

A Regular Council Meeting for the City of Coquitlam convened in the Council Chambers of City Hall, 3000 Guildford Way, Coquitlam, BC on Monday, April 20, 2020 at 7:03 p.m. All members of Council were present. Members of staff present were the City Manager, Deputy City Manager, General Manager Finance, Technology and Police Services, General Manager Civic Lands and Facilities, General Manager Planning and Development, General Manager Parks, Recreation and Culture Services, General Manager Engineering and Public Works, Director Legal and Bylaw Enforcement, Director Human Resources and Corporate Planning, Director Development Services, Manager Corporate Communications, Manager Economic Development, Tourism Manager, Planner 2, City Clerk and Legislative Services Clerk.

## CALL TO ORDER

The Mayor, on behalf of Council, acknowledged the acts of violence in Nova Scotia that occurred over the weekend, and led a moment of silence for the passing of RCMP Constable Heidi Stevenson and the other victims.

The Mayor, on behalf of Council, acknowledged Holocaust Memorial Day, Yom HaShoah, which memorializes those lost during the Holocaust. He noted the need to ensure that everyone do their part to ensure that systemic anti-Semitism, racism and other forms of prejudice is not perpetuated.

## ADOPTION OF MINUTES

### 1. Minutes of the Regular Council Meeting held on Monday, April 6, 2020

MOVED BY COUNCILLOR ASMUNDSON  
AND SECONDED

- 140 That the Minutes of the Regular Council Meeting held on Monday, April 6, 2020 be approved.

CARRIED UNANIMOUSLY

**COMMITTEE MINUTES AND RECOMMENDATIONS**

**2. Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, March 3, 2020**

MOVED BY COUNCILLOR MANDEWO  
AND SECONDED

- 141 That the Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, March 3, 2020 be received.

CARRIED UNANIMOUSLY

**2.6 Review and Approval of the Draft 2020 UAAC Work Plan**

MOVED BY COUNCILLOR MANDEWO  
AND SECONDED

- 142 That Council approve the 2020 Universal Access-Ability Advisory Committee Work Plan.

CARRIED UNANIMOUSLY

**3. Minutes of the Economic Development Advisory Committee Meeting held on Wednesday, March 4, 2020**

MOVED BY COUNCILLOR WILSON  
AND SECONDED

- 143 That the Minutes of the Economic Development Advisory Committee Meeting held on Wednesday, March 4, 2020 be received.

CARRIED UNANIMOUSLY

**2.6 2020 Work Plan Approval**

MOVED BY COUNCILLOR WILSON  
AND SECONDED

- 144 That Council approve the 2020 Economic Development Advisory Committee Work Plan.

CARRIED UNANIMOUSLY

**BYLAWS FOR FINAL ADOPTION**

**4. Report of the City Clerk – Fourth and Final Reading of Council Procedure Amendment Bylaw No. 5042, 2020.**

MOVED BY COUNCILLOR TOWNER  
AND SECONDED

- 145 That Council give fourth and final reading to *Council Procedure Amendment Bylaw No. 5042, 2020.*

CARRIED UNANIMOUSLY

**REPORTS OF STAFF**

**PLANNING AND DEVELOPMENT**

**5. Report of the Director Development Services – Zoning Amendment Bylaw No. 4968, 2020 and Proposed Development Permit (18 126320 DP) at 557, 561, 565 and 569 Madore Avenue & 562, 580, 596 and 598 Dansey Avenue – Vanhome Properties (PROJ 18-153)**

In response to a question from Council, the Director Development Services provided an overview of how lot coverage for a subject property is calculated. He further noted that staff are working towards an amendment to the zoning bylaw to address common variances requested by developers that have typically been supported by staff.

In response to a question from Council, the City Clerk provided information relative to the work staff have begun to undertake to potentially facilitate a Public Hearing in the near future. The City Clerk also noted that the April 27<sup>th</sup> Public Hearing could not take place due to the ongoing restrictions resulting from the COVID-19 pandemic.

Discussion ensued relative to the desire to ensure that staff continue to monitor the subject properties for site cleanliness.

The Planner 2 agreed to include information in the Public Hearing Brief relative to the applicants work towards keeping the site clean.

MOVED BY COUNCILLOR ASMUNDSON  
AND SECONDED

- 146 That Council:
1. Give first reading to *City of Coquitlam Zoning Amendment Bylaw No. 4968, 2020;*
  2. Refer *Bylaw No. 4968, 2020* to Public Hearing;

3. Authorize staff to prepare Development Permit No. 18 126320 DP generally in accordance with the attached drawings (Attachment 5), should Council grant second and third readings to this Bylaw;
4. Acknowledge that the applicant has requested variances to the Zoning Bylaw as described in this report as follows:
  - a. In Subsection 1205(6)(c) in Part 12 RM-3 Multi-Storey Medium Density Apartment Residential Zone, the maximum lot coverage is increased from 45% to 54% for Building 1 and to 51% for Building 2;
  - b. In Subsection 1205(8)(a) in Part 12 RM-3 Multi-Storey Medium Density Apartment Residential Zone, the minimum setback is decreased from 4.0 metres (m) (13.1 feet (ft.)) to 3.0 m (9.8 ft.) along the east property line (future Clayton Street) and 4.5 m (14.8 ft.) to 3.25 m (10.7 ft.) along the west property line of Building 1; and
  - c. In Subsection 1205(11)(a) in Part 12 RM-3 Multi-Storey Medium Density Apartment Residential Zone, the maximum building length is increased from 55 m (180 ft.) to 61 m (200 ft.) for Building 1 and to 62 m (203 ft.) for Building 2.
5. Instruct staff to complete the following items prior to Council's consideration of fourth and final reading, should Council grant second and third readings to the Bylaw:
  - a. Submission of a subdivision plan to the satisfaction of the Approving Officer;
  - b. Submission of a preliminary construction management plan;
  - c. Ensure that all engineering requirements and issues including restrictive covenants, dedications and rights-of-way where necessary, are addressed to the satisfaction of the General Manager Engineering and Public Works;
  - d. Resolution of all urban design issues to the satisfaction of the Director Development Services; and
  - e. Finalization, execution and delivery to the City, all Land Title Office registrable agreements as may be required by the City.

CARRIED UNANIMOUSLY

#### **PANDEMIC RESPONSE**

#### **6. Report of the Deputy City Manager – Coquitlam COVID-19 Issues and Governance Update**

The Deputy City Manager provided a brief overview of the staff recommendations as presented in the report.

Discussion ensued relative to the following:

- The desire to ensure that social distancing continues to be enforced on the Coquitlam Crunch and other locations in the City

- The potential avenues to address personal protection equipment waste left on the Coquitlam Crunch
- Clarification of Metro Vancouver's potential available avenues to take steps towards undertaking a budget mitigation exercise
- That residents and others who use City parks should remember to properly dispose of their waste
- Appreciation for the work that City staff and the Emergency Operations Centre has undertaken to address the current provincial state of emergency
- The desire for Metro Vancouver to investigate potential cost saving measures
- Appreciation for the reopening of public washrooms

MOVED BY COUNCILLOR HODGE  
AND SECONDED

147 That Council:

1. Direct staff to continue to advocate for legislative changes at the provincial level, such as tax deferral or public hearing procedures, to support local governments in responding to and addressing the impacts of the COVID-19 pandemic; and
2. Direct staff to complete a letter under the Mayor's signature on behalf of Council to Metro Vancouver in support of the City of Langley with respect to their letter dated April 9, 2020, urging Metro Vancouver to carry out a budget mitigation exercise in response to the COVID-19 pandemic.

CARRIED UNANIMOUSLY

**7. Report of the Manager Economic Development – Economic Development Pandemic Impact and Action Plan**

The Manager Economic Development provided information relative to the work that City staff have recently undertook to address concerns from business owners in the City.

Discussion ensued relative to the following:

- The desire for an action plan for how the City will assist small businesses, including expanded outreach initiatives
- The desire to understand the true impacts of the COVID-19 pandemic on the City's business community
- The desire for small businesses to know that the City will seek to support them as much as it is able

In response to a question from Council, the Manager Economic Development stated that there would be a future report to Council with more detail relative to the identified concerns. He noted the work that City staff have currently undertaken to liaise with to local businesses as well as the Tri-Cities Chamber of Commerce.

Discussion continued relative to the following:

- The desire for detailed statistics regarding the current impacts on businesses in Coquitlam
- Appreciation for the work that the Tri-Cities Chamber of Commerce has undertaken to support local business owners
- The belief that the Economic Development Division should request additional resources should they need them to complete business outreach activities
- The desire to ensure that small businesses receive information on how to best access the supports provided by multiple levels of government
- Appreciation for the work that City staff have currently undertaken to address the current issues faced by local business owners

In response to a question from Council, the Manager Economic Development noted that his division is currently working on a variety of mechanisms to reach out to local businesses.

Discussion continued relative to the following:

- Appreciation for the new messaging on the Visit Coquitlam tourism website and the available list of restaurants in the City that are still open
- The concern that the effort necessary to reach out to each business in Coquitlam is too large a task for the municipality to undertake
- The potential other avenues of support that the City could undertake to support local businesses
- The potential for the City to gather market research on consumer demand for the use of local businesses
- The desire to produce a campaign regarding buying local in Coquitlam
- The desire to see local business able to be more competitive for contract supply bids

MOVED BY COUNCILLOR ASMUNDSON  
AND SECONDED

- 148 That Council support the phased action plan for dealing with the economic impacts on Coquitlam businesses arising from the COVID-19 pandemic, as set out in the report dated April 15, 2020 of the Manager Economic Development entitled "Economic Development Pandemic Impact and Action Plan".

CARRIED

Councillor Marsden registered opposition.

**REPORT OF COUNCILLORS**

**8. Metro Vancouver Board in Brief (March 27, 2020)**

Discussion ensued relative to the following:

- The understanding that there have been no public announcements of staff layoffs at Metro Vancouver
- The understanding that Metro Vancouver staff are responsible for essential services (such as water, sewer and solid waste processing) across the Lower Mainland

MOVED BY COUNCILLOR ASMUNDSON  
AND SECONDED

149 That Council receive for information the Metro Vancouver Board in Brief.

CARRIED UNANIMOUSLY

**OTHER BUSINESS**

The Mayor, on behalf of Council, acknowledged the work that the staff in the City's Emergency Operations Centre and various City departments have done to address the current state of emergency. He also extended appreciation to the response of the federal and provincial governments, and residents for their work in following public health restrictions to flatten the curve of COVID-19 cases.

**NEXT MEETING DATE – April 27, 2020**

**ADJOURNMENT**

MOVED BY COUNCILLOR ASMUNDSON  
AND SECONDED

150 That the Regular Council Meeting adjourn – 8:26 p.m.

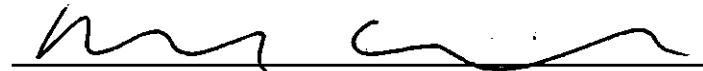
CARRIED UNANIMOUSLY

MINUTES CERTIFIED CORRECT

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CHAIR

I hereby certify that I have recorded the Minutes of the  
Regular Council Meeting held Monday, April 20, 2020  
as instructed, subject to amendment and adoption.



Rachel Cormack  
Legislative Services Clerk