

A Regular Council Meeting for the City of Coquitlam convened in the Council Chambers of City Hall, 3000 Guildford Way, Coquitlam, BC on Monday, November 2, 2020 at 7:06 p.m. All members of Council were present. Members of staff present were the City Manager, Deputy City Manager, General Manager Parks, Recreation, Culture and Facilities, General Manager Engineering and Public Works, General Manager Finance, Lands and Police, General Manager Planning and Development, Director Development Services, Acting Manager Economic Development, Manager Community Planning, Manager Building Permits – Approvals, Manager Recreation and Cultural Facility Planning, Manager Transportation, Tourism Manager, Project Manager Strategic and Capital Projects, Senior Transportation Planning Engineer, Planner 3, City Clerk and Legislative Services Clerk.

CALL TO ORDER

The Mayor, on behalf of Council, recognized the observance of All Souls Day.

The Mayor, on behalf of Council, recognized Remembrance Day and encouraged residents to individually honour Canadian veterans both on Remembrance Day and throughout the year.

ADOPTION OF MINUTES

1. Minutes of the Regular Council Meeting held on Monday, October 26, 2020

MOVED BY COUNCILLOR HODGE
AND SECONDED

443 That the Minutes of the Regular Council Meeting held on Monday, October 26, 2020 be approved.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES AND RECOMMENDATIONS

2. Minutes of the Multiculturalism Advisory Committee Meeting held on Wednesday, October 14, 2020

MOVED BY COUNCILLOR MANDEWO
AND SECONDED

444 That the Minutes of the Multiculturalism Advisory Committee Meeting held on Wednesday, October 14, 2020 be received.

CARRIED UNANIMOUSLY

3. Minutes of the Sports Advisory Committee Meeting held on Wednesday, September 9, 2020

MOVED BY COUNCILLOR ZARRILLO
AND SECONDED

445 That the Minutes of the Sports Advisory Committee Meeting held on Wednesday, September 9, 2020 be received.

CARRIED UNANIMOUSLY

REPORTS OF STAFF

PLANNING AND DEVELOPMENT

4. Report of the General Manager Planning and Development – Tri-Cities Homelessness and Housing Task Group 2020 Funding Request

Discussion ensued relative to the following:

- Appreciation for the work that the Tri-Cities Homelessness and Housing Task Group undertakes to complete its mandate as to homelessness, mental health, and addiction
- The understanding that the issue of homelessness has been exacerbated by the COVID-19 pandemic

The Mayor, on behalf of Council, expressed thanks to those who work for, work with, or otherwise support the Task Group.

Discussion continued relative to clarification regarding the proposed two-year funding model being requested.

MOVED BY COUNCILLOR ASMUNDSON
AND SECONDED

446 That Council support an expenditure of \$21,532.26 to the Tri-Cities Homelessness and Housing Task Force for a part-time coordinator. This funding is recommended to be released from the Affordable Housing Reserve Fund (AHRF) in two installments: \$10,766.13 in 2021 and \$10,766.13 in 2022.

CARRIED UNANIMOUSLY

5. Report of the General Manager Planning and Development – Temporary Outdoor Space Expansion Program for Local Businesses – Update

The Manager Building Permits – Approvals provided a presentation entitled “Temporary Outdoor Space Expansion Program for Local Businesses – Update” with slides titled as follows:

- Recent Policy Changes
- City Program Update
- Summer Success Stories
- Ongoing Challenges for Business
- Economic Recovery – What Can the City Do to Continue Supporting Local Businesses?
- Supporting Local Businesses – Cont’d

Discussion ensued relative to the following:

- Support for the extension of the Temporary Outdoor Space Expansion Program for Local Businesses
- The desire to communicate with upper levels of government as to why some businesses did not partake in the program
- The potential for the City to write letters to the owners of commercial buildings that the City will not penalize owners should they choose to decrease the size of the associated parking for the building as part of this program

Councillor Zarrillo left the meeting at this time (7:26 p.m.).

- Clarification as to the discrepancy between the City and the Province’s program names / acronyms
- Appreciation for the work and outreach City staff have undertaken to introduce the program to the business community

Councillor Zarrillo returned to the meeting at this time (7:27 p.m.).

- The potential to further reduce or waive the fee for the Temporary Outdoor Space Expansion permit

In response to a question from Council, the Manager Building Permits – Approvals noted that the requested fee for the permit covers administration costs. He further stated that there were no recorded complaints relative to the fee.

The General Manager Planning and Development noted other potential concerns of waiving fees for specific businesses and agreed to review the fee structure for the permits.

Discussion continued relative to the following:

- Clarification as to whether any businesses outside of the hospitality sector applied for permits
- The desire to explore the needs expressed by businesses outside of the hospitality sector and how they may make use of expanded outdoor spaces
- The desire for further information as to how the expanded outdoor spaces would be managed during inclement weather

In response to a question from Council, the Manager Building Permits – Approvals noted the safety concerns for weather-proofing outdoor patio areas and stated that the City would assess each space on a case by case basis.

MOVED BY COUNCILLOR ASMUNDSON
AND SECONDED

447 That Council:

1. Endorse a one year extension of the Temporary Outdoor Space Expansion Program for Local Businesses set out in the October 26, 2020 report of the General Manager Planning and Development, in coordination with the Liquor and Cannabis Regulation Branch (LCRB) extension of the existing Temporary Expanded Service Area (TESA) to October 31, 2021; and
2. Direct staff to report back on the ongoing operation of the Temporary Outdoor Space Expansion Program for Local Businesses at the end of 2021.

CARRIED UNANIMOUSLY

6. Report of the General Manager Planning and Development – Cannabis Regulatory Framework – Scope, Process and Consultation Strategy

Discussion ensued relative to clarification as to the consultation process that staff are planning to undertake as outlined in the report.

In response to a question from Council, the Planner 3 provided an overview of how neighbouring municipalities have approached the selection process for retail stores and stated that the City has not yet decided on a set process.

Discussion continued relative to the desire for staff to conduct outreach to pre-existing cannabis stores in neighbouring municipalities and the businesses that are near them in order to better understand potential concerns.

MOVED BY COUNCILLOR KIM
AND SECONDED

- 448 That Council endorse the proposed scope, process, and consultation strategy for the Cannabis Regulatory Framework, as outlined in the report of the General Manager Planning and Development dated October 26, 2020 and entitled “Cannabis Regulatory Framework – Scope, Process and Consultation Strategy”.

CARRIED UNANIMOUSLY

PARKS, RECREATION, CULTURE AND FACILITIES

7. Report of the General Manager Parks, Recreation, Culture and Facilities and General Manager Finance, Lands and Police – Investing in Canada Infrastructure Program - Community, Culture and Recreation Funding Application - Spani Pool Renewal

The General Manager Parks, Recreation, Culture and Facilities provided introductory comments regarding the Investing in Canada Infrastructure Program and the process that staff undertook to identify Spani Pool as the facility that would be put forward for the grant funding.

Discussion ensued relative to the following:

- Appreciation that the City is able to re-invest in facilities that have history in the community
- Clarification regarding the proposed phasing of the renewal project
- Appreciation for the support and expansion of outdoor recreation opportunities

MOVED BY COUNCILLOR MARSDEN
AND SECONDED

449 That Council:

1. Support an application to the Investing in Canada Infrastructure Program (ICIP) – Community, Culture and Recreation for the renewal of Spani Outdoor Pool; and
2. Approve the allocation of \$8,000,000 from the Density Bonus Reserve for the City's share of the capital cost of the Spani Outdoor Pool Renewal Project.

CARRIED UNANIMOUSLY

ENGINEERING AND PUBLIC WORKS

8. Report of the General Manager Engineering and Public Works – Proposed Off-street Loading and Waste Collection Requirement Zoning Amendment Bylaw No. 5082, 2020 and Citywide Official Community Plan Amendment Bylaw No. 5081, 2020 (Introductory

The General Manager Engineering and Public Works provided an overview of the key changes to the proposed bylaws following the last consultation that staff undertook with Council.

Discussion ensued relative to concerns regarding the potential safety issues of loading zones in laneways.

In response to a question from Council, the Manager Transportation noted that the utilization of loading zones in laneways are meant for short duration use. She further noted that, as part of the proposed bylaws, it is expected that dedicated loading zones will be considered as part of the development process.

Discussion continued relative to clarification as to the difference between commercial loading zones and delivery loading zones.

In response to a question of Council, the General Manager Engineering and Public Works agreed to review a potential parking violation on Burlington Drive.

Discussion continued relative to the following:

- The desire to see further information on sustainable delivery models
- Clarification as to the response staff received as part of their consultation with the Urban Design Institute (UDI)

MOVED BY COUNCILLOR TOWNER
AND SECONDED

450 That Council:

1. Give first reading to *City of Coquitlam Zoning Amendment Bylaw No. 5082, 2020*;
2. Give first reading to *City of Coquitlam Citywide Official Community Plan Amendment Bylaw No. 5081, 2020*;
3. In accordance with the *Local Government Act*, consider *Bylaw No. 5081, 2020* in conjunction with both the *City of Coquitlam Five-Year Financial Plan Bylaw No. 5024, 2019* and the *Regional Solid Waste Management Plan*; and
4. Refer *Bylaw No. 5082 and 5081, 2020* to Public Hearing.

CARRIED UNANIMOUSLY

OTHER BUSINESS

NEXT MEETING DATE – November 16, 2020

ADJOURNMENT

The Mayor, on behalf of Council, provided further information on how residents could engage with municipal programs to observe Remembrance Day.

MOVED BY COUNCILLOR ASMUNDSON
AND SECONDED

451 That the Regular Council Meeting adjourn – 8:11 p.m.

CARRIED UNANIMOUSLY

MINUTES CERTIFIED CORRECT

CHAIR

I hereby certify that I have recorded the Minutes of the
Regular Council Meeting held Monday, November 2, 2020
as instructed, subject to amendment and adoption.



Rachel Cormack
Legislative Services Clerk