

ACCESSIBILITY AND INCLUSION ADVISORY COMMITTEE**Tuesday, September 2, 2025**

A Regular Meeting of the Accessibility and Inclusion Advisory Committee convened on Tuesday, September 2, 2025 at 7:00 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

**Indicates Virtual Attendance*

COMMITTEE MEMBERS: Councillor Matt Djonlic, Chair
Councillor Steve Kim, Vice Chair
Georgina Hackett, Citizen Representative
Paul Jarvie, Citizen Representative
Alex Kwan, Citizen Representative
Heather Lawson, Citizen Representative
Jen-Che (Arthur) Lee, Citizen Representative
Ross Renaud, SHARE Family and Community Services
Georgette Reyes, Citizen Representative*
Sandra Uno, Citizen Representative
Susan Williamson, Tri-Cities Seniors' Action Society

ABSENT: Lelainia Lloyd, Citizen Representative (Regrets)
Pete Stone, Community Ventures Society (Regrets)

STAFF: Tobi May, Director Major Capital Projects (re Item 2)
Michelle Frilund, Senior Manager Communications and Civic Engagement
Wei Duan, Manager Capital Projects (re Item 2)
Thomas Thivener, Manager Transportation Planning
Tyler Kuny, Manager Transportation Infrastructure
Kate Brown, Accessibility and Inclusion Specialist
Alex McLellan, Committee Clerk

CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT

The Chair called the meeting to order at 7:00 p.m. and provided an Indigenous territorial acknowledgement.

ADOPTION OF MINUTES

1. Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, June 3, 2025

The Minutes of the Accessibility and Inclusion Advisory Committee Meeting held on Tuesday, June 3, 2025 were approved.

NEW BUSINESS

2. Burke Mountain Community Centre and Burke Village Park Design Update

The Director Major Capital Projects gave a presentation entitled “Burke Mountain Community Centre and Burke Village Park Design Update” and referred to slides found in the Agenda package.

Discussion ensued relative to the following:

- Appreciation of the open design and windows that incorporate nature as well as use of softer, natural colours.
- Potential need for barriers between the street and facility frontage to protect against traffic incidents, particularly at night.
- Ways in which the design of the facility uniquely responds to this community.
- Provision of sufficient and sufficiently sized accessible parking spaces, in both surface and underground lots, and consideration of usable space for accessible equipment such as ramp-equipped accessible vans when implementing landscaping features.
- Provision of vehicle drop off space that is designated but also shared with other needs such as emergency vehicle access for efficient space use.
- Balanced provision of accessible parking spaces and EV parking/charging stations.
- Provision of sufficient shade cover and the suggested use of permanent structures to provide secure access.
- Proximity of indoor change rooms and outdoor washroom facilities to the outdoor splash park.
- Extended hours of operation that would make facilities and services accessible during park use.
- Safety considerations for the proposed park ramp related to users on wheels, speed, and design of park features at the end of the ramp to mitigate collisions.
- Provision of sensory spaces and services including a hearing loop, acoustic dampening materiality, lighting, and quiet spaces as well as the suggestion of renting or lending headphones for use at the facility.

- Provision of mobility support equipment such as lifts in the pool and changing facilities as well as elevators.
- Design of windows and related façade treatments to mitigate heat transfer and glare.
- Representation of people with visible disabilities in future design presentations.

In response to committee discussion, staff noted the following:

- The design meets local needs by responding to the mountainous terrain; easing access from various points and modes of transportation; providing social/cultural spaces and language learning for new residents and those living in intergenerational households; providing access to outdoor spaces for residents in smaller and shared residences; providing multipurpose rooms for diverse user groups; and providing library spaces geared to students.

The Director Major Capital Projects and Manager Capital Projects left the meeting at this time and did not return. (7:44 p.m.).

3. Canada Day and Coquitlam Pride Update

The Accessibility and Inclusion Specialist provided updates on the Canada Day and Coquitlam Pride events and expressed gratitude to Committee members who volunteered at the events, noting that both events were well organized and turnout was strong, activities were utilized to engage visitors at the booth, and opportunities to increase interactivity will be explored to support awareness and education.

Discussion regarding the Canada Day event ensued relative to the following:

- Impact of booth location being further away from an accessible pathway, presenting a potential barrier for folks with strollers or mobility devices to traverse the grassy field.
- Suggestions for improved event access including more access points, improved ramps onto temporary pathways, and securing temporary pathway material to ensure it remains anchored and does not interfere with mobility devices.
- Possibility for Committee member walkthroughs during future event set up to help ensure accessibility, particularly of temporary pathways.
- Clarity of parking signage to ensure accessible parking spaces and loading areas are not blocked.
- Need for expanded covered cool-down areas beyond First Aid stations as temperatures rise.
- Possibility of temporary speed reductions on streets adjacent to events where there are increased volumes of pedestrians close to travel lanes.

4. Accessibility and Inclusion Plan Development (Standing Agenda Item)

The Senior Manager Communications and Civic Engagement provided updates on analysis and engagement related to the Accessibility and Inclusion Plan, noting that the compilation of input and drafting of the plan continues, and future updates will be provided by the Manager Equity, Diversity, and Inclusion.

5. Transportation, TransLink and Other Transportation Division Updates (Standing Agenda Item)

The Manager Transportation Planning and Manager Transportation Infrastructure gave a presentation entitled “Transportation Updates” and referred to slides distributed at the meeting.

Jen-Che (Arthur) Lee left the meeting at this point (8:13 p.m.).

Discussion ensued relative to the following:

- Pedestrian safety on Mariner Way between Mundy Park and Dewdney Trunk Road due to narrow sidewalks and limited crossings combined with a steep grade, traffic speed, limited visibility, refuse bin obstacles, and left turns.

Jen-Che (Arthur) Lee returned to the meeting at this point (8:19 p.m.).

- A suggestion to add separated cycle lanes as part of the ongoing baffle gate removal project
- Minimizing disruptions resulting from water main construction by working closely with Metro Vancouver and participation in their consultations. Opportunities may also be realized to rectify surface designs as part of these projects.
- Means for local organizations to advocate for the installation of Rectangular Rapid Flashing Beacons (RRFBs) at intersections that might not meet the City's prioritization criteria despite high-usage at certain times of day (ex. Parent Advisory Committees aware of locations near schools).
- Means for suggesting baffle gate removals.
- An access barrier and potential safety concern at Galette Park due to a vehicle gate.
- Possibility to incorporate raised crosswalks with curb extensions for further traffic calming.

In response to committee discussion, staff noted the following:

- Walkability is incorporated in development planning through streetscape guidelines and standards such as sidewalk widths, cycle tracks, and statutory rights-of-way through new developments as well as a new “movement in place” framework in the Transportation Plan that would provide more design options to incorporate pedestrian spaces alongside roadways.
- A City road safety strategy is underway, but mitigation strategies on Mariner Way are limited by the size of the right-of-way and the requirements of an arterial road.
- Opportunities to add separated cycle lanes where baffle gates are removed are limited as most related pathways are too narrow to accommodate.
- Baffle gate removals can be suggested by submitting service requests, with pictures, to Engineering and Public Works.
- Concerns and suggestions for RRFBs should be directed through Engineering and Public Works, and funding may be sought through ICBC grants.
- Use of raised crosswalks is somewhat restricted by the current traffic calming policy, but some locations on local roads have been considered.

6. Committee Members’ Roundtable / Emerging Issues (Standing Agenda Item)

The Chair invited committee members to share emerging issues and information regarding events occurring in their communities.

Discussion ensued relative to the following:

- Means to provide additional shade cover at Mundy Park Pool, including temporary umbrellas until tree cover fully develops.
- Policies or rules for events such as pop-up markets to ensure accessible parking remains available.
- Opening of the new Foundry Tri-Cities, providing integrated youth services, with more information to be shared at the November meeting.

OTHER BUSINESS

NEXT MEETING DATE – Tuesday, November 4, 2025

ADJOURNMENT

The meeting adjourned at 8:52 p.m.

MINUTES CERTIFIED CORRECT:

Councillor Matt Djonlic, Chair

Alex McLellan, Committee Clerk