

COUNCIL-IN-COMMITTEE MEETING

Monday, June 28, 2021

A Regular Meeting of the Council-in-Committee convened on Monday, June 28, 2021 at 2:14 p.m. in the Council Chambers of City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

COMMITTEE MEMBERS: Mayor Richard Stewart
Councillor Brent Asmundson
Councillor Craig Hodge
Councillor Steve Kim
Councillor Trish Mandewo
Councillor Dennis Marsden
Councillor Teri Towner
Councillor Chris Wilson
Councillor Bonita Zarrillo

STAFF: Peter Steblin, City Manager
Michelle Hunt, General Manager Finance, Lands and Police
Nikki Caulfield, General Manager Corporate Services
Lanny Englund, General Manager Parks, Culture, Facilities and Recreation
Stephanie James, Director Emergency Operations Centre
Danny Bandiera, Manager Information and Communications Technology
Shelley Edwards, Financial Services Manager
Sean Watson, Business Systems Analyst Corporate Services
Stephanie Lam, Legislative Services Manager
Rachel Cormack, Legislative Services Clerk
Misty Temple, Legislative Services Clerk
Adam Shroff, Legislative Services Clerk

Councillor Zarrillo, as per the Acting Mayor schedule, assumed the role of Chair.

CALL TO ORDER

PRESENTATIONS

1. General Manager Finance, Lands and Police – 2020 Annual Report

The Chair provided introductory comments relative to the 2019 Annual Report and noted that the annual report was available for public inspection on the City's website.

The General Manager Finance, Lands and Police provided an on-screen presentation entitled "2020 Annual Report" with slides titled as follows:

- Fiscal Health
- 2020 Financial Results
- Balance Sheet – Net Worth
- Tangible Capital Assets
- Capital Asset Investment
- Cash & Investments
- Cash & Investment Growth
- Reserve Fund Changes
- Sustainable Asset Management
- Net Debt Funded by DCC's and Local Improvements
- 2020 Consolidated Statement of Operations Revenues by Source - \$421 M
- 2020 Consolidated Statement of Operations Expenses by Function - \$274 M
- 2020 Consolidated Statement by Operations Expenses by Account - \$274 M
- Balanced Budget
- Consolidated Financial Reporting
- Consolidated Surplus Breakdown
- 2020 General Fund Budget to Actual Variance (millions)
- COVID-19 Financial Impacts
- Summary
- More Information
- Thank You

The Chair called for speakers to the 2020 Annual Report three times. No speakers came forward.

Councillor Zarrillo, as per the Acting Mayor schedule, assumed the role of Chair at this time (2:33 p.m.).

ADOPTION OF MINUTES

1. Minutes of the Council-in-Committee Meeting held on Monday, June 21, 2021

The Committee, with the exception of Councillor Zarrillo and Councillor Wilson, approved the Minutes of the Council-in-Committee Meeting held on Monday, June 21, 2021.

REPORTS OF STAFF

3. Report of the General Manager Finance, Lands and Police – 2020 Annual Report

The General Manager Finance, Lands and Police provided introductory comments relative to the report, and provided the following information regarding the Community Support and Recovery Plan (CSRP) in response to a Committee member's question:

- Though \$5M was originally allocated to the CSRP from the City Initiatives Reserves, funding for 2020 was actually achieved through the City's Operating Budget
- The current application intake of applications for the CSRP Grant Program closes on July 15, 2021

The Committee received the report of the General Manager of Finance, Lands and Police dated June 21, 2021 and entitled "2020 Annual Report" for information.

4. 2020 Statement of Financial Information

The General Manager Finance, Lands and Police provided introductory comments relative to the report and noted the following:

- The understanding that the year of 2020 had unprecedented effects on the report
- The knowledge that there was a 27th pay period in this financial year

The Committee received the report of the General Manager of Finance, Lands and Police dated June 21, 2021 and entitled "2020 Statement of Financial Information" for information.

5. Report of the General Manager Finance, Lands and Police – 2020 Development Cost Charges Report

The General Manager Finance, Lands and Police provided introductory comments relative to the report and noted that there would be a more comprehensive forthcoming report on the reinvestment of funds.

The Committee received the report of the General Manager of Finance, Lands and Police dated June 21, 2021 and entitled "2020 Development Cost Charges Report" for information.

6. Report of the General Manager Corporate Services – Open Data Project

The General Manager Corporate Services provided introductory comments relative to the report.

The Business Systems Analyst Corporate Services provided a demonstration of the features of the Coquitlam Open Data website including the purpose and uses of the data collected, some commonly used applications available to the public, and the inclusion of a feedback form.

Discussion ensued relative to the following:

- Appreciation for the results of the hard work undertaken to develop the Open Data Project
- The understanding that the Open Data search is simplified as compared to the Coquitlam.ca search function
- The knowledge that the data history dates back several decades
- The importance of maintaining privacy and security regarding the storage of the data
- The possibility of exploring the inclusion of blockchain technology in the development roadmap
- Appreciation for the use of 1963 imagery of Coquitlam
- The desire to effectively introduce the project to the public and demonstrate the manner of use and depth of the data available
- The desire to integrate and link to as many data sets, both internal and external, as possible to enhance the project
- The knowledge that several other municipalities have similar tools and projects available
- The reason and impetus to implement an open data project of this nature
- The importance of making the project accessible to those who are less familiar with use of technology

The Committee received the report of the General Manager of Finance, Lands and Police dated June 17, 2021 and entitled "Open Data Project" for information.

OTHER BUSINESS

NEXT MEETING DATE – July 5, 2021

ADJOURNMENT

The meeting adjourned 3:06 p.m.

MINUTES CERTIFIED CORRECT

CHAIR

I hereby certify that I have recorded the Minutes of the
Council-in-Committee Meeting held Monday, June 28, 2021
as instructed, subject to amendment and adoption.



Adam Shroff
Legislative Services Clerk