



PLUMBING INTERIOR/EXTERIOR AND FIRE SUPPRESSION APPLICATION FORM

City of Coquitlam
Building Permits Division
3000 Guildford Way
Coquitlam, BC V3B 7N2

Tel: [604-927-3441](tel:604-927-3441)

Email: digitalsubmission@coquitlam.ca

Section 1. Site Address (Include Unit Number(s) and Building Number(s), if applicable)

Site Address: _____ Postal Code: _____

Section 2. Type of Construction (Select all that apply)

New Repair and Replace Revision to Existing Plumbing Permit Issued Permit Number: _____

Section 3. Summary of Proposed Project (Include Project Details such as Scope of Work, Tenancy Business Name, Etc.)

Section 4. Applicant Information

First, Last Name: _____ Plumbing Contractor Homeowner

Company Name: _____

Mailing Address: _____ City/Province: _____ Postal Code: _____

Phone: _____ Email: _____

Trades Qualification Number: _____ Business License Number: _____

Section 5. Property Owner Information

First, Last Name: _____

Company Name: _____

Mailing Address: _____ City/Province: _____ Postal Code: _____

Same as Site Address

Phone: _____ Email: _____

Section 6. Building Details

Building Permit Number (If Applicable): _____

Was the building built before 1990? Yes No

Is a Registered Professional (Engineer) engaged in this plumbing application's scope of work? Yes No

Section 7. Plumbing Services (Select all that apply)

Exterior Services Plumbing Interior Fire Suppression System

Section 9. Submission Requirements

Plumbing permit applications must be submitted digitally to digitalsubmission@coquitlam.ca. One or more of the below listed items will be required to be submitted. For details, refer to the [Plumbing Application Requirements Chart](#).

- Plumbing Application
- Plumbing Checklist
- Drawings

If the application submission package (application form, checklist and drawings) is over 5MB in size, it must be submitted through the [City's file transfer service, Coquitlam QFile](#).

Applicant Acknowledgement:

OWNER/AGENT TO READ PRIOR TO SIGNING THIS APPLICATION: In the event that new service connections or reconnections are required I hereby apply to have services supplied to the buildings on the said premises, subject to payment of the charges in effect at the time of connection. I agree: 1) that I will be bound by all provisions of the City of Coquitlam bylaws insofar as applicable; 2) that I will protect and save harmless the City of Coquitlam against all claims, liabilities, judgements, costs and expenses of any kind, which may in any way accrue against the said City in consequence of, and incidental to, granting of this permit; and 3) to pay the costs of repairing any damage to public works by reason of the building operations in respect of which this permit is granted. The granting of this permit and the acceptance of any plan, specification or document submitted in support of this permit does not release the applicant, occupant or owner/agent from conforming to all requirements of every pertinent bylaw and regulation in force within the City of Coquitlam.

By signing this application form, the applicant attests that the information provided on this and supplemental application forms for plumbing permits from the City of Coquitlam is true and correct to the best of their knowledge. Any material falsehood or any omission of a material fact made by the applicant with respect to this application may result in an issued permit becoming null and void.

A full size printed copy of the City Approved drawings (30" x 42") must be onsite for all City inspections.

I, the applicant, certify that this application is being made with the full knowledge and consent of all owners of the property in question.

Applicant Name: _____ Signature: _____ Date: _____

Notes:

- Pursuant to Section 290 of the Local Government Act [RSBC 1996] Chapter 323, the City relies on the submitted letters of assurance as certification that the work, designs and plans to which they relate comply with the current B.C.B.C.
- I/We hereby make application under provisions of pertinent Bylaws for permission to install or alter plumbing in the above building and agree to conform to all the requirements of the said Bylaws and all other Statutes and Bylaws in force in the City, and to indemnify and keep harmless the City against all claims, liabilities, judgments, costs and expenses of whatever kind which, in any way, accrue against the said City in consequence of, and incidental to, the granting of this Permit if issued.
- The personal information collected on this form is collected in accordance with the Freedom of Information and protection of Privacy Act. The City has authority to collect your information for the purposes of administering the Building Permitting System in accordance with Division 9 of the Community Charter. Should you have any questions or concerns about the collection of your personal information, please call Building Permit Customer Service at 604-927-3441. (NOTE: Business contact information is not considered personal information and will be released on request).
- Transfer of Contractor – 25% of original permit fee up to the maximum as specified in Schedule D of the current Fees & Charges Bylaw.
- Plumbing permits and drawings will be issued digitally and must be printed and posted on site for inspections.