

**ACCESSIBILITY AND INCLUSION ADVISORY COMMITTEE
Tuesday, April 1, 2025**

A Regular Meeting of the Accessibility and Inclusion Advisory Committee convened on Tuesday, April 1, 2025 at 7:00 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

**Indicates Virtual Attendance*

COMMITTEE MEMBERS: Councillor Matt Djonlic, Chair
Councillor Steve Kim, Vice Chair
Georgina Hackett, Citizen Representative*
Alex Kwan, Citizen Representative
Jen-Che (Arthur) Lee, Citizen Representative
Lelainia Lloyd, Citizen Representative
Georgette Reyes, Citizen Representative
Sandra Uno, Citizen Representative
Ross Renaud, SHARE Family and Community Services*
Susan Williamson, Tri-Cities Seniors’ Action Society
Paul Jarvie, Citizen Representative* (arrived at 7:22 p.m.)

ABSENT: Pete Stone, Community Ventures Society (Regrets)
Heather Lawson, Citizen Representative (Regrets)

STAFF: Michelle Frilund, Senior Manager Equity, Diversity and Inclusion
Karen Basi, Manager Community Recreation
Lesley Joyce, Recreation Facilities Supervisor
Kate Brown, Accessibility and Inclusion Specialist
Meghan Malkowich, Committee Clerk
Bryan Leung, Committee Clerk

CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT

The Chair called the meeting to order at 7:00 p.m. and provided an Indigenous territorial acknowledgement.

ADOPTION OF MINUTES

- 1. Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, February 4, 2025**

The Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, February 4, 2025 were approved.

NEW BUSINESS**1. National AccessAbility Week Resource Fair**

The Manager Community Recreation provided introductory comments relative to the presentation. The Recreation Facilities Supervisor gave a presentation entitled “National AccessAbility Week” and referred to slides contained in the amended Agenda.

Discussion ensued relative to the following:

- Concerns over available parking spaces at Pinetree Community Centre and the opportunity to utilize Douglas College at Coquitlam Campus parking facilities, in addition to creating more accessible parking spaces for accessible vehicles.
- Opportunities for increased signage and stationed volunteers to assist with wayfinding.
- Facilitating visitor movement through the event via stamp passports or stickers at different event booths.
- Opportunities to utilize accessible TransLink vehicles and provide demonstrations and Try It opportunities for the public.
- Utilizing accessible methods of media, such as braille or audio, for promotional materials to highlight the Fair and the City's Accessibility Webpage.
- Opportunity to increase public knowledge for accessing the City's recreational programs for people with disabilities.
- Opportunities to highlight assistive technology at the event.
- Opportunities to include community storytelling events, informing the public about the lives of people with accessibility needs.
- Opportunities to partner with PADS and highlight assistance dogs.

The Manager Community Recreation, and the Recreation Facilities Supervisor left the meeting at this point and did not return – 7:21 p.m.

2. Accessibility and Inclusion Plan Development (Standing Agenda Item)

Paul Jarvie, Citizen Representative joined the meeting online at this point – 7:22 p.m.

The Senior Manager of Equity, Diversity, and Inclusion provided updates on analysis and engagement related to the Accessibility and Inclusion Plan.

3. Transportation, TransLink and Other Transportation Division Updates (Standing Agenda Item)

The Committee Clerk gave a verbal update on behalf of the Manager, Transportation Planning regarding a small opening event for the Guildford Micromobility and Road Safety project and the status of the Draft Transportation Plan.

4. Committee Members' Roundtable / Emerging Accessibility Issues

The Chair invited Committee members to share emerging accessibility issues and information regarding events occurring in their communities.

Discussion ensued relative to the following:

- Concerns over TransLink's structural deficit, possible impacts to accessible transportation throughout the City and possible advocacy opportunities.
- Opportunity to attract more participants to the AccessAbility Resource Fair by utilizing partner organizations and members of the community to increase awareness.
- Potential opportunities for storytelling events at the AccessAbility Resource Fair by people with disabilities and inclusion challenges, sharing their lived experiences with community members.
- Opportunities for education and awareness of the City's Event Accessibility Checklist.
- Interest in the Rick Hansen Foundation Accessibility Certification Process and planned accessibility upgrades at Dogwood Pavilion.
- Opportunity for the City to consider installation of portable ceiling lifts to accompany adult change tables at facilities.
- Positive experiences with the City resolving accessibility challenges at the pedestrian crossing located at Pinetree Way and Guildford Way due to construction.
- Potential opportunity to expand the City's Snow Angel Program to include volunteer opportunities assisting seniors with other tasks impacted by mobility issues, such as putting out garbage and recycling bins.
- The audit process regarding the placement of yellow tactile warning pads at street crossings on Schoolhouse Street between Como Lake Avenue and Austin Avenue.
- Concern with the amount of time provided for pedestrian crossings across Pinetree Way and Lincoln Avenue.
- Increases in families with children aged 5 to 8 having difficulties accessing recreational and social opportunities in the community.
- Opportunities to incorporate Try It opportunities for wheelchair sports via the Wheel Chair Sports Association and SportAbility for AccessAbility Week events.

OTHER BUSINESS

NEXT MEETING DATE – Tuesday, June 3, 2025

ADJOURNMENT

The meeting adjourned at 8:18 p.m.

MINUTES CERTIFIED CORRECT:

Councillor Matt Djonlic, Chair

Bryan Leung, Committee Clerk