

# ***Form of Tender***



## Form of Tender

Tender No. 84495-2

### Austin Heights Sewer Upgrade – Phase 2 (Madore to Charland)

#### Summary

Name of **Contractor**: \_\_\_\_\_

**Tender Price** (exclude GST): \$ \_\_\_\_\_

(FROM APPENDIX 1 OF FORM OF TENDER)

**Tender submitted must be accompanied by a copy of the original 10% Bid Bond and will be received**

**On or before 2:00 pm (local time)  
Wednesday, March 13, 2024**

#### Instructions for Tender Submission

**Tender submissions are to be consolidated into one (1) .pdf file and uploaded electronically through QFile, the City's file transfer service accessed at website: [qfile.coquitlam.ca/bid](https://qfile.coquitlam.ca/bid)**

- 1. In the "Subject Field" enter:** Tender Number and Name
- 2. Add consolidated Tender file in PDF format, and Appendix 1 in XLS format, and Send** (ensure your web browser remains open until you receive 2 emails from Qfile to confirm upload is complete and was sent to the correct email address: [bid@coquitlam.ca](mailto:bid@coquitlam.ca) )

**Tenderers are responsible to allow ample time to complete the Tender submission process. If assistance is required, phone 604-927-3037.**

March 2024

THE CITY OF COQUITLAM  
3000 Guildford Way  
Coquitlam, B.C. V3B 7N2

---

( FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT - TO BE USED ONLY WITH THE GENERAL CONDITIONS  
AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS. )

**Contract Name:** Austin Heights Sewer Upgrade – Phase 2 (Madore to Charland)

**Reference No.:** 84495-2

**TO OWNER:**

**1 WE, THE UNDERSIGNED:**

- 1.1 have received and carefully reviewed all of the *Contract Documents*, including the Instructions to Tenderers, the City of Coquitlam Supplementary General Conditions, the City of Coquitlam Supplementary Contract Specifications, the specified edition of the "Master Municipal Construction Documents – General Conditions, Specifications and Standard Detail Drawings" and the following Addenda:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_;

( ADDENDA, IF ANY )

- 1.2 shall fully disclose any actual or potential conflicts of interest and existing business relationships we may have with the City, their elected or appointed officials or employees:

\_\_\_\_\_

- 1.3 have full knowledge of the *Place of the Work*, and the *Work* required; and  
1.4 have complied with the Instructions to Tenderers; and

**2 ACCORDINGLY WE HEREBY OFFER:**

- 2.1 to perform and complete all of the *Work* and to provide all the labour, equipment and material all as set out in the *Contract Documents*, in strict compliance with the *Contract Documents*; and  
2.2 to achieve *Substantial Performance* of the *Work* on or before **June 28, 2024**; and  
2.3 to do the *Work* for the price, which is the sum of the products of the actual quantities incorporated into the *Work* and the appropriate unit prices set out in Appendix 1, the "*Schedule of Quantities and Prices*", plus any lump sums or specific prices and adjustment amounts as provided by the *Contract Documents*. For the purposes of tender comparison, our offer is to complete the *Work* for the "*Tender Price*" as set out on Appendix 1 of this Form of Tender. Our *Tender Price* is based on the estimated quantities listed in the *Schedule of Quantities and Prices*, and excludes *GST*.

---

**3 WE CONFIRM:**

- 3.1 that we understand and agree that the quantities as listed in the *Schedule of Quantities and Prices* are estimated, and that the actual quantities will vary.
- 3.2 that we understand and agree that the owner is in no way obliged to accept this Tender.

**4 WE CONFIRM:**

- 4.1 that the following Appendices are attached to and form a part of this tender:
  - 4.1.1 the Appendices as required by paragraph 5.3 of the Instructions to Tenderers - Part II; and
  - 4.1.2 the *Bid Security* as required by paragraph 5.2 of the Instructions to Tenderers - Part II.
  - 4.1.3 the Certificate of Compliance on the form provided in Appendix 7 of this Form of Tender.

**5 WE AGREE:**

- 5.1 that this tender will be irrevocable and open for acceptance by the *Owner* for a period of **60** calendar days from the day following the *Tender Closing Date and Time*, even if the tender of another Tenderer is accepted by the *Owner*. If within this period the *Owner* delivers a written notice ("*Notice of Award*") by which the *Owner* accepts our tender we will:
  - 5.1.1 within **15 Days** of receipt of the written *Notice of Award* deliver to the *Owner*:
    - a) a Performance Bond and a Labour and Material Payment Bond, each in the amount of 50% of the *Contract Price*, issued by a surety licensed to carry on the business of suretyship in the province of British Columbia, and in a form acceptable to the *Owner*;
    - b) a "clearance letter" indicating that the Tenderer is in WCB compliance; and
    - c) a copy of the insurance policies as specified in SGC Section 24 indicating that all such insurance coverage is in place and;
    - d) a letter confirming the *Contractor* as "Prime Contractor" for the Contract as specified in SGC Section 21.2.1.
  - 5.1.2 within **2 Days** of receipt of written "*Notice to Proceed*", or such longer time as may be otherwise specified in the *Notice to Proceed*, commence the *Work*; and
  - 5.1.3 sign the Contract Documents as required by GC 2.1.

---

**6 WE AGREE:**

6.1 that, if we receive written *Notice of Award* of this *Contract* and, contrary to paragraph 5 of this Form of Tender, we:

6.1.1 fail or refuse to deliver the documents as specified by paragraph 5.1.1 of this Form of Tender; or

6.1.2 fail or refuse to commence the *Work* as required by the *Notice to Proceed*,

**then such failure or refusal will be deemed to be a refusal by us to enter into the *Contract*** and the *Owner* may, on written notice to us, award the *Contract* to another party. We further agree that, as full compensation on account of damages suffered by the *Owner* because of such failure or refusal, the *Bid Security* shall be forfeited to the *Owner*, in an amount equal to the lesser of:

6.1.3 the face value of the *Bid Security*; and

6.1.4 the amount by which our *Tender Price* is less than the amount for which the *Owner* contracts with another party to perform the *Work*.

**7 OUR ADDRESS** is as follows:

---

---

---

Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Attention: \_\_\_\_\_

This Tender is executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

*Contractor:*

---

**(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

---

**(AUTHORIZED SIGNATORY)**

---

**(AUTHORIZED SIGNATORY)**

---

**8 WE CONFIRM:**

8.1 our Goods and Services Tax (GST) registration status is as follows:

8.1.1 for information purposes, our GST Registration Number is:

---

**(GST REGISTRATION NUMBER)**

**or;**

8.1.2 by signature hereunder, we certify we are **not required** to provide a registration number:

---

**(AUTHORIZED SIGNATORY)**

---

**(AUTHORIZED SIGNATORY)**

Appendix 1

FORM OF TENDER

Contract 84495 -2

Austin Heights Sewer Upgrade – Phase 2 (Madore to Charland)

SCHEDULE OF QUANTITIES AND PRICES

(see paragraph 5.3.1 of the Instruction to Tenderers)

(All prices and quotations including the Contract Prices shall Exclude GST

(Should there be any discrepancy in the information provided, the City's original file copy shall prevail

Item No.	MMCD Spec No(s). (Clause)	Description of Work	Unit	Est. Qty.	Unit Price	Total Price
1	01 45 00S	QUALITY CONTROL				
1.01	(1.9)	Quality Control Testing	INCIDENTAL		INCIDENTAL	
2	01 55 00S	TRAFFIC CONTROL, VEHICLE ACCESS AND PARKING				
2.01	1.5.1	Traffic Control and Management	INCIDENTAL		INCIDENTAL	
3	01 58 01S	PROJECT IDENTIFICATION				
3.01	( 1.3.1 )	Construction Zone Information Signs	Each	3		
4	03 40 01S	PRECAST CONCRETE				
4.01	(1.4.6)	Remove and Reinstall Existing Allan Block Retaining Wall (Provisional)	Square Metre	10		
5	31 11 01S	CLEARING AND GRUBBING				
5.01	(1.4.1)	Clearing and grubbing	Lump Sum	1		
6	31 23 01	EXCAVATING, TRENCHING AND BACKFILLING				
6.01	(1.10.3)	Overexcavation w/ Granular Base Backfill (Provisional)	Cubic Metre	10		
6.02	(1.10.4)	Remove and dispose existing AC sanitary main (Provisional)	Lineal Metre	25		
6.03	1.10.8	Reinstall existing swale/drainage ditch as shown on Contract drawings	Lump Sum	1		
6.04	(1.10.9)	Imported Trench Backfill - 75mm Minus (Provisional)	Tonne	500		
6.05	(1.10.10)	Removal of existing irrigation system, valve chambers etc. (including stacking reusable items on site)	Lump Sum	1		
7	31 23 17	ROCK REMOVAL				
7.01	1.6.4	Rock Removal (Provisional)	Cubic Metre	15		
8	32 01 16.75	COLD MILLING				
8.01	(1.5.4)	Surface Milling, minimum 35mm	Square Metre	800		
9	32 12 13.15	ASPHALT TACK COAT				
9.01	(1.5.1)	Asphalt Tack Coat - Emulsified Asphalt	Square Metre	800		
10	32 12 16S	HOT-MIX ASPHALT CONCRETE PAVING				
10.01	(1.5.3)	Permanent Trench Repair (35mm UC#2)	Square Metre	800		
11	32 31 13	CHAIN LINK FENCE AND GATES				
11.01	1.5.3	Remove and Reinstall Existing Fence	Lineal Metre	50		
11.02	-	Remove and Reinstall Existing Log Rail Retaining Wall	Square Metre	8		

Item No.	MMCD Spec No(s). (Clause)	Description of Work	Unit	Est. Qty.	Unit Price	Total Price
12	33 30 01S	<b>SANITARY SEWERS</b>				
12.01	(1.6.2)	Supply and Installation of 200mm PVC DR35	Lineal Metre	4		
12.02	(1.6.2)	Supply and Installation of 450mm PVC DR35 (1-2.0m depth)	Lineal Metre	161		
12.03	(1.6.2)	Supply and Installation of 450mm PVC DR35 (2-3.0m depth)	Lineal Metre	144		
12.04	(1.6.2)	Supply and Installation of 450mm PVC DR35 (3-4.0m depth)	Lineal Metre	83		
12.05	(1.6.2)	Supply and Installation of 450mm PVC DR35 (4-5.0m depth)	Lineal Metre	16		
12.06	(1.6.3)	Install Sanitary Service Connection, 100mm PVC DR28	Each	14		
12.07	(1.6.3)	Tie-in Existing Sanitary Service Connection at main	Each	2		
12.08	(1.6.7)	Tie-in Existing 200mm sanitary main - east inlet at S23	Each	1		
12.09	(1.6.7)	Tie-in Existing 250mm sanitary main - east inlet at S23A	Each	1		
12.10	(1.6.7)	Tie-in Existing 200mm sanitary main - east inlet at S22	Each	1		
12.11	(1.6.7)	Tie-in Existing 200mm sanitary main - east inlet at S17A	Each	1		
12.12	(1.6.7)	Tie-in Existing 200mm sanitary main - north inlet at S14	Each	1		
12.13	(1.6.7)	Tie-in to Existing MH S12	Each	1		
12.14	(1.6.7.1)	Cap and Abandon Existing Sanitary Main	Each	5		
13	33 40 01S	<b>STORM SEWERS</b>				
13.01	(1.6.2)	Supply and Installation of 300mm PVC SDR35	Lineal Metre	15		
13.02	(1.6.5)	Catch Basin /Lawn Basin Lead - 150mm SDR 35 PVC (Including wyes) (Provisional)	Lineal Metre	5		
14	33 44 01S	<b>MANHOLES AND CATCHBASINS</b>				
14.01	(1.5.1.1)	Install 1050mm Pre-benched Gasketed Manhole Base, Lid, Frame and Cover	Each	12		
14.02	(1.5.1.1)	Install 1050mm Overbuild Manhole Base, Lid, Frame and Cover	Each	1		
14.03	(1.5.1.5)	Install Outside Drop	Each	3		
14.04	(1.5.1.2)	Install 1050mm Manhole Vertical Risers	Each	17		
14.05	(1.5.4)	Remove and dispose existing sanitary manhole	Each	4		
14.06	(1.5.4)	Abandon existing sanitary manhole	Each	3		
14.07	(1.5.2)	Catch Basin Replacement - Side Inlet type as COQ-S11A as Directed by CA (Provisional)	Each	1		

Total Tendered Price (exclude GST): \$ \_\_\_\_\_  
(Transfer the Total Amount to Form of Tender Summary Page 1)

Contractor \_\_\_\_\_



**APPENDIX 2**

**FORM OF TENDER**

**Contract 84495-2**

**Austin Heights Sewer Upgrade – Phase 2 (Madore to Charland)**

**PRELIMINARY CONSTRUCTION SCHEDULE**

(See paragraph 5.3.2 of the Instructions to Tenderers)

INDICATE SCHEDULE WITH BAR CHART WITH CONSTRUCTION DURATIONS

CONSTRUCTION ACTIVITY	APRIL				MAY					JUNE			
	1	2	3	4	1	2	3	4	5	1	2	3	4

Substantial Completion Date: **June 28, 2024**

Proposed Disposal Site: \_\_\_\_\_

**APPENDIX 3**

**FORM OF TENDER**

**Contract 84495-2**

**Austin Heights Sewer Upgrade – Phase 2 (Madore to Charland)**

**EXPERIENCE OF SUPERINTENDENT**

(See paragraph 5.3.3 of the Instructions to Tenderers)

**Proposed Project Superintendent** \_\_\_\_\_

**List of Project Experience**

<b>PROJECT:</b>		<b>Dates:</b>	
<b>Work Description:</b>			
<b>Responsibility:</b>			
<b>Owner/Reference:</b>		<b>Phone No.:</b>	

<b>PROJECT:</b>		<b>Dates:</b>	
<b>Work Description:</b>			
<b>Responsibility:</b>			
<b>Owner/Reference:</b>		<b>Phone No.:</b>	

<b>PROJECT:</b>		<b>Dates:</b>	
<b>Work Description:</b>			
<b>Responsibility:</b>			
<b>Owner/Reference:</b>		<b>Phone No.:</b>	

**APPENDIX 4**

**FORM OF TENDER**

**Contract 84495-2**

**Austin Heights Sewer Upgrade – Phase 2 (Madore to Charland)**

**CONTRACTOR'S COMPARABLE WORK EXPERIENCE**

(See paragraph 5.3.4 of the Instructions to Tenderers)

<b>PROJECT:</b>		<b>VALUE (\$):</b>	
<b>OWNER:</b>		<b>Phone No.:</b>	
<b>Work Description:</b>			

<b>PROJECT:</b>		<b>VALUE (\$):</b>	
<b>OWNER:</b>		<b>Phone No.:</b>	
<b>Work Description:</b>			

<b>PROJECT:</b>		<b>VALUE (\$):</b>	
<b>OWNER:</b>		<b>Phone No.:</b>	
<b>Work Description:</b>			

<b>PROJECT:</b>		<b>VALUE (\$):</b>	
<b>OWNER:</b>		<b>Phone No.:</b>	
<b>Work Description:</b>			

**APPENDIX 5**

**FORM OF TENDER**

**Contract 84495-2**

**Austin Heights Sewer Upgrade – Phase 2 (Madore to Charland)**

**SUBCONTRACTORS**

**(See paragraph 5.3.5 of the Instructions to Tenderers)**

<b>Trade:</b>		<b>Tender Item:</b>	
<b>Work Description:</b>			
<b>Subcontractor:</b>		<b>Phone No.:</b>	

<b>Trade:</b>		<b>Tender Item:</b>	
<b>Work Description:</b>			
<b>Subcontractor:</b>		<b>Phone No.:</b>	

<b>Trade:</b>		<b>Tender Item:</b>	
<b>Work Description:</b>			
<b>Subcontractor:</b>		<b>Phone No.:</b>	

<b>Trade:</b>		<b>Tender Item:</b>	
<b>Work Description:</b>			
<b>Subcontractor:</b>		<b>Phone No.:</b>	

<b>Trade:</b>		<b>Tender Item:</b>	
<b>Work Description:</b>			
<b>Subcontractor:</b>		<b>Phone No.:</b>	

**APPENDIX 6**

**FORM OF TENDER**

**Contract 84495-2  
Austin Heights Sewer Upgrade – Phase 2 (Madore to Charland)**

**Bid Bond**

NO. \_\_\_\_\_

\$ \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS THAT

\_\_\_\_\_  
As Principal, hereinafter called the Principal, and

\_\_\_\_\_  
As Surety, hereinafter called the Surety, are held and firmly bound unto

\_\_\_\_\_  
As Oblige, hereinafter called the Oblige, in the amount of

\_\_\_\_\_ Dollars (\$\_\_\_\_\_) lawful money of  
Canada, for the payment of which sum, well and truly to be made, the Principal and the Surety bind  
themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these  
presents.

WHEREAS, the Principal has submitted a written Tender to the Oblige, dated the \_\_\_\_\_ day of  
\_\_\_\_\_, 2024, for Contract \_\_\_\_\_.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the aforesaid Principal shall have the  
Tender accepted within sixty (60) days from the Closing Date of Tender and the said Principal will, within the  
time required, enter into a formal contract and give good and sufficient bonds to secure the performance of  
the terms and conditions of the Contract, then this obligation shall be null and void; otherwise the Principal  
and Surety will pay unto the Oblige the difference in money between the amount of the bid of the said  
Principal and the amount for which the Oblige legally contracts with another party to perform the work if the  
latter amount be in excess of the former.

The Surety shall not be liable for a greater sum than the specified penalty of this Bond.

Any suit under this Bond must be instituted before the expiration of six (6) months from the date of this Bond.

IN TESTIMONY WHEREOF, the Principal has hereto set its hand and affixed its seal, and the Surety has caused  
these presents to be sealed with its corporate seal duly attested by the signature of its Attorney-In-Fact,  
this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

SIGNED, SEALED AND DELIVERED

In the presence of:

)

)

)

)

)

\_\_\_\_\_  
PRINCIPAL

\_\_\_\_\_  
SURETY

---

**APPENDIX 7**

**FORM OF TENDER**

**Contract 84495-2**

**Austin Heights Sewer Upgrade – Phase 2 (Madore to Charland)**

**CERTIFICATE OF COMPLIANCE for CONTRACT INSURANCE**

---

This is provided for information to certify that the Tenderer does hereby undertake and agree to supply to the City of Coquitlam, upon award, contract insurance listed below for the project requirements indicated:

**Contract Number:**      **84495-2**

**Contract Name:**      **Austin Heights Sewer Upgrade – Phase 2 (Madore to Charland)**

**Description of Work:**

Installation of 450mm PVC DR35 sanitary sewer main and manholes, along with tie-ins, services, etc. from Charland Avenue to the Madore Avenue. The scope of work includes complete restoration of all areas impacted by construction, including fences, retaining walls, landscaping, roads and sidewalks, driveways etc.

**Other miscellaneous and incidental work as contained in the Contract Documents**

**Commercial General Liability:**      **\$5,000,000 limit**

<b>Special Coverage Required:</b>	<b>YES</b>	<b>NO</b>	<b>Special Coverage Description</b>
	( )	( X )	Shoring and Underpinning Hazard
	( )	( X )	Pile Driving and Vibrations
	( )	( X )	Excavation Hazard
	( )	( X )	Demolition
	( )	( X )	Blasting

We also certify that the insurance coverage will meet the requirements of the Supplementary General Conditions Section 24 – Insurance, included as part of the Contract Documents, and that the proof of insurance will be provided on the City of Coquitlam Certificate of Insurance form, without amendments, except for the exclusions noted above.

---

*Name of Tenderer (printed)*

---

*Authorized Signature*

---

Date