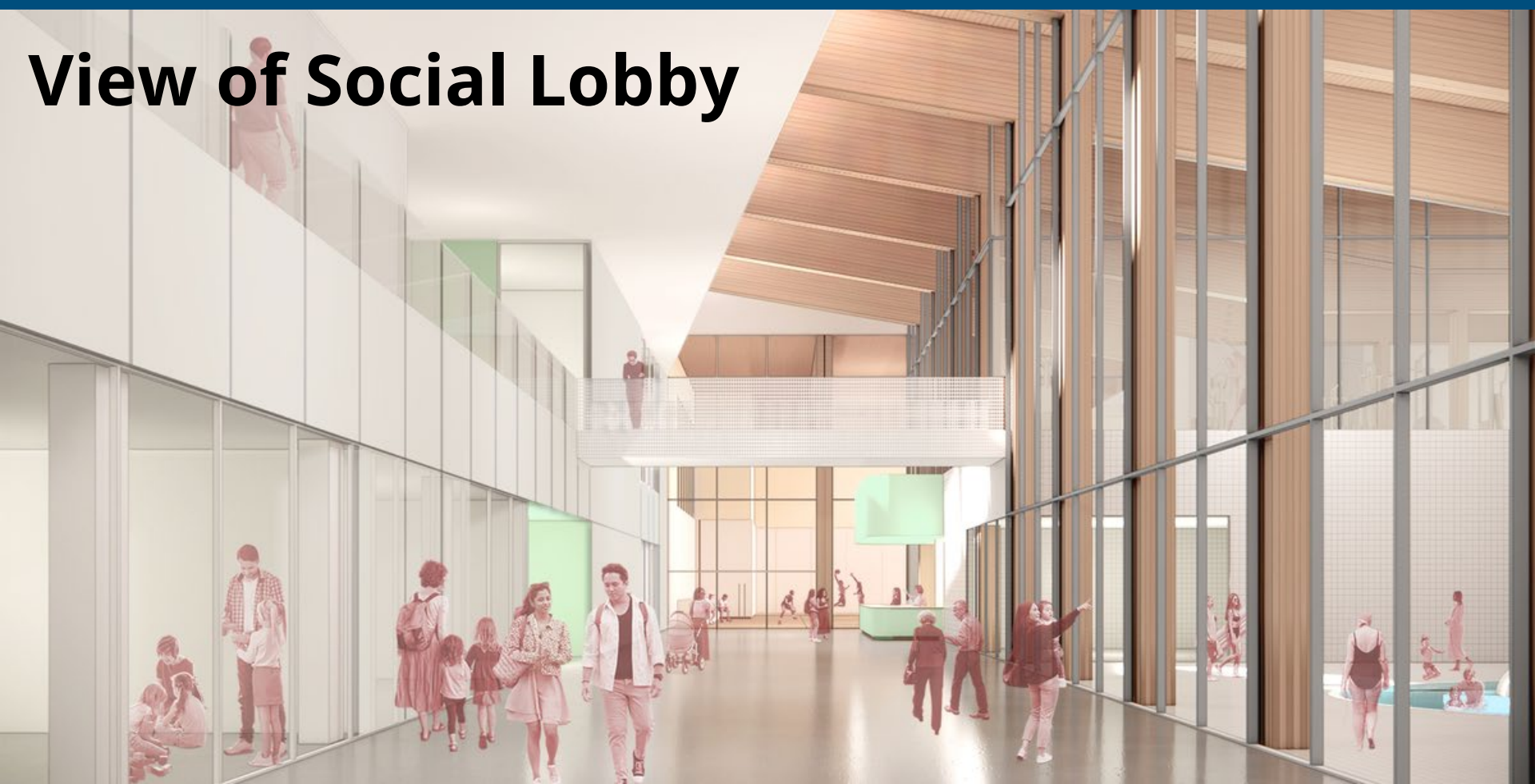
View of the south side of the building from Burke Village Promenade



View of Princeton Avenue street frontage



View of Social Lobby



View of Aquatics looking west



View of Double Gymnasium

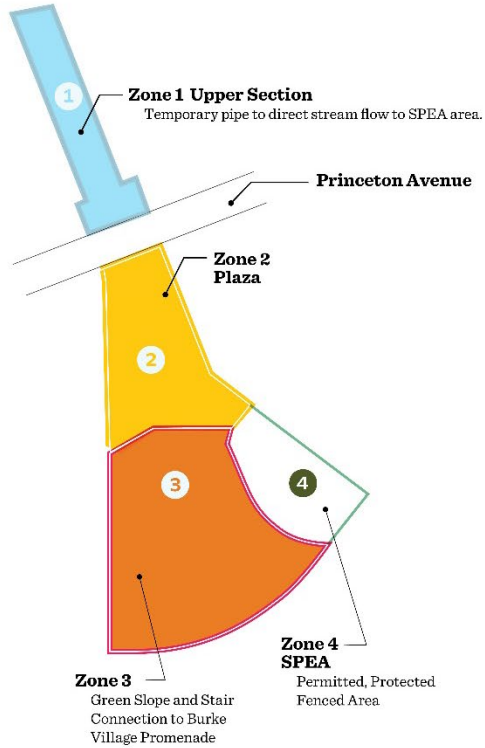


Burke Village Park Schematic Design

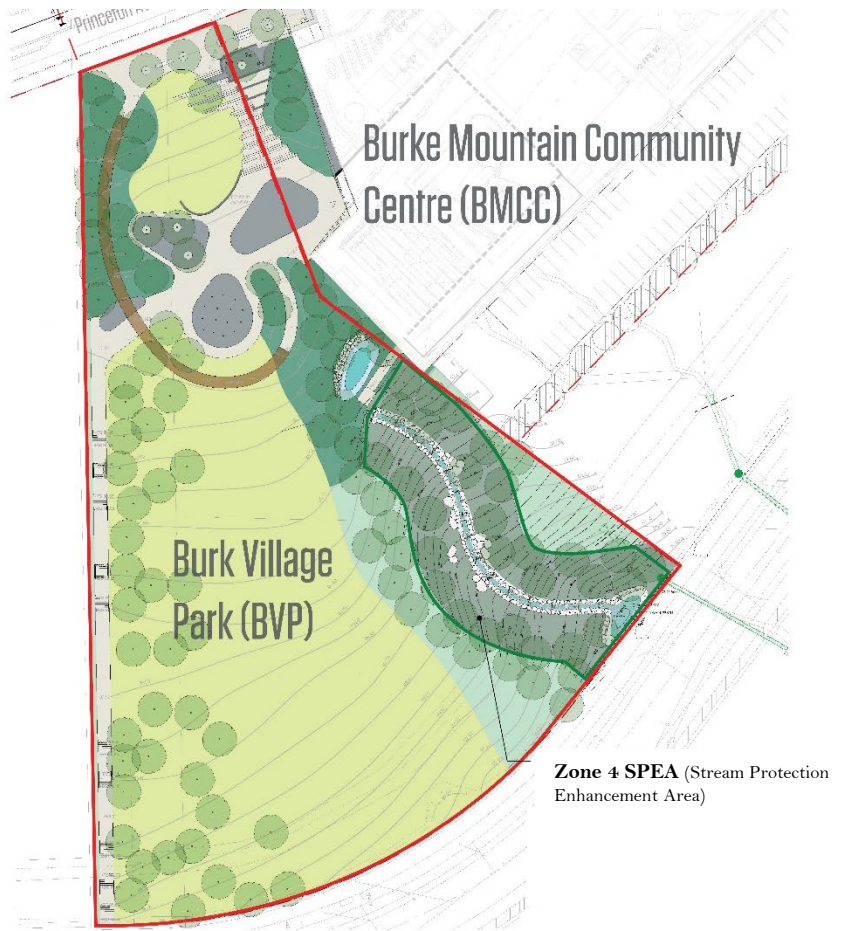
Vision Statement

“Burke Village Park is envisioned as a vibrant community heart, seamlessly integrated with the Community Centre.

BVP ZONE MAP OVERALL



Scale: Not To Scale



View of Plaza



Birdseye View



KEY PLAN



Next Steps

Project Phase	Description	Timeline
Detailed Design	Technical refinement and coordination	Late 2025
Construction Documents and Permitting	Final design documentation, permit applications, and tender preparation	Late 2025 – Early 2026
Early Site Works	Site clearing, erosion and sediment control, utility preparation	Early 2026
Full Construction	Facility and park construction	2026-Mid 2029
Commissioning and Opening	Staff onboarding, equipment installation, grand opening	Late 2029

Thank you, Questions?

EVERGREEN

Cultural Centre



Who are we?

- **History**

- Opened in 1996
- Location
- Registered charity
- Vision, Mission, Mandate



Who are we?

- **Structure**

- Organizational structure
- Volunteers
- Relationship with the City
- Funding Model

- **Service Delivery**

- Performing Arts
- Visual Arts
- Arts Education
- Community Events



Performing Arts

- Venues
- Presentation Series
 - Theatre
 - Music
 - Variety
 - Rehearsal Hall



Visual Arts

art
gallery
evergreen

- **Contemporary art gallery**
- **Exhibits**
- **Additional programming**
- **Free to attend**



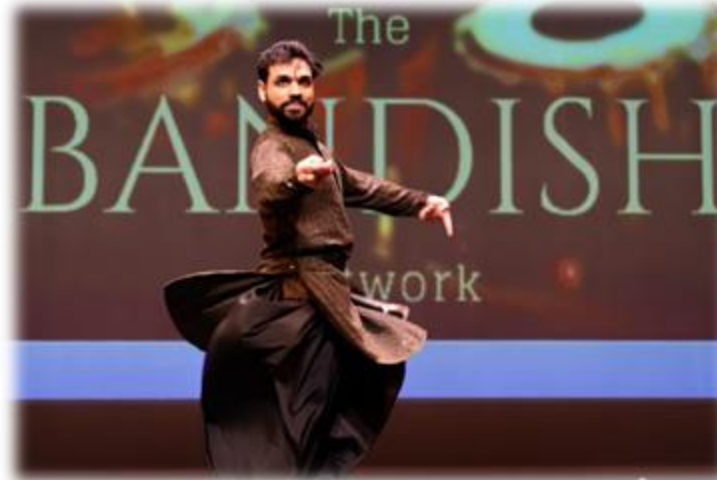
Arts Education

- School Programs
- Camps
- Public Programs



Community Events

- Partnerships
- Facility rentals



2024 Service Delivery

Performing Arts

Number of Events	133
Number of Patrons	18,078

Visual Arts

Number of Events	16
Number of Patrons	13,866

Arts Education

Number of Events	276
Number of Participants	6,212

Community Events

Number of Events	780
Number of Patrons	76,869

2024 Service Delivery

Total number of events	1,205
Total in-person visits	115,025
% Coquitlam residents	52% (estimate)
Total low / no cost visits	16,179
Total online engagement	250,075

Upcoming

- **2025-2026 Season Launch**
(you're invited!)
- **New Strategic Plan**
- **30th Anniversary**



WE ARE THE TRI-CITIES VENUE FOR LIVE ARTS EVENTS

Join us for our thrilling and innovative 29th Season of Events, featuring annual traditions, family-friendly shows, and the best professional artists from BC and beyond. Single Tickets go on sale July 01 at 12pm.



Thank you



www.evergreenculturalcentre.ca

home to our
arts community

PLACE DES ARTS

Culture Services Advisory Committee

September 11, 2025



Our Story

Place des Arts inspires the artist in everyone through our quality arts education programs and cultural experiences, our talented people, and our warm, welcoming environment.

-mission statement



Our Story

The Coquitlam Fine Arts Council had two aims: to promote the arts in School District #43 through festivals and events, and to create a home in Coquitlam for the arts.

-Don Portelance

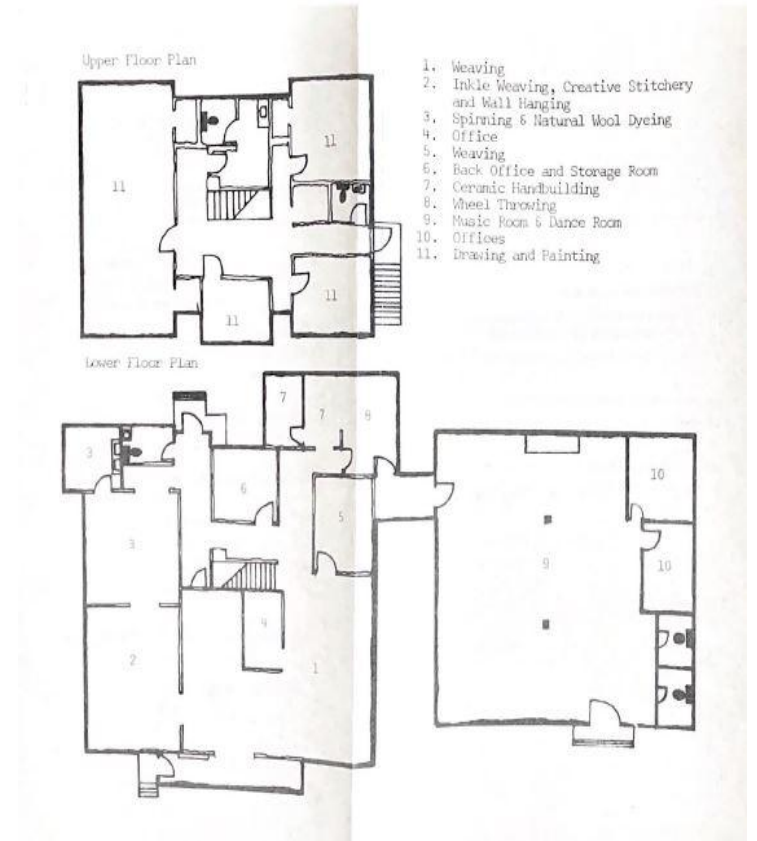
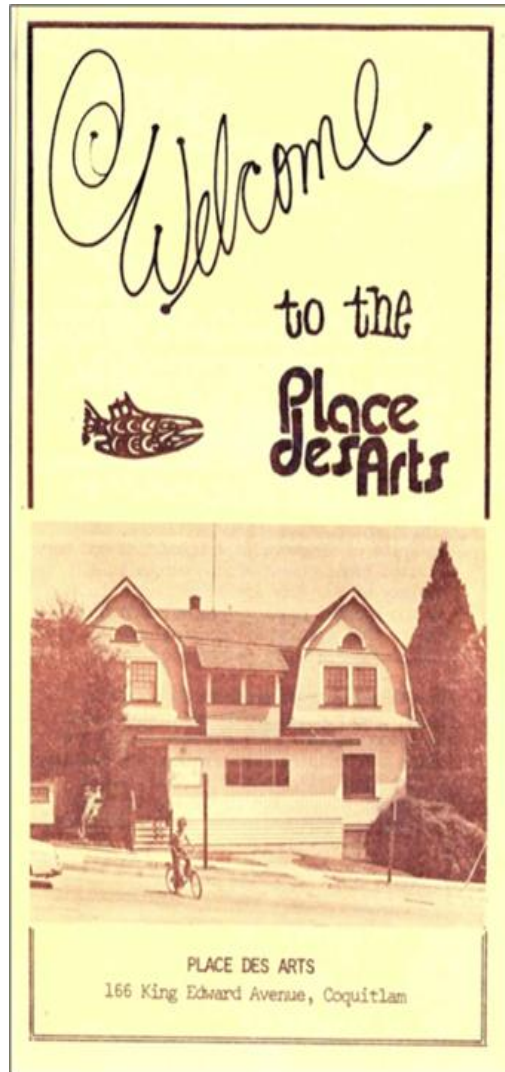


Don Portelance (pictured left) forms the Coquitlam Fine Arts Council, 1967

Our Story

It has barely been three months since the Coquitlam Fine Arts Council opened the doors of Place des Arts, Maillardville, and started to enroll pupils in courses ranging from painting to pottery, embroidery to weaving, Orff to orchestra.

- Text from the opening night program



Place des Arts' Officially opens on Dec 1, 1972

Our Expansion

The 1990s expansion project led to the development of Heritage Square, consisting of Mackin House, the Station Museum and caboose, and an expanded Place des Arts, bringing the facility from 4,000 to 20,000 square feet.



City Project Manager Vraj Sudra and
PdA Executive Director Gillian Elliott

Our Services

We think it's really important to have all the arts in one place so people can learn about a discipline other than the one they came in for, just by seeing it going on around them.

- Gillian Elliott, 1998
(Executive Director, 1989-2003)



Our Services

Quality Arts Education Programs

(group classes and private lessons in the visual, performing and literary arts)



Our Services

Community Engagement Opportunities

(events, performances, exhibition openings, arts activities)

Quality Arts Education Programs

(group classes and private lessons in the visual, performing and literary arts)



Our Services

Exhibitions and Artisan Shop

(showcasing the work of local emerging artists)

Community Engagement Opportunities

(events, performances, exhibition openings, arts activities)

Quality Arts Education Programs

(group classes and private lessons in the visual, performing and literary arts)



Our Services

Scholarships, Bursaries, Subsidies, no-cost Events and Activities

(removing barriers to arts participation)

Exhibitions and Artisan Shop

(showcasing the work of local emerging artists)

Community Engagement Opportunities

(events, performances, exhibition openings, arts activities)

Quality Arts Education Programs

(group classes and private lessons in the visual, performing and literary arts)



Home to our Arts Community

[Tara's Story](#)

[Bella's Story](#)



Questions?



City of Coquitlam
Parks, Recreation,
Culture and Facilities

Cultural Services Update

Culture Services Advisory Committee
September 11, 2025



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Coquitlam



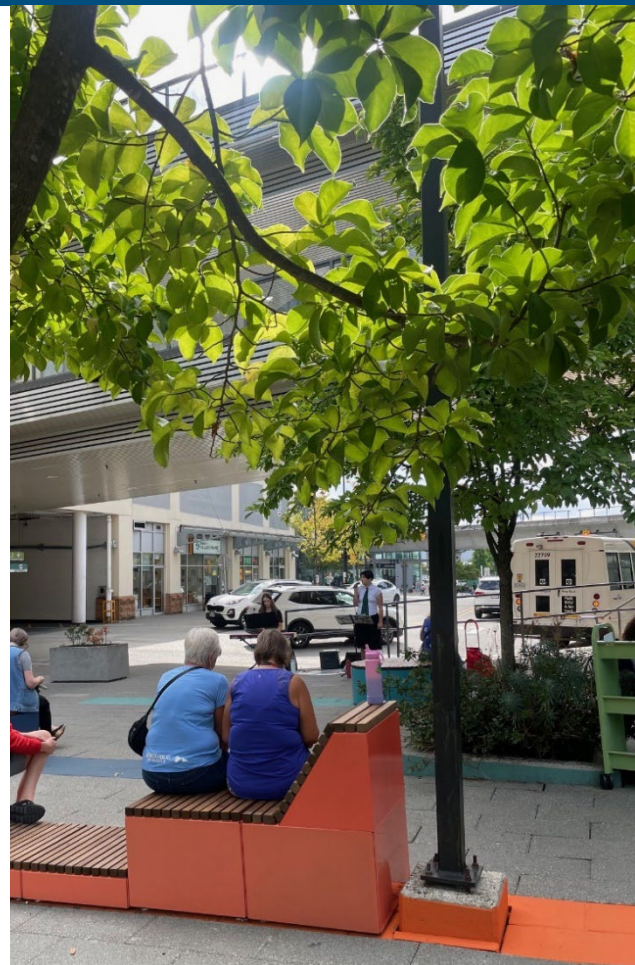
Streetscapes Enhancement Program

- Completed work at Coquitlam Public Library, City Centre Branch
- Benches to be installed in Austin Heights with the AHBIA
- Work to be completed in early September at Hobbis Way and Clarke Road
- New mural in Burquitlam by the Diversified Brush Collective



Music in the Streets

- 14 performances scheduled for July, August and September with 8 different solo and duo acts
- Sponsored by Long and McQuade
- Three different Streetscapes locations
 - Coquitlam Public Library, City Centre Branch
 - The High at Glen Drive
 - Hobbis Way and Clarke Road



Paint in the Park

- Artist pavilion located in Como Lake Park
- Open to all during park hours
- Sponsored by Opus Art Supplies
- Random draw contest
- 10 Registered programs



Riverview Hospital Artifact Exhibitions

- *Seamstresses and Handicrafts – Stories Woven into Every Stitch*, on until September 8 at Poirier branch of Coquitlam Public Library
- *Behind the Recipes – Stories from the Kitchen*, opening September 23 at City Hall, Ground Floor
- Loan to Coquitlam Heritage Society for upcoming exhibition
- Public Inquiries



**Riverview Hospital
Artifacts Exhibition
– Behind the Recipes
*Stories from the Kitchen***

Culture Days 2025

- September 19 to October 12, 2025
- Kick off on September 19
- City will be offering guided Public Art Walking Tours in English, Farsi, French, Korean and Mandarin of City Centre (September 27) and Maillardville (October 5)
- Live Artist Demos at Visual Arts Exhibition, Town Centre Park Community Centre
- Amplify events hosted by Cultural Partners
- Free events open to all



Visual Arts Exhibition 2025

- Community Living Room, Town Centre Park Community Centre, September 2025 to March 2026.
- **Reception: September 19, 6-8 p.m.**
- Increasing visual art display opportunities is one of the top 10 actions identified in the City's 2015-2030 Arts, Culture and Heritage Strategic Plan
- 55 artists applied
- Emerging artists with preference given to Coquitlam residents
- 12 artworks selected by jury, comprised of members of CSAC Subcommittee



Thank you

Hilary Letwin

Manager of Cultural Services

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