

COUNCIL-IN-COMMITTEE MEETING

Monday, October 19, 2020

A Regular Meeting of the Council-in-Committee convened on Monday, October 19, 2020 at 2:01 p.m. in the Council Chambers of City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

COMMITTEE MEMBERS: Mayor Richard Stewart
Councillor Brent Asmundson
Councillor Craig Hodge (arrived at 2:02 p.m.)
Councillor Steve Kim
Councillor Trish Mandewo
Councillor Dennis Marsden
Councillor Teri Towner
Councillor Chris Wilson
Councillor Bonita Zarrillo

STAFF: Peter Steblin, City Manager
Raul Allueva, Deputy City Manager
Jaime Boan, General Manager Engineering and Public Works
Nikki Caulfield, General Manager Corporate Services
Michelle Hunt, General Manager Finance, Lands and Police
Don Luymes, General Manager Parks, Recreation, Culture and Facilities
Jim McIntyre, General Manager Planning and Development
Julie Drotar, Acting Officer-in-Charge Coquitlam RCMP
Darren Carr, Coquitlam RCMP Inspector
Scott Groves, Director Strategic and Capital Projects
Andrew Merrill, Director Development Services
Lanny Englund, Manager Parks Planning and Forestry
Darryl Lal, Manager Police Services
Dragana Mitic, Manager Transportation
Graham Stuart, Manager Corporate Planning
Kathy Ho, Senior Transportation Planning Engineer
James Gilbert, City Clerk
Rachel Cormack, Legislative Services Clerk

Councillor Marsden, as per the Acting Mayor schedule, assumed the role of Chair.

CALL TO ORDER

ADOPTION OF MINUTES

1. Minutes of the Council-in-Committee Meeting held on Monday, October 5, 2020

The Minutes of the Council-in-Committee Meeting held on Monday, October 5, 2020 were approved.

REPORTS OF STAFF

PARKS, RECREATION, CULTURE AND FACILITIES

2. Report of the General Manager Parks, Recreation, Culture and Facilities – Robinson Memorial Park Cemetery Expansion – Landscape Buffer

Councillor Hodge arrived to the meeting at this time (2:02 p.m.).

The General Manager Parks, Recreation, Culture and Facilities provided an overview of the work that has been undertaken as part of the Cemetery Services Plan and noted the scope of the proposed landscape buffer project as part of the planned expansion.

The Manager Parks Planning and Forestry provided a presentation entitled “Robinson Memorial Park Cemetery Expansion – Landscape Buffer” with slides titled as follows:

- Vegetation Buffer
- Vegetation Buffer Design
- View from Foster Ave
- View from Robinson St (North End)

Discussion ensued relative to clarification that the remaining trees around the perimeter of the lot will remain as is to the extent that it is possible.

The Committee received the report of the General Manager Parks, Recreation, Culture and Facilities dated October 8, 2020 and entitled “Robinson Memorial Park Cemetery Expansion – Landscape Buffer” for information.

ENGINEERING AND PUBLIC WORKS

3. Report of the General Manager Engineering and Public Works – City-Wide Parking Review – Phase 2A Commercial and Office Parking Requirements and Shared Parking in the Evergreen Line Core and Shoulder Station Areas - Update

The General Manager Engineering and Public Works noted the work that had already been undertaken as part of the City-Wide Parking Review and provided an overview of the contents of the report.

The Manager Transportation and the Senior Transportation Planning Engineer provided a presentation entitled “City-Wide Parking Review: Phase 2A – Commercial and Office Parking Requirements and Shared Parking in the TOD Areas” with slides titled as follows:

- City-Wide Parking Overview
- Commercial and Office Parking Review
- Comparable Commercial and Office Parking Requirements
- Approved Mixed-Use Parking Requirements
- Commercial/Office Parking Staff Requirements
- Existing Shared Parking Policy
- Shared Parking Management
- Shared Parking Practice
- YMCA Burquitlam
- Shared Parking – Staff Recommendation
- Phase 2 – Staff Recommendation
- Next Steps

Discussion ensued relative to the following:

- Clarification regarding the proposed reduction of parking in the City Centre Area
- Concern that reduced parking in the City Centre Area will restrain the ability of the area to serve as a destination site

In response to a question from the Committee, the Manager Transportation noted that each municipality has different requirements for traffic and parking management due to the availability levels of public transportation, ride-share models, and the walkability of neighbourhoods.

Discussion continued relative to clarification regarding the potential reduction of parking at Coquitlam Centre when the site is eventually re-developed.

In response to a question from the Committee, the General Manager Engineering and Public Works noted current parking concerns in the Burquitlam neighbourhood.

Discussion continued relative to the following:

- The desire for staff to monitor the effect of increased use of electric vehicles on parking requirements
- The belief that the availability of public transportation does not necessarily correlate to the need for less parking in certain target neighbourhoods
- The benefits of the shared-parking model and the desire to apply it to multi-family and mixed use developments
- The desire for staff to explore adaptive parking models

In response to a question from the Committee, the General Manager Planning and Development noted the fundamental requirements for parkades and noted that future

adaptive utilization of parkades can eventually be explored further.

In response to a question from the Committee, the Senior Transportation Planning Engineer noted that parking strategies should be reviewed every 5 to 10 years to assess new vehicle and parking trends.

Discussion continued relative to the following:

- The understanding that each municipality has different parking requirements
- The desire for Council to receive information involving different scenario outcomes of the proposed parking changes

In response to a question from the Committee, the General Manager Engineering and Public Works noted that the proposed parking requirements are the minimum requirements and that individual developers will be able to provide more as needed or desired.

In response to a question from the Committee, the General Manager Planning and Development noted that the City will most likely be moving to more paid parking throughout the city.

Discussion continued relative to the following:

- The desire for future reports to clearly define engineering terms
- The desire to ensure that businesses are not impacted by parking requirements

In response to a question from the Committee, the Director Development Services noted the potential disconnect between the construction of parking spaces versus the allocation of those stalls by the management of the development or the subsequent strata. He further noted the challenges of providing abundant parking in a neighbourhood and also have it be a walkable, vibrant space.

The General Manager Engineering and Public Works noted the potential to add increased parking in future civic facilities to better support the surrounding neighbourhoods.

Discussion continued relative to the following:

- Clarification regarding the consultation process with the Tri-Chambers Chamber of Commerce and the Urban Development Institute
- The potential to increase the amount of bike racks provided as part of new developments

Mayor Stewart left the meeting at this time (3:01 p.m.).

- The potential safety requirements that could accompany a shared parking model
- An overview of current and proposed park and ride locations in Coquitlam

- The desire to ensure that accessible parking stalls are appropriately located

In response to a question from the Committee, the Director Development Services noted that the BC Building Code outlines the number of accessible parking stalls in a development.

Discussion continued relative to the following:

- The desire for further information regarding the environmental impacts of the current and proposed parking requirements
- The potential for car-free areas in the City Centre

Mayor Stewart returned to the meeting at this time (3:08 p.m.).

In response to a question from the Committee, the General Manager Planning and Development provided an overview of the placement and allocation of the required bike racks in developments.

Councillor Asmundson left the meeting at this time (3:12 p.m.) and returned at 3:14 p.m.

The Director Development Services provided an overview of the options that the City has to enforce the placement of proposed bike racks.

Councillor Towner left the meeting at this time (3:17 p.m.) and returned at 3:19 p.m.

Discussion continued relative to the desire to ensure that the allocation of spaces in a development is equal to the needs of each type of use in that development.

The General Manager Planning and Development stated that he would review some potential solutions for allocation management challenges in shared-parking model developments.

The Committee received the report of the General Manager Engineering and Public Works dated October 13, 2020 and entitled "City-Wide Parking Review – Phase 2A Commercial and Office Parking Requirements and Shared Parking in the Evergreen Line Core and Shoulder Station Areas - Update" for information.

CORPORATE SERVICES

4. Report of the General Manager Corporate Services – 2020 Second Trimester Report

The General Manager Corporate Services provided introductory comments relative to the report and noted the work that the City undertook to manage business operations during the COVID-19 pandemic.

Discussion ensued relative to the following:

- Clarification that planned road work projects are necessary to maintain City infrastructure
- The desire for clarification regarding the status of the joint City of Coquitlam and School District 43 projects

In response to a question from the Committee, the Deputy City Manager provided an overview of the current status of the Burke Mountain Joint School Site and noted that the work is on hold until School District 43 is able to obtain funding from the provincial government. He further noted that Council would be receiving an update on the Centennial Turf Field replacement project at a future Council meeting.

Discussion continued relative to the following:

- Clarification regarding the negotiations pertaining to shared access of the Centennial Gym
- Appreciation for the work that staff undertook to maintain the current level of service throughout the pandemic

In response to a question from the Committee, the Manager Corporate Planning provided an overview of the status of the RCMP Safe Place Initiative.

Discussion continued relative to the potential to expand the scope of the RCMP Safe Place Initiative.

In response to a question from the Committee, the General Manager Finance, Lands and Police provided an overview of the status of the RCMP Strategic Plan Renewal.

In response to a question from the Committee, the General Manager Corporate Services noted that while recruitment was frozen during the early phase of COVID-19 pandemic, it had since resumed.

In response to a question from the Committee, the General Manager Parks, Recreation, Culture and Facilities provided an overview of the work that is proposed for the Coquitlam Crunch Trail Improvements.

In response to a question from the Committee, the General Manager Engineering and Public Works provided an overview of the status of the Brunette Interchange and the circumstances that have led to the delay of the project.

Discussion continued relative to appreciation for how the information in the report was presented.

The Committee received the report of the General Manager Corporate Services dated October 13, 2020 and entitled "2020 Second Trimester Report" for information.

FINANCE, LANDS AND POLICE

5. Report of the Acting Officer-in-Charge Coquitlam RCMP Detachment – RCMP 2020 Second Trimester Report

Discussed ensued relative to the following:

- Appreciation for the continued engagement of RCMP volunteers
- Clarification regarding the hiring of another Traffic Enforcement Officer and the desire for increased traffic enforcement
- The desire for further information regarding vacancies in the RCMP Coquitlam detachment

In response to a question from the Committee, the Acting Officer-in-Charge stated that she does not have specific information related to the 30% increase in assault crimes.

Discussion continued relative to the following:

- Clarification as to whether there is an overlap in the statistics related to family violence and assault
- Speculation as to how many crimes may have a link to the COVID-19 pandemic
- The understanding that work on the Community Mental Health Response has been delayed due to COVID-19 and that there is no new information at this time

The Committee received the report of the Acting Officer-in-Charge (OIC) Coquitlam RCMP Detachment dated October 13, 2020 and entitled “RCMP 2020 Second Trimester Report” for information.

OTHER BUSINESS

NEXT MEETING DATE – October 26, 2020

ADJOURNMENT

The meeting adjourned at 3:52 p.m.

MINUTES CERTIFIED CORRECT

CHAIR

I hereby certify that I have recorded the Minutes of the
Council-in-Committee Meeting held Monday, October 19,
2020 as instructed, subject to amendment and adoption.



Rachel Cormack
Legislative Services Clerk