SPORTS AND RECREATION ADVISORY COMMITTEE
Wednesday, November 12, 2025

A Regular Meeting of the Sports and Recreation Advisory Committee convened on Wednesday, November 12, 2025 at 7:00 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

** Indicates virtual attendance*

COMMITTEE MEMBERS:	Councillor Craig Hodge, Chair Councillor Trish Mandewo, Vice Chair Dan Cooper, Citizen Representative Dave Jones, Coquitlam Field Sport Association Andrea Mattinson, Coquitlam Indoor Athletics Association Cameron McBryer, Citizen Representative Emily Moughtin, Citizen Representative Karen Schofield, Citizen Representative Isabel Silvestre, Citizen Representative Cydney Smythies, Citizen Representative Carl Trepanier, Citizen Representative* Daniel Trinh, Coquitlam Tennis Club
ABSENT:	Erin Davidson, Citizen Representative (regrets)
GUESTS:	Jaime Drummond, Mundy Park Disc Golf Club (re: Item 2) Brett Wells, BC Disc Golf Association (re: Item 2)
STAFF:	Tobi May, Director Major Capital Projects Darryl Lal, Senior Manager Policy and Business Services Jenalee Kluttz, Manager Environmental Sustainability Jonathan Pavich, Manager Business Services Leila Todd, Senior Project Manager Alex McLellan, Committee Clerk

CALL TO ORDER AND TERRITORIAL ACKNOWLEDGEMENT

The Chair called the meeting to order at 7:00 p.m. and provided an Indigenous territorial acknowledgement.

ADOPTION OF MINUTES

1. Minutes of the Sports and Recreation Advisory Committee Meeting held on Wednesday, September 10, 2025

The Minutes of the Sports and Recreation Advisory Committee Meeting held on Wednesday, September 10, 2025 were approved.

NEW BUSINESS

2. Disc Golf User Groups

Brett Wells, on behalf of the BC Disc Golf Association, and Jaime Drummond, on behalf of the Mundy Park Disc Golf Club, gave a presentation entitled "Unlocking the Value of Disc Golf for Coquitlam", and referred to slides found in the Agenda package.

Carl Trepanier entered the meeting at this time (7:18 p.m.).

Discussion ensued relative to the following:

- Clarification of the number and types of tournaments that have and can be held at Mundy Park given the scale of the course.
- Clarification that basket upgrades are a good investment because they would be fully removable, meet official standards of the sport, and be more attractive.
- Clarification of factors for the potential to establish a top-end course in a Coquitlam park including size and topography.
- Suggestion to formalize the membership of the Mundy Park Disc Club to better connect with players and understand needs.
- Suggestion to work with Equip Sport, an organization that partners with municipalities to install equipment boxes in parks from which residents can access equipment free of charge.
- Suggestions to introduce people to the sport including collaborating with the City to host pop-up parks with portable baskets and collaborating with local non-profit organizations to host a charity tournament.

Jaime Drummond left the meeting at this time and did not return (7:35 p.m.).
Isabel Silvestre entered the meeting at this time (7:37 p.m.).

3. Climate Action Plan

The Manager Environmental Sustainability gave a presentation entitled "Climate Action Plan Update" and referred to slides found in the Agenda package.

Discussion ensued relative to the following:

- Appreciation that a sustainability lens is applied to all planning and budgeting.
- Suggestion to have a dedicated fund to incentivize sustainable capital upgrades, particularly to bolster proposals where the business case has a longer payback period.
- Suggestion to give sports and recreation groups rebates for volunteer park clean up.
- Concern about administrative cost of seeking grants and ongoing operational costs of projects initiated by grant funding.
- Concern about how much climate action is within the City's authority to control, particularly regarding transportation.
- Suggestion to investigate sustainable options for sports uniforms given the fashion industry's considerable impact on global greenhouse gas emissions.

In response to Committee discussion, staff noted the following:

- Funding sources for the City's climate actions include the Local Government Climate Action Program as well as grants or incentives for specific projects, often from utility partners.

The Manager Environmental Sustainability left the meeting at this time and did not return (8:02 p.m.).

4. Facilities Bookings Process Review

The Senior Manager Policy and Business Services and the Manager Business Services gave a presentation entitled "Facility Bookings Process Review" and referred to slides found in the Agenda package.

Discussion ensued relative to the following:

- Appreciation that solutions have been identified for repeat bookings, carrying forward deposits throughout a year, and allowing bookings further in advance.
- Desire for the booking process to be highly responsive in recognition that most user groups are led by volunteers by, for example, reducing the standard response time further from four days to a next day response.
- Desire for facility availability information to be accessible online in addition to the provision of QR codes at the facility sites.
- Concerns about conflicts between booked user groups and casual users where booking information is not readily accessible.
- Concerns about technology alignment, user-friendly technology, and the inflexibility of monopoly technology.
- Concern about access and security issues at the Burke Mountain Discovery Centre for use outside café business hours and resulting underutilization.

Isabel Silvestre left the meeting at this point and did not return (8:34 p.m.).

- Suggestion to provide user groups with online accounts to access booking information as needed.
- Suggestions for payment to be streamlined including use of credit cards over the phone or by Interac e-transfer.
- Suggestion to implement group insurance integrated with booking to reduce costs and time spent by user groups securing insurance independently.

In response to Committee discussion, staff noted the following:

- The focus of the review is on changes to internal processes within exclusive control while exploring options with third-party contractors.
- The implementation of changes is currently underway according to a prioritized list, and users will start seeing changes by end of the first quarter of 2026.

The Senior Manager Policy and Business Services and the Manager Business Services left the meeting at this time and did not return (8:41 p.m.).

5. 2025 Year-End Review / 2026 Work Plan Development

The Director Major Capital Projects gave a presentation entitled "Year-End Review 2025" and referred to slides found in the Agenda package.

Discussion ensued relative to the following:

- Appreciation of holding meetings at different facilities, receiving presentations from user groups to understand needs, and receiving presentations from staff regarding specific projects to provide input.
- Desire to better action and to better report any action on the advice that the Committee gives to understand its impact.
- Desire that the Committee have the opportunity to provide input on business planning and prioritization related to sports and recreation and as part of the City's budget process.
- Desire for alternative meeting types including workshops for more open-ended deliberation.
- Desire for staff presentations, having been provided in advance, to be shorter, provide for more discussion, and seek more targeted and in depth feedback.
- Desire to have opportunities for Committee members to provide practical feedback on, for example, service processes.
- Suggestions for 2026 Work Plan items, including a presentation on park asset management plans, development of an Indoor Sports Strategy, updates on the

Planet Ice contract and facility, updates on the Poirier Forum facility, updates on Blue Mountain Park, and consideration of FIFA World Cup opportunities.
- Suggestion to have a standing agenda item for Parks, Recreation, Culture, and Facilities updates to provide broader information without need for detailed presentations on a specific topic.
- Suggestion to have Committee Members' Roundtable items submitted in advance and included in the agenda package to avoid rushed consideration.

6. Committee Members' Roundtable / Emerging Issues (Standing Agenda Item)

The Chair invited Committee members to share emerging issues and information regarding events occurring in their communities.

Discussion ensued relative to the following:
- Request for formal recognition by the City for the Coquitlam Adanacs' Minto Cup win.
- Concern from the Indoor Athletics Association that details of the Planet Ice contract extension remain unavailable, and about the potential use of City capital funding for repairs of the facility.
- Report of a malfunctioning time clock at Planet Ice.
- Suggestion that hosting the FIFA World Cup in the region could result in increased popularity of soccer and a related increase in need for facilities.
- Report that the Coquitlam Sports Hall of Fame has expanded its volunteer board, and is scheduled to hold its annual Induction Ceremonies on June 10, 2026.
- Concern that the Tri-City Eagles Field Hockey Association membership is declining due to a lack of an appropriate field; members may be transferring to clubs in other municipalities with better facilities.
- Concern from the Coquitlam Tennis Club about availability of indoor court time for Club members and residents during winter, and related booking issues including not verifying residency or allowing a monthly Club night.

OTHER BUSINESS

NEXT MEETING DATE – 2026

ADJOURNMENT

The meeting adjourned at 9:13 p.m.

MINUTES CERTIFIED CORRECT:

Councillor Craig Hodge, Chair

Alex McLellan, Committee Clerk