

COUNCIL-IN-COMMITTEE MEETING
Monday, February 24, 2020

A Regular Meeting of the Council-in-Committee convened on Monday, February 24, 2020 at 2:03 p.m. in the Council Committee Room of City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

COMMITTEE MEMBERS: Mayor Richard Stewart
Councillor Brent Asmundson
Councillor Craig Hodge
Councillor Steve Kim
Councillor Trish Mandewo
Councillor Dennis Marsden
Councillor Teri Towner (arrived at 2:33 p.m.)
Councillor Chris Wilson
Councillor Bonita Zarrillo

OTHERS PRESENT: Bob Cheng, Project Manager, Metro Vancouver

STAFF: Peter Steblin, City Manager
Raul Allueva, Deputy City Manager
Annette Fellner, Superintendent RCMP
Jim Ogloff, Fire Chief
Jozsef Dioszeghy, General Manager Engineering and Public Works
Michelle Hunt, General Manager Finance, Technology and Police Services
Don Luymes, General Manager Civic Lands and Facilities
Jim McIntyre, General Manager Planning and Development
Donnie Rosa, General Manager Parks, Recreation and Culture Services
Scott Groves, Director Strategic and Capital Projects
Andrew Merrill, Director Development Services
Genevieve Bucher, Manager Community Planning
Jennifer Keefe, Manager Community Recreation and Culture Services
Tiina Mack, Manager Recreation and Culture Facilities Planning
Tiana Solares, Manager Policy and Business Services
Kathleen Vincent, Manager Corporate Communications
Chris Siddaway, Acting Community Partnership and Policy Manager
Hugh Wallace, Information and Communications Technology Project Manager
Sam Aljubori, Project Delivery Lead 1
Heather Escaravage, Project Team Lead – City Website Update Project
Cathy van Poorten, Social Planner
Sean O'Melinn, Legislative Services Manager
Kate Nasato, Legislative Services Clerk

Councillor Asmundson, as per the Acting Mayor schedule, assumed the role of Chair.

CALL TO ORDER

ADOPTION OF MINUTES

1. Minutes of the Council-in-Committee Meeting held on Monday, February 10, 2020

The Minutes of the Council-in-Committee Meeting held on Monday, February 10, 2020 were approved.

DELEGATIONS

2. Bob Cheng, Project Manager, Metro Vancouver – Metro Vancouver's Coquitlam Water Main No. 4 Project

The City Manager provided introductory comments regarding the negotiations between the City and Metro Vancouver regarding the proposed Coquitlam Water Main No. 4 Project.

Bob Cheng, Project Manager, Metro Vancouver, appeared before Council and provided an onscreen presentation entitled "Coquitlam Main No. 4 – Route Alignment" with slides titled as follows:

- Alignment Options
- Preferred Alignment
- David Avenue to Guildford Way
- Triple Bottom Line Analysis
- Project Schedule
- Thank You

In response to questions from the Committee, Mr. Cheng provided information relating to the following:

- The replacement of the trees along the Coquitlam Water Main No. 4 route
- The community engagement that Metro Vancouver will undertake to ensure that the impact of construction on the neighbours is mitigated

Discussion ensued relative to the following:

- The desire to ensure that there are sound mitigation measures in place during and after the construction of the project
- Appreciation for the work of staff on this project
- The desire to use mature trees in the replanting process
- The design of the multi-use pathway that will be located along the Coquitlam Water Main No. 4 route

The Chair, on behalf of the Committee, thanked Mr. Cheng his presentation.

REPORTS OF STAFF

PLANNING AND DEVELOPMENT

The Chair, on behalf of Council, recognized that former Councillor Terry O'Neill was in attendance and welcomed him to the meeting.

3. Report of the General Manager Planning and Development – 3030 Gordon Task Force Action Plan Implementation Update

The General Manager Planning and Development introduced Genevieve Bucher, Manager Community Planning and welcomed her to the City.

The Chair, on behalf of Council, welcomed the Manager Community Planning to the City.

The Director Development Services provided introductory comments regarding the implementation of the 3030 Gordon Task Force Action Plan, the role of the provincial government in addressing the issues of housing, homelessness, and healthcare, and the current level of, and need for, services in the community.

Discussion ensued relative to the following:

- The impacts of the 3030 Gordon Emergency Shelter on the adjacent businesses and residents and the desire to mitigate these impacts
- The role of the City in advocating for changes in the operation of the shelter

The Director Development Services provided information relating to the impacts of the shelter on the neighbourhood and stated that the City has communicated the need for increased community services to Fraser Health and BC Housing.

In response to a question from a member of Council, the Social Planner provided information relating to fencing and other structures that have recently been added to the 3030 Gordon site.

The Director Development Services provided information relating to the challenges associated with the different services that the shelter offers and possible operational changes that could be made to address these issues.

Discussion continued relative to the following:

- The importance of, and need to maintain, community support for this shelter
- The current level of service at the shelter and the desire to lobby the Province to increase services

- Clarification regarding the number of people served by the Bridge winter shelter program between October 2019 and January 2020

The Social Planner provided information relating to the funding of the services at the shelter and work that staff can do to lobby Fraser Health and BC Housing for increased funding and services. She also provided information relating to the number of people served by the Bridge winter shelter program.

Councillor Towner arrived to the meeting at this time (2:33 p.m.).

Discussion continued relative to the following

- The concerns of residents and businesses regarding RCMP response times to calls concerning the residents of, or visitors to, the shelter
- The understanding that the RCMP has to prioritize their responses to calls, and options available to respond to issues associated with the shelter that do not involve the RCMP

The Superintendent RCMP provided information relating to how the RCMP prioritize responses to calls, the call volume associated with the 3030 Gordon Emergency Shelter, and stated that she was not aware of any specific complaints regarding RCMP response times to the shelter. She provided further information relating to the proactive measures that the RCMP take to address issues associated with the shelter.

Discussion continued relative to the following:

- The number of people that are turned away from certain services at the shelter
- The complexity of the issues associated with the shelter
- The need for increased supportive housing
- The desire for a streamlined process for non-emergency reporting to the RCMP

The Director Development Services provided information relating to the demand for services at, and the capacity of, the shelter. He provided further information relating to the operating model of the shelter and stated that BC Housing has indicated that this model will not be used again in the province.

The Superintendent RCMP stated that an online reporting tool will become available in the near future and provided information relating to the process of non-emergency reporting.

Discussion ensued relative to the following:

- The concerns of local businesses regarding the residents of, and visitors to, the shelter
- The belief that BC Housing should address the issues relating to the operational model of the shelter

- The effectiveness of the 3030 Gordon Community Advisory Committee
- The desire for the non-profit operators of the shelter to share information with the public in order to address the concerns of adjacent residents and businesses
- The desire to tour the 3030 Gordon Emergency Shelter
- Appreciation for the work that staff have done to implement the 3030 Gordon Task Force Action Plan

The Director Development Services provided information relating to the operation of shelters in other local municipalities and the possibility of the local businesses in this area forming a business improvement association.

Councillor Kim left the meeting at this time (3:03 p.m.) and returned at 3:05 p.m.

Discussion continued relative to the following:

- The conversations about the shelter that have taken place at the Tri-Cities Homelessness and Housing Task Group (TCHHTG) meetings
- The amount of community support that the shelter has received in the form of donations and volunteers
- Whether there have been any issues associated with the operation of the Bridge winter shelter program
- The Port Moody Opioid Agonist Treatment Clinic
- The issues associated with improperly disposed of sharps
- The belief that homelessness is a region wide issue and disappointment with neighbouring municipalities that do not support efforts to address this issue
- The need for volunteers for the 2020 Metro Vancouver Homeless Count
- The role of the City in addressing the impacts of the shelter on local businesses
- The desire for staff to reach out to and support local businesses regarding the creation of a business improvement association
- The desire for this issue to be forwarded to the Economic Development Advisory Committee
- The desire for more information relating to the “Stories of the Street” series and the particular needs of the local homeless population

The Director Development Services stated that staff are not aware of any issues associated with the operation of the Bridge winter shelter program. He provided further information relating to the actions that Fraser Health has taken to address the issues of improperly discarded sharps. He also undertook to liaise with the TCHHTG and BC Housing to provide more information relating to the demographics and needs of the local homeless population.

The General Manager Planning and Development provided information relating to the ongoing challenges associated with the issue of homelessness, upcoming delegations that

will speak to this issue, and additional staff resources that will be available to address this issue. He undertook to investigate the matter further and report back at a later date.

The Director Development Services provided further information relating to the upcoming delegations that staff are coordinating.

Discussion continued relative to the following:

- The desire for a delegation from the local businesses that are impacted by the shelter
- The belief that the impacts of the shelter on local businesses is an economic issue and potential funding sources for any City-led initiatives to address this issue
- Concerns regarding the proposed establishment of a business improvement association
- The belief that the City should address the issues faced by the business community in this area

Mayor Stewart left the meeting at this time (3:22 p.m.) and returned at 3:23 p.m.

The Committee received the report of the General Manager Planning and Development dated February 18, 2020 and entitled “3030 Gordon Task Force Action Plan Implementation Update” for information.

CIVIC LANDS AND FACILITIES

4. Report of the General Manager Civic Lands and Facilities – Capital Construction Projects Update – February 2020

The General Manager Civic Lands and Facilities provided a presentation entitled “Capital Construction Update” with slides titled as follows:

- Agenda
- Overview
- Completed Projects 2019
- Cottonwood Park Phase 1A

Councillor Asmundson left the meeting at this time (3:29 p.m.) and returned at 3:30 p.m.

- Riley Park

Councillor Mandewo left the meeting at this time (3:31 p.m.) and returned at 3:32 p.m.

- Town Centre Park – Festival Lawn Expansion
- Mobilio Field Turn Replacement
- City Hall Annex

- Selected Projects Underway
- Place Maillardville Community Centre and Plaza
- Coquitlam Family YMCA – Community Policing Station / Park and Ride
- Town Centre Park – Washroom and Plaza
- Cottonwood Park Phase 1B
- Community Enhanced Public Washroom
- PSLC Arena 3 Changeroom Expansion
- CCAC Fitness Area Expansion and Upgrade
- Austin Works Yard Master Plan Development and Phase One Construction
- Buchanan Square Roof Replacement and Enhancement
- Town Centre Fire Hall – Training Facility
- Centennial Artificial Turf Field
- TCP: Cunnings Artificial Turf Field Replacement
- Burke Mtn. Discovery Centre and Coffee Shop
- Additional Projects
- Feedback and Discussion

Discussion ensued relative to the following:

- The desire for information relating to the City's facility and major park improvement projects to be shared with the public more frequently
- The costs associated with the capital construction projects and the desire to minimize these costs where possible

Councillor Towner left the meeting at this time (3:57 p.m.) and returned at 3:58 p.m.

- The proposed washroom facility at the Chilko entrance to Mundy Park
- The desire for rodent control measures to be in place during the development process of these projects
- The lighting of playground and youth area of Cottonwood Park
- Clarification regarding the gender equity of the changerooms at the Poirier Sport and Leisure Complex (PSLC)
- The possibility of including a public art feature outside of the PSLC
- The demographics of Burke Mountain and the potential programming at the proposed Northeast Coquitlam Recreation Centre
- The amount of storage at the new Place Maillardville Community Centre
- The desire for pickleball courts to be included in some of the proposed projects
- The desire for the proposed Northeast Coquitlam Recreation Centre, and other new facilities, to be designed in an environmentally friendly and cost-effective way
- The factors that limit the ability of certain user groups to book City facilities and the desire to facilitate the use of City facilities by these groups

Staff undertook to review the liability insurance requirements to rent City spaces.

Discussion continued relative to the following:

- The need for programmable space in the northeast area of the City
- The desire to ensure that new facilities include flex and multi-use spaces in order to accommodate the various types of programming that user groups would require
- Whether the City will be developing a storage strategy for parks and facilities
- The proposed design and construction of Buchanan Square and the desire to ensure that the connection to Buchanan Square from Guildford Way is enhanced
- The design of the proposed Burke Mountain Discovery Centre and Coffee Shop and the long term use of this facility

The General Manager Civic Lands and Facilities provided information relating to the proposed washroom facility at the Chilko entrance to Mundy Park.

The Director Strategic and Capital Projects provided information relating to the changerooms at the PSLC, the storage at the Place Maillardville Community Centre, and the design of the new facilities.

The Deputy City Manager indicated that the development of a storage strategy could be included in the 2021 Business Plan. He also stated that the proposed expansion of the City Centre Aquatic Centre is intended to provide services to the northeast during the development of the Northeast Coquitlam Recreation Centre.

Councillor Marsden left the meeting at this time (4:17 p.m.) and returned at 4:19 p.m.

The Committee received the report of the General Manager Civic Lands and Facilities dated February 4, 2020 and entitled “Capital Construction Projects Update – February 2020” for information.

PARKS, RECREATION AND CULTURE SERVICES

5. Report of the General Manager Parks, Recreation and Culture Services – City Centre Aquatic Complex Expansion Update

The General Manager Parks, Recreation and Culture Services provided introductory comments regarding the City Centre Aquatic Complex Expansion Update.

The Manager Recreation and Culture Facilities Planning provided an onscreen presentation entitled “City Centre Aquatic Complex Expansion Update” with slides titled as follows:

- Report Purpose
- Content
- Project Location at the City Centre Aquatic Complex (CCAC)

- Background
- Strategic Priority
- Strategic Links
- Single Floor Expand/Reno Scope
- Existing Building Floor Plan
- Proposed Building Floor Plan
- Single Floor Construction Timeline
- Second Floor Feasibility and Uses
- Aquatic Spectator Seating Ideas
- Existing space available for additional portable bleachers and benches
- Second Floor Feasibility – Child Care
- Swing Space
- Finances
- Next Steps
- Discussion and Questions

Discussion ensued relative to the following:

- The feasibility of a second story above the expansion
- The desire to expand the spectator seating for the pool and to ensure that the spectator seating is accessible
- The possibility of including a physiotherapy clinic in the expanded CCAC
- The uses of the proposed flex space
- The different design and expansion options that were considered
- The current number of visitors to the fitness centre and the anticipated number of visitors that the expanded centre could accommodate
- The understanding that the CCAC is scheduled for a renewal or replacement within 15 years, the need for the proposed expansion, and concerns regarding the costs of the proposed expansion
- Whether a smaller scale expansion would be more appropriate
- Expansion options that would allow for the retention of the existing physiotherapy clinic and the feasibility of these options

Councillor Kim left the meeting at this time (4:49 p.m.) and returned at 4:50 p.m.

The Manager Recreation and Culture Facilities Planning provided information relating to the possibility of including a physiotherapy clinic in the expanded CCAC, the uses of the proposed flex space, the various design and expansion options that were considered, and the feasibility of alternative expansion options.

The Manager Community Recreation and Culture Services provided information relating to the number of visitors to the fitness centre.

Discussion continued relative to the following:

- The pros and cons of the City providing weight training and fitness spaces
- The desire for City owned facilities to provide childcare
- Support for the proposed scope of the project
- The number of events that would facilitate the need for increased spectator seating for the pool
- The desire for adequate spectator seating in all new City aquatic centres
- The understanding that there is a growing demand for recreation space and that the proposed expansion is intended to address this demand in conjunction with the development of new City facilities like the Northeast Coquitlam Recreation Centre
- The desire to prioritize the current needs of the aquatic centre before considering other programming or uses of space at this facility
- Clarification regarding the need for the proposed flex space
- The desire for demographic information relating to the users of the CCAC

The General Manager Parks, Recreation and Culture Services provided information relating to the need for, and proposed uses of, the proposed flex space.

The Manager Recreation and Culture Facilities Planning undertook to provide demographic information relating to the users of the CCAC.

Mayor Stewart left the meeting at this time (5:12 p.m.).

Discussion continued relative to the following:

- Support for the provision of multiple types of services, such as physiotherapy and childcare, at City facilities
- Clarification regarding the proposed scope and timeline of the project

The Deputy City Manager provided information relating to the proposed scope and timeline of the project.

A member of the Committee expressed the desire to amend the proposed scope to allow for the retention of the existing physiotherapy clinic.

Discussion continued relative to the following:

- The feasibility and cost of amending the proposed scope to allow for the retention of the existing physiotherapy clinic
- Alternative expansion options and whether staff had determined the costs of certain alternatives

The Manager Recreation and Culture Facilities Planning provided information relating to the feasibility of amending the scope of the expansion to allow for the retention of the

existing physiotherapy clinic and whether staff had determined the costs of certain alternative expansion options.

The Director Strategic and Capital Projects provided further information relating to the costs of the proposed scope of the expansion and the costs of certain alternatives options. The Deputy City Manager provided information relating to the impacts of amending the scope of the project at this point in time.

Councillor Mandewo left the meeting at this time (5:26 p.m.) and returned at 5:27 p.m.

Discussion continued relative to the following:

- The proposed construction timeline of the project and the desire to meet these deadlines
- The potential disruption to the service providers that currently operate out of the CCAC

The Director Strategic and Capital Projects provided information relating to the impact that amending the proposed scope will have on the timeline for the construction of this project.

The Manager Recreation and Culture Facilities Planning provided information relating to the potential disruption to the service providers that currently operate out of the CCAC.

Mayor Stewart returned to the meeting at this time (5:31 p.m.).

Discussion ensued relative to the desire to proceed with scopes A and C and to amend scope B to include the retention of the physiotherapy space.

The Committee agreed to vote on the proposed scope of the project contained within the report of the General Manager Parks, Recreation and Culture Services dated February 13, 2020 and entitled “City Centre Aquatic Complex Expansion Update”.

The Committee, with the exception of Councillors Marsden and Wilson, received the report of the General Manager Parks, Recreation and Culture Services dated February 13, 2020 and entitled “City Centre Aquatic Complex Expansion Update” for information.

6. Report of the General Manager Parks, Recreation and Culture Services – Spirit Grant Review Phase II – Criteria Updates

This item was deferred to the March 2, 2020 Council-in-Committee Meeting.

DEPUTY CITY MANAGER

7. Report of the Manager Corporate Communications – Draft Website Design Concept

Discussion ensued relative to the following:

- The desire for an improved search function on the new City website
- The data and privacy protections that will be in place for the new website
- The devices that are used to access the website and the desire to ensure that the new website is mobile friendly
- The understanding that technology changes quickly and the proposed length of time the new website is intended to be maintained prior to the next update
- The current Direct Email Services notification system and whether this feature can be centralized on the new website

The Manager Corporate Communications provided information relating to the ability to search the new website. She also stated that a website update is scheduled for four years after the new website goes live.

The Project Team Lead – City Website Update Project provided information relating to the data and privacy protections that will be in place for the new website, and the expertise of the CivicPlus in creating and maintaining websites for municipalities. She stated that the new website will be mobile friendly and provided information relating to the process that staff are undertaking prior to the website update to facilitate the mobile friendliness of the new website. She also provided information relating to the Notify Me feature of the new website which is intended to replace the current notification system.

The Committee received the report of the Manager Corporate Communications dated February 5, 2020 and entitled “Draft Website Design Concept” for information.

OTHER BUSINESS

NEXT MEETING DATE – March 2, 2020

ADJOURNMENT

The meeting adjourned at 5:44 p.m.

MINUTES CERTIFIED CORRECT

CHAIR

I hereby certify that I have recorded the Minutes of the
Council-in-Committee Meeting held Monday, February 24,
2020 as instructed, subject to amendment and adoption.



Kate Nasato
Legislative Services Clerk