

A Regular Council Meeting for the City of Coquitlam convened in the Council Chambers of City Hall, 3000 Guildford Way, Coquitlam, BC on Monday, March 8, 2021 at 7:02 p.m. All members of Council were present. Members of staff present were the City Manager, Deputy City Manager, General Manager Engineering and Public Works, General Manager Finance, Lands and Police, General Manager Planning and Development, Director Development Services, Revenue Services Manager, Planner 2, Director Intergovernmental Relations and Legislative Services, and Committee Clerk.

CALL TO ORDER

On behalf of Council, the Mayor recognized the annual celebration of International Women's Day on March 8.

ADOPTION OF MINUTES

1. Minutes of the Regular Council Meeting held on Monday, March 1, 2021

MOVED BY COUNCILLOR ASMUNDSON
AND SECONDED

096 That the Minutes of the Regular Council Meeting held on Monday, March 1, 2021 be approved.

CARRIED

Councillor Zarrillo registered opposition.

PLANNING AND DEVELOPMENT

2. Report of the Director Development Services – Development Permit Authorization at 2992 Glen Drive – Cressey Glen Holdings Ltd. (PROJ 20-025)

Discussion ensued relative to the following:

- Enthusiasm for the office building project and the anticipated local employment opportunities that would result
- The desire for adequate parking for customers, employees and visitors
- The desire for ample accessible parking spaces in appropriate locations
- The concern that inadequate employee parking may be a deterrent to businesses moving to that location
- Parking challenges in the City Centre area
- The understanding that staff will monitor the progress of the development and appropriately address issues and concerns

Staff undertook to work with the applicant to encourage the addition of more accessible parking stalls in the project.

MOVED BY COUNCILLOR MARSDEN
AND SECONDED

- 097 That Council approve the signing and sealing of Development Permit Amendment No. 20 104627 DP and that the Mayor and City Clerk be authorized to execute this Permit on behalf of the City of Coquitlam.

CARRIED UNANIMOUSLY

Councillor Marsden declared a potential conflict of interest with respect to the following item as the applicant has engaged a firm for whom he does consulting work, and he left the meeting at this time (7:29 p.m.).

3. Report of the Director Development Services – Citywide Official Community Plan Amendment Bylaw No. 5064, 2021, Zoning Amendment Bylaw No. 5065, 2021 at 3421 and 3431 Queenston Avenue – Annesley Homes (PROJ 18-024)

In response to a request from a member of Council, staff undertook to schedule a future discussion pertaining to potentially changing the City's procedure leading up to Public Hearings by including a staff presentation with first reading reports.

MOVED BY COUNCILLOR HODGE
AND SECONDED

098 That Council:

1. Give first reading to *City of Coquitlam Citywide Official Community Plan Amendment Bylaw No. 5064, 2021*;
2. In accordance with the *Local Government Act*, consider *Bylaw No. 5064, 2021*, in conjunction with *City of Coquitlam 2021 Five Year Financial Plan Bylaw No. 5086, 2020* and the *Regional Solid Waste Management Plan*;
3. Give first reading to *City of Coquitlam Zoning Amendment Bylaw No. 5065, 2021*;
4. Refer *Bylaw Nos. 5064, 2021* and *No. 5065, 2021* to Public Hearing;
5. Authorize staff to prepare Development Permit No. 18 103474 DP generally in accordance with the attached drawings (Attachment 6) should Council grant second and third readings to the Bylaws;
6. Acknowledge that the applicant has requested a variance to the Zoning Bylaw as described in this report as follows:
 - a. In Subsection 1201 (10) (a) (i), in Part 12 RT-2 Townhouse Residential zone, the building height is varied from two storeys to a maximum of three storeys on the south elevations of Buildings #1, #2, #3 and #4; and

7. Instruct staff to complete the following items prior to Council's consideration of fourth and final reading, should Council grant second and third readings to the Bylaw:
- a. Submission of a subdivision plan to the satisfaction of the Approving Officer;
 - b. Ensure that all engineering requirements and issues including restrictive covenants, dedications and rights-of-way where necessary, are addressed to the satisfaction of the General Manager Engineering and Public Works;
 - c. Resolution of all urban design issues to the satisfaction of the Director Development Services;
 - d. Finalize Watercourse Protection Development Permit (20 119743 DP) to the satisfaction of Environmental Services; and
 - e. Finalize, execute and deliver to the City, the following agreements in Land Title Office registrable form:
 - i. Section 219 Restrictive Covenant to protect the Streamside Protection and Enhancement Area (SPEA) along the Queenston Avenue frontage, to the satisfaction of Environmental Services; and
 - ii. Such other Land Title Office registrable agreements as may be required by the City.

CARRIED

Councillor Zarrillo registered opposition.

Councillor Marsden returned to the meeting at this time (7:36 p.m.).

FINANCE, LANDS AND POLICE

4. Report of the General Manager Finance, Lands and Police – Property Tax Prepayment Bylaw

MOVED BY COUNCILLOR MANDEWO
AND SECONDED

099 That Council give first, second and third readings to *Property Tax Prepayment Bylaw No. 5108, 2021*.

CARRIED UNANIMOUSLY

CITY MANAGER

5. Report of the Director Intergovernmental Relations and Legislative Services – Resolution in Accordance with the Current Public Health Order(s) and Ministerial Order M192.

Discussion ensued relative to the following:

- Appreciation for the work undertaken by staff to ensure openness, transparency, accessibility and accountability with respect to meetings during the coronavirus pandemic
- Appreciation for the steps taken by staff to improve the electronic meeting experience
- A request that the *Council Procedure Bylaw* be enhanced with respect to electronic meetings

In response to a question from Council, the Director Intergovernmental Relations and Legislative Services provided information relative to the steps taken to ensure that Council members attending electronically are heard and their votes noted. Staff undertook to provide Council an opportunity to discuss electronic meetings when the upcoming staff report pertaining to the *Council Procedure Bylaw* comes forward for consideration.

Discussion continued relative to the understanding that the City is in a process of continual refinement in accordance with the direction of provincial authorities and as the circumstances of the pandemic evolve.

MOVED BY COUNCILLOR ASMUNDSON
AND SECONDED

100 That Council:

1. Acknowledge the direction provided by current Provincial Health Officer Order(s) and Ministerial Order M192;
2. Note that the City has long facilitated remote public access to the Council meeting process for meetings held at City Hall through the use of tools such as live webcasting of meetings, the electronic posting of agenda materials – including public access to an e-subscription service to facilitate their distribution, and the ability of the public to communicate with members of Council via electronic and other means;
3. Affirm that despite the City's best efforts, it is not possible to facilitate the safe attendance of the public in Council Chambers given the Public Health Officer's current restrictions;
4. Continue to support the holding of meetings in Council Chambers without members of the public continuously present in-person for the scheduled Council meetings, standing committee meetings and public hearings until October 4, 2021 or until the provincial government or Public Health Officer provides alternative guidance;

5. Acknowledge that the City will continue to champion the principles of local government openness, accountability, accessibility and transparency through the following existing practices:
 - a. Live webcasting of meetings, and the posting of archived video of council and standing committee meetings, on the City's website;
 - b. Live webcasting of Board of Variance and advisory committee meetings;
 - c. Public posting of information related to meeting agendas in advance of the meeting on both the City's official notice boards and website;
 - d. Encouragement of the use of the City's e-mail subscription service in order to facilitate distribution of meeting and agenda related information;
 - e. Posting and distribution of meeting minutes in a timely manner;
 - f. Publication of the notice of the Monday meetings of Council in the local newspaper;
 - g. The scheduling of virtual delegations and presentations;
 - h. The continued use of an interactive format to facilitate public input and engagement at Public Hearings and other legislated public input opportunities; and
 - i. Active and ongoing public opportunities to provide input directly to members of Council via e-mail, the website, letters, direct contact, et cetera; and
6. Direct staff to continue to monitor the opportunity to facilitate the return of in-person attendance and report back to Council on their findings should the current guidance change.

CARRIED UNANIMOUSLY

REPORTS OF COUNCILLORS

6. Metro Vancouver Board in Brief (February 26, 2021)

MOVED BY COUNCILLOR MARSDEN
AND SECONDED

101 That Council receive for information the Metro Vancouver Board in Brief.

CARRIED UNANIMOUSLY

OTHER BUSINESS

OB-1 Letter to the Province

A member of Council commented on a recent discussion with Finn Donnelly, MLA relative to the desire to advance the development of the joint middle and high school on Burke Mountain.

MOVED BY COUNCILLOR MARSDEN
AND SECONDED

- 102 That, in accordance with the *Council Procedure Bylaw*, Council waive notice of the Regular Council Meeting in order to consider an item of Other Business at this time.

CARRIED UNANIMOUSLY

Discussion ensued relative to the following:

- The understanding that the Burke Mountain Middle / Secondary School project is considered by the City and School District 43 to be of the highest priority
- Historical efforts made by the City to advance the project and frustration with the Province's delay in acting on their commitments to build the school
- The understanding that the City has committed funds and has received developer contributions for public amenities at the proposed school site
- Concern relative to the Province's process for approving schools
- The growing population on Burke Mountain and the concern that the Province has not built schools to serve that population
- The timing of the completion of Sheffield Elementary School, the construction of the Middle / Secondary School, and the subsequent construction of Marigold Elementary School

Council directed staff to forward copies of the letter to all relevant parties.

MOVED BY COUNCILLOR HODGE
AND SECONDED

- 103 That Council endorse writing a letter to the province in support of the Burke Mountain Middle / Secondary School project.

CARRIED UNANIMOUSLY

NEXT MEETING DATE – March 15, 2021

ADJOURNMENT

MOVED BY COUNCILLOR ASMUNDSON
AND SECONDED

104 That the Regular Council Meeting adjourn – 8:02 p.m.

CARRIED UNANIMOUSLY

MINUTES CERTIFIED CORRECT

CHAIR

I hereby certify that I have recorded the Minutes of the
Regular Council Meeting held Monday, March 8, 2021
as instructed, subject to amendment and adoption.



Julie Hunter
Committee Clerk