



City of Coquitlam

**Contract Documents
92344**

**Draycott, Haversley and
Cornell Sidewalks, and
Cornell Pavement
Rehabilitation**



Table of Contents

Contract No. 92344

Draycott, Haversley and Cornell Sidewalks and Cornell Pavement Rehabilitation

Project Construction Documents

Table of Contents

The complete **Project Construction Documents** consist of the following parts:

1. Standard Documents – supplied	Page
Table of Contents	TC 1 to TC 2
Invitation to Tender	IN 1 to IN 3
Instruction to Tenderers	
▪ Table of Contents	IT 1
▪ Instructions to Tenderers	IT 2 to IT 12
Form of Tender, including	
▪ Form of Tender Summary	FT 1
▪ Form of Tender	FT 2 to FT 4
▪ Appendix 1 – Schedule of Quantities and Unit Prices	FT 6 to FT 8
▪ Appendix 2 – Preliminary Construction Schedule	FT 9
▪ Appendix 3 – Experience of Superintendent	FT 10
▪ Appendix 4 – Comparable Work Experience	FT 11
▪ Appendix 5 – Subcontractors	FT 12
▪ Appendix 6 – Bid Bond	FT 13
▪ Appendix 7 – Certificate of Compliance for Contract Insurance	FT 14
Agreement between Owner and Contractor	AGT 1 to AGT 4
Schedule 1 – Schedule of Contract Documents	AGT 5
Schedule 2 – List of Drawings	AGT 6
Supplementary General Conditions – Table of Contents	SGC 1 to SGC 2
▪ Supplementary General Conditions, including	SGC 3 to SGC 24
▪ Appendices:	
▪ Appendix I Performance Bond	SGC 19 to SGC 20
▪ Appendix II labour and Material Payment Bond	SGC 21 to SGC 23

Table of Contents

- Appendix III Certificate of Insurance..... SGC 24
- Appendix IV Prime Contractor Designation SGC 25

- Supplementary Contract Specifications SS 1 to SS 58

- Appendix A – Traffic Management Detail Specifications..... TMP 1 to TMP 10

- Appendix B – Additional Information AI 1 to AI 8

- Contract Drawings Under Separate Cover

2. Standard Documents – not supplied

- i) (available in the “MMCD – General Conditions, Specifications and Standard Detail Drawings”)
 - Instructions to Tenderers
 - General Conditions
 - Schedule 17.5.3 – Letter Agreement with Referee
 - Flow Chart – Changes and Extra Work
 - Flow Chart – Dispute Resolution
 - Specifications
 - Standard Detail Drawings

- ii) City of Coquitlam Supplementary Specifications for Contract Documents

Invitation to Tender



INVITATION TO TENDER

DATE OF ISSUE: **May 15, 2025**

We acknowledge with gratitude and respect that the name Coquitlam was derived from the hən̓q̓əmi̓nə́h̓ word kw̓ikw̓ə́łəm (kwee-kwuh-tlum) meaning “Red Fish Up the River”. The City is honoured to be located on the kw̓ikw̓ə́łəm (Kwikwetlem) traditional and ancestral lands, including those parts that were historically shared with the s̓q̓ə́ciyaʔt̓ təməx̓w (Katzie), and other Coast Salish Peoples.

Tender No. 92344

Draycott, Haversley and Cornell Sidewalks, and Cornell Pavement Rehabilitation

The City of Coquitlam invites tenders for **Contract 92344 - Draycott, Haversley and Cornell Sidewalks, and Cornell Pavement Rehabilitation**, generally consisting of the following, but not limited to:

- Concrete sidewalk, driveway letdown, and driveways: Approx. 1650 sq.m;
- Concrete curb and gutter: Approx. 220 lin.m;
- Asphalt milling: Approx. 3100 sq.m;
- Asphalt paving: Approx. 600 tonnes;
- Other miscellaneous and incidental work as contained in the Contract Documents.

Tender Documents and Drawings are available for downloading from the City of Coquitlam website: www.coquitlam.ca/BidOpportunities

Printing of Tender documents and drawings is the sole responsibility of the Tenderers.

Tenders submitted must be accompanied by a copy of the original specified 10% Bid Bond and will be received:

On or Before 2:00 pm local time

June 5, 2025

("Closing Date and Time")

Addenda

Tenderers are required to check the City's website for any updated information, issued before the Closing Date at: www.coquitlam.ca/BidOpportunities. Where in its sole discretion it considers it to be necessary or desirable, the City may issue Addenda to amend any portion of the Contract Documents.

Any changes to the Tender documentation will be issued by means of written Addenda and posted on the City's website and will form part of the Tender. No amendment of any kind to the Tender is effective unless it is posted in a formal written Addendum on the City website. Upon submitting a Tender, Tenderers will be deemed to have received notice of all Addenda that are posted on the City's website and deemed to have considered the information for inclusion in the Tender submitted.

The City does not retain a bidder's list or bidder's registry. Tenderers are encouraged to register as plan takers and may view the Tender Documents and Drawings by contacting the Vancouver Regional Construction Association (VRCA), website: www.my.vrca.ca, ph: 604-294-3766, or email at vrca@vrca.ca, quoting the Coquitlam Tender Reference Number.

Should there be any discrepancy in the documentation provided, the City's original file copy shall prevail.

Tenders shall remain open for acceptance for 60 days following the submission Closing Date.

The City reserves the right to accept or reject any or all Tenders and the lowest or any Tender may not necessarily be accepted. The City also reserves the right to cancel any request for Tender at any time without recourse by the Tenderer.

The City, prior to award of any Tender, may negotiate with the Tenderer presenting the lowest price compliant Tender, for changes in the Work, materials, specifications or conditions without having any duty or obligation to advise any other Tenderers or to allow them to modify their Tenders, and the City will have no liability to any Tenderer as a result of such negotiations or modifications.

The City will not be responsible for any costs incurred by the Tenderer in preparing the Tender.

Procurement of goods and services is conducted in accordance with Chapter 5 of the Canadian Free Trade Agreement (CFTA) and the New West Partnership Trade Agreement (NWPTA).

Mark Pain
Manager Procurement

Instructions to Tenderers

Tender 92344

Draycott, Haversley and Cornell Sidewalks, and Cornell Pavement Rehabilitation

INSTRUCTIONS TO TENDERERS

TABLE OF CONTENTS	Page
1 Introduction.....	IT 2
2 Tender Documents.....	IT 2 to 3
3 Submission of Tenders.....	IT 3 to 4
4 Additional Instructions to Tenderers.....	IT 4 to 6
5 Tender Requirements	IT 6 to 7
6 Qualifications, Modifications, Alternative Tender	IT 7
7 Approved Equals.....	IT 7
8 Inspection of the Place of the Work.....	IT 7 to 8
9 Interpretation of Contract Documents	IT 8
10 Prices	IT 8 to 9
11 Taxes.....	IT 9
12 Amendment of Tenders	IT 9 to 10
13 Duration of Tenders	IT 10
14 Qualifications of Tenders	IT 10
15 Award.....	IT 10 to 12
16 Subcontractors	IT 12
17 Optional Work.....	IT 12

INSTRUCTIONS TO TENDERERS

(FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT - TO BE USED ONLY WITH THE GENERAL CONDITIONS AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS.)

The City of Coquitlam

Contract: **Draycott, Haversley and Cornell Sidewalks, and
Cornell Pavement Rehabilitation**

Reference No. **92344**

- | | | |
|------------|-------------------------|--|
| 1.0 | Introduction | <p>1.1 These Instructions apply to and govern the preparation of tenders for this <i>Contract</i>. The <i>Contract</i> is generally for the following work:</p> <ul style="list-style-type: none">• Concrete sidewalk, driveway letdown, and driveways: Approx. 1650 sq.m;• Concrete curb and gutter: Approx. 220 lin.m;• Asphalt milling: Approx. 3100 sq.m;• Asphalt paving: Approx. 600 tonnes;• Other miscellaneous and incidental work as contained in the Contract Documents. <p>1.2 All inquiries regarding this Tender are to be submitted in writing referencing the Tender Name and Number sent to:</p> <p>E-mail bid@coquitlam.ca</p> <p>The deadline for inquiries is 2:00 PM local time, Monday, June 2, 2025.
INQUIRIES RECEIVED AFTER THIS DATE AND TIME MAY NOT RECEIVE A RESPONSE.</p> |
| 2.0 | Tender Documents | <p>2.1 The Tender Documents which a Tenderer should review to prepare a Tender consist of all of the <i>Contract Documents</i> listed in Schedule 1 entitled "Schedule of Contract Documents". Schedule 1 is attached to the Agreement which is included as part of the Tender Package. The <i>Contract Documents</i> include the drawings listed in Schedule 2 to the Agreement, entitled "List of Contract Drawings".</p> <p>2.2 <u>A portion of the Contract Documents are included by reference. Copies of these documents have not been included with the tender package.</u> These documents are the General Conditions, Specifications and Standard Detail Drawings. They are those contained in the publication entitled "Master Municipal Construction Documents - General Conditions, Specifications and Standard Detail Drawings". Refer to Schedule 1 to the Agreement or, if not specified in Schedule 1, then the applicable edition shall be the most recent edition as of the date of the <i>Tender Closing Date</i>.</p> |

All sections of this publication are by reference included in the Contract Documents.

- 2.3 Any additional information made available to Tenderers prior to the Tender Closing Time by the Owner or representative of the Owner, such as geotechnical reports or as-built plans, which is not expressly included in Schedule 1 or Schedule 2 to the Agreement, is not included in the Contract Documents. Such additional information is made available only for the assistance of Tenderers who must make their own judgments about its reliability, accuracy, completeness and relevance to the *Contract*, and neither the Owner nor any representative of the Owner gives any guarantee or representation that the additional information is reliable, accurate, complete or relevant.
- 3.0 Submission of Tenders**
- 3.1 Tenders must be submitted on the Tender Form provided, accompanied by a copy of the original 10% Bid Bond quoting the Tender Name and Number, and be uploaded to the City's file transfer website.
- Tenders must be received on or before:
- Tender Closing Time: 2:00 p.m. local time***
Tender Closing Date: June 5, 2025
- For the purpose of the Tender submission, digital copies of original documents and signatures sent electronically are accepted. Original documents are required upon request by the City.
- Instructions for Tender Submission**
- 3.2 **Tender submissions are to be consolidated into one (1) PDF file and uploaded electronically through Qfile, the City's file transfer service accessed at website:**
<http://qfile.coquitlam.ca/bid>
- 1. In the "Subject Field" enter: Tender Number and Name**
 - 2. Add consolidated Tender file in PDF format and Appendix 1 in XLS format, and Send** (ensure your web browser remains open until you receive 2 emails from Qfile to confirm upload is complete and was sent to email: bid@coquitlam.ca)
- Tenderers are responsible to allow for ample time to complete the submission process. For assistance, phone 604-927-3037.**
- 3.3 Tenders submitted shall be deemed to be received when displayed as a new email in the in-box of the above email address. The City will not be responsible for any delay or for any Tenders not received for any reason, including technological delays or issues by either party's network or email program, and the City will not be liable for any damages associated with Tenders not received.

3.4 The City reserves the right to accept late Tenders to allow for technological delays. The City also reserves the right to accept Tenders by email: bid@coquitlam.ca.

BIDS RECEIVED IN-PERSON, BY COURIER, OR BY FAX WILL NOT BE ACCEPTED.

3.5 Tenders will not be opened in public. The unevaluated results will be forwarded to participants by email.

3.6 Tender submissions are subject to the Freedom of Information and Protection of Privacy Act and contents may be disclosed if required to do so, pursuant to the Act.

4.0 Additional Instructions to Tenderers

4.1 Additional Instructions to Tenderers

Cornell Ave Requirements

4.2 The sidewalk construction and pavement rehabilitation on Cornell Avenue may not begin until the watermain construction is complete. The new watermain is currently being installed on Cornell Avenue and is expected to be completed by July 15, 2025.

Obtaining Documents

4.3 The following documents which are referred to and form part of the Contract Document package may be obtained as follows:

- Copies of the Master Municipal Construction Documents Volume II (2009), General Conditions, Specifications and Standard Detail Drawings are available separately from:

Support Services Unlimited
Suite 102
211 Columbia Street
Vancouver, B.C. V6A 2R5
Tel: 604-681-0295
Fax: 604-305-0424

- Copies of the City of Coquitlam Supplementary Specifications and Detailed Drawings to the MMCD 2009 Edition are available for viewing and downloading off the City of Coquitlam website: [Supplementary Specifications and Detailed Drawings to MMCD](#)

Test Excavations

4.4 Prior to the excavation of test holes on road allowances or privately owned property the Tenderer shall obtain permission from the Municipality or Owner of the property and comply with their requirements for restoration of disturbed surfaces and utilities. Failure to comply with Municipal by-laws restricting this practice may result in prosecution of the offending party.

Business License	4.5	The successful Tenderer shall provide evidence of a City of Coquitlam Business License or Tri-Cities Inter-Municipal Business License prior to commencement of work or supply of materials. For more information, contact Business License Division Ph: 604-927-3085 or apply online at website: City of Coquitlam Business License
No Claim	4.6	Except as expressly and specifically permitted in these Instructions to Tenderers, no Tenderer shall have any claim for any compensation of any kind whatsoever, as a result of participating in this Tender, including accepting a non-compliant bid and by submitting a Tender, each Tenderer shall be deemed to have agreed that it has no claim.
No Cost	4.5	The City will not under any circumstances be responsible for any costs incurred by the Tenderer in preparing the Tender.
Right to Accept or Reject any Tender	4.7	<p>The City reserves the right to accept or reject any or all Tenders and the lowest or any Tender may not necessarily be accepted. In its sole discretion, the City may reject or retain for its consideration, tenders which are nonconforming because they do not contain the content or form required by the instructions to tenderers or for failure to comply with the process for submission set out in these instructions to tenderers.</p> <p>The City specifically reserves the right to reject all Tenders if none is considered to be satisfactory and, in that event, at its option, to call for additional Tenders.</p>
Negotiation	4.8	The City, prior to award of any Tender, may negotiate with the Tenderer presenting the lowest price compliant Tender, for changes in the Work, materials, specifications or conditions without having any duty or obligation to advise any other Tenderers or to allow them to modify their Tenders, and the City will have no liability to any Tenderer as a result of such negotiations or modifications.
Cancellation of Tender	4.9	The City reserves the right to cancel any request for Tender at any time without recourse by the Tenderer. The City has the right to not award this work for any reason including choosing to complete the work with the City's own forces.
Conflict of Interest	4.10	Tenderers shall disclose any actual or potential conflicts of interest and existing business relationships it may have with the City, their elected or appointed officials or employees.
Collusion	4.11	Tenderers will not discuss or communicate with one another in regards to the preparation of their Tenders. Each Tenderer will ensure that its participation in the Tender process and that of its team members is conducted without collusion or fraud. Failure to comply with this requirement may lead to disqualification without further notice or warning.

- Instruction to Tenderers – Part II**
- 4.12 Delete Instructions to Tenderers – Part II Contained in the Edition of the Publication “Master Municipal Construction Documents 2009” and replace with the following:
- 5.0 Tender Requirements**
- 5.1 A tender should be on the Form of Tender as provided and be signed by the authorized signatory(s) as follows:
- 5.1.1 if the tenderer is a partnership or joint venture then the name of the partnership or joint venturer should be included, and each partner or joint venturer should sign personally; if a partner of joint venture is a corporation then such corporation should sign as indicated in paragraph 5.1.3 below; and
 - 5.1.2 if the tenderer is a corporation then the full name of the corporation should be included, together with the names and signatures of authorized signatories.
 - 5.1.3 For the purpose of the Tender submission, digital copies of original documents and electronic signatures are accepted. Original documents are required upon request by the City.
- 5.2 A tender must be accompanied by tender security (“*Bid Security*”) in the form of:
- 5.2.1 a copy (digital or Electronic copy is acceptable) of the original bid bond in an amount equal to 10% of the Tender Price, issued by a surety licensed to carry on the business of suretyship in British Columbia in a form reasonably satisfactory to the *Owner*;
- 5.3 Tenderer should be competent and capable of performing the various items of work. Tenderer shall complete the following statement sheets appended to the Form of Tender:
- 5.3.1 Appendix 1 – the Schedule of Quantities and Prices;
 - 5.3.2 Appendix 2 – a “*Preliminary Construction Schedule*”, generally in the form attached as Appendix 2 to the Form of Tender, and showing *Substantial Performance* by the date or within the duration, shown in paragraph 2.2 of the Form of Tender.
 - 5.3.3 Appendix 3 – name and brief description of the previous experience of the *Superintendent* the tenderer will use for the *Work*;
 - 5.3.4 Appendix 4 – a list of previous comparable work, including a brief description of that work,

approximate contract value, and references (with phone numbers);

- 5.3.5 Appendix 5 – a complete list of all subcontractors, if any, that the tenderer will use for the *Work* including full names.; and

Appendix 7 – is provided for information only, to indicate the Contract Insurance is to be submitted by the successful Tenderer upon Notice of Award.

- 5.4 The successful tenderer will, within 15 *Days* of receipt of the written *Notice of Award*, be required to deliver to the *Owner* the items listed in FT 5.1.1, including a Performance Bond and a Labour and Material Payment Bond as described in FT 5.1.1(a), failing which the provisions of FT 6.1 will apply.

6.0 Qualifications, Modifications, Alternative Tenders

- 6.1 Tenders which contain qualifications, or omissions, so as to make comparison which other tenders difficult, may be rejected by the *Owner*.
- 6.2 A tenderer may, at the tenderer's election, submit an alternative tender ("*Alternative Tender*") which varies the materials, products, designs or equipment by the *Owner as Approved Equals* as the case may be, but an *Alternative Tender* must be in addition to, and not in substitution for a tender which conforms to the requirements of the *Contract Documents*.
- 6.3 The only *Alternative Tender* that the *Owner* may accept is an *Alternative Tender* submitted by that tenderer whose conforming tender, submitted as required by paragraph 6.2 of these Instructions to Tenderers, would have been accepted by the *Owners* in the preference to other conforming tenders, if no *Alternative Tenders* had been invited.

7.0 Approved Equals

- 7.1 Prior to the *Tender Closing Time and Date*, a tenderer may request the *Owner* to approve materials, products, or equipment ("*Approved Equal*") to be included in a tender in substitution for items indicated in the Contract Documents.
- 7.2 Applications for an *Approved Equal* must be in writing, and supported by appropriate supporting information, data, specifications, and documentation.
- 7.3 If the *Owner* decides in its discretion to accept an *Approved Equal*, then the *Owner* will issue an addendum to all tenderers.
- 7.4 The *Owner* is not obligated to review or accept an application for an *Approved Equal*.

8.0 Inspection of the Place of the Work

- 8.1 All tenderers, either personally or through a representative, are responsible to examine the *Place of the Work* before submitting a tender. A tenderer has full responsibility to be familiar with and

make allowance in the tender for all conditions at the *Place of the Work* that might affect the tender, including any information regarding subsurface soil conditions made available by the *Owner*, the location of the *Work*, local conditions, topographical soil conditions, weather and access. Unless otherwise specified in the *Contract Documents*, a tenderer is not required to do subsurface investigations. By submitting a tender, a tenderer represents that the tenderer has examined the *Place of the Work*, or specifically elected not to. No additional payments or time extensions shall be claimable or due because of difficulties relating to conditions at the *Place of the Work* which were reasonably foreseeable by a contractor qualified to undertake the *Work*.

8.2 Tenderers are referred to GC 11.2.1 regarding **Concealed or Unknown Conditions**.

**9.0 Interpretation
of Contract
Documents**

9.1 If a tenderer is in doubt as to the correct meaning of any provision of the *Contract Documents*, the tenderer may request clarification as instructed in paragraph 1.2 of the Instructions to Tenderers.

9.2 If a tenderer discovers any contradictions or inconsistencies in the *Contract Documents* or its provisions, or any discrepancies between a provision of the *Contract Documents* and conditions at the *Place of the Work as* observed in an examination under paragraph 8 of the person named in paragraph 1.2 of the Instructions to Tenderers.

9.3 If the *Owner* considers it necessary, the *Owner* may issue written addenda to provide clarification (s) of the *Contract Documents*.

9.4 No oral interpretation or representations from the *Owner* or any representative of the *Owner* will affect, alter, or amend any provision of the *Contract Documents*.

10.0 Prices

10.1 The Tendered Price will represent the entire cost excluding *GST* to the *Owner* of the complete *Work* based on the estimated quantities in the *Schedule of Quantities and Prices* of the Form of Tender. Notwithstanding the generalities of the above, tenderers shall include in the tendered prices (including unit prices, lump sum prices, or other forms of pricing) sufficient amounts to cover:

10.1.1 the costs of all labour, equipment and material included in or required for the *Work*, including all items which, whole not specifically listed in the *Schedule of Quantities and Prices*, are included in the *Work* specifically or by necessary inference from the *Contract Documents*;

10.1.2 all assessments payable with respect to labour as required by any statutory scheme such as unemployment insurance, holiday pay, insurance, CPP and all employee benefits and the Workers Compensation Act;

10.1.3 all overhead costs, including head office and on-site overhead costs, and all amounts for the *Contractor's* profit.

10.2 The tendered prices and all subcontracts must allow for compliance with all applicable laws regarding trade or other qualifications of employees performing the *Work*, and payment of appropriate wages for labour included in or required for the *Work*.

11.0 Taxes

11.1 The tendered prices shall cover all taxes and assessments of any kind payable with respect to the *Work*, but shall not include *GST*. *GST* shall be listed as a separate line item as required by GC 19.3.

12.0 Amendment of Tenders

12.1 A tenderer may amend or revoke a tender by giving written notice, delivered by Email, to the office referred to in paragraph 3.4 of the Instructions to Tenderers at any time up until the *Tender Closing Date and Time*. An amendment or revocation that is received after the *Tender Closing Date and Time* shall not be considered and shall not affect a tender as submitted.

12.2 An amendment or revocation must be signed by an authorized signatory of the tenderer in the same manner as provided by paragraph 5.1 of these Instructions to Tenderers.

12.3 Any amendment that expressly or by inference discloses the tenderer's *Tender Price* or other material element of the tender such that, in the opinion of the *Owner*, the confidentiality of the tender is breached, will invalidate the entire tender.

12.4 An acceptable form of a tender amendment which tenderers may, but are not required to, use is as follows:

"Contract: _____
 (TITLE OF CONTRACT)
 Reference No. _____
 (OWNER'S CONTRACT REFERENCE NO.)
 TO: _____
 (NAME OF OWNER)

We the undersigned wish to amend our tender which we submitted for the above *Contract* by deleting the following tendered prices or items from our tender:

 (TENDERED PRICES AND/OR TENDER ITEMS IN THE TENDER THAT ARE TO BE AMENDED)

and substituting the following revised tendered prices or items:

 (REVISED TENDERED PRICES OR TENDER ITEMS)

The extensions in our tender should be adjusted accordingly, and our **Tender Price** as set out in Appendix 1 of our submitted **Form of Tender**, and on the **Schedule of Quantities and Prices**, increased / decreased by \$_____, excluding GST. We have not included our revised **Tender Price** in order to preserve the confidentiality of our tender.

Signed and delivered the ___ day of _____, 20__."

13.0 Duration of Tenders

13.1 After the *Tender Closing Time*, a tender shall remain valid and irrevocable as set out in paragraph 5.1 of the Form of Tender.

14.0 Qualifications of Tenderers

14.1 By submitting a tender, a tenderer is representing that it has the competence, qualifications and relevant experience required to do the *Work*.

15.0 Award

15.1 In exercising its discretion, the *Owner* will have regard to the information provided in the Appendices to the Form of Tender as described under IT 5.3 including the proven experience of the tenderer, and any listed subcontractors, to do the *Work*. Tenders received will be evaluated to provide the City with greatest value based on quality, service, price and experience. Evaluation Criteria will include but is not limited to:

1. Ability to meet specifications and required completion date
2. Contractor's past experience, references, reputation and compliance to specifications
3. Demonstrated successful experience on similar projects and specific equipment installation
4. Price: purchase price, maintenance costs, availability of parts and service, warranty and compatibility with existing equipment and/or conditions
5. Any other criteria, the City deems, at its sole discretion, necessary to evaluate Tenders;
6. Lowest price will not necessarily be accepted.

The City may, in its absolute discretion, not award to a Tenderer if the Tenderer, or any officer or director of a corporate Tenderer, is or has been engaged, either directly or indirectly through another corporation or legal entity, in a legal action against the City and its elected and appointed officers and employees or any of them in relation to:

- a) any other contract or services; or
- b) any matter arising from the City's exercise of its powers, duties or functions under the *Local Government Act*, the *Community Charter* or any other enactments; within five years of this Tender Offer.

For purposes of this section, the words "legal action" includes, without limitation, mediation, arbitration, hearing before an administrative tribunal or lawsuit filed in any court.

Without limiting the City's sole discretion, in determining whether or not to award to a Tenderer pursuant to this clause, the City will consider such factors as whether the legal action is likely to affect the Tenderer's ability to work with the City and its employees, agents, consultants and representatives or any of them and whether the City's past experience with the Tenderer in the matter that resulted in the legal action indicates that the City is likely to incur increased staff and legal costs or either of them in the administration of this contract if it is awarded to the Tenderer.

In the event that the lowest total Tender Price by two or more Tenderers is the same amount, the City will select a Tenderer with an overall satisfactory performance record in having completed work on previous relevant projects that are provided as references, and on City projects. Information obtained from references will not be disclosed or discussed with any Tenderer. If all references are equal, selection will be determined by a coin toss in a manner to be directed by the City.

Where only one Tender is received the City may reject such and re-tender on a selected basis.

- 15.2 The *Owner* will notify the successful tenderer in writing.
- 15.3 If there are any discrepancies in the *Schedule of Quantities and Prices* between the unit prices and the extended totals then the unit prices shall be deemed correct, and corresponding corrections shall be made to the extended totals. If a unit price or extended total has been omitted, the following shall apply:
 - a) If a unit price is given but the corresponding extended total has been omitted, then the extended total shall be calculated from unit price and the estimated quantity, and inserted as the extended total;
 - b) If an extended total is given but the corresponding unit price has been omitted, then the unit price shall be calculated from the extended total and estimated quantity, and inserted as the unit price;
 - c) If both the unit price and the corresponding extended total for a tender item have been omitted, then the following test shall be applied to determine whether the tender shall be rejected as incomplete:
 - (i) the highest of the unit prices tendered by other tenderers for that tender item shall be used as the test unit price, and the corresponding test extended total shall be calculated from the test unit price and the estimated quantity;

- (ii) if the test extended total for the tender item exceeds 1% of the revised total *Tender Price*, including the test extended total, or if the revised total *Tender Price*, including the test extended total, alters the ranking of the tenderers according to the lowest *Tender Price*, then the omitted unit price for that tender item is deemed to materially affect the *Tender Price* relative to other tenders and the tender shall be rejected;
- (iii) if the tender is not rejected under subparagraph (ii) of this IT 15.3 (c), then the unit price and the extended total for that tender item shall both be deemed to be, and the costs for that tender item shall be zero deemed to be included in other tender items prices;

d) In no event shall page totals in the *Schedule of Quantities and Prices* or the total *Tender Price* be used to calculate missing extended totals or unit prices.

- | | | | |
|-------------|-----------------------|------|--|
| 16.0 | Subcontractors | 16.1 | The <i>Owner</i> reserves the right to object to any of the subcontractors listed in a tender. If the <i>Owner</i> objects to any of the subcontractor(s) then the <i>Owner</i> will permit a tenderer to, within 5 days, propose a substitute subcontractor(s) acceptable to the <i>Owner</i> provided that there is not resulting adjustment in the <i>Tender Price</i> or the completion date set out in paragraph 2.2 of the Form of Tender. A tenderer will not be required to make such substitution and, if the <i>Owner</i> objects to a listed <i>Subcontractor(s)</i> , the tenderer may, rather than propose a substitute subcontractor(s), consider its tender rejected by the <i>Owner</i> and by written notice withdraw it tender. The <i>Owner</i> shall, in the event, return the tenderer's bid security |
| 17.0 | Optional Work | 17.1 | If the <i>Schedule of Quantities and Prices</i> includes any tender prices for <i>Optional or Provisional Work</i> , as defined in GC 7.4.1, the tenderers must complete all the unit prices for such <i>Optional or Provisional Work</i> . Such tender prices shall not include any general overhead costs, or other costs, or profit, not directly related to the <i>Optional or Provisional Work</i> . |
| | | 17.2 | Notwithstanding that the <i>Owner</i> may elect not to proceed with the <i>Optional or Provisional Work</i> , the tender prices for any <i>Optional or Provisional Work</i> , including the extended totals for <i>Optional or Provisional Work</i> unit prices, shall be included in the <i>Tender Price</i> for the purpose of any price comparisons between tenders. |

Form of Tender



Form of Tender

Tender No. 92344

Draycott, Haversley and Cornell Sidewalks, and Cornell Pavement Rehabilitation

Summary

Name of **Contractor**: _____

Tender Price (exclude GST): \$ _____
(FROM APPENDIX 1 OF FORM OF TENDER)

Tender submitted must be accompanied by a copy of the original 10% Bid Bond and will be received

**On or before 2:00 pm (local time)
Thursday, June 5, 2025**

Instructions for Tender Submission

Tender submissions are to be consolidated into one (1) .pdf file and uploaded electronically through QFile, the City's file transfer service accessed at website: qfile.coquitlam.ca/bid

- 1. In the "Subject Field" enter:** Tender Number and Name
- 2. Add consolidated Tender file in PDF format, and Appendix 1 in XLS format, and Send** (ensure your web browser remains open until you receive 2 emails from Qfile to confirm upload is complete and was sent to the correct email address: bid@coquitlam.ca)

Tenderers are responsible to allow ample time to complete the Tender submission process. If assistance is required, phone 604-927-3037.

June 2025

The City Of Coquitlam
3000 Guildford Way
Coquitlam, B.C. V3B 7N2

(FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT - TO BE USED ONLY WITH THE GENERAL CONDITIONS AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS.)

**Contract Name: Draycott, Haversley and Cornell Sidewalks, and
Cornell Pavement Rehabilitation**

Reference No.: 92344

TO OWNER:

1 WE, THE UNDERSIGNED:

1.1 have received and carefully reviewed all of the *Contract Documents*, including the Instructions to Tenderers, the City of Coquitlam Supplementary General Conditions, the City of Coquitlam Supplementary Contract Specifications, the specified edition of the "Master Municipal Construction Documents – General Conditions, Specifications and Standard Detail Drawings" and the following Addenda:

_____;
(ADDENDA, IF ANY)

1.2 shall fully disclose any actual or potential conflicts of interest and existing business relationships we may have with the City, their elected or appointed officials or employees:

1.3 have full knowledge of the *Place of the Work*, and the *Work* required; and

1.4 have complied with the Instructions to Tenderers; and

2 ACCORDINGLY WE HEREBY OFFER:

2.1 to perform and complete all of the *Work* and to provide all the labour, equipment and material all as set out in the *Contract Documents*, in strict compliance with the *Contract Documents*; and

2.2 to achieve *Substantial Performance* of the *Work* on or before **October 30, 2025**; and

2.3 to do the *Work* for the price, which is the sum of the products of the actual quantities incorporated into the *Work* and the appropriate unit prices set out in Appendix 1, the "*Schedule of Quantities and Prices*", plus any lump sums or specific prices and adjustment amounts as provided by the *Contract Documents*. For the purposes of tender comparison, our offer is to complete the *Work* for the "*Tender Price*" as set out on Appendix 1 of this Form of Tender. Our *Tender Price* is based on the estimated quantities listed in the *Schedule of Quantities and Prices*, and excludes *GST*.

3 WE CONFIRM:

- 3.1 that we understand and agree that the quantities as listed in the *Schedule of Quantities and Prices* are estimated, and that the actual quantities will vary.
- 3.2 that we understand and agree that the owner is in no way obliged to accept this Tender.

4 WE CONFIRM:

- 4.1 that the following Appendices are attached to and form a part of this tender:
 - 4.1.1 the Appendices as required by paragraph 5.3 of the Instructions to Tenderers - Part II; and
 - 4.1.2 the *Bid Security* as required by paragraph 5.2 of the Instructions to Tenderers - Part II.
 - 4.1.3 the Certificate of Compliance on the form provided in Appendix 7 of this Form of Tender.

5 WE AGREE:

- 5.1 that this tender will be irrevocable and open for acceptance by the *Owner* for a period of **60** calendar days from the day following the *Tender Closing Date and Time*, even if the tender of another Tenderer is accepted by the *Owner*. If within this period the *Owner* delivers a written notice ("*Notice of Award*") by which the *Owner* accepts our tender we will:
 - 5.1.1 within **15 Days** of receipt of the written *Notice of Award* deliver to the *Owner*:
 - a) a Performance Bond and a Labour and Material Payment Bond, each in the amount of 50% of the *Contract Price*, issued by a surety licensed to carry on the business of suretyship in the province of British Columbia, and in a form acceptable to the *Owner*;
 - b) a "clearance letter" indicating that the Tenderer is in WCB compliance; and
 - c) a copy of the insurance policies as specified in SGC Section 24 indicating that all such insurance coverage is in place and;
 - d) a letter confirming the *Contractor* as "Prime Contractor" for the Contract as specified in SGC Section 21.2.1.
 - 5.1.2 within **2 Days** of receipt of written "*Notice to Proceed*", or such longer time as may be otherwise specified in the *Notice to Proceed*, commence the *Work*; and
 - 5.1.3 sign the Contract Documents as required by GC 2.1.

6 WE AGREE:

6.1 that, if we receive written *Notice of Award* of this *Contract* and, contrary to paragraph 5 of this Form of Tender, we:

6.1.1 fail or refuse to deliver the documents as specified by paragraph 5.1.1 of this Form of Tender; or

6.1.2 fail or refuse to commence the *Work* as required by the *Notice to Proceed*,

then such failure or refusal will be deemed to be a refusal by us to enter into the *Contract* and the *Owner* may, on written notice to us, award the *Contract* to another party. We further agree that, as full compensation on account of damages suffered by the *Owner* because of such failure or refusal, the *Bid Security* shall be forfeited to the *Owner*, in an amount equal to the lesser of:

6.1.3 the face value of the *Bid Security*; and

6.1.4 the amount by which our *Tender Price* is less than the amount for which the *Owner* contracts with another party to perform the *Work*.

7 OUR ADDRESS is as follows:

Phone: _____ - _____ - _____

Email: _____

Attention: _____

This Tender is executed this _____ day of _____, 20____.

Contractor:

(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

8 WE CONFIRM:

8.1 our Goods and Services Tax (GST) registration status is as follows:

8.1.1 for information purposes, our GST Registration Number is:

(GST REGISTRATION NUMBER)

or;

8.1.2 by signature hereunder, we certify we are **not required** to provide a registration number:

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

APPENDIX 1
FORM OF TENDER

Contract 92344
Draycott, Haversley and Cornell Sidewalks, and Cornell Pavement Rehabilitation

SCHEDULE OF QUANTITIES AND PRICES
(see paragraph 5.3.1 of the Instruction to Tenderers)
(All Tender and Contract Prices shall NOT include GST. GST will apply upon payment)
(Should there be any discrepancy in the information provided, the City's original file copy shall prevail)

ITEM NO.	MMCD Ref. / (Supplementary Contract Specifications)	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED AMOUNT
Cornell Avenue						
1	01 55 005	TRAFFIC CONTROL, VEHICLE ACCESS AND PARKING				
1.01	(1.5.1)	Traffic Control and Management				Incidental to Contract
2	01 57 015	ENVIRONMENTAL PROTECTION				
2.01	(1.6.1)	ESC supply & Installation, Maintenance and Removal				Incidental to Contract
3	01 58 015	PROJECT IDENTIFICATION				
3.01	(1.3.1)	1.2m x 1.2m Static Construction Zone Information Sign	each	2		
4	03 30 205	CONCRETE WALKS, CURBS AND GUTTERS				
4.01	(1.4.3)	Concrete Curb and Gutter - MMCD C5 - c/w 100mm granular base	lin.m	125		
4.02	(1.4.5)	Concrete Sidewalk, Walkway Connectors, Driveways, and Wheelchair Letdowns - 100mm thick - Broom Finished c/w 100mm granular base; and as shown and described in the Contract Documents	sq.m	480		
4.03	(1.4.5)	Concrete Driveway Letdown and Sidewalk - 190mm thick - Broom Finished c/w 100mm granular base; and as shown and described in the Contract Documents	sq.m	350		
4.04	(1.4.5)	Concrete Exposed Aggregate Driveways and Walkways - complete with 100mm granular base	sq.m	20		
4.05	(1.4.10)	Tactile Strip - 24in x 60in - Access Tile, Yellow Colour, Removable Type	each	2		
5	31 11 01	CLEARING AND GRUBBING				
5.01	1.4.1	Tree/Hedge Trimming and Removal (including offsite disposal)	L.S.	1		
6	31 11 415	SHRUB AND TREE PRESERVATION				
6.01	(1.3.1)	Tree Protection (Including Tree Protection Fencing COQ-R26)	L.S.	1		
6.02	(1.3.2)	Hydro Excavation	Allowance		\$2,000.00	\$2,000.00
7	31 22 165	RESHAPING GRANULAR ROADBEDS				
7.01	(1.4.1)	Reshaping	sq.m	3,040		
8	31 24 135	ROADWAY EXCAVATION, EMBANKMENT AND COMPACTION				
8.01	(1.8.4)	Removal of Existing Concrete Curb and Gutter (includes saw-cutting, removal, and offsite disposal)	lin.m	40		
8.02	(1.8.4)	Removal of Existing Concrete and Asphalt Flat Works (includes saw-cutting, removal, and offsite disposal)	sq.m	230		
8.03	(1.8.4)	Removal of Existing Concrete Monolithic Curbwalk (includes saw-cutting, removal, and offsite disposal)	sq.m	135		
8.04	(1.8.4)	Remove Section of Allan Block Retaining Walls (includes removal and offsite disposal)	L.S.	1		
8.05	(1.8.5)	Common Excavation (includes offsite disposal)	cu.m	160		
8.06	(1.8.10)	Over Excavation (Includes offsite disposal) - Provisional	cu.m	20		
9	32 01 16.75	COLD MILLING				
9.01	(1.5.4)	Full-depth Milling (Up to 175mm)	sq.m	3,040		
10	32 11 235	GRANULAR BASE				
10.01	(1.4.3)	19mm Minus Granular Base (Variable Thickness)	tonnes	1,050		
11	32 12 165	HOT-MIX ASPHALT CONCRETE PAVING				
11.01	(1.5.1)	Asphaltic Concrete Paving - Upper Course #1 (75mm, 1 lift)	tonnes	560		
11.02	(1.5.3)	Asphaltic Concrete Paving - Driveways and Walkways - Upper Course #2 (60mm, 1 lift), c/w 100mm Granular base	tonnes	20		
12	32 14 015	UNIT PAVING				
12.01	(1.6.1)	Remove, Level, and Re-Lay Existing Pavers (Driveway and Walkway Tie-Ins)	sq.m	70		
13	32 17 235	PAINTED PAVEMENT MARKINGS				
13.01	(1.5.3)	Permanent Thermoplastic Pavement Markings	L.S.	1		
13.02	(1.5.4.3)	Relocate Existing Pole and Signs	each	1		
14	32 91 215	TOPSOIL AND FINISH GRADING				
14.01	(1.4.1)	Imported Topsoil - 150mm Thick	cu.m	120		
15	32 92 235	SODDING				
15.01	(1.8.1)	Supply and Installation of Sod	sq.m	570		
16	32 93 015	PLANTING OF TREES, SHRUBS, AND GROUND COVERS				
16.01	(1.9.1)	Tree Planting, (c/w tree trench as per COQ-L2A)	each	2		
17	33 44 015	MANHOLES AND CATCHBASINS				
17.01	(1.5.3.1)	Manhole Adjustment Only - Provisional	each	5		
17.02	(1.5.3.3)	Water Valve Lid & Frame Replacement - Provisional	each	1		
17.03	(1.5.3.4)	Water Valve Adjustment Only - Provisional	each	4		
17.04	(1.5.3.6)	Catchbasin Adjustments Only - Provisional	each	2		

ITEM NO.	MMCD Ref. / (Supplementary Contract Specifications)	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED AMOUNT
Draycott Street						
18	01 55 005	TRAFFIC CONTROL, VEHICLE ACCESS AND PARKING				
18.01	(1.5.1)	Traffic Control and Management				Incidental to Contract
19	01 57 015	ENVIRONMENTAL PROTECTION				
19.01	(1.6.1)	ESC supply & Installation, Maintenance and Removal				Incidental to Contract
20	01 58 015	PROJECT IDENTIFICATION				
20.01	(1.3.1)	1.2m x 1.2m Static Construction Zone Information Sign	each	2		
21	03 30 205	CONCRETE WALKS, CURBS AND GUTTERS				
21.01	(1.4.3)	Concrete Curb and Gutter - MMCD C5 - c/w 100mm granular base	lin.m	30		
21.02	(1.4.5)	Concrete Sidewalk, Walkway Connectors, Driveways, and Wheelchair Letdowns - 100mm thick – Broom Finished c/w 100mm granular base; and as shown and described in the Contract Documents	sq.m	190		
21.03	(1.4.5)	Concrete Driveway letdown and Sidewalk - 190mm thick - Broom Finished c/w 100mm granular base; and as shown and described in the Contract Documents	sq.m	270		
21.04	(1.4.10)	Tactile Strip - 24in x 60in - Access Tile, Yellow Colour, Removable Type	each	4		
22	31 11 01	CLEARING AND GRUBBING				
22.01	1.4.1	Tree/Hedge Trimming and Removal (including offsite disposal)	L.S.	1		
23	31 11 415	SHRUB AND TREE PRESERVATION				
23.01	(1.3.1)	Tree Protection (Including Tree Protection Fencing COQ-R26)	L.S.	1		
24	31 24 135	ROADWAY EXCAVATION, EMBANKMENT AND COMPACTION				
24.01	(1.8.4)	Removal of Existing Concrete Curb and Gutter (includes saw-cutting, removal, and offsite disposal)	lin.m	30		
24.02	(1.8.4)	Removal of Existing Concrete and Asphalt Flat Works (includes saw-cutting, removal, and offsite disposal)	sq.m	275		
24.03	(1.8.4)	Remove Section of Allan Block Retaining Walls (includes removal and offsite disposal)	L.S.	1		
24.04	(1.8.4)	Remove Wood Planter Box at 521 Draycott Street	L.S.	1		
24.05	(1.8.4)	Remove Planter between 503 and 507 Draycott Street	L.S.	1		
24.06	(1.8.5)	Common Excavation (includes offsite disposal)	cu.m	80		
25	32 12 165	HOT-MIX ASPHALT CONCRETE PAVING				
25.01	(1.5.3)	Asphaltic Concrete Paving - Driveways- Upper Course #2 (60mm, 1 lift), c/w 100mm Granular base	tonnes	15		
26	32 17 235	PAINTED PAVEMENT MARKINGS				
26.01	(1.5.3)	Permanent Thermoplastic Pavement Markings	L.S.	1		
26.02	(1.5.4.3)	Relocate Existing Pole and Signs	each	1		
27	32 91 215	TOPSOIL AND FINISH GRADING				
27.01	(1.4.1)	Imported Topsoil - 150mm thick	cu.m	50		
28	32 92 235	SODDING				
28.01	(1.8.1)	Supply and Installation of Sod	sq.m	230		
29	33 44 015	MANHOLES AND CATCHBASINS				
29.01	(1.5.3.1)	Manhole Adjustment Only - Provisional	each	2		
Haversley Avenue						
30	01 55 005	TRAFFIC CONTROL, VEHICLE ACCESS AND PARKING				
30.01	(1.5.1)	Traffic Control and Management				Incidental to Contract
31	01 57 015	ENVIRONMENTAL PROTECTION				
31.01	(1.6.1)	ESC supply & Installation, Maintenance and Removal				Incidental to Contract
32	01 58 015	PROJECT IDENTIFICATION				
32.01	(1.3.1)	1.2m x 1.2m Static Construction Zone Information Sign	each	2		
33	03 30 205	CONCRETE WALKS, CURBS AND GUTTERS				
33.01	(1.4.3)	Concrete Curb and Gutter - MMCD C5 - c/w 100mm granular base	lin.m	60		
33.02	(1.4.5)	Concrete Sidewalk, Walkway Connectors, Driveways, and Wheelchair Letdowns - 100mm thick – Broom Finished c/w 100mm granular base; and as shown and described in the Contract Documents	sq.m	270		
33.03	(1.4.5)	Concrete Driveway letdown and Sidewalk - 190mm thick - Broom Finished c/w 100mm granular base; and as shown and described in the Contract Documents	sq.m	70		
33.04	(1.4.10)	Tactile Strip - 24in x 60in - Access Tile, Yellow Colour, Removable Type	each	4		
34	03 30 535	CAST-IN-PLACE CONCRETE				
34.01	(1.5.3)	Concrete Stairs - Existing Walkway at 1734 Haversley Ave	lin.m	1		
35	31 11 01	CLEARING AND GRUBBING				
35.01	1.4.1	Tree/Hedge Trimming and Removal (including offsite disposal)	L.S.	1		
36	31 11 415	SHRUB AND TREE PRESERVATION				
36.01	(1.3.1)	Tree Protection (Including Tree Protection Fencing COQ-R26)	L.S.	1		
36.02	(1.3.2)	Hydro Excavation		Allowance	\$2,000.00	\$2,000.00
37	31 24 135	ROADWAY EXCAVATION, EMBANKMENT AND COMPACTION				
37.01	(1.8.4)	Removal of Existing Concrete Curb and Gutter (includes asphalt curb, saw-cutting, removal and offsite disposal)	lin.m	60		
37.02	(1.8.4)	Removal of Existing Concrete and Asphalt Flat Works (includes saw-cutting, removal and offsite disposal)	sq.m	42		
37.03	(1.8.4)	Remove Wooden/Concrete Retaining Walls (includes saw-cutting, removal, and offsite disposal)	L.S.	1		

ITEM NO.	MMCD Ref. / (Supplementary Contract Specifications)	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED AMOUNT
37.04	(1.8.4)	Remove Planter at 1750 Haversley Ave	L.S.	1		
37.05	(1.8.5)	Common Excavation (includes offsite disposal)	cu.m	60		
38	32 12 165	HOT-MIX ASPHALT CONCRETE PAVING				
38.01	(1.5.3)	Asphaltic Concrete Paving - Driveways- Upper Course #2 (60mm, 1 lift), c/w 100mm Granular base	tonnes	5		
39	32 14 015	UNIT PAVING				
39.01	(1.6.1)	Remove, Level, and Re-Lay Existing Pavers (Driveway and Walkway Tie-Ins)	sq.m	50		
40	32 17 235	PAINTED PAVEMENT MARKINGS				
40.01	(1.5.3)	Permanent Thermoplastic Pavement Markings	L.S.	1		
40.02	(1.5.4.3)	Relocate Existing Pole and Signs	each	1		
41	32 91 215	TOPSOIL AND FINISH GRADING				
41.01	(1.4.1)	Imported Topsoil - 150mm thick	cu.m	50		
42	32 92 235	SODDING				
42.01	(1.8.1)	Supply and Installation of Sod	sq.m	210		
43	33 44 015	MANHOLES AND CATCHBASINS				
43.01	(1.5.3.4)	Water Valve Adjustment Only - Provisional	each	2		
43.02	(1.5.3.6)	Catchbasin Adjustment Only - Provisional	each	1		

Total Tendered Price (exclude GST) \$ _____

(Transfer the amount to Form of Tender Summary Page 1)

Name of Contractor: _____

APPENDIX 2

FORM OF TENDER

**Contract 92344
 Draycott, Haversley and Cornell Sidewalks, and
 Cornell Pavement Rehabilitation**

PRELIMINARY CONSTRUCTION SCHEDULE
 (See paragraph 5.3.2 of the Instructions to Tenderers)

INDICATE SCHEDULE WITH BAR CHART WITH CONSTRUCTION DURATIONS

Construction Activity	July					August				September				October				
	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4	5

Substantial Completion Date: **October 30, 2025**

Proposed Disposal Site: _____

APPENDIX 3

FORM OF TENDER

**Contract 92344
Draycott, Haversley and Cornell Sidewalks, and
Cornell Pavement Rehabilitation**

EXPERIENCE OF SUPERINTENDENT

(See paragraph 5.3.3 of the Instructions to Tenderers)

Proposed Project Superintendent _____

List of Project Experience

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone No.:	

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone No.:	

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone No.:	

APPENDIX 4

FORM OF TENDER

**Contract 92344
Draycott, Haversley and Cornell Sidewalks, and
Cornell Pavement Rehabilitation**

CONTRACTOR'S COMPARABLE WORK EXPERIENCE
(See paragraph 5.3.4 of the Instructions to Tenderers)

PROJECT:		VALUE (\$):	
OWNER:		Phone No.:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone No.:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone No.:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone No.:	
Work Description:			

APPENDIX 5

FORM OF TENDER

Contract 92344

Draycott, Haversley and Cornell Sidewalks, and Cornell Pavement Rehabilitation

SUBCONTRACTORS

(See paragraph 5.3.5 of the Instructions to Tenderers)

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No.:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No.:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No.:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No.:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No.:	

APPENDIX 6

FORM OF TENDER

Contract 92344

Draycott, Haversley and Cornell Sidewalks, and Cornell Pavement Rehabilitation

Bid Bond

NO. _____

\$ _____

KNOW ALL MEN BY THESE PRESENTS THAT

As Principal, hereinafter called the Principal, and

As Surety, hereinafter called the Surety, are held and firmly bound unto

As Obligee, hereinafter called the Obligee, in the amount of

_____ Dollars (\$ _____) lawful money of Canada, for the payment of which sum, well and truly to be made, the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a written Tender to the Obligee, dated the _____ day of _____, 2025, for Contract _____.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the aforesaid Principal shall have the Tender accepted within sixty (60) days from the Closing Date of Tender and the said Principal will, within the time required, enter into a formal contract and give good and sufficient bonds to secure the performance of the terms and conditions of the Contract, then this obligation shall be null and void; otherwise the Principal and Surety will pay unto the Obligee the difference in money between the amount of the bid of the said Principal and the amount for which the Obligee legally contracts with another party to perform the work if the latter amount be in excess of the former.

The Surety shall not be liable for a greater sum than the specified penalty of this Bond.

Any suit under this Bond must be instituted before the expiration of six (6) months from the date of this Bond.

IN TESTIMONY WHEREOF, the Principal has hereto set its hand and affixed its seal, and the Surety has caused these presents to be sealed with its corporate seal duly attested by the signature of its Attorney-In-Fact, this _____ day of _____, 2025.

SIGNED, SEALED AND DELIVERED

In the presence of:

_____)	_____
)	PRINCIPAL
)	
)	_____
_____)	SURETY

APPENDIX 7

FORM OF TENDER

**Contract 92344
Draycott, Haversley and Cornell Sidewalks, and
Cornell Pavement Rehabilitation**

CERTIFICATE OF COMPLIANCE for CONTRACT INSURANCE

This is provided for information to certify that the Tenderer does hereby undertake and agree to supply to the City of Coquitlam, upon award, contract insurance listed below for the project requirements indicated:

Contract Number: 92344

Contract Name: Draycott, Haversley and Cornell Sidewalks, and
Cornell Pavement Rehabilitation

Description of Work:

- Concrete sidewalk, driveway letdown, and driveways: Approx. 1650 sq.m;
- Concrete curb and gutter: Approx. 220 lin.m;
- Asphalt milling: Approx. 3100 sq.m;
- Asphalt paving: Approx. 600 tonnes;
- Other miscellaneous and incidental work as contained in the Contract Documents.

Other miscellaneous and incidental work as contained in the Contract Documents

Commercial General Liability: \$5,000,000 limit

Special Coverage Required:

<u>YES</u>	<u>NO</u>	<u>Special Coverage Description</u>
()	(X)	Shoring and Underpinning Hazard
()	(X)	Pile Driving and Vibrations
()	(X)	Excavation Hazard
()	(X)	Demolition
()	(X)	Blasting

We also certify that the insurance coverage will meet the requirements of the Supplementary General Conditions Section 24 - Insurance, included as part of the Contract Documents, and that the proof of insurance will be provided on the City of Coquitlam Certificate of Insurance form, without amendments, except for the exclusions noted above.

Name of Tenderer (printed)

Authorized Signature

Date

Agreement

AGREEMENT

Between Owner and Contractor

(FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT - TO BE USED ONLY WITH THE GENERAL CONDITIONS AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS.)

THIS AGREEMENT made in duplicate this ____ day of _____ 2025.

Contract: Draycott, Haversley and Cornell Sidewalks, and Cornell Pavement Rehabilitation

Reference No. 92344

BETWEEN:

The City of Coquitlam
3000 Guildford Way
Coquitlam, B.C. V3B 7N2

(the "Owner")

AND:

(the "Contractor")

The *Owner* and the *Contractor* agree as follows:

1 THE WORK - START/COMPLETION DATES

- 1.1 The *Contractor* will perform all *Work* and provide all labour, equipment and material and do all things strictly as required by the *Contract Documents*.
- 1.2 The *Contractor* will commence the *Work* in accordance with the *Notice to Proceed*. The *Contractor* will proceed with the *Work* diligently, will perform the *Work* generally in accordance with the construction schedules as required by the *Contract Documents* and will achieve *Substantial Performance* of the *Work* on or before **October 30, 2025**, subject to the provisions of the *Contract Documents* for adjustments to the *Contract Time*.
- 1.3 Time shall be the essence of the Contract.

2 CONTRACT DOCUMENTS

- 2.1 The "*Contract Documents*" consist of the documents listed or referred to in Schedule 1, entitled "*Schedule of Contract Documents*", which is attached and forms a part of this Agreement, and includes any and all additional and amending documents issued in accordance with the provisions of the *Contract Documents*. All of the *Contract Documents* shall constitute the entire *Contract* between the *Owner* and the *Contractor*.
- 2.2 The *Contract* supersedes all prior negotiations, representations or agreements, whether written or oral, and the *Contract* may be amended only in strict accordance with the provisions of the *Contract Documents*.

3 CONTRACT PRICE

- 3.1 The price for the *Work* ("*Contract Price*") shall be the sum in Canadian dollars of the following:
- a) the product of the actual quantities of the items of *Work* listed in the *Schedule of Quantities and Prices* which are incorporated into or made necessary by the *Work* and the unit prices listed in the *Schedule of Quantities and Prices*; plus
 - b) all lump sums, if any, as listed in the *Schedule of Quantities and Prices*, for items relating to or incorporated into the *Work*; plus
 - c) any adjustments, including any payments owing on account of *Changes* and agreed to *Extra Work*, approved in accordance with the provisions of the *Contract Documents*.
- 3.2 The *Contract Price* shall be the entire compensation owing to the *Contractor* for the *Work* and this compensation shall cover and include all profit and all costs of supervision, labour, material, equipment, overhead, financing, and all other costs and expenses whatsoever incurred in performing the *Work*.

4 PAYMENT

- 4.1 Subject to applicable legislation and the provisions of the *Contract Documents*, the *Owner* shall make payments to the *Contractor*.
- 4.2 If the *Owner* fails to make payments to the *Contractor* as they become due in accordance with the terms of the *Contract Documents* then interest calculated at 2% per annum over the prime commercial lending rate of the Royal Bank of Canada on such unpaid amounts shall also become due and payable until payment. Such interest shall be calculated and added to any unpaid amounts monthly.

5 RIGHTS AND REMEDIES

- 5.1 The duties and obligations imposed by the *Contract Documents* and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

5.2 Except as specifically set out in the *Contract Documents*, no action or failure to act by the *Owner*, *Contract Administrator* or *Contractor* shall constitute a waiver of any of the parties' rights or duties afforded under the *Contract*, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach under the *Contract*.

6 NOTICES

6.1 Communications among the *Owner*, the *Contract Administrator* and the *Contractor*, including all written notices required by the *Contract Documents*, may be delivered by email, or by hand, or by pre-paid registered mail to the addresses as set out below:

The *Owner*:

The City of Coquitlam
3000 Guildford Way
Coquitlam, B.C. V3B 7N2

Tel: 604-927-3500

The *Contractor*:

Tel:
Email:
Attention:

The *Contract Administrator*:

The City of Coquitlam
3000 Guildford Way
Coquitlam, B.C. V3B 7N2

Tel:
Email:
Attention:

6.2 A communication or notice that is addressed as above shall be considered to have been received:

- a) immediately upon delivery, if delivered by hand; or
- b) immediately upon transmission if sent or received by email; or
- c) after 5 days from date of posting if sent by registered mail.

6.3 The *Owner* or the *Contractor* may, at any time, change its address for notice by giving written notice to the other at the address then applicable. Similarly if the *Contract Administrator* changes its address for notice then the *Owner* will give or cause to be given written notice to the *Contractor*.

7 GENERAL

7.1 This *Contract* shall be construed according to the laws of British Columbia.

- 7.2 The *Contractor* shall not, without the express written consent of the *Owner*, assign this *Contract*, or any portion of this *Contract*.
- 7.3 The headings included in the *Contract Documents* are for convenience only and do not form part of this *Contract* and will not be used to interpret, define or limit the scope or intent of this *Contract* or any of the provisions of the *Contract Documents*.
- 7.4 A word in the *Contract Documents* in the singular includes the plural and, in each case, vice versa.
- 7.5 This agreement shall enure to the benefit of and be binding upon the parties and their successors, executors, administrators and assigns

IN WITNESS WHEREOF the parties hereto have executed this Agreement the day and year first written above.

Contractor:

(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY AND POSITION - PRINT)

Owner:

The City of Coquitlam

(MANAGER, CAPITAL PROJECTS AND INSPECTIONS)
Representative as Per G.C. 17

(SENIOR MANAGER, DESIGN AND CONSTRUCTION)

Draycott, Haversley and Cornell Sidewalks, and Cornell Pavement Rehabilitation

Reference No: 92344

Schedule 1

Schedule of Contract Documents

(INCLUDE IN LIST ALL DOCUMENTS INCLUDING, IF ANY, SUPPLEMENTARY GENERAL CONDITIONS, SUPPLEMENTARY SPECIFICATIONS, SUPPLEMENTARY STANDARD DETAIL DRAWINGS)

The following is an exact and complete list of the *Contract Documents*, as referred to in Article 2.1 of the Agreement.

NOTE: The documents noted with "*" are contained in the "Master Municipal Construction Documents – General Conditions, Specifications and Standard Detail Drawings", edition dated 2009. All sections of this publication are included in the *Contract Documents*.

1. Agreement, including all Schedules;
2. The following Addenda:
 - As issued
3. Supplementary General Conditions, if any;
4. General Conditions*;
5. Supplementary Specifications, if any;
6. Detail Specifications, if any;
7. Specifications*;
8. Supplementary Detail Drawings, if any;
9. Standard Detail Drawings*;
10. Executed Form of Tender, including all Appendices;
11. Drawings listed in Schedule 2 to the Agreement – "List of Drawings", if any;
12. Instructions to Tenderers;
13. COQUITLAM "Supplementary Specifications Master Municipal Construction Documents" March 2022

Draycott, Haversley and Cornell Sidewalks, and Cornell Pavement Rehabilitation

Reference No: 92344

Schedule 2

LIST OF DRAWINGS

(Complete Listing of All Drawings, Plans and Sketches That Are Part of the Contract Documents)

Bound in this Document:

Appendix A: Traffic Management Plan

Appendix B: Standard Detail Drawings

Bound Separately: Contract Drawings

TITLE	SHEET NO.	REVISION NO.	DATE
COVER	-	-	-
GENERAL NOTES	1/10	C	2025/05/15
TYPICAL SECTIONS – CORNELL AVE	2/10	C	2025/05/15
TYPICAL SECTIONS – DRAYCOTT ST AND HAVERSLEY AVE	3/10	C	2025/05/15
SIDEWALK AND ROADWORKS – CORNELL AVE – STA 0+000 TO 0+150	4/10	C	2025/05/15
SIDEWALK AND ROADWORKS – CORNELL AVE – STA 0+150 TO 0+300	5/10	C	2025/05/15
SIDEWALK AND ROADWORKS – CORNELL AVE – STA 0+300 TO 0+430	6/10	C	2025/05/15
SIDEWALK CONSTRUCTION – DRAYCOTT ST – STA 0+000 TO 0+100	7/10	C	2025/05/15
SIDEWALK CONSTRUCTION – DRAYCOTT ST – STA 0+100 TO 0+210	8/10	C	2025/05/15
SIDEWALK CONSTRUCTION – HAVERSLEY AVE – STA 0+000 TO 0+090	9/10	C	2025/05/15
SIDEWALK CONSTRUCTION – HAVERSLEY AVE – STA 0+090 TO 0+200	10/10	C	2025/05/15

Supplementary General Conditions

SUPPLEMENTARY GENERAL CONDITIONS

TABLE OF CONTENTS

	Page
Supplementary General Conditions to MMCD Volume II, 2009 Issue	SGC 1 to SGC 18
Section 1: DEFINITIONS	SGC 3
1.1 Abnormal Weather	SGC 3
Section 2: DOCUMENTS	SGC 3
2.2 Interpretation.....	SGC 3
Section 4: CONTRACTOR	SGC 3 to 7
4.1 Control of Work.....	SGC 3
4.2 Safety	SGC 4
4.3 Protection of Work, Property and the Public.....	SGC 4
4.6 Construction Schedule	SGC 5
4.7 Superintendent.....	SGC 5
4.8 Workers.....	SGC 5
4.9 Materials.....	SGC 6
4.11 Subcontractors.....	SGC 6
4.12 Tests and Inspections.....	SGC 6
4.14 Final Clean-up.....	SGC 7
4.16 Notice of Disruption	SGC 7
Section 7: CHANGES.....	SGC 7 to 8
7.1 Changes	SGC 7
7.4 Optional Work	SGC 7
Section 9: VALUATION OF CHANGES AND EXTRA WORK	SGC 8
9.2 Valuation Method	SGC 8
9.4 Quantity Variations.....	SGC 8
Section 10: FORCE ACCOUNTS	SGC 8
10.1 Force Account Costs	SGC 8
Section 12: HAZARDOUS MATERIALS	SGC 9
12.2 Discovery of Hazardous Materials	SGC 9
Section 13: DELAYS	SGC 9 to 10
13.1 Delay by Owner or Contract Administrator	SGC 9
13.3 Unavoidable Delay.....	SGC 9
13.8 Direction to Stop or Delay.....	SGC 9
13.9 Liquidated Damages for Late Completion.....	SGC 9
Section 18: PAYMENT	SGC 10 to 11
18.1 Preparation of Payment Certificate	SGC 10

18.4	Holdbacks	SGC 10
18.6	Substantial Performance	SGC 10
Section 19: TAXES, DUTIES AND GST		SGC 11 to 12
19.4	Tariffs or Duties	SGC 11
Section 21: WORKERS COMPENSATION REGULATIONS		SGC 12
21.2	Contractor is "Prime Contractor"	SGC 12
Section 24: INSURANCE.....		SGC 12 to 17
24.1	General	SGC 12
24.2	Required Insurance	SGC 13
24.3	Physical Loss or Damage with Respect to New Buildings under Construction and/or Major Additions to Existing Structures	SGC 14
24.4	Additional Insured	SGC 17
Section 25: MAINTENANCE PERIOD		SGC 17 to 18
25.1	Correction of Defects	SGC 17
Section 27: CONTRACTOR PERFORMANCE EVALUATION		SGC 18
APPENDICES		SGC 19 to SGC 24
Appendix I	Performance Bond	SGC 19 to 20
Appendix II	Labour and Material Payment Bond	SGC 21 to 23
Appendix III	Certificate of Insurance	SGC 24
Appendix IV	Prime Contractor Designation Letter	SGC 25

1.0 DEFINITIONS

- 1.1 Abnormal Weather** 1.1.1 **(Replace clause 1.1.1 as follows):**
Abnormal Weather” means temperature, precipitation, wind or other weather conditions in which the monthly average, differs from the statistical average for that condition in that period by more than one standard deviation, calculated based on data available from Environment Canada. Coquitlam’s Burke Mountain Rain Gauge will be used to compare the rainfall summary versus the available data from Environment Canada.
[City of Coquitlam Rainfall](#)

2.0 DOCUMENTS

- 2.2 Interpretation** 2.2.4 (1) **(Replace clause 2.2.4 (1) as follows):**
The Contract Documents shall govern and take precedence in the following order as listed in Schedule 1 of the Agreement, taking precedence over all Contract Documents.

4.0 CONTRACTOR

- 4.1 Control of the Work** 4.1.1 **(Add to clause 4.1.1 as follows):**
The *Contract Administrator* is responsible for all survey layout for the construction of the Work to the design specifications and/or elevations as shown on the contract drawings or as amended on site by the Contract Administrator, unless otherwise described in the Contract Document.
- 4.1.2 **(Add to clause 4.1.2 as follows):**
The Contractor shall not deposit any material upon any street, sidewalk, boulevard or other property, without the Contract Administrator’s or the Owner’s permission, nor shall they allow the same to remain longer than necessary. All surplus spoil and rubbish and other waste material shall be removed from the site so that the area of work is cleaned up and restored to as clean a condition as it was before the Contract started, within four days of the Contract Administrator’s written request to do so, failing which the Owner may carry out the work or have the work carried out by others and recover the costs from the Contractor or may deduct the cost from any monies due or that may become due to the Contractor.
- 4.1.3 **(Add new clause 4.1.3 as follows):**
Work can be performed during the normal weekday working hours of 0700h to 1900h, unless specified

These Supplementary General Conditions must be read in conjunction with the General Conditions contained in the Master Municipal Construction Documents, Volume II, Printed 2009

otherwise in Supplementary Specifications - Appendix A: Traffic Management Detail Specifications. Written permission from the Contract Administrator will be required for any works to be performed outside of the normal working days of Monday to Friday.

No Sunday work will be permitted, except in case of emergency and then only with the written permission of the Contract Administrator and to such extent as he deems necessary.

In case the Contractor decides to work on a day which is a Statutory Holiday, they shall provide the Contract Administrator in writing at least (4) days in advance of such holiday, stating those places where said work is to be conducted. In case the Contractor fails to give such notice in advance of any Statutory Holiday, no work within the terms of the contract shall be done on such holiday.

The cost of inspections on a Sunday or on a Statutory Holiday by City staff/s will be at Contractor's expense.

4.2 Safety

4.2.2

(Add new clause 4.2.2 as follows):

In an emergency, gas pipeline rupture or leak, Contact FortisBC's 24 Hour Emergency Line (1-800-663-9911) and Coquitlam Fire (911) immediately and then City of Coquitlam's Utility Control Centre (604-927-6287).

4.3 Protection of Work, Property and the Public

4.3.1

(Replace clause 4.3.1 as follows):

In performing the Work, the Contractor shall protect the Work and the Owner's property and other person's property from damage. The Contractor shall at the Contractor's own expense make good any such damage which arises as the result of the Contractor's operations. If the Contractor causes damage to private property, the Contractor must obtain a written release from the owner of the damaged property.

4.3.5.1

(Add clause 4.3.5.1 as follows):

The Contractor shall notify the Contract Administrator immediately if damage occurs to any City or third party utility or structure.

4.3.7

(Add new clause 4.3.7 as follows):

Any lands other than those upon which the work is to be performed, which may be required for temporary facilities, storage purposes or access to the work site, other than those provided by the *Owner*, shall be provided by the *Contractor* at their own cost, with no liability to the *Owner*.

These Supplementary General Conditions must be read in conjunction with the General Conditions contained in the Master Municipal Construction Documents, Volume II, Printed 2009

4.6 Construction Schedule

4.6.1 ***(Replace clause 4.6.1 as follows):***
The Contractor shall within the time set out in the Form of Tender prepare and submit to the Contract Administrator for their approval a construction schedule (the Baseline Construction Schedule) indicating the planned start and completion dates of major activities of the Work. The Baseline Construction Schedule shall be in more detail than the Preliminary Construction Schedule and shall indicate completion of the Work in compliance with any specified Milestone Dates, including Substantial Performance.

4.6.6 ***(Replace clause 4.6.6 as follows):***
The time for the performance of the Work shall commence on the date specified in the Notice to Proceed, or if not so specified, on the date the Notice to Proceed is issued. The Notice to Proceed will not be issued until the documentation required under paragraph 5.1.1 of the Form of Tender has been submitted and the construction schedule has been approved.

4.6.8 ***(Add new clause 4.6.8 as follows):***
Construction on Cornell Avenue cannot begin until the watermain construction is complete. The new watermain is currently being installed on Cornell Avenue and is expected to be completed by July 15, 2025.

4.7 Superintendent

4.7.4 ***(Add new clause 4.7.4 as follows):***
The key personnel named in the Contractor's Tender response, shall remain in these key positions throughout the project. In the event that key personnel leave the Contractor's firm, or for any unknown reason are unable to continue fulfilling their role, the Contractor must propose a suitable replacement, and obtain written consent from the Owner. Acceptance of the proposed replacement is at the sole discretion of the Contract Administrator and the Owner.

4.8 Workers

4.8.2 ***(Add new clause 4.8.2 as follows):***
The Contractor shall, upon the request of the Contract Administrator, remove any person employed by them for the purposes of the Contract who, in the opinion of the Contract Administrator, is incompetent or has conducted themselves improperly, and the Contractor shall not permit a person who has been removed to return to the Place of Work.

4.9 Materials

4.9.3

(Add new clause 4.9.3 as follows):

The Contractor shall, at their cost,

- a) Be responsible for storing all of the materials supplied for the Work either by themselves or the Owner, until it has been incorporated into the completed Work;
- b) Store all materials in a manner which will prevent damage from the weather, dirt, foreign matter, vandalism and theft;
- c) Arrange for and/or verify the time of delivery of all materials to be supplied by themselves or the Owner to ensure that delivery will coincide with their work schedules.
- d) Examine with the Contract Administrator the quantities and details of all materials supplied by the Owner at the time and place of delivery or those materials already at the Place of Work, and prepare and sign a Statement of Materials Acceptance, specifically noting and rejecting any defective material;
- e) Replace all materials supplied by themselves or the Owner which are found to be stolen, missing or damaged while under their care;
- f) Replace all materials found to be defective in manufacture which have been supplied by themselves.

4.11 Subcontractors

4.11.3

(Replace clause 4.11.3 as follows):

The Contractor shall, upon notice of the Contract Administrator, remove any Subcontractor employed by them for the purposes of the Contract who, in the opinion of the Contract Administrator, is incompetent or has conducted themselves improperly, and the Contractor shall not permit the Subcontractor who has been removed to return to the Place of Work. The removal of a Subcontractor under this clause shall not be considered a Change and the Contract Price and the Contract Time shall not be adjusted.

4.12 Test and Inspections

4.12.1

(Replace clause 4.12.1 as follows):

The Contractor shall perform or cause to be performed all tests, inspections and approvals of the Work as described in the Contract Documents or a required by the Contract Administrator as part of Quality Control. The Contractor shall complete all the necessary testing at the frequencies described in the Contract Document unless otherwise approved by the Contract Administrator.

Acceptable test and inspection results will not relieve the Contractor of its obligations under the Contract to correct defects or deficiencies in the Work.

4.12.11 ***(Add clause 4.12.11 as follows):***

These Supplementary General Conditions must be read in conjunction with the General Conditions contained in the Master Municipal Construction Documents, Volume II, Printed 2009

Failure to follow DFO/FLNRO BMPs and the approved permit for Instream Works or as instructed by Contract Administrator will result in shut-down of the work. The Contractor must take all steps to mitigate impacts to aquatic resources, environment and habitats before work can re-start on site. No claim will be accepted by the Owner for costs associated with this work shut-down.

4.14 Final Clean-up

4.14.1

(Replace clause 4.14.1 as follows):

Prior to applying for Substantial Performance, the Contractor shall remove all surplus products, tools, construction machinery and equipment relating to the Work that is not required for the performance of the remaining Work. The Contractor shall also remove waste, debris and waste products other than caused by the Owner or Other Contractors, and leave the Place of Work clean and suitable for occupancy by the Owner unless otherwise specified in the Contract Documents or directed by the Contract Administrator.

4.16 Notice of Disruption

4.16.2

(Add new clause 4.16.2 as follows):

Written notice must be provided to all properties which may be physically affected by the construction not less than one week and not more than two weeks prior to construction.

Notify occupants directly affected by the work 48 hours in advance of commencement of construction. Cost of notifying area occupants of ensuing construction and delivery of the notices is incidental to the Contract.

7.0 CHANGES

7.1 Changes

7.1.3

(Replace clause 7.1.3 as follows):

Additional work that the Owner may wished performed that does not satisfy the requirements of subparagraphs (a) and (b) of GC 7.1.1 is extra work (Extra Work) and is not a Change. Pursuant to GC 8, Extra Work may be declined by the Contractor or may, upon agreement between the parties, be undertaken as Extra Work.

7.4 Optional Work

7.4.2

(Add new clause 7.4.2 as follows):

If there are Optional items or Provisional items included in the *Schedule of Quantities and Prices*, those items shall be used only as directed and at the sole discretion of the Contract Administrator through the issue of a Change Order. These items will be paid at the contract unit price as part of regular progress payments. Only quantities used will be eligible for payment. No claim will be accepted for

unused Optional or Provisional quantities. Clause 9.4 Quantity Variations will not be applicable for these items.

9.0 VALUATION OF CHANGES AND EXTRA WORK

9.2 Valuation Method 9.2.4

(Replace clause 9.2.4 as follows):

Once a quotation is accepted by the Contract Administrator, or other agreement reached between the Contract Administrator and the Contractor regarding adjustments to the Contract Price or Contract Time on account of a Change or Extra Work, the Contractor shall not be entitled to claim or receive additional payment, or adjustment to the Contract Time on account of a Change or Extra Work.

9.4 Quantity Variation 9.4.1

(Replace clause 9.4.1 as follows):

If for any reason, including an addition or deletion under GC 7.1.1(1) or 7.1.1(2) respectively, the actual quantity of a unit price item varies by more than plus or minus the Variance Threshold Percentage from the estimated quantity for that unit price item listed in the Schedule of Quantities and Prices (the "Tender Quantity") or as otherwise agreed to pursuant to these Contract Documents, then either the Owner or the Contractor may by written notice request the other party to agree to a revised unit price, considering the change in quantities. A party shall make a request for a revised unit price as soon as reasonably possible after the party concerned becomes aware of the quantity variation.

9.4.2 *(Delete clause 9.4.2 (2))*

10.0 FORCE ACCOUNTS

10.1 Force Account Costs 10.1.1(1)

(Add to clause 10.1.1(1) as follows):

Costs for the Contractor's Superintendent, Project Managers, Health and Safety Personnel, and Office/Administration Staff are not eligible for labour costs as those costs are considered incidental to the mark up owing for overhead and labour.

10.1.1(4) *(Replace clause 10.1.1(4) as follows):*

Force Account Work performed by a subcontractor shall be paid for in the lesser of: (i) the amount provided by subparagraphs (1), (2) and (3) of this GC, plus a mark-up of 5%, or (ii) the actual amount the Contractor pays the subcontractor including a mark-up of 10% on such actual costs to cover all overhead and profit.

These Supplementary General Conditions must be read in conjunction with the General Conditions contained in the Master Municipal Construction Documents, Volume II, Printed 2009

12.0 HAZARDOUS MATERIALS

12.2 Discovery of Hazardous Materials

12.2.2

(Replace clause 12.2.2 as follows):

If the Contract Administrator observes any materials at the Place of Work that the Contract Administrator knows or suspects may be Hazardous Materials, then the Contract Administrator shall immediately give written notice to the Contractor and the Contractor shall immediately stop the Work or portion of the Work as required by GC 12.2.1(1).

13.0 DELAYS

13.1 Delay by Owner or Contract Administrator

13.1.2

(Add new clause 13.1.2 as follows):

The Owner may at any time suspend the work or any portion thereof provided they give the Contractor five (5) days' written notice of delay. The Contractor shall resume work upon written notice from the Owner. The Contractor shall be entitled to:

- a) An extension of the Contract time equivalent to the length of suspension of work.
- b) Reimbursement by the Owner for directly related out-of-pocket additional costs, reasonably and necessarily incurred by the Contractor as a result of such suspension. No additional payment will be made to the Contractor for any loss of profits or overhead.

13.3 Unavoidable Delay

13.3.1

(Add to clause 13.3.1 as follows):

Beyond the reasonable control of the Contractor also includes pandemic or community outbreak

13.8 Direction to Stop or Delay

13.8.3

(Add new clause 13.8.3 as follows):

The Contract Administrator may order the Contractor to stop work if at any time the Contract Administrator is of the opinion that there exists a danger to life or property.

13.9 Liquidated Damages for Late Completion

13.9.1

(Replace clause 13.9.1 as follows):

If the Contractor fails to meet the Milestone Date for Substantial Performance as set out in the Form of Tender, paragraph 2.2 as may be adjusted pursuant to the provisions of the Contract Documents, then the Owner may deduct from any monies owing to the Contractor for the Work:

- (1) An amount of \$1,000.00 for each calendar day the actual *Substantial Performance* is achieved after the Substantial Performance Milestone Date; plus

(2) All direct out of pocket costs, such as costs for safety, security or equipment rental, reasonably incurred by the Owner as a direct result of such delay.

If the monies owing to the Contractor are less than the total amount owing by the Contractor to the Owner under (1) and (2) then any shortfall shall immediately, upon written notice from the Owner, and upon Substantial Performance, be due and owing by the Contractor to the Owner.

18.0 PAYMENT

18.1 Preparation of Payment Certificate

18.1.1

(Replace clause 18.1.1 as follows):

The Contract Administrator shall prepare and issue a certificate for the period ending the last calendar day of the month.

18.4 Holdbacks

18.4.2

(Add to clause 18.4.2 as follows):

At the sole discretion of the Contract Administrator, an amount equivalent to 10% of the contract award value or 200% of a reasonable estimate, whichever is higher, may be held without interest until all deficiencies have been remedied and accepted by the Contract Administrator.

18.6 Substantial Performance

18.6.5

(Replace clause 18.6.5 as follows):

The Owner may release any builders lien holdback on the 56th day following the date of Substantial Performance, or other date as required by law, but the Owner may hold back the amounts for any deficiencies or filed builders liens as provided in GC 18.4.2, 18.4.3 and 18.4.4.

18.6.6

(Replace clause 18.6.6 as follows):

The *Contract Administrator*, as defined herein, shall be the *Payment Certifier* responsible under Section 7 of the *Builders Lien Act* for certifying *Substantial Performance* of the *Work* of the *Contractor*, but not the *Work* of *Subcontractors*. The *Contractor* shall cooperate with and assist the *Contract Administrator* by providing information and assistance in a timely manner as the *Contract Administrator* considers necessary to carry out the duties of the *Payment Certifier* for the *Contract*.

The *Contractor* shall be the *Payment Certifier* responsible under Section 7 of the *Builders Lien Act* for certifying *Substantial Performance* of the *Work* of each *Subcontractor*. Prior to certifying completion for a *Subcontractor*, the *Contractor* shall consult the *Contract Administrator* and obtain the *Contract Administrator's* comments on the status of completion by the *Subcontractor*, including any deficiencies or defects in the *Subcontractor's Work* noted by

These Supplementary General Conditions must be read in conjunction with the General Conditions contained in the Master Municipal Construction Documents, Volume II, Printed 2009

the *Contract Administrator*. The *Contractor* will indemnify and save the *Owner* harmless from any and all liability the *Owner* may have to anyone arising out of the certification by the *Contractor* of *Substantial Performance* for that *Subcontractor*.

Notwithstanding any other provision of the *Contract*, no payments will be due or owing to the *Contractor* so long as a Lien filed by anyone claiming under or through the *Contractor* remains registered against the Project of any lands, or interest therein, on which *Work* for the project was performed. Failure of the *Contractor* to remove all Liens promptly will entitle the *Owner* to damages.

**19.0 TAXES, DUTIES AND
GST**

19.4 Tariffs or Duties

19.4.1

Tariffs or Duties refer to taxes, levies, or charges imposed by any level of government (including foreign governments) on imported or domestic goods, materials, or equipment used in the performance of the Work. The Contract Price is based on the tariffs and duties in effect as of the date of the Tender Closing. If, after the Tender Closing Date, any new Tariffs or Duties are imposed, or existing rates are materially increased, and such changes directly and demonstrably affect the cost of materials or equipment required for the performance of the Work, the Contractor shall notify the Contract Administrator in writing within ten (10) Working Days of becoming aware of such change, providing supporting documentation, including but not limited to:

- (1) Affected materials
- (2) Quantity and cost impact
- (3) Evidence of original and new tariff rates
- (4) Reasonable efforts made to mitigate the cost impact (e.g., sourcing alternatives)

19.4.2

If the Contract Administrator is satisfied that the Contractor has incurred additional direct costs solely due to the change in Tariffs or Duties, the Owner will issue a Change Order to adjust the Contract Price accordingly. No adjustment shall be made for Tariffs or Duties that were publicly announced or reasonably foreseeable before the Tender Closing Date.

19.4.3

This clause does not apply to costs incurred due to delays caused by the Contractor's procurement or supply chain management. It also does not apply if the Contractor fails

to take reasonable steps to mitigate the impact of the change.

- 19.4.4 If the imposition of new Tariffs or Duties causes unavoidable delays in material delivery, the Contractor may request an extension of the Contract Time under GC 13.3, subject to approval by the Contract Administrator.

**21.0 WORKERS
COMPENSATION
REGULATIONS**

**21.2 Contractor is
"Prime Contractor"**

- 21.2.1 ***(Add to clause 21.2.1 as follows):***
Prior to the issuance of the "Notice to Proceed" the Contractor must provide a signed "Prime Contractor Designation" form as provided in Appendix IV of these Supplementary General Conditions.

24.0 INSURANCE

(Replace section 24.0 as follows):

24.1 General

- 24.1.1 **Importance of Prompt Attention to Insurance Requirements:**
The Contractor shall provide the Owner with satisfactory evidence that the insurance required to be provided under this GC is in full force and effect.

- 24.1.2 **Acceptable Insurance Carriers:**
The insurer issuing any policy, or other document which is evidence of insurance to the Contractor, shall be an insurer licensed by the Superintendent of Insurance in the Province of British Columbia and registered with the Department of Insurance for Canada in Ottawa, except the Insurance Corporation of British Columbia, which is not subject to this condition.

- 24.1.3 **Owner's Right to Change Terms:**
Notwithstanding anything contained in the Contract Documents, the Owner will have the right to request a change to the specified terms and conditions respecting insurance at the sole option of the Owner. The Contractor will be notified in writing of any changes required by the Owner and will provide a quotation for such work.

- 24.1.4 **Delivery of Insurance Documents:**
All insurance policies or other acceptable specified documents shall be delivered to, and accepted by, the Owner before the Contract Documents are signed. No work shall be commenced by the Contractor or by anyone acting

These Supplementary General Conditions must be read in conjunction with the General Conditions contained in the Master Municipal Construction Documents, Volume II, Printed 2009

on the instructions of the Contractor, until the required Insurance Documents have been accepted by the Owner and the Contract Documents have been duly signed by the Owner and the Contractor.

24.1.5 **Owner's Right to Insure:**

Should the Contractor for any reason not comply with the specified requirements with respect to the insurance, the Owner will, at the Owner's option, have the right to purchase all or any part of such insurance which, in the opinion of the Owner, may be required to provide the specified insurance, and, in the event of so doing, the Owner will have the right to pay the premiums for such insurance and to withhold the amount of premiums so paid from any amount due and payable to the Contractor under the Contract.

24.2 Required Insurance

24.2.1 **General**

Damage to work (excluding Building Contracts where Section 24.3, Paragraph 24.3.1, Further Responsibilities of Contractor, applies).

The Contractor shall be responsible for any and all loss, or damage, whatsoever which may occur on or to the works, completed or otherwise, until such time as the entire works have been completed and the Notice of Acceptance has been issued by the Owner, except that loss or damage caused solely by an act of the Owner. In the event of any loss or damage occurring, the Contractor shall, on notice from the Contract Administrator, immediately put the works into the condition it was immediately prior to such loss or damage, all at the

Contractor's expense, except where such loss or damage was caused solely by an act of the Owner.

The Contractor shall be responsible for any and all loss or damage whatsoever which may occur on or to the works, completed or otherwise, arising out of the negligence of the Contractor, any subcontractors, and the employees or agents of any of them.

24.2.2 **Public Liability Insurance:**

(Other than Automobile Third Party Liability Insurance):

Evidence of Insurance:

The Contractor shall deposit with the Owner, before the work commences, a Certificate of Insurance, signed by an

authorized representative of the insurer, such certificate to be as shown in Appendix III.

Effective Dates and Terms:

The effective date of the Certificate of Insurance shall be the date of the execution of the Contract Agreement and the term of this policy shall be from such effective date until a date not less than twelve (12) months after the date of Substantial Performance completion of all work under the Contract.

Limits of Liability:

For bodily injury and for property damage shall be inclusive limits not less than \$5,000,000.

24.2.3 **Public Liability Insurance (Automobile):**

The Contractor shall deposit with the Owner before the work commences a Certificate of Insurance with respect to owned automobiles on ICBC Form No. APV 47 entitled "Confirmation of Insurance Coverage" and with respect to Non-Owned Automobiles including hired automobiles and Contractual Liability on ICBC non-owned automobile policy Form APV 29 (if non-owned automobile coverage is not included under the comprehensive general liability coverage) each signed by an authorized representative of the Insurance Corporation of British Columbia.

24.3 Physical Loss or Damage With Respect to New Buildings under Construction and/or Major Additions to Existing Structures

24.3.1 **Responsibility for Placing Insurance:**

The types of insurance required under this section will be provided and maintained at the expense of the City of Coquitlam during the term of the Contract and will be as follows unless otherwise changed by specific endorsement to these Insurance Specifications.

24.3.2 **Insurance Coverage Required:**

Builders Risk Completed Value "All Risks" Course of Construction Insurance. This policy will be written in the names of the City of Coquitlam and the Contractor with loss payable as their respective interests may appear.

24.3.3 **Responsibility of Contractor - Limitations of cover and deductibles:**

The insurance provided by the City of Coquitlam as described herein will not provide the Contractor with full protection against any and all kinds of loss or damage which may arise out of the Contract. It is, therefore, the responsibility of the Contractor to fully understand the

scope of the cover provided with particular attention to the exclusions, limitations of cover and deductible provisions contained in the Insuring Agreements of the policies and it is further the responsibility of the Contractor to take out at the Contractor's expense, whatever other additional insurance the Contractor may consider necessary or desirable for his protection subject as hereinafter provided. The Contractor shall act in the same manner on insurance made available through the City of Coquitlam as he would if he had arranged such insurance himself.

24.3.4 **Responsibility of Contractor – Direct Damage**

Insurance:

If the Contractor fails to do all or anything that is required of them concerning insurance, the City of Coquitlam may do what is required and any monies expended by the City of Coquitlam for that purpose shall be repayable and recoverable from the Contractor. Should any action, failure or negligence of the Contractor result in higher insurance costs being incurred by the City of Coquitlam, such additional costs shall be payable or recoverable from the Contractor.

24.3.5 **Responsibility of Contractor – Machinery and Equipment Belonging to Others:**

Unless otherwise directed by the City of Coquitlam in writing, the Contractor shall carry insurance covering loss or damage to construction machinery, tools and equipment owned by and/or on bare rental from a third party or parties and used by the Contractor in performing the work, which insurance shall be in a form satisfactory to the City of Coquitlam and having coverage in accordance with the actual cash value of such construction machinery, tools and equipment. Such policies shall also provide for subrogation to be waived against the City of Coquitlam. A certified copy of the policy shall be delivered to the City of Coquitlam not later than thirty days after the commencement of work under the Contract.

24.3.6 **Contractor's Waiver of Liability to Coquitlam:**

The Contractor hereby releases the City of Coquitlam from any and all liability for damages to the extent that such damages are covered by the course of construction insurance referred to in Section 24.3 of these specifications.

24.3.7 **Liability of Contractor:**

Neither the providing of insurance by the Contractor or the City of Coquitlam in accordance with the requirements hereof, nor the insolvency, bankruptcy, nor failure of any insurance company to pay any claim accruing shall be held to waive any of the provisions of this Contract with respect to the liability of the Contractor or otherwise.

24.3.8 **Responsibility of Contractor for protection of work, persons and property:**

The Contractor and all persons employed by the Contractor or under their control, and all employees and subcontractors, shall use due care that no person or property is injured, and that no rights are infringed in the prosecution of the work. Contractors shall take particular care to protect the work against loss or damage caused by riot, vandalism or malicious mischief and shall be at the expense of the Contractor provide all necessary safeguards in the form of watchmen and/or watch dog protection to prevent loss or damage of this type. The payment of deductibles is the responsibility of the Contractor and if not paid by the Contractor such amounts shall be deducted by the City of Coquitlam from payment due to the Contractor. These deductibles will normally be \$250.00 each claim.

24.3.9 **Action to be taken in the event of loss or damage to the work covered by the Contract:**

When any loss or damage occurs to the work or to any materials and supplies on the site of the work, the Contractor shall remove any and all damaged or destroyed property and shall rebuild or replace the damaged or destroyed work, materials, or supplies and complete the work to the satisfaction of the Owner. For such removal, rebuilding, or replacing, the Contractor shall be entitled to receive from the Owner the amount of insurance monies received by the Owner pursuant to the said adjustment which amount shall be paid to the Contractor as the work of rebuilding or replacing proceeds, and in accordance with the Agreement. Damage or destruction of the whole or any part of the work shall not affect the rights and obligations of either party under the Agreement, except that in such event the Contractor shall be entitled to such reasonable extension of time to complete the work as the Architect and/or Contract Administrator may decide.

24.3.10 **Further responsibility of Contractor:**

Other than with respect to loss or damage arising out of insured risks and herein before specified, the Contractor shall be responsible for all loss or damage whatsoever which may occur on or to the works completed or

otherwise, until such time as the entire works have been completed and the Notice of Acceptance has been issued by the Owner, except that loss or damage caused solely by an act of the Owner.

In the event of any loss or damage occurring, the Contractor shall on notice from the Owner immediately put the works into the condition it was immediately prior to such loss or damage, all at the Contractor's expense except as previously stated.

24.3.11 **Owner Not Responsible for Loss or Damage or Loss of Use of Property of Contractors and their Employees:**

The Owner will not be responsible for securing or paying for insurance of any kind other than as specified in Section 24.3 of these specifications nor will the Owner have any responsibility whatsoever for loss or damage from whatever cause occurring to property owned, leased, or otherwise in the possession of the Contractor, subcontractors or their employees including, without restricting the generality of the foregoing, machinery, equipment, tools, supplies, and clothing at the construction site or elsewhere including loss of use of same.

24.4 Additional Insured 24.4.1

The Contractor shall ensure the following are named as "additional insured" on the liability policy for this contract:

- The City of Coquitlam

The City may identify private properties that are directly affected by construction. If so, the Contractor shall include the legal owners of these properties named as "additional insured" on the liability policy for this contract.

25.0 MAINTENANCE PERIOD

25.1 Correction of Defects 25.1.4

(Add new clause 25.1.4 as follows):

The Owner is authorized to make repairs to defects or deficiencies if, ten days after giving written notice, the Contractor has failed to make or undertake with due diligence the required repairs. However, in the case of emergency where, in the opinion of the Owner, delay is not reasonable, repairs may be made without notice being sent to the Contractor. All expenses incurred by the Owner in connection with repairs made pursuant to GC 25 shall be paid by the Contractor or may be deducted from the

Maintenance Security, or other holdbacks. The Contractor shall promptly pay any shortfall.

**27.0 CONTRACTOR
PERFORMANCE
EVALUATION**

27.1

(Add new clause 27.1 as follows):

After the completion of the Contract, the Contractor will be evaluated on their performance of the Work. The evaluation will provide percentage scores on the following categories:

1. *Contract Administration*
2. *Construction Management*
3. *Schedule Management*
4. *Communications*
5. *Resource Management and Contractor Performance*
6. *Quality Management*

An evaluation summary report may be issued to the Contractor with scores for each of these categories. Upon request, the Contractor may attend a meeting with the City to discuss the evaluation.

This internal evaluation may be reviewed for reference on subsequent tenders with the City. Evaluation scores can form part of the tender analysis and influence contract award decisions.

Evaluation Scores in categories that are below 50% may result in a suspension of tendering privileges with the City.

APPENDIX I

PERFORMANCE BOND

NO. _____ \$ _____

KNOW ALL MEN BY THESE PRESENTS THAT

As Principal, hereinafter called the Principal, and

As Surety, hereinafter called the Surety, are held and firmly bound unto

As Obligee, hereinafter called the Obligee, in the amount of

_____ Dollars
(\$ _____)

lawful money of Canada, for the payment of which sum, well and truly to be made, the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a written contract with the Obligee, dated the _____ day of _____ 20____, for

in accordance with the drawings and specifications submitted, therefore, which contract, drawings and specifications and addenda thereto, to the extent provided for, are by reference made part hereof and are hereinafter referred to as the Contract.

NOW THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if the Principal shall promptly and faithfully perform said Contract (including any addenda thereto, provided such addenda do not collectively increase the amount to be paid to the Principal by more than twenty per cent (20%) of the amount of the Contract except with the written consent of the Surety) then this obligation shall be null and void; otherwise, it shall remain in full force and effect.

These Supplementary General Conditions must be read in conjunction with the General Conditions contained in the Master Municipal Construction Documents, Volume II, Printed 2009

Whenever the Principal shall be, and declared by Obligee to be, in default under the Contract, the Obligee having performed Obligee's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

1. Complete the Contract in accordance with its terms and conditions, or
2. Obtain a bid or bids for submission to Obligee for completing the Contract in accordance with its terms and conditions, and upon determination by Obligee and Surety of the lowest responsible bidder, arrange for a contract between such bidder and Obligee and make available as work progresses (even though there should be a default or a succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the contract price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term 'balance of the contract price', as used in this paragraph, shall mean the total amount payable by Obligee to Principal under the Contract less the amount properly paid by Obligee to Principal.

Any suit under this Bond must be instituted before the expiration of two (2) years from date on which the Notice of Acceptance under the Contract is issued.

The Surety shall not be liable for a greater sum than the specified penalty of this Bond.

No right of action shall accrue on this Bond to or for the use of any person or corporation other than the Obligee named herein or the heirs, executors, administrators, or successors of Obligee.

IN TESTIMONY WHEREOF, the Principal has hereto set its hand and affixed its seal, and the Surety has caused these presents to be sealed with its corporate seal duly attested by the signature of its Attorney-in-fact, this ____ day of _____ 20 ____.

SIGNED, SEALED and DELIVERED

In the presence of

)
)
)
)
)

PRINCIPAL

SURETY

APPENDIX II

LABOUR AND MATERIAL PAYMENT BOND

(Private Contracts – Trustee Form)

NO. _____

\$ _____

Note: This Bond is issued simultaneously with another Bond in favour of the Obligee conditioned for the full and faithful performance of the Contract.

KNOW ALL MEN BY THESE PRESENTS THAT

As Principal, hereinafter called the Principal, and

As Surety, hereinafter called the Surety, are, subject to the conditions hereinafter contained, held and firmly bound unto

As Trustee, hereinafter called the Obligee, for the use and benefit of the Claimants, their and each of their heirs, executors, administrators, successors and assigns in the amount of

_____ Dollars
(\$ _____) lawful money of Canada, for the payment of which sum well and truly to be made, the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

SIGNED AND SEALED this _____ day of _____, 20____.

WHEREAS, the Principal has entered into a written contract with the Obligee dated the _____ day of _____, 20____, for

which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if the Principal shall make payment to all Claimants for all labour and material used or reasonably required for use in the performance of the Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect, subject, however, to the following conditions:

These Supplementary General Conditions must be read in conjunction with the General Conditions contained in the Master Municipal Construction Documents, Volume II, Printed 2009

1. A Claimant for the purpose of this Bond, is defined as one having a direct contract with the Principal for labour, material, or both, used or reasonably required for use in the performance of the Contract, labour and material being construed to include the part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment directly applicable to the Contract provided that a person, firm or corporation who rents equipment to the Principal to be used in the performance of the Contract under a contract which provides that all or any part of the rent is to be applied towards the purchase price thereof shall only be a Claimant to the extent of the prevailing industrial rental value of such equipment for the period during which the equipment was used in the performance of the Contract. The prevailing industrial rental value of equipment shall be determined, insofar as it is practical to do so, in accordance with and in the manner provided for in the latest revised edition of the publication of the Canadian Construction Association entitled "Rental Rates on Contractors' Equipment" published prior to the period during which the equipment was used in the performance of the Contract.
2. The Principal and the Surety hereby jointly and severally agree with the Oblige as Trustee that every Claimant who has not been paid as provided for under the terms of his contract with the Principal before the expiration of a period of ninety (90) days after the date on which the last of such Claimant's work or labour was done or performed or materials were furnished by such Claimant, may as a beneficiary of the trust herein provided for, sue on this Bond, prosecute the suite to final judgment for such sum or sums as may be justly due to such Claimant under the terms of his said contract with the Principal and have execution thereon. Provided that the Oblige is not obliged to do or take any act, action or proceeding against the Surety on behalf of the Claimants or any of them to enforce the provisions of this Bond. If any act, action or proceeding is taken either in the name of the Oblige or by joining the Oblige as a party to such proceedings then such act, action or proceeding shall be taken on the understanding and basis that the Claimants or any of them who take such act, action or proceeding shall indemnify and save harmless the Oblige against all costs, charges and expense or liabilities incurred thereon and any loss or damage resulting to the Oblige by reasons thereof. Provided still further that subject to the foregoing terms and conditions, the Claimants or any of them may use the name of the Oblige to sue on and enforce the provisions of this Bond.
3. No suit or action shall be commenced hereunder by any Claimant:
 - a) unless such Claimant shall have given written notice within the time limits hereinafter set forth to each of the Principal, Surety and Oblige, stating with substantial accuracy the amount claimed. Such notice shall be served by mailing the same by registered mail to the Principal, Surety and Oblige at any place where an office is regularly maintained for the transaction of business by such persons or served in any manner in which legal process may be served in the Province or other part of Canada in which the subject matter of the contract is located. Such notice shall be given (i) in respect of any claim for the amount or any portion thereof required to be held back from the Claimant by the Principal under either the terms of the Claimant's contract with the Principal or under the Mechanic's Liens Legislation applicable to the Claimant's contract with the Principal whichever is the greater within one hundred and twenty (120) days after such Claimant should have been paid in full under the Claimant's contract with the Principal; (ii) in respect of any claim other than for the holdback or portion thereof referred to above within one hundred and twenty (120) days after the date upon which such claimant did

or performed the last of the work or labour or furnished the last of the materials for which such claim is made under the Claimant's contract with the Principal.

- b) after the expiration of one (1) year following the date on which Principal ceased work on the Contract including work performed under guarantees provided in the Contract.
- c) Other than in a court of competent jurisdiction in the Province or District of Canada in which the subject matter of the Contract or any part thereof is situated and none elsewhere, and the parties hereto agree to submit to the jurisdiction of such court.

4. The amount of this Bond shall be reduced by and to the extent of any payments made in good further and in accordance with the provisions which may be filed of record against the subject matter of the Contract, whether or not claim for the amount of such lien be presented under and against this Bond.

5. The Surety shall not be liable for a greater sum than the specified penalty of this Bond.

IN TESTIMONY WHEREOF, the Principal has hereto set its hand and affixed its seal, and the Surety has caused these presents to be sealed with its corporate seal duly attested by the signature of its Attorney-in-fact the day and year first above written.

SIGNED, SEALED and DELIVERED

In the presence of

)
)
)
)
)

PRINCIPAL

SURETY

APPENDIX III

CERTIFICATE OF INSURANCE

This Certificate issued to the City of Coquitlam is to certify that policies of insurance, as described below, have been issued to the Insured named below and are in force at this time. It is understood and agreed that thirty (30) days' prior written notice by registered mail of any material alterations, transfer, assignment or cancellation of any of the policies listed below, either in part or in whole, will be given to the holder of this Certificate.

A. This Certificate is issued to: Named Insured and Mailing Address:

City of Coquitlam
3000 Guildford Way
Coquitlam, BC V3B 7N2

B. CONTRACT NUMBER AND/OR NAME Description of the Work:

C. INSURANCE POLICY

Name of Insurer:
Policy Number:
Effective Date:

Liability Limit:
Expiry Date:

D. INSURANCE COVERAGE

COMMERCIAL GENERAL LIABILITY coverage is required to insure against liability from the activities arising out of operations or work in connection with the above-described project, including liability arising out of the use of City property.

D.1 The minimum limit shall be \$5,000,000.00 inclusive per occurrence against bodily injury, personal injury and property damage.

D.2 The City of Coquitlam, its employees, officers, agents and volunteers are added as Additional Insureds, but only with respect to operations conducted by or on behalf of the Named Insured in connection with the above-described project, operations or work.

D.3 This insurance shall be primary as regards the City of Coquitlam, its employees, officers, agents and volunteers as Additional Insureds.

D.4 Any deductible or reimbursement clause contained in the policy shall not apply to the City of Coquitlam and shall be the sole responsibility of the Named Insured.

D.5 The insurance shall include the following coverages:

- D.5.1 Cross Liability Clause
- D.5.2 Non-Owned Automobile Liability
- D.5.3 Unlicensed Automobile Liability
- D.5.4 Blanket Contractual Liability
- D.5.5 Broad Form Property Damage Liability
- D.5.6 Owner's & Contractor's Protective Liability
- D.5.7 Products & Completed Operations Liability

D.6 Indicate provision of special coverage for this project as required by the City:

YES	NO	Special Coverage Description
-----	----	------------------------------

- | | | |
|--------------------------|-------------------------------------|---------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Shoring and Underpinning Hazard |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Pile Driving and Vibrations |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Excavation Hazard |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Demolition |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Blasting |

Authorized Signature and Stamp

Date

Name and Title

City' broker to return to City Representative

Department

These Supplementary General Conditions must be read in conjunction with the General Conditions contained in the Master Municipal Construction Documents, Volume II, Printed 2009



APPENDIX IV

PRIME CONTRACTOR DESIGNATION

Owner: **CITY OF COQUITLAM**
Contractor: _____
Contract / Permit #: **92344**
Project / Workplace: **Draycott, Haversley and Cornell Sidewalks, and
Cornell Pavement Rehabilitation** (the "Project")

By signing this Prime Contractor Designation form, the Contractor hereby:

1. agrees to be, and accepts designation as, the "prime contractor" for the purposes of the Workers Compensation Act, R.S.B.C. 2019, c. 1 (the "Act") and the Occupational Health and Safety Regulation, B.C. Reg. 223/2022 (the "Regulation") in respect of the Project and Workplace noted above;
2. represents and warrants that the Contractor is qualified and capable to perform the duties of prime contractor and that the undersigned signatory has the authority to accept designation as prime contractor and to bind the Contractor;
3. accepts the duty and responsibility for ensuring the activities of employers, workers and other persons at the Workplace relating to occupational health and safety are coordinated and agrees to do everything that is reasonably practicable to establish and maintain a system or process that will ensure compliance with the Act and the Regulation in respect of the Workplace;
4. covenants and agrees to comply with the occupational health and safety provisions of the Act, the Regulation, any other applicable regulations under the Act, and any applicable orders;
5. acknowledges and agrees that the Owner has provided the Contractor the information known to the Owner that is necessary to identify and eliminate or control hazards to the health or safety of persons at the Workplace; and
6. agrees that the designation as prime contractor hereunder may not be assigned or revoked without the prior written consent of the Owner.

Prime Contractor Name: _____

Prime Contractor Address: _____

Prime Contractor Signature **Date**

Print Name

Please return a signed copy of this designation to the City of Coquitlam, 3000 Guildford Way, Coquitlam, BC, V3B 7N2. If you have any questions, please contact the City of Coquitlam Health & Safety Manager at 604-927-3070.

Supplementary Contract Specifications

These Supplementary Contract Specifications must be read in conjunction with the Specifications contained in the Master Municipal Construction Documents, Volume II, Printed 2009 and the City of Coquitlam Supplementary Specifications and Detailed Drawings

File #: 11-5330-20/92344/1 Doc #: 5498228.v1

Supplementary Contract Specifications

to the
MASTER MUNICIPAL SPECIFICATIONS
Volume II – Platinum Book

DRAYCOTT, HAVERSLEY AND CORNELL SIDEWALKS, AND CORNELL PAVEMENT REHABILITATION

CONTRACT 92344

TABLE OF CONTENTS

The following Supplementary Specifications are to be considered part of the Specifications. These Supplementary Specifications take precedence over the Master Municipal Specifications.

SUPPLEMENTARY CONTRACT SPECIFICATIONS INDEX		SS 1
00 72 43S	Contract Specific Notations	SS 2 to SS 5
01 33 01S	Project Record Documents	SS 6
01 45 00S	Quality Control	SS 7 to SS 8
01 55 00S	Traffic Control, Vehicle Access and Parking	SS 9 to SS 10
01 57 01S	Environmental Protection	SS 11 to SS 12
01 58 01S	Project Identification	SS 13
03 30 20S	Concrete Walks, Curbs and Gutters.....	SS 14 to SS 15
03 30 53S	Cast-in-Place Concrete	SS 16
31 11 41S	Shrub and Tree Preservation	SS 17
31 22 01S	Site Grading	SS 18
31 22 16S	Reshaping Granular Roadbeds	SS 19
31 23 01S	Excavating, Trenching, and Backfilling.....	SS 20 to SS 21
31 24 13S	Roadway Excavation, Embankment and Compaction	SS 22 to SS 23
32 01 16.7S	Cold Milling.....	SS 24
32 11 16.1S	Granular Subbase	SS 25
32 11 23S	Granular Base	SS 26
32 12 16S	Hot-Mix Asphalt Concrete Paving.....	SS 27 to SS 28
32 14 01S	Unit Paving	SS 29 to SS 30
32 17 23S	Painted Pavement Markings.....	SS 31 to SS 32
32 91 21S	Top Soil and Finish Grading	SS 33 to SS 40
32 92 23S	Sodding.....	SS 41 to SS 45
32 93 01S	Planting of Trees, Shrubs, and Ground Covers	SS 46 to SS 56
33 44 01S	Manholes and Catchbasins.....	SS 57 to SS 58

1.00 CONTRACT SPECIFIC INSTRUCTIONS

1.01 Schedule of Work

The sidewalk construction and pavement rehabilitation on Cornell Avenue may not begin until the watermain construction is complete. The new watermain is currently being installed on Cornell Avenue and is expected to be completed by July 15, 2025.

The concrete sidewalk, curb and gutter, and driveway tie-ins must be completed on Cornell Avenue prior to final pavement rehabilitation.

1.02 Coordination of Work

The Contractor shall be responsible to consult with all affected businesses, residents, transportation companies regarding delays, detours, and any other works affecting any transit service in the area, and will be responsible to coordinate the works with City crews and other contractors working in the area. If working area is to become a multiple-employer workplace as defined by WorkSafe BC, the Contractor shall remain the Prime Contractor.

1.03 Outside Agency Approval

In accordance with the Contract Documents, the Contractor is responsible to consult with and obtain any approval required to meet and comply with all the conditions required from outside agency such as, but not limited to, BC One Call, Metro Vancouver, BC Hydro, Telus, Kinder Morgan, and Fortis BC in the area of the place of Work.

1.04 Transmountain Pipeline Proximity

Sidewalk construction on Haversley Avenue is in the proximity of the Transmountain Pipeline, therefore a permit must be obtained prior to any work taking place in the area.

1.05 Waste Collection Coordination

1. Contractor is responsible to accommodate all waste collection vehicles and cart pick up schedules throughout construction. Collection schedule can be found in <https://www.coquitlam.ca/157/Collection-Calendar-Guidelines>.
2. If waste collection will be impacted the contractor is responsible to:
 - a. Provide advanced notification to:
 - i. The City's Solid Waste staff at 604-927-3500 or wastereduction@coquitlam.ca; and
 - ii. The City's Contract Administrator.
 - b. Provide access for collection trucks to closed streets due to road work; or
 - c. Move waste carts for collection:
 - i. The Contractor is required to ensure each cart is labelled with the property address and returned to the correct address after collection (each cart has its own individual cart identification code and is specifically assigned to each property). **Contractors will be responsible for the costs to replace missing carts.**
3. Contractor's Request for Change in Collection Time (e.g. PM to AM):
 - i. The Contractor must provide residents with as much notice as possible – minimum 5 working days.
 - ii. The contractor must follow all conditions of Clause 1.04 and is responsible to deal with any missed collections. For example, taking garbage to the United Boulevard Recycling and Waste Centre or covering the cost associated for any missed collection to be rescheduled.

Questions: wastereduction@coquitlam.ca

1.06 Cooperation with Emergency and Maintenance Activities

The Contractor will be responsible to cooperate with regular maintenance or emergency vehicles and staff for access to the site when required including:

- Fire, Police, and Ambulance
- Waste Collections (garbage/recycling pick-up)
- City Maintenance (or representatives)

CONTRACT SPECIFIC NOTATIONS

- Other City Contractors

1.07 Site Safety

The Contractor is responsible to ensure the construction site is safe at all times for workers, pedestrians, cyclists, and vehicle traffic. During non-working hours, the Contractor must ensure that the site has all potentially hazardous areas appropriately identified and protected, and must provide appropriate signage, lighting, and markings for the direction of vehicle, cyclist, and pedestrian traffic, all to ensure the safety of the public. Supply and use of this equipment is considered incidental to the contract.

Manhole lids, valve boxes and other appurtenances within the roadway that may present a traffic hazard during construction must be clearly marked for traffic.

Manhole lids left raised in preparation for paving must have a rubberized protector ring painted with bright color for traffic safety. Supply and use of this equipment is considered incidental to the contract.

1.08 Hours of Work

The Contractor shall refer to **Appendix A: Traffic Management Detail Specifications**.

The Contractor must take the above information into account in the preparation and submission of the Tender.

1.09 Survey Layout

Construction layout will be staked out by the Contract Administrator as outlined in Supplementary General Conditions.

1.10 Location of Existing Utilities

The contractor is responsible to verify the depth and location of all utilities (watermains, storm mains, sanitary mains & etc.), including outside agency utilities (i.e. Fortis BC Gas Mains & etc.) and service connections (water, storm & sanitary services at the mains & property lines) by hand digging or by Hydro-Vac in the presence of the Inspector.

Pre-locates must be completed as soon as possible after award of the contract so changes can be completed by the Engineer prior to site construction. Contact Metro Vancouver for location of their utilities and BC One for location of other outside agency utilities. The contractor will not receive any compensation or allowance for delays if work is halted due to utilities & services connections not located prior to commencing construction.

City of Coquitlam does not guarantee water, storm or sanitary services connections are perpendicular to the mains or property lines, the contractor will not receive any compensation for the time to locate these connections or for exposing hidden services at the property lines.

Payment for this work will be treated as incidental to payment for work described in other sections.

1.11 Approved Materials

Refer to the City of Coquitlam website at <https://coquitlam.ca/263/Subdivisions> for the List of Approved Materials and Products which are to be incorporated.

1.12 Manholes & Valves

Access to manholes and valves must be maintained at all time for city utilities crews and external utility companies. In case of an emergency the cost for exposing any buried manhole or valve covers during construction will be paid by the contractor.

1.13 Verification of Dimensions and Quantities

Before proceeding with work the Contractor shall visit the site and check and verify dimensions and quantities. Report variations between drawings and site conditions to the Contract Administrator before proceeding with work. Payment for this work will be treated as incidental to payment for work described in other Sections.

CONTRACT SPECIFIC NOTATIONS

- 1.14 Precautions** Protect areas under construction from damage caused by excessive erosion, flooding, heavy rains, etc. Repair or replace unprotected damaged areas as directed by the Contract Administrator at no cost to the Owner.
- 1.15 Work by Others** The Contractor is required to accommodate the City crews, Contractors, Developers and Utility companies in their scheduling and sequencing of work at no cost to the Owner.
- 1.16 FORTIS BC Emergency Protocol** In an emergency, gas pipeline rupture or leak, Contact Fortis BC 24 Hour Emergency Line (1-800-663-9911) & Fire Department (911) immediately and then City Coquitlam Utility Control Centre (604-927-6287)
- 2.00 CONSTRUCTION ACTIVITY**
- 2.01 Construction Materials in Sewer Manholes and Pipe** The Contractor is responsible to ensure that construction activities do not deposit construction materials (e.g. gravels) into the storm sewer or sanitary sewer manholes or pipe. The City has a video record of the pipe before construction. Prior to Substantial Performance, the City may again video inspect the lines to ensure no problems exist due to construction activities under this contract. If problems are encountered, the Contractor will be responsible for the cost of the video and all costs associated with the cleaning of the pipe.
- 2.02 Site Clean-up During Construction and End of Construction** The Contractor will be responsible for the complete clean-up of the work site during construction & at the end of construction and prior to the Substantial Performance review. This work is considered incidental to the Contract.
- The work will include cleaning of all catch basins periodically or as directed by the Contract Administrator within the Work area, or nearby location as affected by the Work. All cleaning is to be performed by vacuum truck to the satisfaction of the Contract Administrator and will include off-site disposal of waste material. Payment for this work will be treated as incidental to payment for work described in other Sections.
- 3.00 MANDATORY MEETINGS AND CONTRACTOR REPRESENTATIVES AND SUBCONTRACTORS**
- 3.01 Pre-Construction Meeting Requirements** After the Award of the Contract, the Contractor (Project Manager & Superintendent) will be required to attend a Pre-Construction Meeting with the Contract Administrator and provide all necessary information required by the Contract Administrator prior to provision of a Notice to Proceed. Items required to be provided at the meeting include:
1. A Detailed Construction Schedule showing the start date & completion date and the durations of major work components showing how all work will be completed within the Contract Duration.
 2. Proof of insurance
 3. Performance Bond and Labour and Materials Payment Bond
 4. WCB Clearance Letter and copy of Notice of Project
 5. City of Coquitlam Business License
 6. A copy of portions of your Health and Safety Plan including the Title Page, Table of Contents, and portion showing latest revision date.
- 3.02 Contract Superintendent and Subcontractors** In compliance with the MMCD General Conditions, Section 4.7, Superintendent, the Contractor shall have a competent senior representative, (the "Superintendent") in FULL TIME attendance at the Place of Work while work is being performed for the duration of the contract.

This FULL TIME attendance is also required when work is being performed by Subcontractors.

Work done by Subcontractors is to be directed by the Superintendent and monitored on site ensuring conformance to the Contract Documents and other particular direction to the Superintendent by the Contract Administrator.

The Owner and Contract Administrator are not responsible for the direction of Subcontractors.

**3.03 Changes of Contractor
Representitives &
Subcontractors**

The Superintendent and Subcontractors indicated in the Form of Tender shall not be changed unless:

1. The Owner requests a replacement
2. The Contractor submits an application for a change, in writing, to the Contract Administrator with the change being approved in writing.

END OF SECTION

1.0 GENERAL

1.3 Submission

Delete 1.3.2 and
replace with the
following

Submit one copy of an accurate project record document in final form prior to applying for Substantial Performance including any video report, test reports and Operation & Maintenance manual. Record documents to include changes in the Issued for Construction Drawings, new elevation, offsets & location of all utilities, manhole rim, catchbasin rim, vaults, valve boxes, inverts walkways/sidewalks, and any unknown/new utilities found on site. Legal holdbacks will not be released until complete record documents, including reports and manuals, have been submitted and accepted by the Contract Administrator.

Contractor to get sign off letter duly signed by the property owners when private side side is affected by the work. Properties to get the sign off letters will be at the sole discretion of the Contract Administrator.

Payment for all work performed under this section will be incidental to work in other Sections, unless otherwise described in Schedule of Quantities and Prices.

END OF SECTION

QUALITY CONTROL

- 1.0 QUALITY**
- The Contractor shall provide a final product conforming to the Contract Documents and the intent of the work. The work is to be accurate to the dimensional and tolerance requirements of the contract.
- Payment will be subject to adjustments based on quality assurance tests performed by the Contract Administrator.
- 1.1 Quality Control (QC) by Contractor**
- The MMCD (2009) definition of "Quality Control" is the process by which the Contractor checks specific materials, products, and workmanship to ensure strict conformance with the Contract Documents.**
- The Contractor is fully responsible for quality control of the materials, production, and construction processes. Quality control tests shall be performed by the Contractor, at their own expense, to ensure that products meet the contract specifications.
- Failure by the Contractor to conduct adequate quality control testing during production and construction will negate the Contractor's ability to appeal the quality assurance tests used for acceptance/rejection of the work.
- Under no circumstances will QC test results produced after completion of the Quality Assurance (QA) results be considered for appeal purposes.
- Any changes in the Work with respect to the location, grade, or line shall be approved in advance by the Contract Administrator. Failure to notify the Contract Administrator of changes in writing may result in rejection of Work.
- 1.2 Inspection of Work, Quality Assurance, and Material Testing, by the Owner**
- The MMCD (2009) definition of "Quality Assurance" means the process by which the Owner evaluates if the work is being constructed in accordance with the Contract Documents. This definition will be used for this contract**
- The *Contract Administrator* may provide construction review through spot inspections and spot materials testing for Quality Assurance.
- Any materials testing results indicating a non-conformance to the Contract Documents will require construction corrective action by the Contractor. The Contractor shall have no claim for delays, interruptions, double-handling of materials, rejection of materials, or any other cause brought about it by such tests, including awaiting the outcome of such tests.
- All subsequent testing to corrective action to verify conformance to the Contract Documents will be the full responsibility of the Contractor.**
- Inspection review by the Owner will not relieve the Contractor from providing a product that meets or exceeds the requirements of the Contract Documents.
- 1.3 Inspection**
- Materials testing shall be as described in MMCD General Conditions, Section 4.12 with the following change:
- Delete Section 4.12.2(a) and insert the following:
- Where the MMCD specification clauses for Inspection and Testing indicate the Contract Administrator will arrange for all testing for work described in this section will be amended to read The Contractor will arrange for and pay for all testing for work described in this section. The testing shall take place at the following prescribed rates and as directed by the Contract Administrator. The Contract Administrator has the authority to call for testing, up to the rates and frequencies specified, at the Contractors cost.
- All testing covered under this item shall be performed by a CCIL certified laboratory and technicians with copies of all test results to be sent directly to the Contract Administrator. Re-testing resulting from failed first tests shall be at the Contractors expense.

QUALITY CONTROL

- 1.4 Survey Layout** All Survey Layout will be completed by the Contract Administrator in accordance with the Contract Drawings and Coordinate System set out within them. The Contractor will be provided digital AutoCAD files but shall be responsible to confirm elevations and tie in locations and report any discrepancies prior to construction.
- 1.5 Testing** Contractor shall carry out inspection and testing (QC) to ensure compliance with Contract Documents. Contractor shall submit test results within one week of testing to the Contract Administrator.
- The Contractor shall provide test results prior to the preparation of the payment certificate.
- 1.6 Contractors Responsibilities** Furnish labour and facilities to:
1. Provide access to work to be inspected
 2. Facilitate inspections and tests
 3. Make good work disturbed by inspection and tests
- 1.7 Access to Work** Allow inspection testing agencies access to Work.
- 1.8 Tests** Test rates and frequencies (excluding failed tests), when not defined in the MMCD or Detail Specifications Sections shall be at the following frequencies:
1. Trench Backfilling and Compaction
 - 1.1 Compaction: 1 test / 10 lm / 300mm lift
 - 1.2 Sieve: 1 test / placed material / 50 m³
 2. Granular Base
 - 2.1 Compaction: 1 test/500m² / 100mm depth of granular base, min. 1 test if < 500m²
 - 2.2 Sieve: 1 test / placed material / 250 TONNES
 3. Granular Subbase
 - 3.1 Compaction: 1 test/500m²/150mm depth of granular subbase, min. 1 test if <500m²
 - 3.2 Sieve: 1 test / placed material / 250 TONNES
 4. Embankment (Subgrade)
 - 4.1 Compaction: 1 test/ 50m² / 0.15m depth of fill, min. 1 test if < 50m²
 - 4.2 Sieve: 1 test / placed material / 100 TONNES
 5. Asphalt
 - 5.1 Marshall test: 1 test per 250 TONNES placed, per mix specified, min. 1 / day
ASTM D1559, D3203, C117, C136
 - 5.2 Superpave: 1 test per 250 TONNES placed, per mix specified, min. 1 / day
CAI-SP2, ASTM D3203, C117, C136
 - 5.3 Cores: 1 per 500 m²/lift
 - 5.4 Continuous asphalt density testing during paving.
 6. Subgrade Preparation
 - 6.1 Compaction & Moisture: 1 test / 500 m², min. 1 test if < 500m²
 7. Concrete Tests
 - 7.1 Air, Slump & 1 Set Cylinders: 1 test / 10 m³, min. 1 set / day
- 1.9 Measurement for Payment** Payment for all work performed under this section will be incidental to payment for work described in other Sections.

END OF SECTION

1.0	GENERAL	Add 1.0.6	<p>The <i>Contractor</i> is responsible for all temporary traffic control on the streets required for completion of the work. The <i>Contractor</i> will be responsible to provide a Traffic Management Plan (TMP) for approval (5) five working days prior to any lane closures taking place. TMP is to be prepared by a qualified professional to the satisfaction of the Contract Administrator.</p> <p>The TMP shall outline the approach to traffic management, show recognition and minimization of risks indicates signing locations, identify Traffic Control Persons (TCP) stations, show lane shifting and proposed closures.</p> <p>The Contractor is responsible to ensure and maintain all business/residential vehicles, cyclists, and pedestrian accesses open at all times. The contractor may provide temporary accesses if the affected owner agrees. All costs associated with temporary accesses will be at the contractor's expense.</p>
		Add 1.0.7	<p>A Road and Sidewalk Closure Permit is required from Coquitlam for all work affecting pedestrian and traffic flow related to construction. A permit is required for each specific construction interference with pedestrian and traffic flow. The road and sidewalk closure permit form can be obtained for use from the City's website at http://www.coquitlam.ca. The Contractor must follow the approved TMP. Any changes to this TMP must be submitted to City's Traffic Operations for approval.</p>
		Add 1.0.8	<p>Refer to Appendix A – Traffic Management Detail Specifications.</p>
1.4	Traffic Control	Delete 1.4.1 and replace with the following	<p>The Contractor shall conduct his operations so as to cause the minimum obstruction and inconvenience to traffic and to places of business and residences adjacent to the Place of Work. No greater quantity of work shall be undertaken at any one time than can be properly conducted with due regard to the rights and interests of the public as may be determined by the Contract Administrator.</p> <p>The Contractor is to provide at all times safe and convenient means of approach and entrance to adjoining lanes, driveways, buildings and property for vehicles, cyclists, and pedestrians to the satisfaction of the Contract Administrator. For this purpose, he shall construct and maintain suitable and safe platforms, approaches, structures, bridges, diversions or other works.</p> <p>Where traffic must cross open trenches, the Contractor shall provide suitable bridges. Where trenches have been backfilled or where road improvements are incomplete the Contractor shall take any steps necessary to prevent potholes or other traffic hazards. Where the Contract Administrator so instructs or where Contract Specifications so require, the Contractor shall provide temporary asphalt patching of such hazards.</p>
		Add 1.4.9.3.1	<p>The <i>Contractor</i>, as required by the <i>Contract Administrator</i> and the City, is to supply Construction Zone information signs (stationary), refer to MMCD 01 58 01 for the required identification signage.</p> <p>The <i>Contractor</i> is responsible for the removal of the signs at the completion of the work.</p>

Delete 1.4.10.1.3 and
replace with the
following

When workers or equipment are employed over travelled way over
brow of hills, around sharp curves or at other locations where
oncoming traffic would not otherwise have adequate warning.

Delete 1.5.1 and
replace with the
following

Payment for all work, including the installation of temporary
construction hoarding, includes supply, placement & removal and
will be incidental to payment for work described in other Sections,
unless shown otherwise in the Schedule of Quantities and Prices.

END OF SECTION

1.0 GENERAL

1.0.3 Erosion and Sediment Control Supervisor

Add 1.03

The Erosion and Sediment Control (ESC) Supervisor is the Qualified Professional who is experienced in implementing ESC Plans and who is responsible for the inspection and monitoring of ESC Facilities to ensure these are installed and maintained in accordance with the ESC Plan, and if necessary, are modified during construction to ensure compliance with the Stream and Drainage System Protection Bylaw No. 4403, 2013.

1.2 Temporary Erosion and Sediment Controls

Delete 1.2.1 and replace with the following

Properly drain all portions of the site. Protect the site and the watercourses to which it drains, directly or indirectly, against erosion and siltation in accordance with the City of Coquitlam Stream and Drainage System Protection Bylaw No. 4403, 2013 during construction. Ensure no silt, gravel, debris or other deleterious substance resulting from construction activity discharges into existing drainage systems or watercourses or onto highways or adjacent property. The *Contractor* is responsible for all damage that may be caused by water backing up or flowing over, through, from or along any part of the work or otherwise resulting from his operations.

Keep existing culverts, drains, ditches and watercourses affected by the work clear of excavated material at all times. When it is necessary to remove or alter any existing drainage structure, provide suitable alternative measures for handling the drainage. Adequately support culverts and drainpipes across trenches to prevent displacement and interference with the proper flow of water due to trench settlement.

Sweep streets, and clean catch basins, manhole sumps, detention tanks, and maintain siltation controls as often as the *Contract Administrator* and the City deems necessary.

Delete 1.2.2.2 and replace with the following

Do not operate construction equipment in watercourses.

Add 1.2.2.9

All work must be carried out during favorable and low water conditions.

Add 1.2.2.10

Any fill used on this project shall be certified inert and from a source which is confirmed to be free of contaminants.

Add 1.2.2.11

All work within a watercourse must be undertaken and completed in isolation of all flowing water to maintain downstream water quality and unrestricted flows.

1.4 Environmental Protection

Add 1.4.3.5

Immediately contain and clean up any leaks and spills of prohibited materials at the *Place of Work*.

Add 1.4.3.6

Ensure that a well-stocked spill kit is on-site at all times and that the *Contractor's* employees are familiar with appropriate spill response techniques.

Add 1.4.3.7

Immediately notify the *Contract Administrator* and the City of any leaks or spills of prohibited materials that occur at the *Place of Work*.

Add 1.4.3.8

Ensure that any fuel stored on-site is located at least 15 meters from the nearest stream, and is placed within a bermed and lined area, in order to prevent leaks or spills into the environment.

Add 1.4.3.9

All equipment and machinery must be in good working condition (power washed), free of leaks or excess oil and grease. No

			equipment refueling or servicing shall be undertaken within a minimum of 15 meters of any water course or surface water drainage.
		Add 1.4.3.10	During all phases of the operation, the Contractor shall take precautions to abate nuisance caused by mud or dust by clean up, sweeping, sprinkling with water or dust control, or other means as necessary to accomplish results satisfactory to the Contract Administrator.
1.6	Measurement and Payment	Delete 1.6.1 and replace with the following	Payment for all work, unless included in the Schedule of Quantities and Prices, performed under this section will be incidental to payment for work described in other Sections.
		Add 1.6.2	Payment for the poly cover or temporary tarps over stock pile materials or exposed road subgrades shall be treated as incidental work.
1.8	Clean Up	Add 1.8.2	The work will include cleaning of all catch basins within the work area, or nearby location as affected by the Work, and all manholes and/or sewers affected by work done under this contract. All cleaning is to be performed by vacuum truck to the satisfaction of the Contract Administrator and will include off-site disposal of waste material.
1.9	Archaeological / Historical Resources	Add 1.9	Immediately cease work and inform the <i>Contract Administrator</i> and the City, if any archaeological or historical resources are encountered during construction. Leave these resources in place and do not disturb them in any way.

END OF SECTION

**1.3 Measurement and
Payment**

Delete 1.3.1 and
replace with the
following

Payment for the installation of 1.2m x 1.2m static construction
Information signs as shown in Appendix A – Traffic Management
Detail Specifications includes supply, placement and removal and
will be incidental to payment for work described in other Sections,
unless shown otherwise in the Schedule of Quantities and Prices.

END OF SECTION

1.4	Measurement and Payment	Delete 1.4.3 and replace with the following	Payment for machine placed or hand formed C5 wide base concrete curb includes supply and placing of the concrete curb and gutter, saw cutting, subgrade preparation, granular base, compaction, tie-ins, transitions, and will cover all straight and curve sections and will be made separately for each specified type. Payment for excavation and disposal of excavated material will be made under payment item, 31 24 13S – Roadway Excavation, Embankment & Compaction, in the Schedule of Quantities and Price. Slot paving will be incidental to payment for work described in other sections.
		Delete 1.4.5 and replace with the following	Payment for concrete sidewalks, walkway connectors, driveways, driveway letdowns, and wheelchair letdowns includes supply and installation, saw cutting, granular base, regrading of driveways and sidewalks for proper tie-in, field fit and adjustments and subgrade preparation, and will be made separately for each specified thickness and type of finish. Payment for excavation and disposal of excavated material will be made under payment item, 31 24 13S – Roadway Excavation, Embankment & Compaction, in the Schedule of Quantities and Price.
		Add 1.4.10	Payment for Detectable/Tactile Warning Surface Tile includes supply and placing of “Access Tile” or “Armor-Tile” (or approved equal) Truncated Dome Detectable Warning Tactile Surface, replaceable cast in place - Yellow Color, and installation as per the Manufacturer’s Specifications.
2.1	Materials	Delete 2.1.5.1 and replace with the following	Hand-formed and hand-placed concrete: Slump: 80 mm Air entrainment: 5 to 8%. Maximum aggregate size: 20 mm. Minimum cement content: 335 kg/m ³ . Minimum 28 day compressive strength: 32 MPa.
		Add 2.1.7	Tactile warning surface tile shall be replaceable cast-in-place style. Truncated domes shall be in square grid pattern with a 5 mm nominal raised height, base diameter of 23 mm and top diameter of 11.5 mm. Dome spacing range shall be between 40 mm – 60 mm. Color of the panel shall be Federal Yellow (Y) per US Federal Standard 595B Table IV, Color No. 335. Minimum size of the panel shall be 600 mm by 1200 mm.
3.0	EXECUTION		
3.5	Concrete Placement	Delete 3.5.9 and replace with the following	The <i>Contractor</i> is responsible for adjusting all utility manhole frames and valve boxes, belonging to Coquitlam and/or other agencies that are affected by the road works. All adjustments to utilities must be completed to the satisfaction of the utility owner. Riser rings will not be accepted. The <i>Contractor</i> should note that certain utility owners may decide to complete their own adjustments. The <i>Contractor</i> will be required to

cooperate with any utility company providing their own adjustments.

The *Contractor* shall be responsible to contact the appropriate utility company within a minimum of seventy-two (72) hours of the work. No adjustment shall be made without the written approval of the utility company. All manholes must be vertically adjusted a minimum of twenty-four (24) hours prior to concrete placement.

3.9 Expansion Joints

Delete 3.9.1 and replace with the following

Form transverse expansion joints at both ends of curb returns and at maximum spacing of 9.0 m for sidewalks, 30.0 m of curb and gutter, at each end of driveway crossing, at tangent point of circular work, and on either side of catch basins.

END OF SECTION

1.5 Measurement and Payment Add to 1.5.3 as follows Reinforced cast-in-place stairs to be measured horizontally from landing at back of curb to front of sidewalk, and/or from back of sidewalk to landing at PL. Landing without reinforced bars or poured separately from stairs' rise and run will be paid under Section 03 30 20S, Concrete Walks, Curbs and Gutters.

Handrails (if required at the sole discretion of the Contract Administrator) are to be paid under Force Account.

END OF SECTION

SHRUB AND TREE PRESERVATION

1.3	Measurement and Payment	Delete 1.3.1 and replace with the following	Payment for all tree protection includes supply, installation, removal and disposal of all materials and labour required to complete the work as per the arborist's recommendations.
		Add 1.3.2	<p>Payment by allowance for Hydro Excavation around existing trees includes all labor, material, equipment, removal and disposal to complete the work as shown on the Contract Drawings or as directed by the Contract Administrator. Payment includes coordinating the work of all locations requiring hydro excavation to maximize the use of the hydro excavation machine and coordination with the Site Arborist.</p> <p>Payment shall be made for the actual cost on a Force Account basis as defined in GC 10.0.</p>
2.0	PRODUCTS		
2.1	Materials	Add 2.1.10	Protective Fencing: Posts - Pressure treated wood 100 mm dia.; Post to be 1.8 m to 2.0m in height at 2.0 m O.C. Snow fence as per Coquitlam Approved Products List; Flagging Tape - 4" Orange glow - 'Tree Retention Area'.
2.0	EXECUTION		
3.1	Existing Trees	Add 3.1.7	The <i>Contractor</i> is responsible to minimize damage to all trees which are to remain.
		Add 3.1.8	The <i>Contractor</i> will be responsible for all claims and costs including the cost of examination by an Arborist, repair, removal and replacement of trees, as required by the Arborist, the <i>Contract Administrator</i> and the City for tree damage where proper notification was not received from the <i>Contractor</i> . Damage will be assessed based on the International Society of Arboriculture Guidelines. The term shall be for a period of one year following the date of Substantial Performance of the <i>Work</i> .
		Add 3.1.9	Place protective fencing/barricades as per Coquitlam Standard Detail Drawings COQ-R26, where identified on the Contract Drawings. <i>Contractor</i> shall maintain fence in good condition during construction.
		Add 3.1.10	<p>When work is to be performed inside fenced areas, <i>Contractor</i> shall take care to avoid damage to existing vegetation. Work to be done inside areas of existing vegetation to be retained includes:</p> <ol style="list-style-type: none"> .1 Removal of isolated trees as directed by the <i>Contract Administrator</i> and the City. .2 Selective pruning and tree removal at edges to create tidy and well-shaped forest edge. .3 Placing planting soil and planting of trees.
		Add 3.1.11	Do not park, service or fuel vehicles within the vegetation retention areas.
3.4	Pruning	Add 3.4.2	Do not cut roots or branches of retained trees without approval of the <i>Contract Administrator</i> and the City.

END OF SECTION

SITE GRADING

- | | | | |
|------------|------------------------------------|--------------------------------------|--|
| 1.4 | Measurement and
Payment | Delete 1.4 and replace
as follows | Payment for all work performed under this section will be
incidental to payment for work described in other Sections, unless
shown otherwise in the Schedule of Quantities and Prices. |
|------------|------------------------------------|--------------------------------------|--|

END OF SECTION

1.4 Measurement and Payment

Delete 1.4.1 and replace with the following

Payment for reshaping existing roadbed includes all spreading and grading of materials, adjustment of moisture content, compaction, boning and disposal of excess material offsite to establish the road existing cross-sections.

Delete 1.4.2 and replace with the following

Payment for additional granular base material required for reshaping described above will be made under Section 32 11 23S Granular Base.

Delete 1.4.3 and replace with the following

Payment for excavation of unsuitable materials including disposal off-site prior to reshaping granular roadbed will be made under Section 31 24 13S – 1.8.10 Roadway Excavation, and Compaction.

END OF SECTION

1.0	GENERAL		
1.8	Limitations of Open Trench	1.8.1 Replace last sentence with the following	If circumstances do not permit complete backfilling of all trenches, and where permitted by the <i>Contract Administrator</i> and the City, adequately protect all open trenches or excavations with approved fencing or barricades and, where required, with flashing lights.
		Add 1.8.2	The use of road plates to cover excavations and restore travel lanes is not permitted in late Fall, Winter or if forecast indicates temperature equal or below 2 degrees Celsius, unless otherwise permitted by the Contract Administrator. Where construction necessitates the use of road plates, the Contractor is responsible for properly securing them (either pinned or recessed into the pavement) and feathered a minimum of 300mm with existing road asphalt on all four sides. The Contractor is responsible for repairing any pavement damage related to the plate installation.
1.10	Measurement and Payment	Add 1.10.9	Payment for supply, backfilling and compaction to 95% modified proctor density with 75mm minus granular subbase imported backfill. Payment to include removal and disposal of the unsuitable excavated native material. Measurement of volume placed is limited to the trench section only and the width of the measurement will not exceed the maximum trench width of 1.2 meters unless noted otherwise or as approved by Contract Administrator. Payment for import trench backfill will be made by measurement of volume confirmed by the tonne delivered to the Place of Work based on truck weigh slips. Weigh slips must be submitted to the Contract Administrator on a daily basis. Weigh slips which are not submitted daily will not be accepted for payment.
2.0	PRODUCTS		
2.2	Use of Specified Materials	Delete 2.2.1.2	Delete Pit Run Sand
		Delete 2.2.3.3	Delete Pit Run Sand
3.0	EXECUTION		
3.3	Excavation	Delete 3.3.1.2 and replace with the following	Connections to existing waterworks systems are to be made by the <i>Contractor</i> under the inspection / supervision of the <i>Contract Administrator</i> and the City.
3.6	Surface Restoration	Delete 3.6.2.4 and replace with the following	Restore lawns with approved topsoil and sod to match existing lawn.
		Delete 3.6.3.1 and replace with the following	Restore surface with a minimum 100 mm of 19 mm granular road base material.
		Delete 3.6.7.5 and replace with the following	Restore Pavement as detailed on Coquitlam Standard Detail Drawing COQ-G4. Temporary patch shall be a minimum thickness of 50 mm thickness. Permanent restoration to existing asphalt thickness (minimum of 75 mm) with a 35 mm key where existing thickness permits. A 50 mm key is required on Arterial and Collector

Roadways. Dry if necessary and paint clean, dry edge with asphalt emulsion (tack coat).

END OF SECTION

1.8 Measurement and Payment

Delete 1.8.4 and replace with the following

Payment under this item will only apply to removal of the components included in this item under a separate operation as shown on the Contract Drawings or as directed by the Contractor Administrator. No payment will be made under this item for removal of these components as part of the operation for common excavation, and such removal will be treated as common excavation.

Payment will be made at the respective unit prices bid in the Schedule of Quantities and Prices and will include all labour, and equipment required to complete the work, including offsite disposal. It is the responsibility of the contractor to locate and verify all utilities.

Delete 1.8.5 and replace with the following

Payment for Common Excavation includes:

1. Unless noted in the Schedule of Quantities and Prices as removal in square meters, common excavation will be measured in cubic meters calculated from measurements taken by the Contract Administrator in the areas of excavation for road widening areas.
2. Cross-sections will be taken after clearing and grubbing and after stripping of existing topsoil immediately prior to excavation of material to be incorporated into work.
3. Where determined by the Contract Administrator that truck box volume will be used to determine excavation quantities the volume per load shall be determined using 75% of the truck load quantity. The following is to be used for payment:

Truck Type	Material Type	Volume (cu.m)
Tandem	ordinary material	7
Tandem	asphalt/concrete/pipe	4
Triaxle	ordinary material	8
Triaxle	asphalt/concrete/pipe	5
Tandem and Pony	ordinary material	11
Tandem and Pony	asphalt/concrete/pipe	7.5
Triaxle and Pony	ordinary material	13
Triaxle and Pony	asphalt/concrete/pipe	9
Tandem and Transfer	ordinary material	19
Tandem and Transfer	asphalt/concrete/pipe	13

4. Contractor to provide truck slips detailing location type of common excavation, time loaded and location of dump site. The slips are to be given to Contract Administrator by the end of shift or Contract Administrator can deny quantities subsequently submitted.
5. Payment for on site re-use includes excavation, transport, temporary stockpiling, placement, compaction, boning, adjustment of moisture content, spreading and grading of material anywhere on site or within the work zone, as needed, to establish the roadway & pathway cross-section.

Payment will be made at the respective unit prices bid in the Schedule of Quantities and Prices and will include all labour, and equipment required to complete the work, including offsite disposal. It is the responsibility of the contractor to locate and verify all utilities.

Delete 1.8.10 and
replace with the
following

Payment for replacement of areas of unsuitable sub-grade revealed during compaction or as directed by the Contract Administrator will include excavation with off-site disposal, supply & compaction of crushed granular base material and all remedial work required to achieve a suitable subgrade. Payment will be based on the cubic metre volume removed.

2.0 PRODUCTS

2.2 Specified Materials

Delete 2.2.1.3

Pit Run Sand

Delete 2.2.1.4

River Sand

Delete 2.2.2

END OF SECTION

COLD MILLING

1.5 **Measurement and
 Payment** Add 1.5.4

Payment for this item will be made for the depth specified in the Schedule of Quantities in the Form of Tender. Payment will be made for the removal of existing asphalt, granular and native materials within the roadway to the depth specified, as detailed in the Contract Documents, in order to complete the permanent pavement restoration.

Payment will be made for each square metre of asphalt removed and includes the off-site disposal of all milled material. Payment includes mobilization, demobilization, demonstration milling test section, the cost of transport and disposal off-site, saw cutting, street sweeping or cleaning to allow for the placement of required thickness of asphaltic concrete. Saw cutting and milled key at project limits will be incidental under payment item 32 12 16 – Hot Mix Asphaltic Concrete Paving.

MILLING OF EXTENSIVE AREAS THAT CANNOT BE PAVED WITHIN 48 HOURS PERIOD (2 DAYS) WILL NOT BE PERMITTED.

No additional payment will be made for multiple passes or remobilization, as required, to mill to the depth(s) specified in the Schedule of Quantities in the Form of Tender.

END OF SECTION

GRANULAR SUBBASE

- | | | | |
|------------|--------------------------------|---|--|
| 1.4 | Measurement and Payment | Delete 1.4.1 and replace with the following | Measurement for granular subbase of variable thickness will be for actual quantity placed based on weigh tickets provided to Contract Administrator as loads are delivered. |
| | | Delete 1.4.2 and replace with the following | Measurement for granular subbase for each specified thickness will be for the actual area placed. |
| | | Delete 1.4.3 and replace with the following | Payment for Subsection 1.4.1 & 1.4.2 above includes supply, placement and compaction of granular subbase material, adjustment of moisture content, and boning to establish the road cross-section, shall be included in the unit price bid in the Schedule of Quantities and Prices. Payment includes submission of tickets as loads are delivered. Tickets not submitted within 72 hours of load delivery to site will not be paid. |
| | | Delete 1.4.4 and replace with the following | Payment for removal of unsuitable subgrade including disposal off-site prior to direct placement of granular subbase will be made under Section 31 24 13S – Roadway Excavation, Embankment and Compaction. |
| 2.0 | PRODUCTS | | |
| 2.1 | Specified Materials | Delete | 2.1.1.1: Select Granular Subbase
2.1.1.2: 75 mm Pit Run Gravel
2.1.1.4: Pit Run Sand
2.1.1.5: Approved Native Material
2.1.1.7: River Sand |

END OF SECTION

GRANULAR BASE

- | | | | |
|------------|--------------------------------|---|--|
| 1.4 | Measurement and Payment | Delete 1.4.1 and replace with the following | Measurement for granular base of variable thickness will be for actual quantity placed based on weigh tickets provided to Contract Administrator as loads are delivered. |
| | | Delete 1.4.2 and replace with the following | Measurement for granular base for each specified thickness will be for the actual area placed. |
| | | Delete 1.4.3 and replace with the following | Payment for Subsection 1.4.1 & 1.4.2 above includes supply, placement and compaction of granular base material, adjustment of moisture content, and boning to establish the road cross-section, factored into the unit price bid in the Schedule of Quantities and Prices. Payment includes submission of tickets as loads are delivered. Tickets not submitted within 72 hours of load delivery to site will not be paid. |
| | | Delete 1.4.4 and replace with the following | Payment for removal of unsuitable subgrade including disposal off-site prior to direct placement of granular subbase will be made under Section 31 24 13S – Roadway Excavation, Embankment and Compaction. |
| 2.0 | PRODUCTS | | |
| 2.1 | Granular Base | Add 2.1.1.3 | 25 mm minus crushed gravel conforming to the gradation specifications for Collector/Arterial Roads under Section 31 05 17S – 2.10.3. |

END OF SECTION

HOT-MIX ASPHALT CONCRETE PAVING

1.0 GENERAL

1.5 Measurement and Payment

Delete 1.5.1 and replace with the following

Payment for asphaltic concrete paving includes all construction joint preparation, asphaltic surface milling to tie into existing asphalt, saw cutting, base preparation, granular base, supply and placing of the asphaltic concrete, tack coat, compaction and cleaning frames, covers and lids of castings affected and taped temporary pavement markings.

Measurement for asphaltic concrete paving for the specified design mixes will be made at the respective unit prices bid in the Schedule of Quantities and Prices and incorporated into Work will be asphalt concrete actually based on weigh tickets provided to the Contract Administrator as loads are delivered.

The contractor will not receive any additional compensation above the respective unit prices bid in the Schedule of Quantities and Prices for Hand Work, Special Equipment & Machinery to complete the Hot Mix Asphaltic Paving Work as shown on the Contract Drawings or as directed by the Contract Administrator.

Delete 1.5.3 and replace with the following

Payment for asphaltic concrete sidewalks, pathways and driveways includes all construction joint preparation, saw cutting, supply and placing of the asphaltic concrete, tack coat, compaction and cleaning frames, covers and lids of castings affected, and 100mm granular base.

Measurement for asphaltic concrete paving for the specified design mixes for will be made at the respective unit prices bid in the Schedule of Quantities and Prices and incorporated into Work will be asphalt concrete actually based on weigh tickets provided to the Contract Administrator as loads are delivered.

Payment for this item includes all applicable materials and work described in 1.5.1. Work includes all necessary adjustments on site during construction to achieve proper tie-in to existing driveways as directed by Contract Administrator. Adjustments performed under this section shall be incidental to payment for work described in other Sections.

1.6 Inspection and Testing

Add 1.6.3

Test cores will be taken by the *Contract Administrator* in the areas of new paving and will include cores along construction joints to ensure compliance with the required design and compaction.

2.0 PRODUCTS

2.1 Materials

Add 2.1.2.1

Usage of recycled asphalt shingles will not be permitted.

Add 2.1.2.2

Usage of softening agents, rejuvenators, or recycling agents will not be permitted.

2.2 Mix Design

Delete 2.2.2 and replace with the following

Mix may contain up to a maximum of 15 % by mass of RAP for Upper Course Asphalt and 20 % by mass of RAP for Lower Course Asphalt without a special mix design. The *Contract Administrator* and the City may approve higher proportion of RAP if *Contractor* demonstrates ability to produce mix meeting requirements of the specification.

		Delete 2.2.3.2 Marshall Stability and replace with the following	Marshall Stability at 60°C for both lower and upper courses to be 10 KN min.
3.0	EXECUTION		
3.3	Preparation	Delete 3.3.3 and replace with the following	<p>The <i>Contractor</i> is responsible for adjusting all utility manhole frames and valve boxes, belonging to Coquitlam and/or other agencies that are affected by the road works. All adjustments to utilities must be completed to the satisfaction of the utility owner. Utility adjustment within the paved surface will be considered incidental to the <i>Work</i> unless otherwise noted in the <i>Contract Documents</i>.</p> <p>The <i>Contractor</i> should note that certain utility owners may decide to complete their own adjustments. The <i>Contractor</i> will be required to cooperate with any utility company providing their own adjustments.</p> <p>The <i>Contractor</i> shall be responsible to contact the appropriate utility company with in minimum of seventy-two (72) hours of the work. No adjustment shall be made without the written approval of the utility company.</p> <p><u>All manholes must be vertically adjusted a minimum of twenty-four (24) hours prior to paving.</u> The use of riser rings for adjusting manhole frames and value boxes will not be permitted.</p>
3.7	Joints	Delete 3.7.5 and replace with the following	Construct butt joints at locations as shown on the <i>Contract Drawing</i> and as directed in the field by the <i>Contract Administrator</i> and the City.

END OF SECTION

UNIT PAVING

1.0 GENERAL

1.1 Related Work

Add 1.1.7

Geosynthetics Section 31 32 19

1.6 Measurement and Payment

Delete 1.6.1 and replace with the following:

Payment includes the removal of bricks and temporarily storing / stock pilings off-site, excavation, granular base course, grading, base compaction, bedding sand, returning stock-piled pavers to site, placement of pavers, polymeric sand, and tamping.

2.0 PRODUCTS

2.1 Materials

Delete 2.1.4 and replace with the following

Bedding sand shall conform to the following gradation limits:

Sieve Size (mm)	Percent Passing (%)
9.52	100
4.75	95 – 100
2.35	80 – 100
1.18	50 - 85
0.60	25 - 60
0.30	10 - 30
0.15	5 – 15
0.075	0 - 10

Add 2.1.7

Concrete pavers shall conform to ASTM C939 to C982, specifications for solid concrete interlocking paving units.

Add 2.1.8

Paver type, size and colour, shall be as indicated on the *Contract Drawing*. Paver thickness shall vary. All pavers used in driveways shall be a minimum 80 mm thick. All pavers used for boulevard or sidewalk areas shall be a minimum 60 mm thick.

Add 2.1.9

Pigmentation of concrete pavers shall be a solid colour throughout the unit.

Add 2.1.10

Normal weight aggregate shall be used for the concrete mix.

Add 2.1.11

Jointing sand shall consist of at least 30% of 1 mm sand particles and shall otherwise meet the requirements for bedding sand.

Add 2.1.12

All concrete pavers shall be sealed.

3.0 EXECUTION

3.2 Granular Subbase and Base

Add 3.2.5

Sand, when stock piled onsite, shall be protected against the rain.

3.5 Unit Paving

Delete 3.5 and replace with the following

- .1 Concrete pavers shall be delivered and stored on-site in metal strapping or shrink wrapped PVC.
- .2 Prior to installation of concrete pavers all street signs shall be installed.
- .3 Sand bedding shall have moisture content not less than 6% and not more than 8% prior to compaction.
- .4 All pavers shall be sealed with a clear protective sealant after installation.
- .5 Sand bedding shall be spread evenly over an area not greater than required to receive concrete pavers in one day and shall

UNIT PAVING

be protected against accidental pre-compaction and rain. This bedding shall have a minimum compacted thickness of 20 mm and a maximum compacted thickness of 40 mm, and shall be graded to meet crossfalls in boulevards, sidewalks and driveways.

- .6 Concrete pavers shall be laid in a pattern as indicated on the *Contract Drawing*.
 - .1 Joints between units shall not exceed 3 mm.
 - .2 Full units shall be installed first and edge pieces fitted subsequently.
- .7 Edge restraint shall be as indicated on the *Contract Drawing*.
- .8 Gaps at junctions between concrete pavers and edge restraints shall be filled with purpose made or cut edge pieces. Paver shall be cut to fit other conditions. All pavers shall be cut with an approved paver guillotine or masonry cut-off saw to neatly, and accurately fit without damaged edges.
- .9 Pavers shall be vibrated to their final level by having not less than 3 passes of a vibrating plate compactor.
- .10 The compactor shall be a high frequency, low amplitude unit with plate size sufficient to cover a minimum 12 pavers.
- .11 After placement, jointing sand shall be spread over the paver surface and vibrated to completely fill all joints. Jointing sand shall be reinstalled after the first heavy rainstorm.

3.6 Acceptance

Add 3.6.2

All pavers must drain freely with no ponding of water.

Add 3.6.3

Defective, chipped or poorly cut pavers shall be replaced.

Add 3.6.4

Surfaces shall abut flush with adjacent materials. Surface of finished pavement shall be free from depressions exceeding 3 mm as measured with 3m straight edge.

END OF SECTION

PAINTED PAVEMENT MARKINGS

1.0 GENERAL

1.2 Scope

Delete 1.2.1 and replace with the following

Pavement Markings: Miscellaneous taped temporary and permanent pavement paint markings including pedestrian crosswalk, merge and diverge markings, stop lines, solid and broken line road lane markings including edge lines of merge and diverge markings, bike symbols, etc. to be provided as shown on the *Contract Drawing*.

1.5 Measurement and Payment

Delete 1.5.2 and replace with the following

All permanent markings shall be marked with thermoplastic road markings as specified under Section 32 17 23S, 2.1 Materials, unless shown otherwise in the Schedule of Quantities and Prices.

Delete 1.5.3 and replace with the following

The lump sum payment for permanent thermoplastic pavement markings covers removal of existing markings, supplying all materials and completing all the permanent thermoplastic pavement markings necessary to provide markings as shown on the Contract Drawings.

NOTE: PAYMENT FOR PERMANENT THERMPOPLASTIC PAVEMENT MARKINGS WILL NOT BE MADE UNTIL ALL TEMPORARY PAVEMENT MARKINGS AND REFLECTIVE DEVICES HAVE BEEN REMOVED.

Delete 1.5.4 and replace with the following

Payment for signage includes all sign poles, bases, sleeves and sign installations. The City will supply signs to supplement existing signs as required. Payment includes all labor, materials and incidentals to complete the work.

.1 Installation of each new sign pole, cap, sleeve and trapezoidal base includes all costs to supply all materials, labour and equipment and incidentals, as shown on Standard Detail Drawings SS-E11.1 & SS-E11.2, necessary to the install sign structure as shown on the Contract Drawings and as directed by the Contract Administrator.

.2 The unit price payment is for each city supplied aluminum sign installed on a sign pole includes sign mount clamps & all costs to supply all materials, labour and equipment and incidentals necessary to install each sign as directed by the Contract Administrator.

.3 The unit price payment for removal and relocation of existing poles and signs includes all material, labour and incidentals necessary to relocate the existing sign structure and/or sign as shown on the Contract Drawings and as directed by the Contract Administrator.

2.0 PRODUCTS

2.1 Materials

Delete 2.1.1 and replace with the following

All permanent paint markings shall be marked with thermoplastic manufactured by LAFRENTZ, HITEX, or ENNIS-FLINT Road Markings.

Delete 2.1.6 and replace with the following

Pavement Markings:

Delete 2.1.7 and replace with the following

Thermoplastic material

.1 Material composition shall be at the discretion of the manufacturer subject to the approval of the Contract

Administrator and the City. Each formulation shall be identified by a code number.

- .2 No retained water when tested by ASTM D-570.
- .3 Specific gravity of the supplied product shall be within 3 % of that specified for the selected formulation.
- .4 Material shall not deteriorate upon contact with deicing chemicals, gasoline, diesel fuel or grease dropped by traffic.
- .5 Material shall not break down, deteriorate, scorch or discolour, if held within the application temperature range specified by the manufacturer for a period of four hours and it must be able to be reheated from room temperature to the application temperature four (4) times without showing any of these detrimental effects.
- .6 When applied at the temperature recommended by the manufacturer and at a film thickness of 2 to 4 mm, the material shall set solid and show no tracking under traffic after elapsed times as follows:
 - .1 Two (2) minutes at an air temperature of 10° C, relative humidity less than 75 %, and road surface temperature from 10° C to 20° C.
 - .2 Five (5) minutes at an air temperature of 32° C, relative humidity less than 75 %, and road surface temperature from 35° C to 50° C.
 - .3 The drying time under conditions intermediate between the two air temperatures shall be interpolated using a straight line model.
- .7 The quantity, type, and gradation of the component reflecting glass spheres premixed in the thermoplastic material shall be at the discretion of the manufacturer, but shall provide retroreflection levels specified below.

3.0 EXECUTION

3.3 Application

Add to 3.3.1.3

Temporary raised pavement markings (TRPMs) are to be provided on all multi-lane roadways as directed by the *Contract Administrator* and the City.

Delete 3.3.3.3 and replace with the following

Thermoplastic material shall be heated in the melter to a temperature of 382 °F.

END OF SECTION

1.0 GENERAL

1.0 General Requirements

Delete 1.0.1 and replace with the following

.1 Section 32 91 21 refers to those portions of the *Works* that are unique to the supply, placement and finish grading of *Growing Medium*. This section must be referenced to and interpreted simultaneously with all other sections pertinent to the *Works* described herein.

For the purpose of this specification, the term "*Growing Medium*" shall mean a soil produced offsite by homogeneous blending of mineral particulates, micro-organisms and organic matter which provides suitable medium for supporting intended plant growth and the term "*Topsoil*" shall mean on-site native or surface soil material which may be used as *Growing Medium* provided it meets standards set for imported material *Growing Medium* and can be modified to meet the requirements set out for specified *Growing Medium*.

Add 1.0.3

.3 For the purpose of this specification, the term '*Soil-Testing Laboratory*' shall mean an independent laboratory, recognized by the landscape nursery industry, with the experience and capability to conduct the testing indicated and that specializes in types of tests to be performed.

1.4 Measurement and Payment

Delete 1.4.1 and replace with the following

Payment includes supply and installation of growing medium, boulevard tree trench, burk mulch and imported top soil that is free from any noxious weeds, fungal growth, mushroom, and any contaminants, and as described in the Schedule of Quantities and Prices. Payment will be made separately and includes supply of material, on-site handling, preparing the landscape area subgrade, placing, grading, raking, compacting top soil and application of fertilizers. Payment for top soil will be for actual volume placed onsite at specified thickness.

1.5 Inspection and Testing

Delete 1.5 and replace with the following

.1 The *Contractor* is responsible for testing imported *Growing Medium* and all related cost incurred. Testing shall be carried out by an approved *Soil Testing Laboratory*.

.2 The sample analysis shall be of tests done on the proposed *Growing Medium* from samples taken at the supply source within a minimum of 14 days in advance of *Growing Medium* placement. Allow 7 days for soil testing by the laboratory for each sample. The sample shall be picked up by the *Soil Testing Laboratory* from the supply source. The *Growing Medium* sample shall be a composite of at least three (3) samplings for the proposed source and shall be at least one (1) litre in volume.

.3 Forward a copy of all test results directly to the *Contract Administrator* and the City for review. The analysis shall outline the testing laboratory's required amendments such as sand, organic matter, fertilizers and lime to achieve adequate growing conditions.

.4 The *Contractor* shall not deliver any *Growing Medium* to the site until the test results have been reviewed and approved by the *Contract Administrator* and the City.

.5 All submitted soil analysis must be dated and include supplier name and phone number, project location and submitted to

Contract Administrator and the City for approval prior to commencing work. Soil analysis shall include measurements of:

- .1 Percent sand, fines, silt and clay
- .2 Organic matter to 100%
- .3 pH, acidifying additive required to achieve noted herein
- .4 Water soluble salts
- .5 Total carbon to nitrogen ration
- .6 Total nitrogen and available levels of phosphorus, potassium, calcium & magnesium

.6 At the discretion of the *Contract Administrator* and the City submit up to two (2) additional samples, at intervals outlined by the *Contract Administrator* and the City, of *Growing Medium* taken from material delivered to the site. Samples shall be taken from a minimum of three (3) random locations and mixed to create a single uniform sample of testing. Results of these tests shall be forwarded to the *Contract Administrator* and the City for review.

.7 The *Contractor* is responsible for soil analysis and requirements for amendments to supply *Growing Medium* as specified. Failure to satisfy these contractual requirements could result in the *Contractor* being required to remove unacceptable *Growing Medium* at their expense.

.8 Notify the Contract Administrator at least forty-eight (48) hours prior to *Growing Medium* placement for inspection.

.9 Refer to General Conditions, Clause 4.12 Tests and Inspections.

1.6 Product Handling Add 1.6

.1 All materials to be handled and adequately protected to prevent damage. Do not handle *Growing Medium* in an excessively wet, extremely dry, frozen condition or in any manner in which structure may be adversely affected. *Growing Medium* whose structure has been damaged by handling under these conditions shall be rejected and shall be replaced by the *Contractor* at their expense.

.2 Stockpile materials in bulk form in paved areas or in pre-approved areas of the site. Provide additional protection of storage under roof or tarpaulins.

.3 Take all precautions to prevent contamination of *Growing Medium* and amendments from windblown soil particles, weed seeds and from insects. Contamination of the *Growing Medium* and amendments may result in their rejection for use.

.4 Store fertilizer and chemical amendments in the manufacturer's original containers.

.5 All *Growing Medium* shall be delivered to site premixed from a recognized *Growing Medium* source ensuring consistency throughout the mix.

2.0 PRODUCTS Delete 2.0 and replace with the following

2.1 Materials

.1 *Growing Medium* Preparation

.1 Shall be prepared from Compost Material with Sand and other Soil Amendments as required to meet the specifications herein.

.2 Ensure commercial processing and mixing of *Growing Medium* components are done thoroughly by a mechanized screening process. Do not mix the components by hand. Ensure the resulting product is a homogeneous mixture having the required properties

throughout free of stones 25 mm or larger in any dimension, woody plant parts, toxic materials, foreign object and other extraneous materials harmful to plant growth. Provide composted soil free from crabgrass, couch grass, equisetum, convolvulus, or other noxious weeds or seed or parts thereof.

.2 Inorganic Soil Amendments

- .1 Sand: Imported pit sand or river pump sand, free of impurities, chemicals, horsetails, and other noxious weeds. The saturation extract electrical conductivity of salinity shall not be greater than 3.0 millimhos/cm at 25 degrees C.

Sieve Size (mm)	Percent passing (%)
4.75	95-100
0.50	0-40
0.050	0-5

- .2 Fertilizers: Uniform in composition, free flowing and dry, granular, pill form, or pelleted commercial product with 50% of total nitrogen (if applicable) derived from natural organic material in a slowly available form delivered in unopened water proof containers with the manufacturer's guaranteed N-P-K analysis, type and trade name attached to each container. The planting soil test results will specify a formulation and application rate to achieve the levels of nitrogen, phosphorous and potassium required. Fertilizer to meet the requirements of the Canada Fertilizer Act.

- .1 Lime: ASTM C 602, agricultural limestone containing a minimum 80 percent calcium carbonate equivalent and as follows:

- .1 Class: Class T, with a minimum 99 percent passing through No. 8 (2.36 mm) sieve and a minimum 75 percent passing through No. 60 (0.25 mm) sieve.
.2 Provide lime in form of dolomitic limestone.

- .3 Perlite: Horticultural perlite, soil amendment grade.

.3 Organic Soil Amendments

- .1 Compost: Well-composted, stable, and weed-free organic matter, pH range of 5.5 to 8; moisture content 35 to 55 percent by weight; 100 percent passing through 25 mm sieve; soluble salt content of 5 to 10 decisiemens/m; not exceeding 0.5 percent inert contaminants and free of substances toxic to plantings; and as follows:

- .1 Organic Matter Content: 50 to 60 percent of dry weight containing no cedar, redwood, wood or bark.
.2 Colour: dark brown to black in colour.

.2 Peat:

- .1 Finely divided or granular texture, with a pH range of 6 to 7.5, containing partially decomposed moss peat, native peat, or reed-sedge peat and having a water-absorbing capacity of 1100 to 2000 percent.

.3 Wood Residual

- .1 Content of wood residuals such as Fir or Hemlock sawdust present in the *Growing Medium* shall not

- cause the total carbon to total Nitrogen ration to exceed 40:1.
- .2 Cedar or redwood sawdust shall not be present in *Growing Medium*.
 - .4 Manure
 - .1 Well-rotted, unleached, stable or cattle manure containing not more than 25 percent by volume of straw, sawdust, or other bedding materials; free of toxic substances, stones, sticks, soil, weed seed, and material harmful to plant growth and free from salt or other harmful chemicals, such as any used to artificially hasten decomposition.
 - .2 All particles in manure to pass a 6.35 mmm sieve.
 - .3 Salt content shall give a reading of less than 0.5 millimhos/cm at 25 degrees C.
- 2.2 Nutrient Requirements**
- .1 Nutrient requirements shall meet the BCSLA/BCNTA Landscape Standard *Growing Medium* requirements for nitrogen, phosphorus, potassium, calcium, magnesium, boron, sodium cation exchange capacity, carbon to nitrogen ratio.
 - .1 Boron: not to exceed 1.0ppm
 - .2 Sodium: Sodium absorption ratio(SAR) not to exceed 8.0
 - .3 Total Nitrogen: to be 0.2-0.4% by weight
 - .4 Available Phosphorous: to be 50-100 ppm
 - .5 Available Potassium: to be 50-70 ppm
 - .6 Cation Exchange Capacity: to be 30 to 50 meq.
 - .7 Carbon to nitrogen ratio: Maximum 40:1.
- 2.3 Salinity**
- .1 The electrical conductivity of the liquid taken from the soil pH evaluation shall not exceed 3.0 millimhos/cm at 25 degrees C before additions of fertilizers and/or liming agents.
- 2.4 Drainage Rate**
- .1 Percolation shall be such that mixing, handling and placement to be done in such a manner that the minimum saturated hydraulic conductivity show on Table – '*Growing Medium Properties for Different Applications*' (found herein these specifications) is achieved and no standing water is visible 60 minutes after at least 10 minutes of moderate to heavy rain or irrigation.
- 2.5 Growing Medium Source**
- .1 Import planting medium or manufactured planting medium from off-site sources. Do not obtain from agricultural land, bogs or marshes.
 - .2 Supplier of Growing Medium shall be as per the Coquitlam Approved Products List.
- 2.6 Bark Mulch**
- .1 Mulch backfilled surfaces of planting beds and other areas indicated on drawings.
 - .1 Organic Mulch: Apply 50 mm average thickness of organic mulch, and finish level with adjacent *Finish Grades*. Do not place mulch against plant stems.
 - .2 Supplier of Bark Mulch shall be as per the Coquitlam Approved Products List.
 - .3 Dark brown in colour and free of all soil, stones, roots or other extraneous matter, and free of weeds, seeds and spores.

2.7 Growing Medium Properties for Different Applications

Properties	Low Traffic Lawn Areas, Trees and Large Shrubs	High Traffic Lawn Areas	Planting Areas, Planters Shrubs & Groundcover
Texture: Particle size classes by Canadian System of Soil Classification	Percent of Dry Weight Mineral Fraction (%)		
Gravel (greater than 2 mm less than 75 mm)	0-10	0	0
Sand (greater than 0.05 mm and less than 2 mm)	50-70	80-90	50-70
Silt (larger than 0.002 mm and less than 0.5 mm)	10-30	5-20	10-30
Clay (less than 0.002 mm)	7-20	2-5	7-20
Organic Content Percent of Dry Weight	5-10	3-5	25-30
Drainage Minimum saturated hydraulic conductivity (cm/hr) in place	2.0	7.0	2.0
Acidity (pH)	6.0-6.5	6.0-6.5	5.0-6.0

2.8 Miscellaneous Products

- .1 Root Barrier: 400x610 mm linear root barrier, copolymer polypropylene, 50% recycled plastic, black in colour. Supplier of Root Barrier shall be as per the Coquitlam Approved Products List.
- .2 Construction Adhesive shall be as per the Coquitlam Approved Products List.
- .3 Drain Mat: Light duty, uv stable, impermeable cusped core bonded to a layer of non-woven filter fabric with the following minimum properties:
 - .1 Compressive Strength -718 kN/m2 as per ASTM D-1621
 - .2 Flow Rate – 188 l/min/Metre as per ASTM D-4716
 - .3 Approximate profile thickness of 10 mm.
 - .4 Supplier of Drain Mat shall be as per the Coquitlam Approved Products List.
- .4 Filter Fabric: Install root barriers in accordance with manufacturer's reviewed installation instructions where indicated on reviewed drawings with vertical root directing ribs facing inwards towards trees or plants; connect panels together as required.
 1. Supplier of Filter Fabric shall be as per the Coquitlam Approved Products List.
- .5 Drain Rock: Shall consist of clean round stone or crushed rock. Acceptable material includes 19 mm drain rock or torpedo gravel conforming to the following gradations.

Sieve Designation	Percent Passing	
	Coarse	Fine (Torpedo gravel)
25 mm	100	
19 mm	0-100	
9.5 mm	0-5	100
4.75 mm	0	50-100
2.36 mm		10-35
1.18 mm		5-15
0.60 mm		0-8
0.30 mm		0-5
0.15 mm		0-2

2.9 Structural Soil

- .1 Soil stabilizer shall be friable, containing a minimum of 4% and maximum of 6% organic matter by dry weight, free from stones and debris over 30 mm. Acidity (ph.) shall be in the range 5.5-7.5. Carbon to nitrogen ratio shall not exceed 40:1, and salinity shall not exceed 3.0 milliohms at 25 deg C. Gravel greater than 2 mm shall not exceed 10% of total weight.
- .2 Supplier of Structural Soil shall be as per the Coquitlam Approved Products List.
- .3 *Growing Medium* to be a gap-graded mixture.
- .4 Texture of Growing Media Percentage of mixture

Gravel: greater than 2 mm-less than 75 mm	0%
Sand: greater than 0.0 5mm-less than 2 mm	max 60%
Silt: greater than 0.002-less than 0.0 5mm	max 35%
Clay: less than 0.002mm	max 15%
Clay and silt combined	max 40%
Acidity (pH)	6.0-7.0
Drainage: minimum saturated hydraulic Conductivity (cm/hr) in place	3.0
Salinity: saturated extract conductivity shall not exceed at 25 degC	3.0 milliohms/cm
Organic content: percent of dry weight	8-12%
- 5 Stone ballast: Clean inert stone of high angularity is preferred over washed gravel. Stone dimension aspect ratio should be 1:1:1 with a maximum 2:1:1 length: width: depth. Single size stone, 60 mm-75 mm clear sieve designation: Blasted Quarry Rock. Aggregate to be used for structural soil shall be free of any foreign elements or material.
- .6 Structural Geotextile

Shall be installed as a structural filter layer directly above the compacted structural soil mixture. Do not install fabric until adequate compaction of the structural soil mixture has been confirmed. Filter fabric shall be selected and deigned to withstand wear and tear during construction without deterioration of its strength and filtering properties.

 - .1 Supplier of Geotextile shall be as per the Coquitlam Approved Products List.

- .7 Ground dolomite limestone containing no less than 85% of its total weight as calcium carbonate and magnesium carbonate shall be used to control ph level. The degree of grind for the limestone shall allow 100% of the total weight to pass a #10 (2 mm) sieve, 90% to pass a #18 (1 mm) sieve and 20% to pass a #40 (0.105 mm) sieve. Spread-easy fertilizer shall be used as a slow release fertilizer source of calcium and magnesium.
- .8 Mixing of structural soil:
Blend as per following ratios:
 - .1 5 metric tonnes (MT) of aggregate
 - .2 1 cubic meter of growing media
 - .3 2 kg soil stabilizer
- .9 Moisten mixture with fine spray of clean potable water while mixing to activate soil stabilizer product. Do not over mix. Place mixture in 300 mm lifts through entire area of structural soil mixture. Compact each lift to 95% MPD prior to placement of next lift. Install filter fabric such to ensure a minimum of 60 cm overlap of all fabric seams and beyond edge of structural soil.

3.0 EXECUTION

3.2 Preparation of Subgrade

Delete 3.2.4 and replace with the following

Remove debris, roots, branches, stones in excess of 50 mm diameter and other deleterious materials, soil contaminated with calcium chloride, toxic materials and petroleum products, and debris which protrudes more than 25 mm above the surface. Dispose of all removed material off site to approved offsite disposal area at no additional cost to the *Owner*.

Delete 3.2.5 and replace with the following

Course cultivate entire area which is to receive *Growing Medium* to depth of 250mm. Cross cultivate those areas where equipment used for hauling and spreading has compacted soil.

Add 3.2.6

Grade transitions shall be smooth and even and shall blend into surrounding areas as determined by the *Contract Administrator* and the City.

Add 3.2.7

Provide erosion-control measures to prevent erosion or displacement of soils and discharge of soil-bearing water runoff or airborne dust to adjacent properties and walkways.

3.3 Processing Growing Medium

Add 3.3.4

Growing Medium shall be imported and stockpiled on site in a location approved by the *Contract Administrator* and the City.

- .1 Carry out stock piling operation such that the *Growing Medium* structure is not compromised through compaction, vibration or other actions.
- .2 Stock piled *Growing Medium* shall be protected from rain, drying and contaminants.
- .3 *Growing Medium* shall be free of subsoil, pests, roots, wood, construction debris, undesirable grasses including crabgrass or couch grass, noxious or weeds and weed seeds or parts thereof foreign objects and toxic materials. Presence of these contaminates shall be grounds for rejection of *Growing Medium* and replacement at no cost to the *Owner*.

3.4 Placing Growing Medium

Delete 3.4.2 and replace with the following

Place *Growing Medium* to the required finished grades with adequate moisture, in uniform lifts of 100 mm to 150 mm compacted to 80 MPD during dry weather, over dry, unfrozen *Sub Grade* where planting is indicated free of any standing water.

		Delete 3.4.5 and replace with the following	<p>Minimum depths after settlement and 80% compaction:</p> <ul style="list-style-type: none"> .1 Trees pits: 900 mm .2 Shrub beds: 450 mm .3 Ground cover areas: 300 mm .4 Lawn areas: 300 mm .5 Blvd. areas: 150 mm
		Add 3.4.6	<p>Increase sand content to 90% in the planting soil below lawns where heavy wear by pedestrians or maintenance equipment is anticipated. Increase sand content in a 1.5m wide strip at the bottom of swales, banks or other wet areas and as directed by the Landscape Architect. On steep south or west facing banks, reduce sand content in lawns and planting beds to 50 - 60% for better moisture retention.</p>
3.5	Applying Fertilizers	Delete 3.5 and replace with the following	<ul style="list-style-type: none"> .1 Addition of amendment components shall be at the rates indicated in the <i>Growing Medium</i> analysis recommendations via the following methods: <ul style="list-style-type: none"> .1 Lime: Applied with mechanical spreaders over entire planting areas and contained planters. <ul style="list-style-type: none"> .1 Do not apply by hand. .2 Mix thoroughly into the top 100 mm of <i>Growing Medium</i>. .3 Do not allow lime to come into direct contact with nitrogen - phosphate - potash fertilizers. .2 Fertilizer: Applied with mechanical spreaders over entire planting areas and contained planters. Do not apply by hand. Do not mix into <i>Growing Medium</i>.
3.6	Finish Grading	Delete 3.6.1 and replace with the following	<p>Manually fine grade <i>Growing Medium</i> installation to contours and elevations shown on drawings or as directed by <i>Contract Administrator</i> and the City. Eliminate rough spots and low areas to ensure positive drainage.</p>
		Add 3.6.3	<p><i>Finish Grade</i> of <i>Growing Medium</i> shall be 25 mm from finished elevation of adjacent curb or planter wall unless otherwise noted on drawings.</p>
3.9	Clean-up	Delete 3.9 and add the following	<ul style="list-style-type: none"> .1 Ensure all paved areas, tops of planters, adjacent surfaces have been thoroughly cleaned. Ensure all discoloration of adjacent surfaces as a result of <i>Growing Medium</i> installation have been removed. .2 Dispose of materials not required and repair any damage to adjacent surfaces (as determined by the <i>Contract Administrator</i> and the City) off site at no additional cost to the <i>Owner</i>.
3.10	Weed Control	Add 3.10	<ul style="list-style-type: none"> .1 Ensure all weeds and weed roots that have germinated during the course of work of this section have been eliminated from <i>Growing Medium</i>. .2 Provide the City Representative and Consultant with a written outline of weed removal methodology seven (7) days prior to starting weed removal operations.
3.11	Structural Soil	Add 3.11	<ul style="list-style-type: none"> .1 Refer to 2.9 in this specification and as shown on the Contract Drawings.

END OF SECTION

SODDING

1.0	GENERAL	Delete 1.0.2 and replace with the following	This section is based on the "British Columbia Landscape Standards and the B.C. Nursery Trades Association. This standard is intended to set a level of quality which is equalled or bettered in the construction documents.
1.4	Handling and Storage	Delete 1.4.3 and replace with the following Delete 1.4.4 and replace with the following	Schedule sod deliveries such that sod installation occurs within twenty-four (24) hours of being lifted from the source sod farm. Sod shall be neatly stacked or rolled at the source sod farm, delivered and unloaded on sturdy pallets which are no more than 3 pallets high.
1.5	Drainage Control	Delete 1.5.1 and replace with the following	Provide for proper water management and drainage of site during work of this section. Water management shall include silt traps, erosion control measures, temporary water collection ditches, as well as their adequate maintenance to ensure that storm water which may become laden with soil, growing medium or hydraulic seed is detained and cleaned prior to discharge from <i>Place of Work</i> .
1.6	Samples	Add 1.6.2 Add 1.6.3 Add 1.6.4	Submit one (1) square meter of sod to the <i>Contract Administrator</i> and the City for review. Ensure sample is complete with name of sod farm, base soil type, seed mix percentage. <i>Contract Administrator</i> and the City shall review sod sample for approval prior to installation. The sample accepted by the review will form the standard by which the project will be supplied. Should the <i>Contractor</i> require the source of sod supply to change during the construction a written request must be provided to the <i>Contract Administrator</i> and the City 48 hours in advance. The request shall be followed up by submission of proposed sod substitution sample and include the name of sod farm, base soil type, seed mix percentage for <i>Contract Administrator</i> and the City review prior to the delivery.
1.8	Measurement and Payment	Delete 1.8.1 and replace with the following	Payment for nursery sod includes supply and placing of sod as shown on the Contract Drawings or as directed by the Contract Administrator and grass maintenance to meet Conditions of Total Performance. Payment includes protection from damage caused by any living creature.
2.0	PRODUCTS		
2.1	Sod	Delete 2.1.1 and replace with the following Add 2.1.1.1 Add 2.1.1.2	Sod to be approved by the <i>Contract Administrator</i> and the City and to be nursery grown, true to type, conforming to standards of nursery Sod Growers' Association and their Nursery Sod Specifications. Sod to be quality, cultured turf grass grown from seed approved by Canada Department of Agriculture, free of disease, clovers, stones, pests and debris. Nursery sod: .1 Shall be No. 1 Premium grade and contain only species of grass indicated on the supplier's certificate. .2 Sod shall be 'non-netted'

Table Guideline of Approved Sod Mix Ratios

Supreme Soil Base Sod	
(Elka II) Perennial Ryegrass	40%
(Shamrock) Kentucky Bluegrass	30%
(Cindy) Chewing Red Fescue	30%

SODDING

Seed Rate: 50g per square metre	
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		Add 2.1.8	All sod shall be completely free of invasive and/or noxious broadleaf weeds, grasses including but not limited to poa annua, disease, fungi, detrimental nematodes and detrimental insects.
2.2	Water	Delete 2.2.1 and replace with the following	Potable, free of impurities that would inhibit seed germination. <i>Contractor</i> to ensure adequate water is available to maintain seeded areas during germination and in a vigorously growing, healthy state until <i>Total Performance</i> of work of this section.
2.3	Fertilizer	Add 2.3.2	Fertilizer shall be complete synthetic slow release fertilizer. Type and application shall be as required by the growing medium analysis report.
2.4	Wooden Pegs	Add 2.4	.1 Wooden Pegs shall be 19 mm x 19 mm x 150 mm long No. 1 grade or better Hem/fir.
2.5	Binder Twine	Add 2.5	.1 Binder Twine shall be hemp based multiple strand string.
2.6	Flagging Tape	Add 2.6	.1 Flagging Tape shall be 30 mm wide, biodegradable ribbon tape made of non-woven cellulosic material, and red color, or an approved equivalent.
3.0	EXECUTION		
3.1	Finish Grade Preparation	Delete 3.1.2 and replace with the following	Prior to the placement of sod <i>Contract Administrator</i> and the City to review and direct minor adjustments and refinements of finish grades prior to the <i>Contractor</i> proceeding. Review includes grades, growing medium depth and condition of finished surface. Subsequent to the <i>Contract Administrator</i> and the City review the <i>Contractor</i> shall re-grade, add growing medium and make adjustments as directed by <i>Contract Administrator</i> and the City.
		Delete 3.1.5 and replace with the following	Fine grade growing medium to lines and levels shown on Contract Drawings. Ensure that all low spots, humps and irregularities are eliminated prior to review by <i>Contract Administrator</i> and the City.
3.2	Sodding	Delete 3.2 and replace with the following	.1 Sod shall not be placed during hot dry summer periods, at freezing temperatures, or over frozen growing medium. .2 Allow sod to dry sufficiently during wet weather to prevent tearing during lifting and handling. .3 Handle sod carefully to minimize tearing and dropping of soil. .4 Placement of Sod: .1 Lay sod in rows smooth and flush to adjoining grass areas and paving and top surfaces of curbs unless shown otherwise on <i>Contract Drawing</i> . Ensure there is a full roll width between the new sod and any adjoining surfaces. Small cut pieces from a full roll will not be accepted. .2 Stagger joints and ensure that sod sections are butted closely together without overlapping or leaving gaps between sections. .3 Cut out irregular or thin sections with a sharp knife. .4 Cut sod to fit tight around landscape elements. .5 Cut sod to create clean, smooth lines along all plant beds. .5 Placement of Sod on Slopes:

SODDING

- .1 Lay sod with the length of each sod section parallel to slope taking extra care to ensure that sod sections are butt tight and each sod section is set in a staggered formation.
 - .2 On slopes exceeding 3:1 gradient ensure sod is secured with wooden pegs at intervals of not more than 450 mm along the center of each section. Ensure wooden pegs are driven flush with the sod.
 - .3 Prior to acceptance of sod areas that have been secured with wooden pegs either remove the wooden pegs or drive each wooden peg at least 50 mm below finished grade.
 - .4 Where required, place erosion control mesh or netting and secure with stakes or staples sunk firmly into ground to a minimum depth of 150 mm at maximum intervals of 4 meters along pitch of slope. Place stakes or staples horizontally across slope at intervals equal to width of mesh or netting minus 150 mm and drive flush with top of sod.
 - .6 Use a light roller to ensure that there is full, close contact between sod and growing medium. Use of a heavy roller to correct irregularities in grade is not permitted.
 - .7 Ensure all sodded areas are watered immediately after installation. Verify that water applied to has penetrated through sod into top 100 mm of growing medium. Continue watering operations as needed to ensure that adequate moisture content is maintained to encourage deep root growth and healthy, vigorous leaf growth.
 - .8 Protect newly placed sod from heavy foot traffic during installation and until acceptance by the *Contract Administrator* and the City. Protection shall include but is not limited to placement of wood planks or plywood of sufficient thickness to bear the imposed weight and prevent damage to sod or displacement and/or compaction of sod/growing medium.
 - .9 Sod that has been damaged by construction operation, construction / site personnel or construction traffic shall be replaced at no cost to the *Owner*. Replacement shall include removal of growing medium, regrading of sub grade, replacing growing medium and sod as required.
 - .10 Water sod area immediately with sufficient amounts to saturate sod and upper 100 mm of growing medium. Do not allow the sod to dry out so that the joints become visible.
- 3.4 Grass Maintenance** Delete 3.4 and replace with the following
- .1 Maintenance of sodded areas shall begin immediately after sodded operation and shall continue until all deficiencies noted in the *Substantial Performance* review have been rectified to the satisfaction of the *Contract Administrator* and the City and conditions for *Total Performance* have been achieved. The *Contractor* is to notify the *Contract Administrator* and the City in writing forty eight hours (48) prior to stopping maintenance operations.
 - .2 Sod Cutting: After the 'first' cut of sodded lawn areas cutting operations shall be carried out on a weekly (seven day) basis until *Total Performance* by *Contract Administrator* and the City:
 - .1 First cut of sodded lawn areas shall occur when a uniform grass height of 75 mm has been attained. First cut shall be to a height of 65 mm.

SODDING

- .2 Continue regular weekly cutting at a height of 65 mm until *Total Performance*.
- .3 Cutting operations shall be such that each cut is at right angles to the previous cut.
- .4 *Contractor* to remove grass clippings after each cut and dispose of offsite.
- .5 Roll when required to remove any minor depressions or irregularities.
- .6 Immediately repair seeded areas that show deterioration or bare spots. Top-dress all areas showing shrinkage due to lack of watering and seed with seed mix that matches the original seed mix.
- .3 Fertilizer analysis shall conform to recommendations provided with growing medium analysis. Application of fertilizer shall follow manufacturers' recommendations noting that after October 1 lawn areas shall not be fertilized until April 15th of the following spring.
- .4 Sodded lawn areas shall be kept free of invasive and/or noxious broadleaf weeds, grasses including but not limited to poa annua, disease, fungi, detrimental nematodes and detrimental insects.
- .5 All maintenance equipment and practices are to conform to the BC Landscape Standard Level 2 'Groomed'.
- .6 Protect all sodded areas against trespassing and from damage at all times clearly marked, staked, string and flagging tape.
 - .1 Perimeter Protection: Where directed by the *Contract Administrator* and the City, sodded areas shall be surrounded by a 900 mm high barrier made up of the following components:
 - .1 Wood posts placed at 1.8 meters on centre.
 - .2 Wood Posts to be driven to a depth of 300mm.
 - .3 String two (2) strands of hemp based binder twine (or equal product) between posts. Insure one full wrap of twine around each post.
 - .4 Tie 300 mm strands of 'red' flagging tape at 450 mm intervals along the entire length of both strands of twine.
 - .5 Maintain perimeter protection until *Total Performance* issued. Upon acceptance by *Contract Administrator* and the City, remove perimeter fence and dispose of off site.

3.5 Condition for Total Performance

Delete 3.5.1 and replace with the following

Conditions for *Total Performance* of Sodded areas:

- .1 Sodded areas exhibit fully established root systems.
- .2 No seams are visible between sod sections.
- .3 Sod areas are smooth and evenly graded. No depressions, foot marks or vehicle tracks.
- .4 Sod is free of bare and dead spots and does not have any broadleaf weeds, noxious grasses including but not limited to poa annua.
- .5 No surface growing medium is visible when grass has been cut to height of 65 mm.
- .6 Sodded areas have been cut a minimum of two (2) times, at seven (7) day intervals.
- .7 Sodded areas are a uniform green colour with no discoloured sections or patches.

SODDING

			.8 Sodded areas exhibit a thick, dense, uniform and healthy appearance.
		Add 3.5.2	Lawns sodded after September 30 th will be not be reviewed for <i>Total Performance</i> until April 30 th the next year.
3.6	Guarantee / Maintenance	Delete 3.6.1 and replace with the following	The <i>Contractor</i> hereby guarantees that the sod will remain free of weeds and defects for a period of one (1) year from the date of <i>Substantial Performance</i> . The <i>Contractor</i> shall make all corrections, adjustments and replacements required as a result of failure of all products in this section. During the <i>Maintenance Period</i> , the <i>Contractor</i> will replace sodded areas, determined by <i>Contract Administrator</i> and the City, to be dead or failing at the end of the <i>Maintenance Period</i> . Replacements to be made at next appropriate season and, conditions of guarantee will apply to all replacement seeding for one full growing season.
		Delete 3.6.2 and replace with the following	The Owner reserves the right to extend the <i>Contractor's Maintenance Period</i> and responsibilities for one (1) additional year if, at end of the initial guarantee period, the development and growth of the sod is not sufficient to ensure future survival.

END OF SECTION

1.0	GENERAL	Delete 1.0.1 and replace with the following	Section 32 93 01 refers to those portions of the Work that are unique to the sourcing, supplying, placing and maintaining the plant material indicated on the <i>Contract Drawing</i> and the Plant List(s). This section must be referenced to and interpreted simultaneously with all other sections pertinent to the Work described herein.
1.2	References	Delete 1.2.2 and replace with the following Add 1.2.4 Add 1.2.5	Canadian Nursery & Landscape Association (CNLA) Standard for Nursery Stock (current edition). The British Columbia Landscape & Nursery Association (BCLNA). ANSI A-300 Tree Pruning Guidelines
1.3	Source Quality Control	Delete 1.3 and replace with the following	<p>.1 Seven (7) days prior to the <i>Contract Administrator</i> and the City review of plant material at source the <i>Contractor</i> shall confirm in writing availability of plant material noted on plant list.</p> <p>.2 Plant material will be supplied from nurseries who are certified by the Clean Plants program, Canadian Nursery Certification Institute (CNCI), current certification standard http://cleanplants.ca/. The certification shall include but is not limited to the requirements of the current active module(s), e.g. P. Ramorum module. The certification must extend to all fields and allied nursery operations where plant material is sourced. Only nurseries, fields and allied nursery operations that are certified will be permitted to supply plant material for this project.</p> <p>.1 Prior to the review of plant material by the <i>Contract Administrator</i> and the City the <i>Contractor</i> shall submit written documentation with CNCI certification stamp stating that the nursery has undergone all components of a certification program and has been audited to verify that all components are properly implemented.</p> <p>.2 The documentation submitted shall include but is not limited to the nurseries CNCI Clean Plants certification number.</p> <p>.3 Plant Material Review at the source nursery.</p> <p>.1 <i>Contractor</i> shall request for review of the plant material at source nursery to be a minimum of seven (7) days prior to scheduled review.</p> <p>.2 Shipping of plant material to the <i>Place of Work</i> shall not proceed until <i>Contract Administrator</i> has reviewed the plant material at the source nursery.</p> <p>.3 <i>Contract Administrator</i> and the City shall make one (1) visit to source nursery for review of plant material for entire project.</p> <p>.4 All plant material, including substitutions shall be gathered at one location for review.</p> <p>.5 <i>Contractor</i> shall accompany <i>Contract Administrator</i> during plant material review at the source nursery.</p> <p>.4 Plant Material Review at the <i>Place of Work</i></p> <p>.1 All plant material shall be reviewed at the <i>Place of Work</i> by the <i>Contract Administrator</i> and the City prior to planting.</p> <p>.2 Plant material that is rejected by the <i>Contract Administrator</i> shall be immediately removed from the <i>Place of Work</i> and replaced at the <i>Contractor</i>'s expense.</p>

- .5 Imported Plant Material
- .1 Plant material imported from out of province and out of country shall be accompanied with necessary federal and provincial permits and import licenses.
 - .2 The *Contractor* shall conform to all federal and provincial laws and regulations with regard to horticultural inspection of domestic and imported plant material.
- .6 Condition of Plant Material
- .1 Plant rootballs and containers shall be completely free of noxious weeds and volunteer plants including Horsetail and Morning Glory.
 - .2 Plant materials grown or supplied in Fabric Containers are not acceptable.
- .7 All materials and execution to conform to the latest edition of the BCNTA Guide Specifications for Nursery Stock and the BCNTA Guide Specifications for Landscape Construction.
- 1.4 Submittals and Scheduling** Delete 1.4 and replace with the following
- .1 Submit inspection certificates as required by law for each shipment of plant material.
 - .2 *Contractor* shall provide in writing to the *Contract Administrator* and the City a minimum of seven (7) days prior to review of plant material at the source nursery a plant list confirming the quantity, botanical name, common name and size of plants specified.
 - .3 Substitutions
 - .1 *Contractor* shall provide in writing to the *Contract Administrator* and the City a minimum of seven (7) days prior to review of plant material at the source nursery a list of proposed substitutions for review.
 - .2 Plant substitutions shall be of similar genus and species and of equal or greater size as those originally specified. The list shall contain the following information:
 - .1 Botanical name, common name of the specified plant
 - .2 Botanical name, common name of the proposed substitute plant
 - .3 Pot size and plant size in the nursery
 - .4 Planting Schedule
 - .1 *Contractor* shall provide in writing to the *Contract Administrator* and the City upon award of the *Contract* a detailed Planting Schedule outlining dates and duration of planting operations.
 - .2 Revisions to the Planting Schedule as a result of delays of any kind shall be submitted to the *Contract Administrator* and the City in a timely manner prior to the start of planting operations.
 - .3 Schedule all planting to ensure optimum environmental protection, grading, growing medium placement, planting, seeding, or sodding operations as outlined in these Specifications. Organize scheduling to ensure a minimum duration of on-site storage of plant material, minimum movement and compaction of growing medium, and prompt mulching and watering operations. Coordinate Work schedule with schedule of other trades on-site.
 - .4 Coordinate and schedule plating such that no damage occurs to plant material before and after placement. In particular, meet requirements of living plant material.

- .5 Product Data
- .1 *Contractor* to submit a one (1) litre sample of Composted Mulch to the *Contract Administrator* and the City for review prior to delivery.
 - .2 *Contractor* to submit a one (1) litre sample of the Prepared Growing Medium to the *Contract Administrator* and the City for review prior to delivery.
 - .3 *Contractor* to submit three (3) copies of the anti-desiccant manufacturer product data and specification for *Contract Administrator* and the City review.
 - .4 *Contractor* to submit three (3) copies of the fertilizer manufacturer product data and specification for *Contract Administrator* and the City review.
 - .5 *Contractor* to submit three (3) copies of the Guying assembly including clamps, collar, guying wire, anchors and wire tighteners manufacturer product data and specifications for *Contract Administrator* and the City review.
- 1.5 **Handling and Storage** Delete 1.5 and replace with the following
- .1 Coordinate shipping of plant material and excavation of planting pits to ensure minimum time lapse between nursery digging and on site planting.
 - .2 Ensure branches of trees and shrubs are bound securely into a confined mass during handling and transport.
 - .3 Do not bind planting stock with rope or wire that would damage bark, break or damage branches or damage the natural shape of the plant.
 - .4 Protect plant material against abrasion, and exposure to extreme temperature change during transit.
 - .5 Cover plant foliage and branches with tarpaulin to prevent loss of moisture during transit.
 - .6 Fully support root ball of large trees during all lifting operations.
 - .7 Do not lift trees or shrub by the trunk or branches. Plant material to be moved by lifting the root ball or container.
 - .8 Remove broken and damaged roots with clean cuts using sharp pruning shears.
 - .9 Temporary Storage/ Heel-In of Plant Material onsite
 - .1 Temporarily store trees, shrubs and miscellaneous plant material that cannot be planted immediately by heeling-in. Acceptable heel-in material include approved growing medium or sawdust.
 - .2 Ensure temporary storage/heel-in area is shaded and protected from the wind.
 - .3 Provide sufficient water at regular intervals to ensure health of plant material in the temporary storage/heel-in area.
 - .4 Plant material that has not been properly maintained in the storage/heel-in area and illustrates signs of degradation or stress will be rejected by the *Contract Administrator* and the City. Rejected plant material shall be replaced by the *Contractor*.

1.9	Measurement and Payment	Delete 1.9.1 and replace with the following	Payment for trees will be for each tree of size & species specified. Payment for shrubs, grass, perennials, plugs and ground cover will be for each size & species specified. The unit price includes all preparatory work, supply and planting of the trees, support stakes, Treegator, shrubs, bark mulch and as shown on Contract Drawing, and other incidental specified under this Section including watering and maintenance to meet Conditions of Total Performance.
		Add 1.9.3	Payment for 400mm deep Root Barrier includes supply of all materials, labour, and equipment required to complete installations.
1.11	Substitutions	Add 1.11	.1 If it is impossible to obtain the particular plant material listed on the Landscape Drawing, the <i>Contractor</i> may be permitted to suggest substitutions with types and variations possessing the same characteristics. The <i>Contractor</i> must request any substitutions of trees in writing at least one (1) month and shrubs and groundcover at least one (1) month prior to planting. Substitutions must be approved by the <i>Contract Administrator</i> and the City.
1.12	Plant Material Supply and Search Area	Add 1.12	.1 Before substitutions of plant material are proposed, documented proof that materials are not available through search on the west coast of Canada and United States must be provided. Area of supply shall include, but not be limited to, all of Western North America.
1.13	Plant Material Identification	Add 1.13	.1 Plant materials that has been located by the <i>Contract Administrator</i> and the City and tagged for the project is to have the identification tags removed only after inspection and instruction by the <i>Contract Administrator</i> and the City after delivery to the <i>Place of Work</i> .
1.14	Plant Material Replacement	Add 1.14	<p>1. The <i>Contractor</i> shall remove from the <i>Place of Work</i> and immediately replace any plant material that has been determined by the <i>Contract Administrator</i> and the City to have died or failed to grow in a satisfactory manner during the guarantee or maintenance period.</p> <p>.2 The <i>Contractor</i> shall extend the guarantee on this replacement plant material for one (1) year from the date of replacement.</p> <p>.3 The <i>Contractor</i> shall continue such replacement and guarantee of plant material until the <i>Contract Administrator</i> and the City has determined that the <i>Conditions for Total Performance</i> have been met.</p> <p>.4 All required replacements shall be plants of the same size and species as specified on the plant list and shall be supplied and planted in accordance with the drawings, specifications and change orders thereto.</p> <p>.5 The cost of replacements resulting from theft, accidental damage, vandalism, carelessness, neglect on the part of others, shall be borne by the <i>Contractor</i> until the date of <i>Substantial Performance</i>.</p>
2.0	PRODUCTS		
2.1	Plant Material	Delete 2.1 and replace with the following	<p>.1 Plant Material Size</p> <p>.1 Overall plant spread to be measured when branches are in their natural position.</p> <p>.2 Height and spread dimensions refer to main body of plant and not from branch tip to branch tip.</p>

- .2 Grade of plant material to be No. 1 grade or better.
- .3 Plant material obtained from areas with milder climatic conditions from those of the *Place of Work* is acceptable provided:
 - .1 Plant material is moved to the *Place of Work* prior to the breaking of buds at their original climatic zone.
 - .2 Plant material is heeled-in at a protected area until the climatic conditions are suitable for planting.
- .4 Plant materials shall have structurally sound, strong fibrous root system free of disease, insects, defects or injuries. All plants, typical of their species or variety, have a normal habit of growth and shall be first quality, sound, healthy, vigorous, well branched, and densely foliated, free of disease, insect pests, eggs or larvae.
- .5 Root Pruning at Source Nursery
 - .1 Plant material shall have been root pruned on a regular basis at the source nursery.
 - .2 Plant material shall be root pruned at least one growing season prior to delivery.
 - .3 Large trees shall be half root pruned during each of two successive growing seasons. The second root pruning shall have carried out a minimum of one growing season prior to delivery.
- .6 Shade, Ornamental and Evergreen Trees:
 - .1 Trees shall have straight trunks and a well-formed branch system which is characteristic of the species
 - .2 Trees shall exhibit clear signs of vigorous growth.
 - .3 Trees shall have good twig extension growth, branch spacing and trunk taper.
 - .4 Tree foliage shall be evenly distributed on upper 2/3 of the tree.
 - .5 Trees shall not have upright branches other than leaders.
 - .6 Trees shall have spreading branches with a single trunk and a single leader and, unless otherwise noted on plans or plant list.
 - .7 Tree trunks and branches shall not have any mechanical damage.
 - .8 Trees shall be in good health with no presence of insects or disease.
 - .9 Trees shall not have been 'headed back'.
 - .10 Tree root balls shall be solid, kept moist at all times and/or protected from drying.
 - .11 Trees shall not exhibit symptoms of root circling or girdling.
- .7 Container Grown Plant Material:
 - .1 Root ball to container relationship shall be of sufficient ratio to ensure room for healthy, vigorous root development.
 - .2 Plant material shall have been container grown for a minimum of one (1) growing season but not longer than two (2) growing seasons.
 - .3 The plant root systems that do not have the ability to "hold" growing medium when removed from the container will be rejected.
 - .4 Root bound plant material will be rejected.
- .8 Balled and Burlapped Plant Material:

			<ul style="list-style-type: none"> .1 Coniferous and broadleafed evergreens over 2.4-meter-tall shall be dug with firm soil root ball. .2 Deciduous trees in excess of 3.0-meter height shall be dug with firm soil root ball. .3 Root ball diameter shall be a minimum of 230 mm (for each 25 mm caliper size). .4 Secure root-balls with burlap, heavy twine and rope. .5 Large tree root balls shall be double layer burlap wrapped. Burlap to be secured with drum laces made up of 10 mm (minimum) diameter rope.
			<ul style="list-style-type: none"> .9 Tree Spade Dug Plant Material <ul style="list-style-type: none"> .1 Plant material shall be dug with mechanized hydraulic spade or clamshell type digging equipment. .2 Root ball diameter shall be a minimum of 230 mm for each 25 mm caliper size. .3 Wire basket shall be lined with burlap. Root ball shall be laced and tied to wire basket with heavy rope. .4 Ensure trunk of tree is not damaged by wire basket, ties or rope.
2.2	Water	Delete 2.2.1 and replace with the following	Potable and free of minerals and impurities which are detrimental to plant growth.
2.3	Fertilizer	Add 2.3.2	Fertilizer shall be prolonged-release fertilizer tablets containing a minimum of 20% nitrogen, 10% phosphoric acid, and 5% potash (20-10-5) as per Approved Products List. Store in weatherproof storage space.
2.4	Mulch	Delete 2.4.1 and replace with the following	Composed mulch shall be 9 mm black/brown in colour with no cedar or redwood bark or wood material as per Approved Products List.
2.5	Stakes	Delete 2.5.1 and replace with the following	Stakes shall be pressure treated Hem/Fir, 75 mm dia. round, 2500 mm long. Stake fasteners shall be hot dipped galvanized or stainless steel.
2.8	Guying Wire	Delete 2.8.1 and replace with the following	Guying wire shall be direct burial or screw type disc guy anchor and guy system as per Approved Products List.
2.11	Anti-Desiccant	Delete 2.11.1 and replace with the following	Anti-Desiccant shall be wax-like emulsion, as per Approved Products List, that will provide a transpiration reducing film over the plant surface.
2.12	Flagging Tape	Delete 2.12.1 and replace with the following	Flagging tape shall be 30mm wide 'Red' PVC flagging tape as per Approved Products List.
2.13	Tree Trunk Protection	Add 2.13	.1 Tree trunk protections shall be extrusion mold process, polyethylene with UV protectors as per Approved Products List.
2.14	Burlap	Add 2.14	.1 Burlap shall be untreated, free from toxic contaminants and of sufficient strength to hold the rootball in a compact, stable mass that does not move relative to the main stem(s) of the tree or shrub.
2.15	Wire Baskets	Add 2.15	.1 Wire baskets shall be non-galvanized metal basket designed and manufactured for the purpose of tree moving. Basket shall be

shaped to ensure that the root ball will allow a stable planting condition in accordance with standards noted.

2.16 Tree Ties Add 2.16

- .1 Tree ties shall be Flat woven polypropylene material. 20 mm wide, 544 Kg, break strength. extrusion mold process, polyethylene with UV protectors as per Approved Products List.

3.0 EXECUTION

3.1 Pre-Planting Operations Delete 3.1 and replace with the following

- .1 Place stakes on site to identify location trees, shrubs and plant beds in accordance to the Landscape Plans.
- .2 *Contract Administrator* and the City to review all tree locations and plant bed layout prior to start of plant bed preparation and planting operation.
- .3 Anti-desiccants shall be applied only as directed by the *Contract Administrator* and the City. Application of anti-desiccant shall be in accordance with manufacturer's instructions.
- .4 Coordinate planting operations with other trades and project schedule.
- .5 All planting operations shall be done in a timely manner in accordance to the Planting Schedule.
- .6 Planting Schedule shall be updated as required by the *Contractor* to coincide with status of site and coordination with other trades. Provide the *Contract Administrator* and the City with updates to the schedule as required throughout the planting process.

3.2 Subgrade Preparation Delete 3.2 and replace with the following

- .1 The *Contractor* is responsible for confirming the location and extent of existing utilities prior to the start of all planting operations. All attempts should be made to ensure that utility services are maintained to all on and off site parties throughout the entire planting operation.
2. Tree Pits
 - .1 Tree Pit Depth 900 mm minimum.
 - .2 Width of tree pit shall be a minimum of 450 mm to 600 mm greater than diameter of the root ball.
 - .3 Prior to the placement of growing medium scarify the sides and bottom of tree pits created with a tree spade to eliminate glazed surface.
- .3 Ensure tree pits dug in heavy or compacted soils exhibit the ability to drain freely by filling each tree pit with a minimum of 20 litres of water. Water should freely drain through subsoil within ten (10) minutes.
 - .1 Notify *Contract Administrator* and the City if tree pits in any soil condition do not drain freely or if tree pit fills with ground water.
 - .2 There shall be no standing water in the bottom of tree pit at time of planting.
- .4 Protect bottom of tree pit(s) against freezing.
- .5 Ensure tree pits and plant beds are kept well drained and free of contaminants and construction debris.
- .6 Planting Areas shall be excavated to the following depths:

3.3 Planting

Delete 3.3 and replace with the following

- .1 Shrub beds, perennials, ornamental grasses shall be 450 mm.
 - .2 Ground covers and annual flowers shall be 300 mm.
 - .3 Trees shall be 900 mm.
- .1 Planting operations shall be carried out under conditions that are conducive to healthy, vigorous growth of plant material.
 - .2 Plant material shall be planted vertical, straight and plumb at locations staked in field and or noted on landscape plans.
 - .3 Ensure orientation of plant material will give best appearance in relation to views from adjacent buildings, roads, walks or use areas.
 - .4 Ensure planting depth of root ball is equal to the depth of root ball originally established in the nursery. The top of root ball shall be level with adjacent growing medium.
 - .5 Ball and Burlap Plant Material: After plant has been lowered into plant bed or tree pit cut away all root ball ties from around trunk. Loosen burlap from around trunk and cut away minimum top 1/3 without disturbing root ball.
 - .6 Container Grown Plant Material: Remove entire container (including biodegradable containers) without disturbing root ball. Score root ball vertically at six (6) locations evenly spaced around entire root ball to minimize girdling of roots.
 - .7 Tree Spade Dug Root Balls: Cut wire basket around entire perimeter of root ball. Bend down top 2/3 of wire basket without disturbing root ball. Cut away all root ball ties from around trunk. Loosen burlap from around trunk and cut away minimum top 1/3 without disturbing root ball.
 - .8 Backfill planting areas in 150 mm lifts to 2/3 of the depth tamping each lift of growing medium around root system to eliminate air voids. Do not use frozen or saturated growing medium for backfill operation.
 - .9 Prior to placing remaining growing medium, thoroughly water planting areas, fill tree pits with water. Complete backfill operation only after water has completely penetrated into growing medium.
 - .10 Build 100 mm high by 150 mm wide (4" high by 6" wide) saucer around outer edge of tree pit to assist with maintenance watering.
 - .11 Tree Stabilization
 - .1 Guy or stake trees as directed by *Contract Administrator* and the City.
 - .2 Ensure guy pins and stakes are not placed through the root ball.
 - .3 Trees that have had root balls penetrated by guy pins and stakes will be rejected.
 - .4 Tie one (1) to two (2) flagging tape flags to all guy wires at a height that is clearly visible.
 - .12 Place tree trunk protection around base of tree trunk as per manufacturer instructions.
 - .1 Trees 100mm caliper or less shall have one protector. Do not interlock ends of tree protector.

.2 Trees greater than 100mm caliper shall have a minimum of two interlocked protectors. Do not interlock outside ends.

.13 Fertilize as per recommendations based on soil testing and place planting tablets at the following rates in prepared planting holes. Spread the tablets in each hole before planting.

	<u>Plant/Container Size</u>	<u>Table Size</u>	<u>Tablets per Plant</u>
.1	Trees	21g	1 per every 1.25mm of trunk caliper
.2	#15/ 45 cm tub	21g	3
.3	#7/ 35 cm tub	21g	3
.4	#5/ 30 cm pot	21g	2
.5	#3/ 27 cm pot	21g	2
.6	#2/ 21 cm pot	21g	1
.7	#1/ 15 cm pot	21g	1

3.4 Tree Support

Delete 3.4 and replace with the following

- .1 Guy and stake all trees immediately after planting. Plant material not guyed or staked immediately shall be replaced if damaged.
- .2 Drive one (1) stake per tree vertically into the ground to a depth of 750 – 1000 mm, in such a manner so as not to injure the root or root ball.
- .3 Fasten tree to the crotch and midway between the crotch and the ground with galvanized wire protected by hose.
- .4 Trees to stand plumb upon completion of this operation.

3.6 Pruning

Delete 3.6 and replace with the following

- .1 All pruning cuts shall be made with pruning saws or hook and blade pruning tools designed and manufactured for pruning operations. Anvil-type pruning tools shall not be used in any pruning operations.
- .2 Prune trees and shrubs after planting operation as directed by *Contract Administrator* and the City.
- .3 Prune each tree and shrub planted to preserve the natural character of the plant and in a manner appropriate to its particular requirement in the landscape design. Pruning in general shall be heavier on collected than on nursery-grown plants. Remove all soft wood sucker growth and all broken or badly bruised branches with a clean cut.
- .4 Employ clean sharp tools and make cuts without damaging the branch collar.
- .5 Do not damage the leader or lead branches. Plants which have had the main leader or lead branches damaged or removed will be rejected and replaced by the *Contractor* at no cost to the *Owner*.
- .6 Do not remove minor twig branches along the main structural branches.

3.7 Mulching

Delete 3.7 and replace with the following

1. Prior to the application of composted mulch;
 - .1 Manually remove all weeds and weed roots from root balls and adjacent growing medium.
 - .2 Remove all deleterious material and debris from planting areas.

- .3 All fine grading shall be completed, the growing medium shall be loose and friable.
- .4 The *Contract Administrator* and the City has reviewed of all planting areas.
- .2 Spread composted mulch to minimum depth of 50 mm.
- .1 Ensure finish composted mulch layer is a minimum of 12 mm below adjacent hard landscape surfaces and edges.
- .2 Ensure mulch is kept 125 mm away from tree trunks and 75 mm away from stems of shrubs.
- 3.8 Clean-up** Delete 3.8 and replace with the following
- .1 Growing medium spilled onto pavement and growing medium stains on pavement or adjacent hard surfaces shall be cleaned up immediately.
- .2 Remove from the site all pots, cans, surplus materials, and other debris resulting from planting operations.
- .3 Ensure complete removal of planting tags, labels, strings, or other materials prior to substantial completion.
- .4 Neatly dress and finish all planting areas and flush all walks and paved areas clean to the satisfaction of the *Consultant* and *Owner*.
- 3.9 Maintenance** Delete 3.9 and replace with the following
- .1 Maintenance of plants shall begin immediately after planting operation and shall continue in an uninterrupted fashion until all deficiencies noted in the *Substantial Performance* review have been rectified and the *Contract Administrator* and the City has provided to the *Contractor* written confirmation of the date of *Total Performance*.
- .2 If for any reason the *Contractor* elects, on his own without the written consent of the *Contract Administrator* and the City to suspend maintenance operations, the *Contractor* shall provide the *Contract Administrator* and the City written notice of such action. Any damages or requirement for the replacement of plant material that as a result of the suspension of maintenance operations shall be the borne by the *Contractor* at no cost to the *Owner*.
- .3 Maintenance of plant material includes but is not limited to watering at intervals sufficient to maintain healthy, vigorous growth, weeding of plant beds and tree pits, cultivating of growing medium, pruning, treatment of insects, molds, fungi or disease to the Level 2 "Groomed" as per the BCNLA Landscape Standard, Current Edition or as directed by consultant.
- .4 Plant material shall be deep watered at least once per day when temperatures exceed 25 degrees Celsius.
- .5 Water sufficiently to maintain soil moisture conditions for optimum establishment, growth and health of plant material without causing erosion.
- .6 Supply equipment such as pumps, portable sprinklers systems, tank trucks, hose and sprinklers required for watering operations. Water trucks, if used for watering operations, must service the site from adjacent roads until irrigation system is operational.

3.10 Conditions for Total Performance

Delete 3.10 and and replace with the following

- .7 *Contractor* to ensure adequate moisture in plant root zone prior to winter freeze-up.
- .8 Reset all plants that have settled to plant depths approved by the *Contract Administrator* and the City prior to the placement of composted mulch.
- .9 Ensure tree guards, stakes, flagging tape on tree guy wire and tree ties are kept secure, taught and in proper repair.
- .1 Conditions for *Total Performance*:
 - .1 *Substantial Performance* shall have been granted by the *Contract Administrator* and the City and, Final Inspection at the end of the guarantee/warranty period.
 - .2 All plant material is healthy; exhibiting signs of vigorous growth and meets the requirements of this specification.
 - .3 Plant material installed less than ninety (90) days prior to frost will be accepted in following spring, thirty (30) days after start of growing season provided that final acceptance conditions are fulfilled.
 - .4 Unless otherwise indicated in the *Contract Drawing* the original shape and form of the plant as reviewed by the *Contract Administrator* and the City has been maintained, leaders are in tact, there are no wounds or abrasions on trunks or branches.
 - .5 Mulch has been maintained to specified depths.
 - .6 All planting areas continue to be free draining with no signs of standing water.
 - .7 All plant beds are completely free of weeds and noxious grasses.
- .2 The *Contractor* shall continue to maintain the work of this section until the *Contract Administrator* and the City provides written confirmation that *Total Performance* conditions have been met.

END OF SECTION

MANHOLES AND CATCHBASINS

1.0 GENERAL

1.1 Related Work

Add 1.1.6

Hot Mix Asphalt Concrete
Pavement

Section 32 12 16

Add 1.1.7

Portland Cement Concrete
Paving

Section 32 13 13

1.5 Measurement and
Payment

Delete 1.5.2 and
replace with the
following

Payment includes supply and installation of new side inlet catch basin as described in Schedule of Quantities and Prices and as shown in Standard Detail Drawing COQ-S11A. Prices include all labour, material and equipment required to complete the work from specified invert to finishing level. Payment includes excavation, disposal of surplus excavated material, base preparation, bedding, import backfill, catchbasin preparation to accommodate catchbasin connection, installation of all in-situ concrete work, all labour, material, equipment and necessary work for installing the catchbasin.

Catchbasin/lawnbasin lead work will be made under Section 33 40 01S – Clause 1.6.5.

Delete 1.5.3 and
replace with the
following

Adjustment of tops of existing units will be measured in units adjusted as defined below and paid for under their respective Item in the Schedule of Quantities.

No payment will be made for adjusting external utility valve boxes/ junctions and manholes, monument boxes, gas valve boxes, lawn drains, cleanouts, inspection chambers and water meters, these adjustments will be treated as incidental work unless otherwise specified.

.1 Unit price adjustments to existing manholes will include replacement, removal or addition of approved concrete riser rings, cement mortar and resetting of the existing frame and cover to finished grade.

.2 Unit price for manhole lid and frame replacements includes jackhammering, cement mortar, removal and disposal of existing frame and lid and supply and installation of a new manhole frame and lid to finished grade. Work as directed by Contract Administrator.

.3 Water Valve Box replacements will be defined as supplying and installing a new Nelson Type Terminal City Water Valve Box frame and lid. Replacements include the removal and disposal of the existing frame and lid and all other incidental work. Work as directed by Contract Administrator.

.4 Unit price for water valve box adjustments will include resetting of stand pipe and adjustment of the existing valve box and frame and lid to finished grade and all other incidental work as required.

.5 Unit price to install a Brooks box on an existing inspection chamber includes all material, labour, equipment, and other incidental work as required.

.6 Catchbasins frame and grate replacement will be defined as setting as supplying and installing a new catchbasin frame & lid to

MANHOLES AND CATCHBASINS

the correct elevation. Adjustments shall include jackhammering, removal of the existing grating and frame and all other incidental work. Payment includes excavation, disposal, removal of concrete bricks, removal or addition of precast concrete riser rings, cement mortar, disposal of surplus excavated material, cast-in-place concrete, pipes, fittings and related materials together with all labour, materials and equipment required. Catch basin lead work is considered to be incidental to payment for catch basin lead work described in other sections

Adjustment ONLY will be defined as re-using the frames, lids, grates, or valve boxes to complete the Work as described above.

2.0 PRODUCTS

- 2.1 Materials**
- Add 2.1.7.3 Any frame and cover assembly creating a point load on the concrete riser rings will not be permitted.
 - Delete 2.1.12 and replace with the following Catchbasin lids manufactured to ASTM C478M
 - Delete 2.1.16.2
 - Delete 2.1.17

3.0 EXECUTION

- 3.1 Excavation and Backfill**
- Add 3.1.2 For manholes, when base gravels are complete, excavate for grade rings and manhole frame assembly. Do not disturb the compacted road base beyond the excavation requirement.
- 3.3 Manhole Installation**
- Delete 3.3.12.2 and replace with the following Allowable products are precast concrete risers and cast-in-place form system. Individual riser heights shall be 50mm, 75mm, or 100mm.
 - Delete 3.3.12.5 and replace with the following Proper layer of grout between the spacers, covering the entire surface of the rings, should be utilized.
 - Delete 3.3.15 and replace with the following Install drop structures as shown on the contract drawings to Coquitlam Standard Detail Drawing COQ-S4 and Standard Detail Drawing S3. Maximum allowable inside ramp shall be 250 mm invert to invert.
 - Delete 3.3.17 and replace with the following Ensure frames conform to design contour of pavement or existing surface. Manhole lids left raised in preparation for overlay paving shall have a rubberized protector ring or asphalt ramp. The use of riser rings for adjusting manhole frames will not be permitted.
- 3.5 Catchbasin Installation**
- Delete 3.5.1 and replace with the following Install catchbasins as shown on Coquitlam Standard Detail Drawings COQ-S11A, COQ-S11B and Standard Detail Drawing S11, to general standards and installation procedures described under 3.3 of this Section.

END OF SECTION

***Appendix A -
Traffic Management Detail
Specifications***

- 1.0 GENERAL**
- 1.1 Related Works .1 Traffic Control, Vehicle Access and Parking MMCD Section 01 55 00S.
- 1.2 References .1 WorkSafe BC, Occupational Health and Safety (OHS) Regulation, Section 18 – Traffic Control.
- .2 B.C. Ministry of Transportation (MOT) Traffic Control Manual for Work on Roadways
- 1.3 Project Requirements .1 A Road and Sidewalk Closure Permit is required by Coquitlam for all work affecting traffic flow related to construction. A permit is required for each specific construction interference with traffic flow. The Road and Sidewalk Closure Permit Request form is attached as **Appendix 1** to this document. A digital copy of the Road and Sidewalk Closure Permit form can be obtained for use during the contract from the City’s website at: [Road and Sidewalk Closure Permit](#)
- .2 A Road and Sidewalk Closure Permit form application must be submitted to City’s Traffic Operation Division ten (10) working days prior to start of work.
- 1.4 Measurement and Payment .1 For this Contract, payment for all work performed under this section, unless included in the Schedule of Quantities and Prices shall be treated as incidental work, including a Traffic Management Plan (TMP), Traffic Control Persons (TMP), traffic markings & all temporary traffic signs, devices as required for traffic & pedestrian safety; and all other items described in the Section 01 55 00S.
- 2.0 PRODUCTS**
- 2.1 Traffic Management Plan .1 The Contractor is required to assign a Traffic Manager for the Contract with the responsibility of preparing the Traffic Management Plan and the Traffic Control Plans, as well as the responsibility for continuing implementation of traffic control for the Work.
- .2 The Traffic Management Plan (TMP) will consist of the following components:
- .1 Category identification through risks and project category assessment as per MOTI Traffic Management Manual for Work on Roadways;
- .2 Traffic Control Plans for individual stages of the construction;
- .3 Incident Management Plan for the response to an unplanned event and recording of incident information;
- .4 Category 3 TMP must be signed and sealed by a qualified Professional Engineer.
- .3 Submission of the TMP is to be made to the *Contract Administrator* within five (5) working days after the *Notice of Award* of the *Contract*,

- and must be approved by the *Contract Administrator* prior to start of the *Work*.
- .4 Review of the TMP will be performed by the Contract Administrator. Comments for revisions to the TMP will be returned to the *Traffic Manager* for implementations.
 - .5 The Contractor shall comply with all the requirements of applicable laws, rules, regulations, codes and orders of the municipal and other appropriate authorities concerned with work on streets or highways and shall post proper notices and/or signals, and provide necessary barriers, guards, lights, flagmen or watchmen as may be necessary for proper maintenance of traffic and protection of persons and property from injury or damage. All costs involved in respect to the above requirements will be deemed to be included in the Contract Price.
 - .6 The Contractor shall give due notice to local police and fire departments prior to beginning construction and shall comply in all respects with their requirements.
 - .7 The Contractor, during the progress of the work, shall make adequate provision to accommodate the normal traffic along streets and highways immediately adjacent to or crossing the work so as to cause the minimum of inconvenience to the general public.
 - .8 The Contractor is required to maintain local traffic and driveway access during all stages of construction. This includes maintaining a 1.5m width walkway or pathway through the construction site for pedestrians.
 - .9 Where existing streets or roads are not available as detours, all traffic shall be permitted to pass through the work with as little inconvenience and delay as possible unless otherwise provided or authorized. If half the street only is under improvement, the other half shall be conditioned and maintained as detour.
- 2.2 Incident Management and Reporting
- .1 The Contractor shall facilitate incident response vehicles and staff and move traffic safely and expeditiously through or around an incident on site and provide assistance to emergency response personnel as required. An incident includes, but is not limited to, motor vehicle accidents, emergency road repairs, disabled vehicles, and debris on the road. The immediate response to an emergency shall by necessity make use of available devices and equipment.
 - .2 If an incident occurs on site, the Contractor will be required to submit a report to the Contract Administrator documenting details of the incident including event, location, date, time, action taken, duration and restoration of site.
- 2.3 Traffic Control Plans
- .1 The Contractor shall designate a qualified Traffic Control Supervisor for the works, per the requirements of WCB regulations Section 18. The designated Traffic Control Supervisor may be the same individual that is designated as the Traffic Manager, or may be a separate individual qualified for the responsibilities of this function.
 - .2 The Contractor shall prepare weekly the anticipated traffic control activities, locations, and durations for the upcoming week.

- .3 Permissible delays shall only be considered outside Peak Hours. Permissible delays are categorized as follows:
 - a) Minor Delays - Less than two (2) minutes in duration; for occasional interruption due to construction activities. These delays shall be coordinated with available breaks in the traffic flow.
 - b) Major Delays - Maximum ten (10) minutes in duration; for occasional interruption of traffic for construction activities if traffic volumes permit.
- .4 The Contractor is responsible for ensuring that the flow of traffic is unimpeded by construction-related activities.

3.0 EXECUTION

- 3.1 Traffic Control Plan
 - .1 A copy of the approved current Traffic Plan must be held on site by both the Site Superintendent as well as the person/company responsible for the traffic control implementation.
 - .2 Failure to produce a valid approved Traffic Plan on site, or having work not follow the Traffic Control Plan will result in immediate shut-down of the work. The Contractor will be required to safely restore facility conditions to allow traffic flow at their expense. The Contractor must take all steps to acquire an approved Traffic Control Plan before work can re-start on site. No claim will be accepted by the Owner for costs associated with this work shut-down.
- 3.2 Road and Sidewalk Closure Permits
 - .1 The Contractor must have, on-site, a copy of an approved Road and Sidewalk Closure Permit valid for the work being done. Failure to produce a valid Road and Sidewalk Closure Permit on-site will result in shut-down of the work. Failure to comply on what is stated on the approved permit will result in shut-down of the work. The Contractor will be required to safely restore facility conditions to allow traffic flow at their expense. The Contractor must take all steps to acquire a Road and Sidewalk Closure Permit before work can re-start on site. No claim will be accepted by the Owner for costs associated with this work shut-down.
- 3.3 Traffic Control Personnel & Equipment
 - .1 The Contractor shall supply all necessary traffic control devices required to perform traffic control services for the project. Signs and traffic control devices not applying to existing conditions shall be removed. Where operations are carried out in stages, only those traffic control devices that apply to the current stage are to be left in place.
 - .2 There must be sufficient Traffic Control Persons (TCPs) on site to appropriately and safely direct traffic in all sections of the Work.
- 3.4 Signage

Supply, installation, maintenance and removal of all works-related signs shall be the responsibility of the Contractor. The location and type of each sign shall be indicated on the approved Traffic Control Plan, for each stage of the works.

Traffic control signs and devices must be positioned and used as specified in the Traffic Control Plan and signs and devices must be located so as to allow traffic to move by or through the work area in a controlled manner and, if

- necessary, to come to a controlled stop with due regard for the prevailing weather and road conditions.
Signs shall be checked daily for legibility, damage, suitability and location. Signs and delineators shall be cleaned as frequently as necessary to ensure full legibility and reflectance.
- 3.5 Detours Any proposed detours must be approved by the Contract Administrator and conducted in accordance with the approved Traffic Plan and the Traffic Control Manual for Work on Roadways.
- 3.6 Abrupt Changes in Surface Elevations The Contractor shall minimize any abrupt changes in roadway elevation left exposed to traffic during both working and non-working hours.

A wedge of asphalt must be used as a transition to vertical differences in travelled areas and have a slope of 4:1 or less.
- 3.7 Cyclist and Pedestrian Access The Contractor shall make provision for pedestrians, wheel chairs and bicycles to have safe access across the work zone at all times. If this cannot be readily accommodated, then acceptable detours and appropriate signs shall be provided.
- 3.8 Good Neighbor Practice The Contractor, crew and subcontractors, shall not park their private vehicles on the same street they will be working on. Contractor is responsible to find alternative parking accommodation to minimize any inconvenience to the residents.
- 3.9 Temporary Pavement Markings The Contractor shall be responsible for the application and removal of all temporary pavement markings and reflective devices.
All temporary markings must be removed after installation of permanent markings.
- 4.0 TRAFFIC RESTRICTIONS**
- 4.1 Road and Sidewalk Closure Permits
- .1 Minimum of Single Lane Alternating Traffic must be accommodated at all times. If necessary and only at the discretion of the Contract Administrator, Local Traffic Only may also be approved at one block at a time.
 - .2 A Road and Sidewalk Closure Permit is required for each instance of closure and will be valid for a maximum period of one (1) week and, if still necessary, re-submittal of a Road and Sidewalk Closure Request is required.

A copy of the approved Road and Sidewalk Closure Permit must be held on site by both the Site Superintendent and the person/company responsible for the traffic control implementation.
 - .3 Total Road Closure Is Not Permitted.

- .4 Detours will only be permitted as approved by the Contract Administrator and must have a complete Traffic Control Plan indicating detour route, signing, and duration. Detours will not be allowed without sufficient lead time for commercial and retail operation to react appropriately to detour information provided to them.

4.2 Lane Closure
Restrictions

- .1 **For each of the road sections affected:**
- Road and Sidewalk Closures will be reviewed for appropriateness during the allowable hours of work.
 - Access to properties to be maintained
 - Sufficient Traffic Control Persons are required for each Road and Sidewalk Closure (or any work activities), including side street intersections, to safely guide traffic through the work site.

5.0 HOURS OF WORK

5.1 Allowable
Hours of Work

- .1 **The hours of work shall be from 0700 h to 1900 h inclusive Monday to Friday and 0900 h to 1800 h inclusive Saturdays, unless noted otherwise.**
- .2 Line Marking work may be performed at night, (21:00 to 05:00). No work is allowed on Sundays without specific written permission from Contract Administrator.

**6.0 CONSTRUCTION
OPERATIONS**

6.1 Truck Routes

- .1 The Contractor is restricted to the City's designated Truck Routes. The current Truck Route Map is available on the City's website at www.coquitlam.ca and can be found under **Residents Services, Roads & Transportation, Transportation Options, Trucks & Goods**.

6.2 Road Specific
Considerations

- .1 The Contractor shall ensure safe passage of all pedestrians and all types of vehicles. The Traffic Management Plan must accommodate businesses, school, residences and pedestrian during construction activities.

All City Traffic Counts are available on the City's web site at:
[Coquitlam Traffic Data](#)

6.3 Work Stoppage Due to
Traffic

The City will not control or direct traffic control activities of the Contractor, but may require an immediate stop to any work where, in the sole opinion of the Contract Administrator, the provided traffic management plan is ineffective. Contractor is responsible for the costs associated with this work shut-down.

6.4 Construction Activity
and Signage

The Contractor will be responsible to place other construction information signs as required to inform the public of construction activities, and ensure safe travel through the work site.

6.5 Construction Zone
Information Signs

The Contractor is required to provide, one week prior to start of work and for the duration of the Contract, stationary signs to inform traffic of existing and anticipated conditions at the following locations:

Cornell Avenue:

- Eastbound, SE corner of Schoolhouse St and Cornell Ave.
- Westbound, NW corner of Poirier St and Cornell Ave

Draycott Street:

- Northbound, NE corner of Draycott St and Austin Ave
- Southbound, SW corner of Draycott St and King Albert Ave

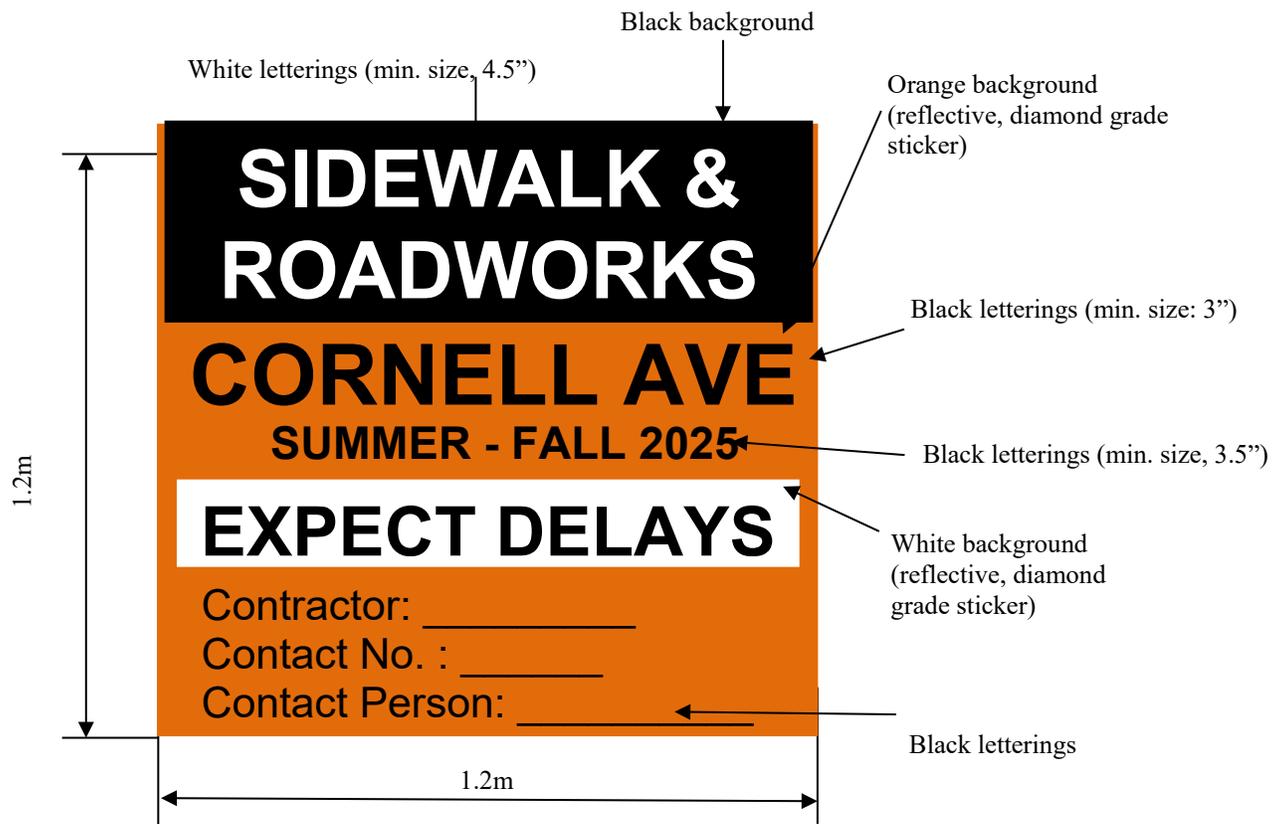
Haversley Avenue:

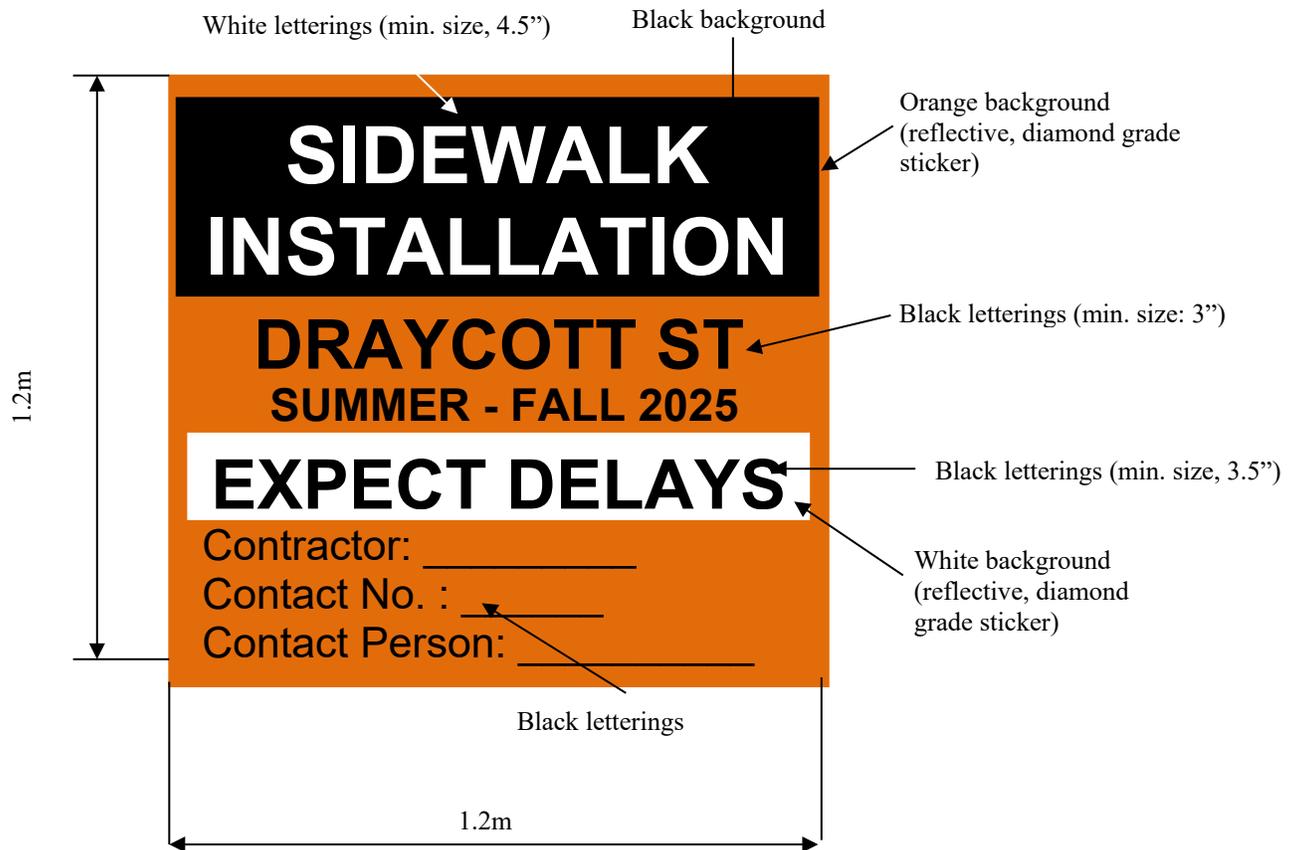
- Eastbound, SE corner of Haversley Ave and Poirier St
- Westbound, NW corner of Haversley Ave and Laurentian St

(exact locations to be determined on site by Contract Administrator)

Ensure that signs and locations are addressed in the Traffic Management Plan. All signs are to be removed at the end of the construction period.

Construction Zone Information Signs to follow specifications below (change name of street as required):





APPENDIX 1



City of Coquitlam
**Road and Sidewalk
Closure Permit Request**

Traffic and Street Use Management Section

3000 Guildford Way, Coquitlam BC V3B 7N2

Phone: [604-927-6250](tel:604-927-6250) Email: StreetPermits@coquitlam.ca

Initial Permit: \$150 Renewal Permit: \$75

Application Date: _____ City Project or Film Permit Number (if applicable): 92344

- An Initial Permit is required for all new applications and when the location, type of work, or the type of traffic controls change from what was approved for the Initial Permit. The application needs to be received a minimum of 10 business days prior to the intended closure date.
- A Renewal Permit extends the rights and privileges of the approved Initial Permit and is required when the timeline needs to be extended. The application must be received a minimum of 5 business days prior to the intended extension date.

Development Site Address (if applicable): _____

Work location (street name, block number, to/from, at, etc.) _____

Contact Information

Applicant Company Name: _____

Applicant (person completing application form)

Name: _____ Title: _____

Phone: _____ Email: _____

Applicant's Signature: _____

Company Name (Prime Contractor): _____

Site Superintendent

Name: _____ Title: _____

Phone: _____ Mobile: _____ Email: _____

Permit Information

Start Date: _____ End Date: _____

Day(s) and Time(s): Monday Tuesday Wednesday Thursday Friday From: 00:00 To: 00:00
 Saturday From: 00:00 To: 00:00 Sunday From: 00:00 To: 00:00

Specific Lanes: Curb Inside/Centre Lane Left Turn Lane Right Turn Lane Parking Lane
 All Lanes Sidewalk/MUP Bicycle Lane

Direction: Northbound Southbound Westbound Eastbound

Purpose of Work: Concrete Pour Utility Installation Curb Installation Other _____

This permit is related to: City Design and Construction City Parks External Environmental
 Development External/Utilities

City Contact (if applicable): _____

Office Use Only

Permit Conditions/Comments:

Approved by

Date

Application Checklist



The following information must be provided. Incomplete applications will not be reviewed.

1. Traffic Management Plan (TMP); **OR**
 - Traffic Management Manual for Work on Roadways Figure Number: _____
2. **Project Category Determination** (per [2020 Traffic Manual for Work on Roadways](#)).
 - Initial Project Category Assessment
 - Project Risk Analysis
 - Category 1 Category 2 Category 3
3. **Prime Contractor Designation Letter**
4. **City of Coquitlam Certificate of Insurance**
5. **Notification Letter and Map** (required for all full road closures). A Notification Letter must be provided to all affected residents and businesses.
 - Yes No Not Applicable
6. **Traffic Control Persons** (flag persons) **required?** All operations within the road right-of-way must comply with WorkSafe BC regulations and BC Ministry of Transportation standards for work on roadways.
 - Yes No If yes, how many? _____
7. **Bus routes/stops impacted?** Applicant is to contact Coast Mountain Bus Company (with a minimum of 3 days' notice) [Temporary Transit Changes Request Form](#). General information can be found by visiting [Temporary Transit Changes](#).
8. **City of Coquitlam Solid Waste has been contacted?** Coquitlam Environmental Services contacted regarding impact to garbage/recycling routes and pick up Phone: [604-927-4300](tel:604-927-4300) Email: wastereduction@coquitlam.ca
 - Yes No
 - Are operations impacted? Yes No
 - If Yes:
 - a plan to ensure continuous collection has been provided: Yes No
 - Day(s) of the week impacted: _____
 - Time(s) of the day impacted: a.m. p.m.
9. **Pedestrian / Bike Lanes impacted?** Please describe sidewalks and/or bicycle facilities that will be impacted by the proposed work.

10. **Is the work on, or will it impact a road along our [Major Road Network](#)?**
 - Yes No

Additional information

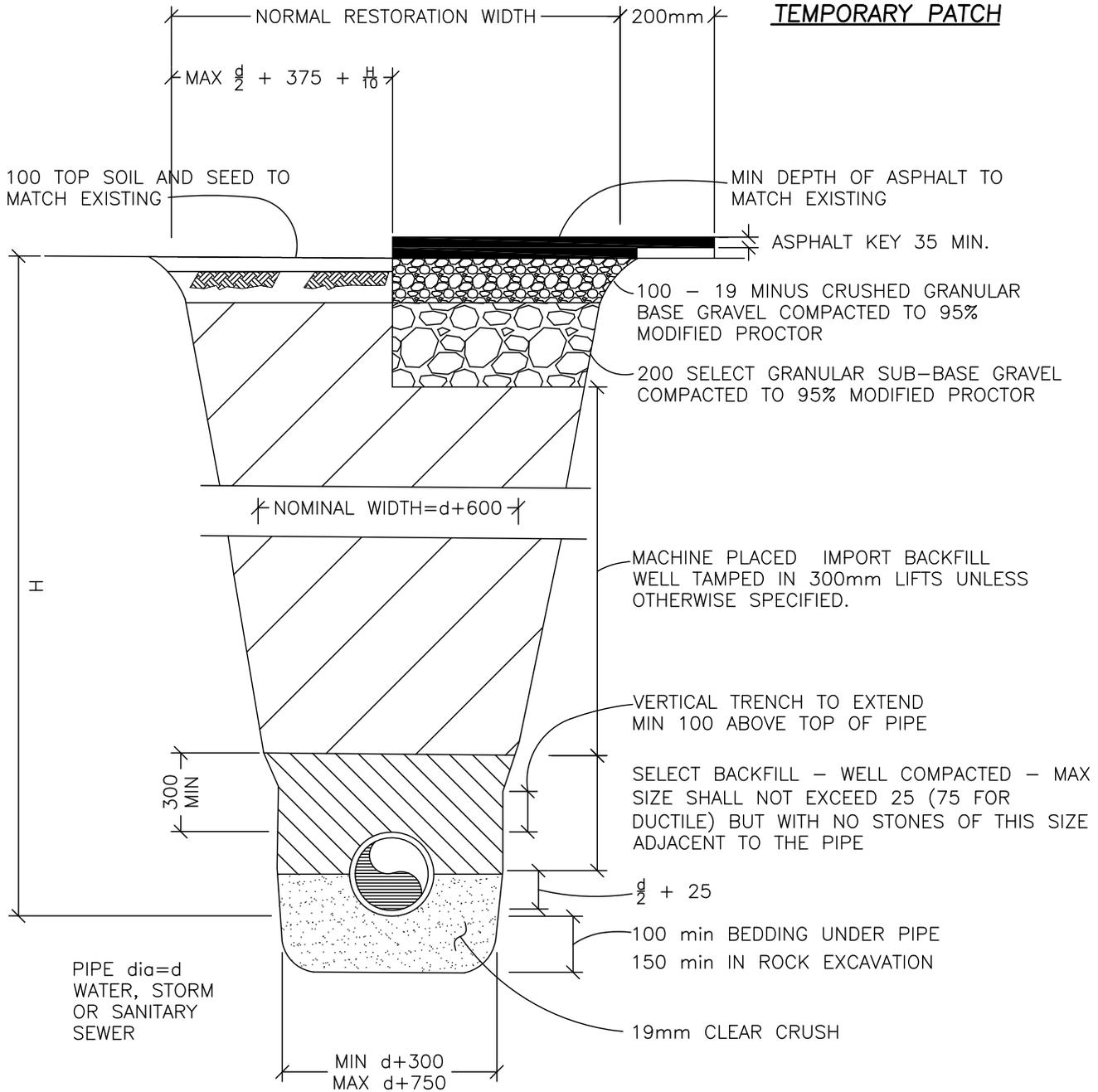
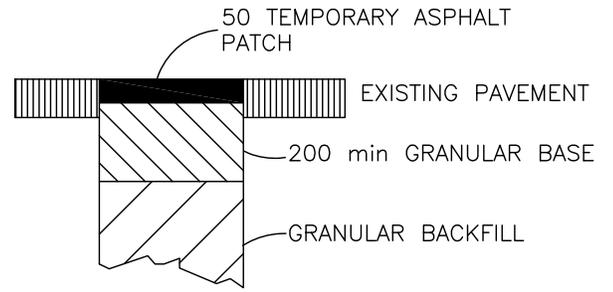
- Only vehicles actively engaged in the performance of cleaning, clearing, maintenance, repair, construction or other work are permitted within work zones. Vehicles being used by Superintendents, Traffic Control Persons, and other construction personnel that are not actively engaged in work described above are not permitted within the work zone and are not permitted parking /stopping prohibitions.
- Closures of sidewalks, cycling facilities, lanes, and full road closures are only permitted during the time periods indicated on the approved permit. Traffic controls are not permitted outside of these approved permit hours.

***Appendix B -
Additional Information***

ALL DIMENSIONS IN MILLIMETRES

d = PIPE DIA IN mm

H = TRENCH DEPTH IN mm



PLOTTED: 20-Sep-21

TRENCH DETAILS FOR STANDARD SECTION

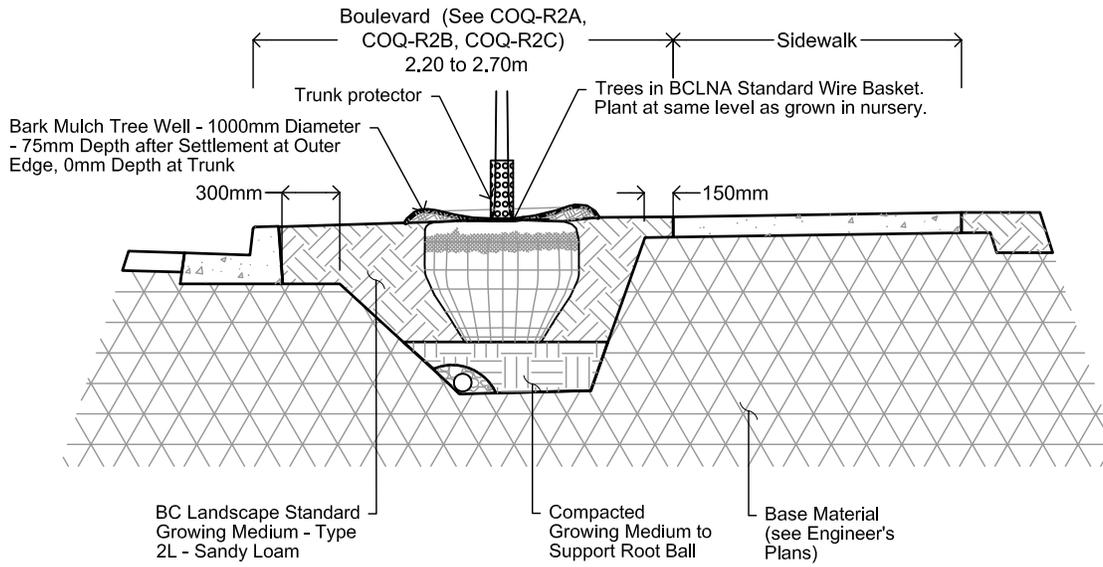
DATE: AUG/2021

DRAWN: REY

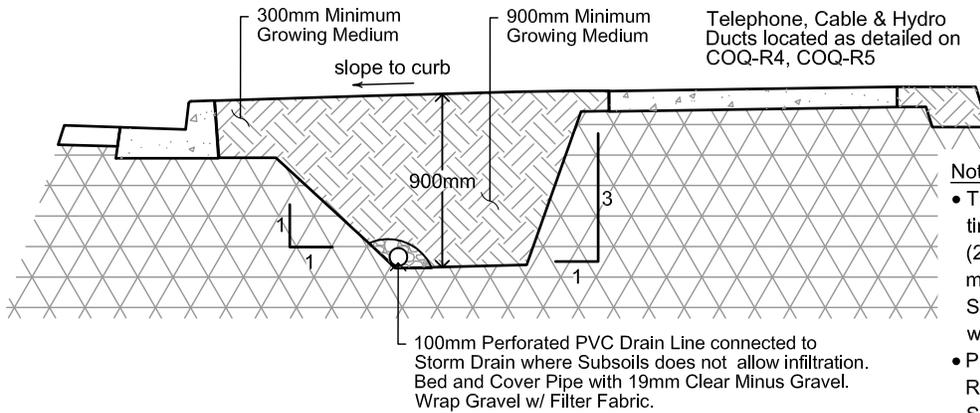
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DRAWING NUMBER:

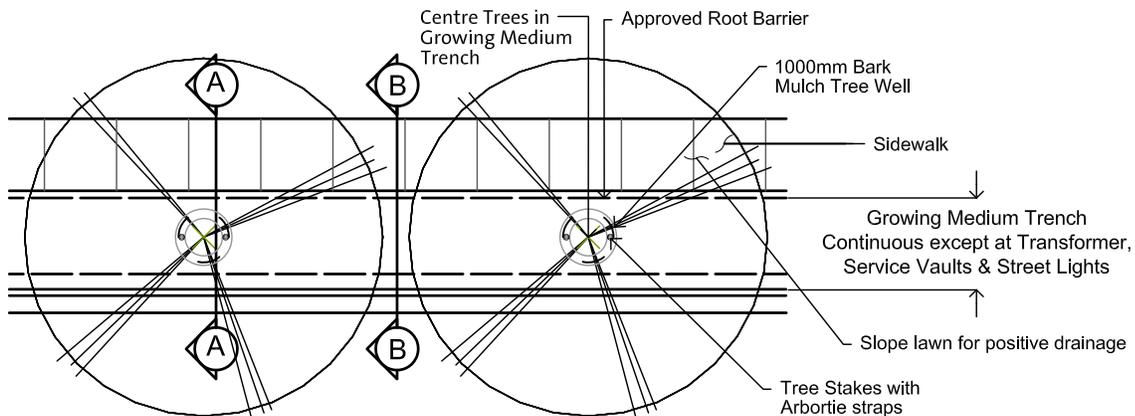
COQ-G4



(A) Section Through Tree Location



(B) Section Through Growing Medium Trench



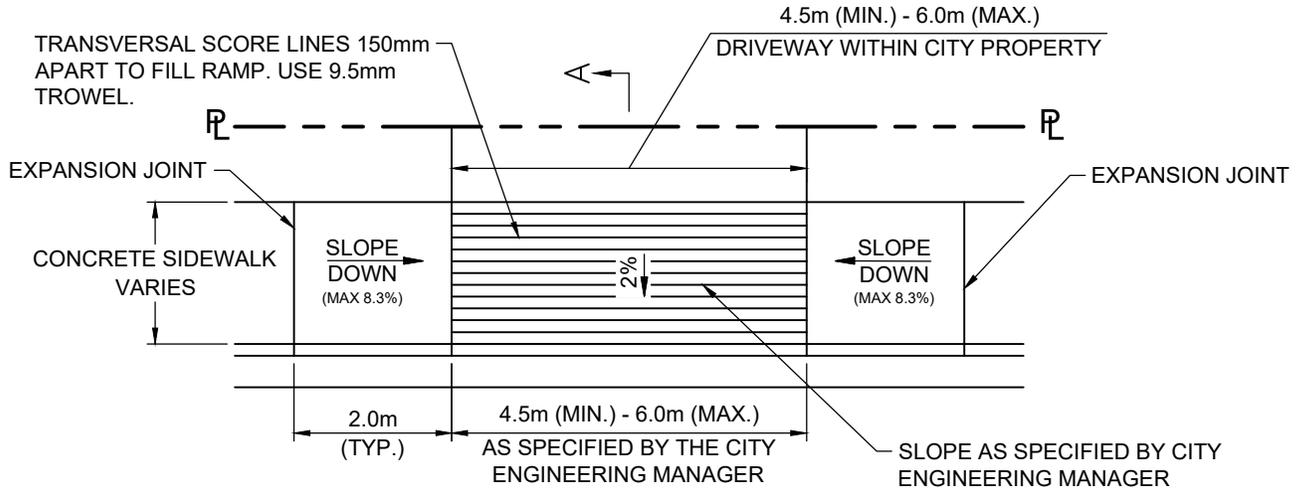
(C) Street Tree Plan

PLOTTED: 1-Mar-16

**BOULEVARD TREE PLANTING
WITHOUT SWALE**

DATE: DEC/2015
DRAWN: AJM
SCALE: N.T.S.

DRAWING NUMBER:
COQ-L2A

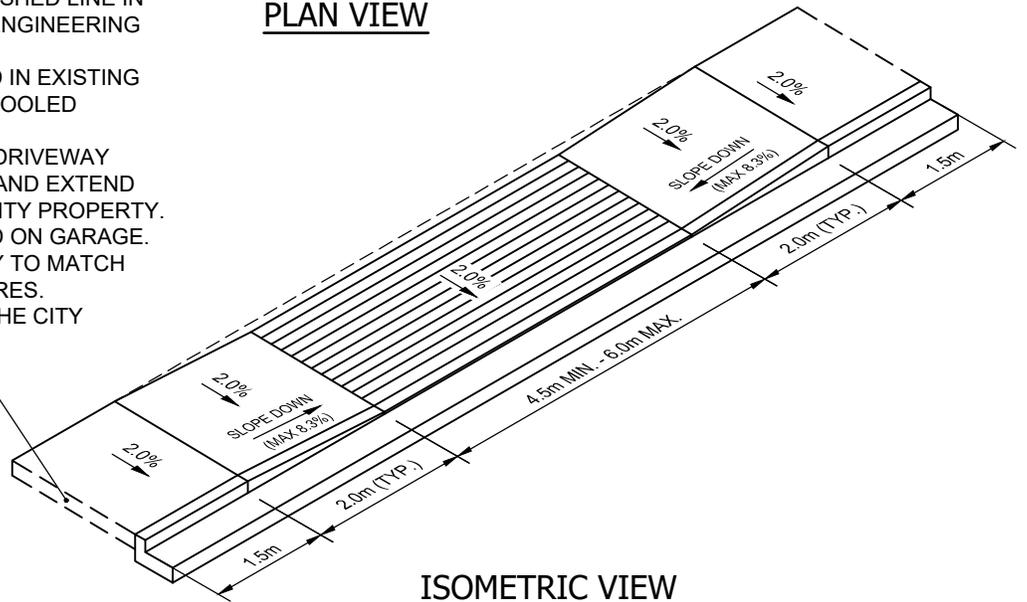


PLAN VIEW

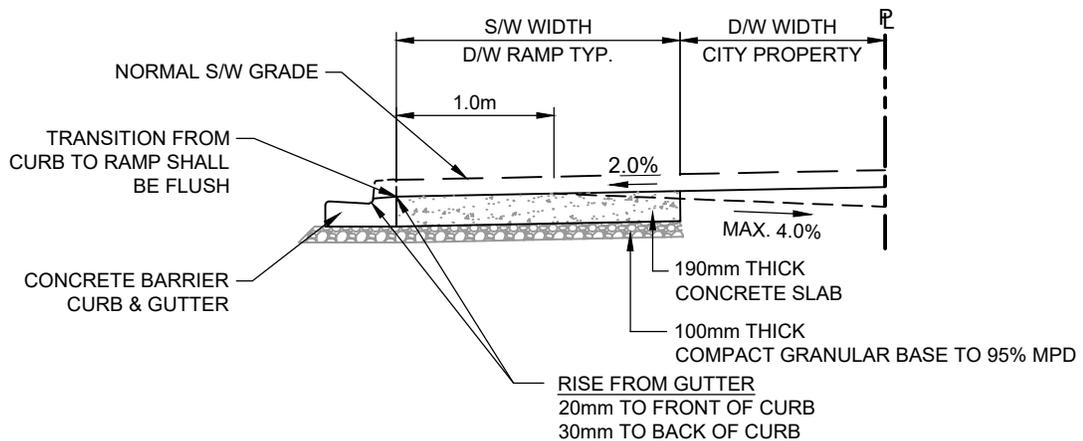
NOTES:

1. WHERE DRIVEWAY IS AT LOWER GRADE THAN SIDEWALK, CROSSING SLOPES, BREAKOUT POINT AND D/W GRADE AS INDICATED BY DASHED LINE IN SECTION IF APPROVED BY THE CITY ENGINEERING MANAGER.
2. WHERE NEW CROSSING IS INSTALLED IN EXISTING SIDEWALK, BREAKOUT TO NEAREST TOOLED TRANSVERSE LINE.
3. WHERE SIDEWALK DOES NOT EXIST, DRIVEWAY MUST START AT TOP OF CURB RAMP AND EXTEND AT 45° TO A MAX WIDTH OF 6.0m ON CITY PROPERTY.
4. DRIVEWAY LETDOWN TO BE CENTRED ON GARAGE.
5. DRIVEWAY WIDTH ON CITY PROPERTY TO MATCH WIDTH OF LETDOWN EXCLUDING FLARES.
6. SLOPE DRIVEWAY AS SPECIFIED BY THE CITY ENGINEERING MANAGER.

SLAB THICKENS TO 190mm FOR ONE SIDEWALK PANEL PAST THE CURB RAMP



ISOMETRIC VIEW



SECTION A-A CURB RAMP

PLOTTED: 19-NOV-20

**LOCAL, COLLECTOR
DRIVEWAY CROSSING OF
CURB, GUTTER AND SIDEWALK**

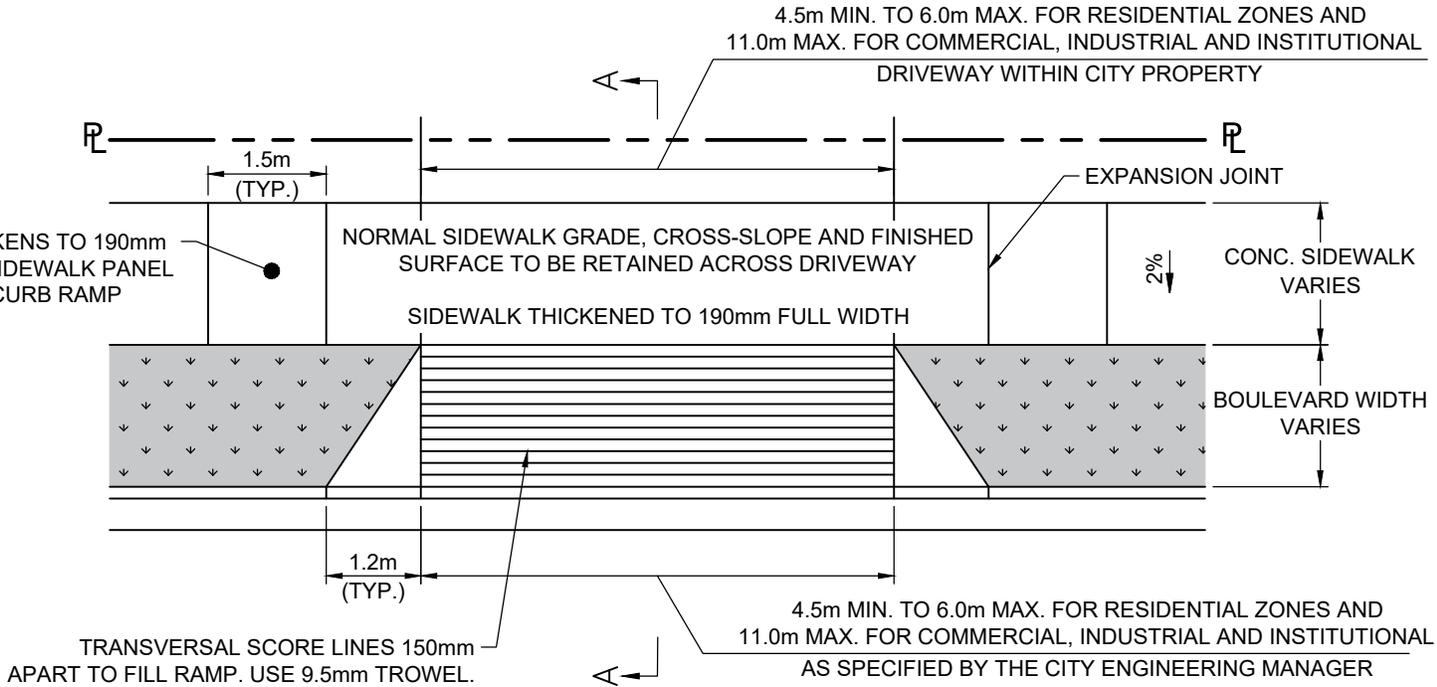
DATE: NOV/2020

DRAWN: GA

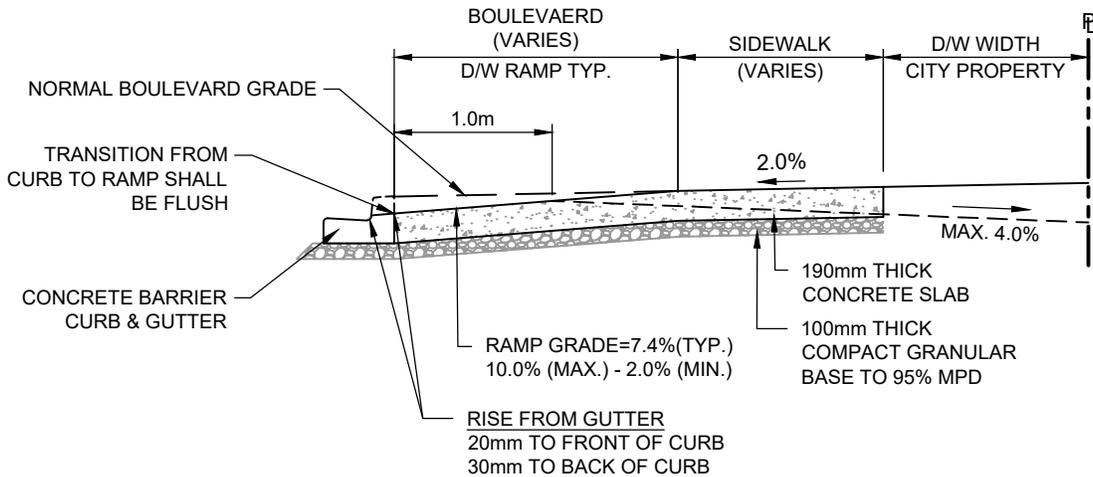
SCALE: N.T.S.

DRAWING NUMBER:

COQ-C7



PLAN VIEW



SECTION A-A CURB RAMP

NOTES:

1. DRIVEWAY LETDOWN TO BE CENTERED ON GARAGE.
2. DRIVEWAY WIDTH ON CITY PROPERTY TO MATCH WIDTH OF LETDOWN EXCLUDING THE FLARES.
3. WHERE DRIVEWAY IS AT LOWER GRADE THAN SIDEWALK, CROSSING SLOPES, BREAKOUT POINT AND D/W GRADE AS INDICATED BY DASHED LINE IN SECTION IF APPROVED BY THE CITY ENGINEERING MANAGER.

PLOTTED: 19-NOV-20

TYPICAL CURB/SIDEWALK DRIVEWAY LETDOWN - SEPARATED SIDEWALK

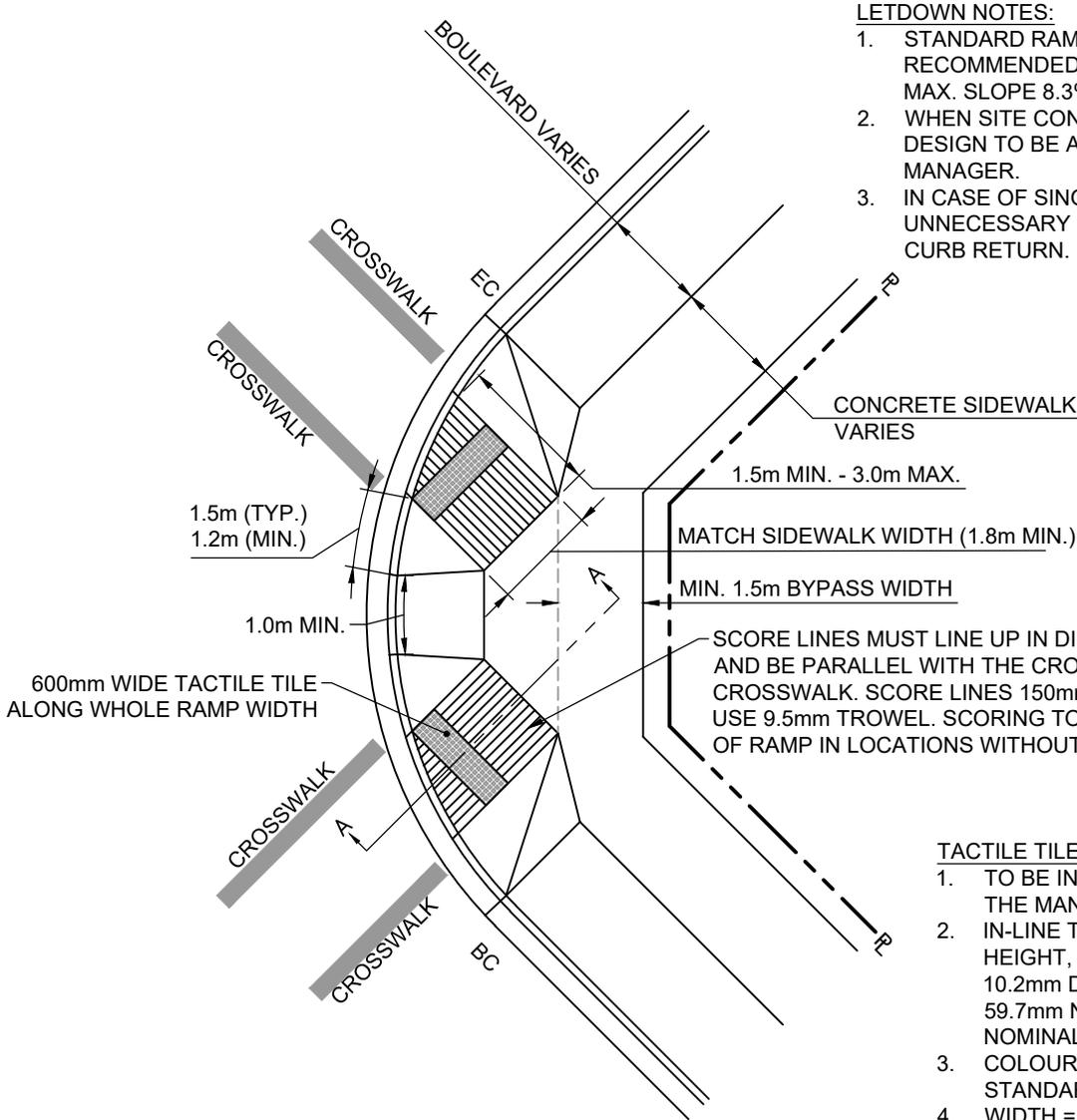
DATE: NOV/2020

DRAWN: GA

SCALE: N.T.S.

DRAWING NUMBER:

COQ-C7B



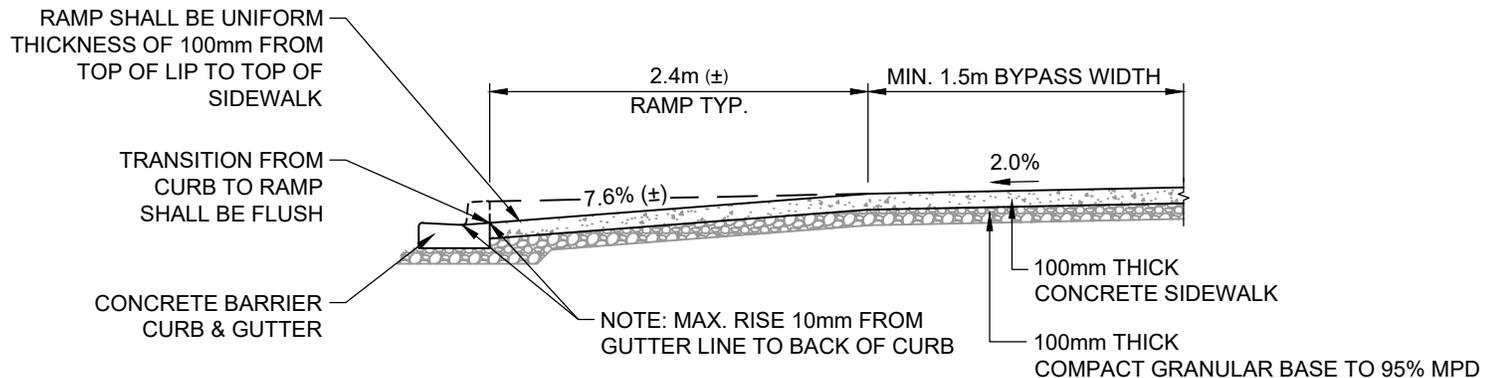
LETDOWN NOTES:

1. STANDARD RAMP LENGTH: 2.4m AT CENTRE OF RAMP. RECOMMENDED RAMP SLOPE: 7.6% (±) MAX. SLOPE 8.3% (1:12) WHERE TOPOGRAPHY PERMITS.
2. WHEN SITE CONDITIONS DO NOT PERMIT TYPICAL LAYOUT DESIGN TO BE APPROVED BY THE CITY ENGINEERING MANAGER.
3. IN CASE OF SINGLE CROSSING: REMOVE UNNECESSARY LETDOWN AND EXTEND BOULEVARD TO CURB RETURN.

TACTILE TILE NOTES:

1. TO BE INSTALLED ONLY WHEN PRESCRIBED BY THE MANAGER.
2. IN-LINE TRUNCATED DOME PATTERN 5.1mm IN HEIGHT, 22.9mm DIAMETER AT THE BASE AND 10.2mm DIAMETER AT THE TOP OF DOME SPACED 59.7mm NOMINAL DIAGONALLY AND 43.2mm NOMINAL SIDE BY SIDE EXCEPT FOR RADIUS TILE.
3. COLOUR: FEDERAL YELLOW PER U.S. FEDERAL STANDARD 595B, TABLE IV, COLOR NO.335.
4. WIDTH = 600mm, LENGTH = RAMP WIDTH
5. REFER TO COQUITLAM APPROVED PRODUCTS LIST FOR ACCEPTABLE SUPPLIERS.

SPLIT LETDOWN



SECTION A-A CURB RAMP

PLOTTED: 19-NOV-20

SPLIT LETDOWN AT INTERSECTION WITH BOULEVARD

DATE: NOV/2020

DRAWN: GA

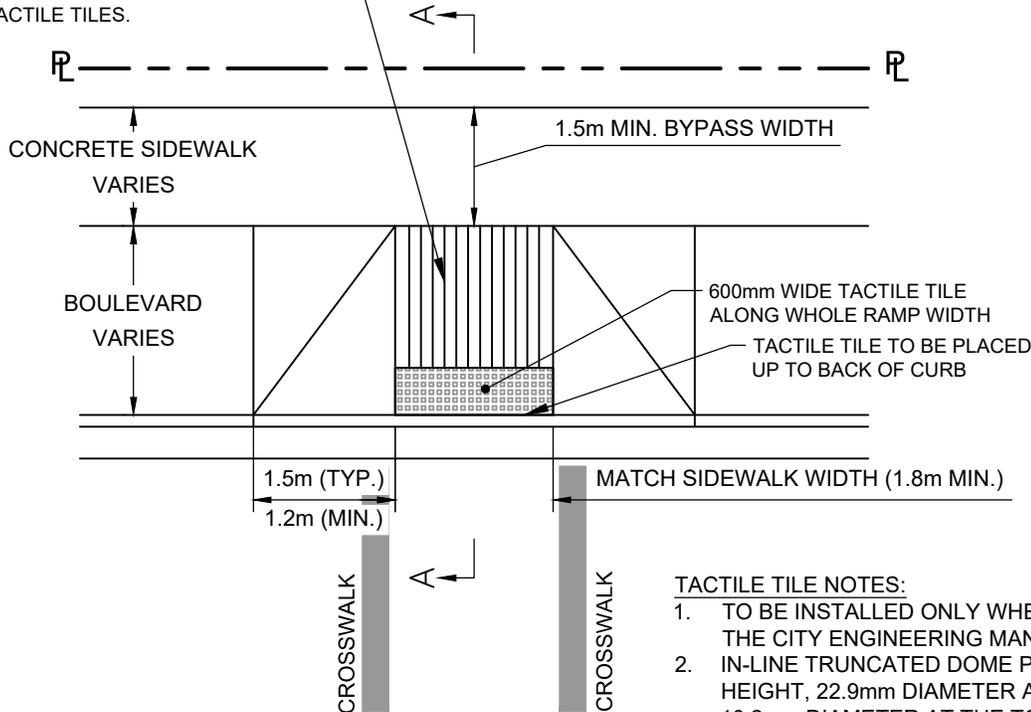
SCALE: N.T.S.

DRAWING NUMBER:

COQ-C9A

SCORE LINES MUST LINE UP IN DIRECTION OF TRAVEL AND BE PARALLEL WITH THE CROSSING OR MARKED CROSSWALK. SCORE LINES 150mm APART TO FILL RAMP. USE 9.5mm TROWEL. SCORING TO EXTEND FULL LENGTH OF RAMP IN LOCATIONS WITHOUT TACTILE TILES.

NOTE: STANDARD RAMP LENGTH: 2.4m AT CENTRE OF RAMP. RECOMMENDED RAMP SLOPE: 7.6% (±). MAX. SLOPE 8.3% (1:12) WHERE TOPOGRAPHY PERMITS. WHEN SITE CONDITIONS DO NOT PERMIT TYPICAL LAYOUT DESIGN TO BE APPROVED BY THE CITY ENGINEERING MANAGER.



SINGLE RAMP

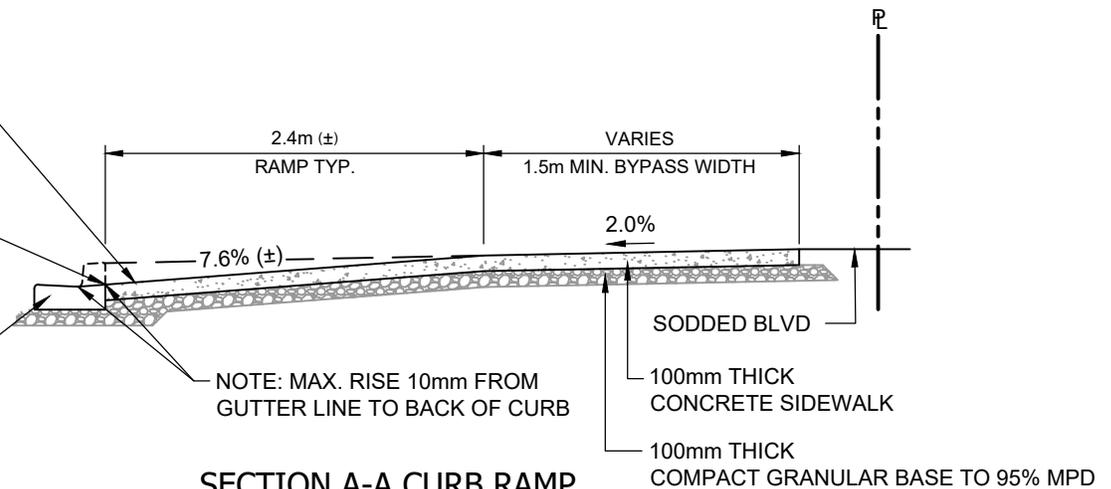
TACTILE TILE NOTES:

1. TO BE INSTALLED ONLY WHEN PRESCRIBED BY THE CITY ENGINEERING MANAGER.
2. IN-LINE TRUNCATED DOME PATTERN 5.1mm IN HEIGHT, 22.9mm DIAMETER AT THE BASE AND 10.2mm DIAMETER AT THE TOP OF DOME SPACED 59.7mm NOMINAL DIAGONALLY AND 43.2mm NOMINAL SIDE BY SIDE EXCEPT FOR RADIUS TILE.
3. COLOUR: FEDERAL YELLOW PER U.S. FEDERAL STANDARD 595B, TABLE IV, COLOR NO.335.
4. WIDTH = 600mm, LENGTH = RAMP WIDTH
5. REFER TO COQUITLAM APPROVED PRODUCTS LIST FOR ACCEPTABLE SUPPLIERS.

RAMP SHALL BE UNIFORM THICKNESS OF 100mm FROM TOP OF LIP TO TOP OF SIDEWALK

TRANSITION FROM CURB TO RAMP SHALL BE FLUSH

CONCRETE BARRIER CURB & GUTTER



SECTION A-A CURB RAMP

NOTE: MAX. RISE 10mm FROM GUTTER LINE TO BACK OF CURB

PLOTTED: 19-NOV-20

SINGLE CURB RAMP LETDOWN

DATE: NOV/2020

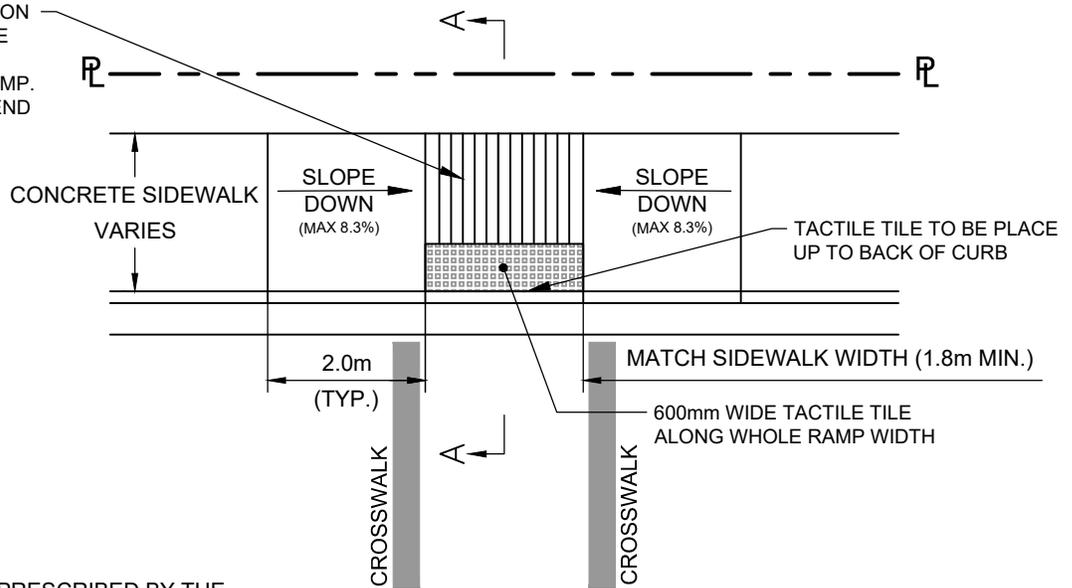
DRAWN: GA

SCALE: N.T.S.

DRAWING NUMBER:

COQ-C9C

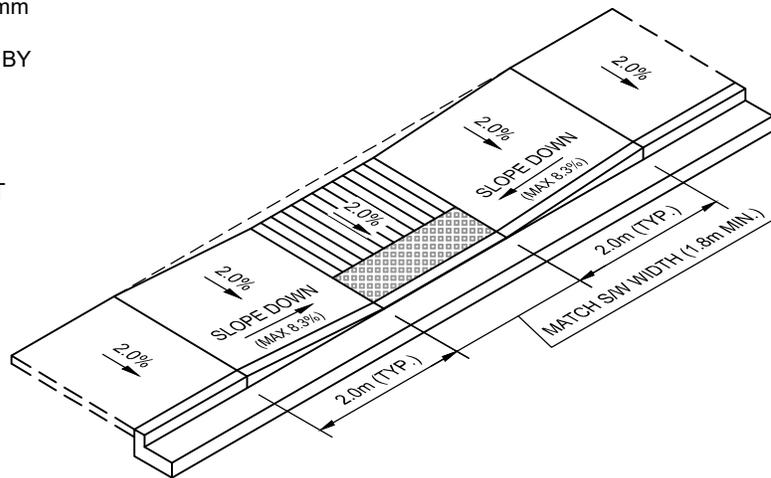
SCORE LINES MUST LINE UP IN DIRECTION OF TRAVEL AND BE PARALLEL WITH THE CROSSING OR MARKED CROSSWALK. SCORE LINES 150mm APART TO FILL RAMP. USE 9.5mm TROWEL. SCORING TO EXTEND FULL LENGTH OF RAMP IN LOCATIONS WITHOUT TACTILE TILES.



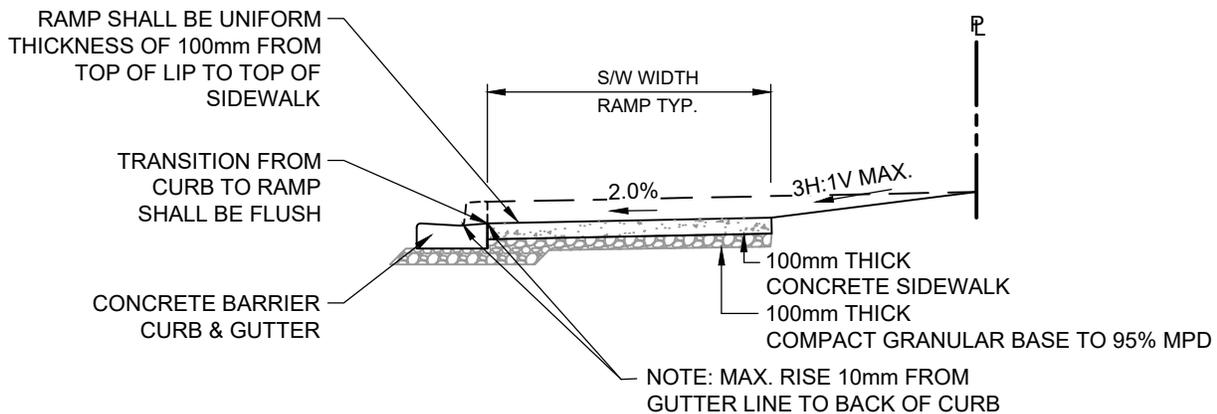
SINGLE RAMP - PLAN VIEW

TACTILE TILE NOTES:

1. TO BE INSTALLED ONLY WHEN PRESCRIBED BY THE CITY ENGINEERING MANAGER.
2. IN-LINE TRUNCATED DOME PATTERN 5.1mm IN HEIGHT, 22.9mm DIAMETER AT THE BASE AND 10.2mm DIAMETER AT THE TOP OF DOME SPACED 59.7mm NOMINAL DIAGONALLY AND 43.2mm NOMINAL SIDE BY SIDE EXCEPT FOR RADIUS TILE.
3. COLOUR: FEDERAL YELLOW PER U.S. FEDERAL STANDARD 595B, TABLE IV, COLOR NO.335.
4. WIDTH = 600mm, LENGTH = RAMP WIDTH
5. REFER TO COQUITLAM APPROVED PRODUCTS LIST FOR ACCEPTABLE SUPPLIERS.



SINGLE RAMP - ISOMETRIC VIEW



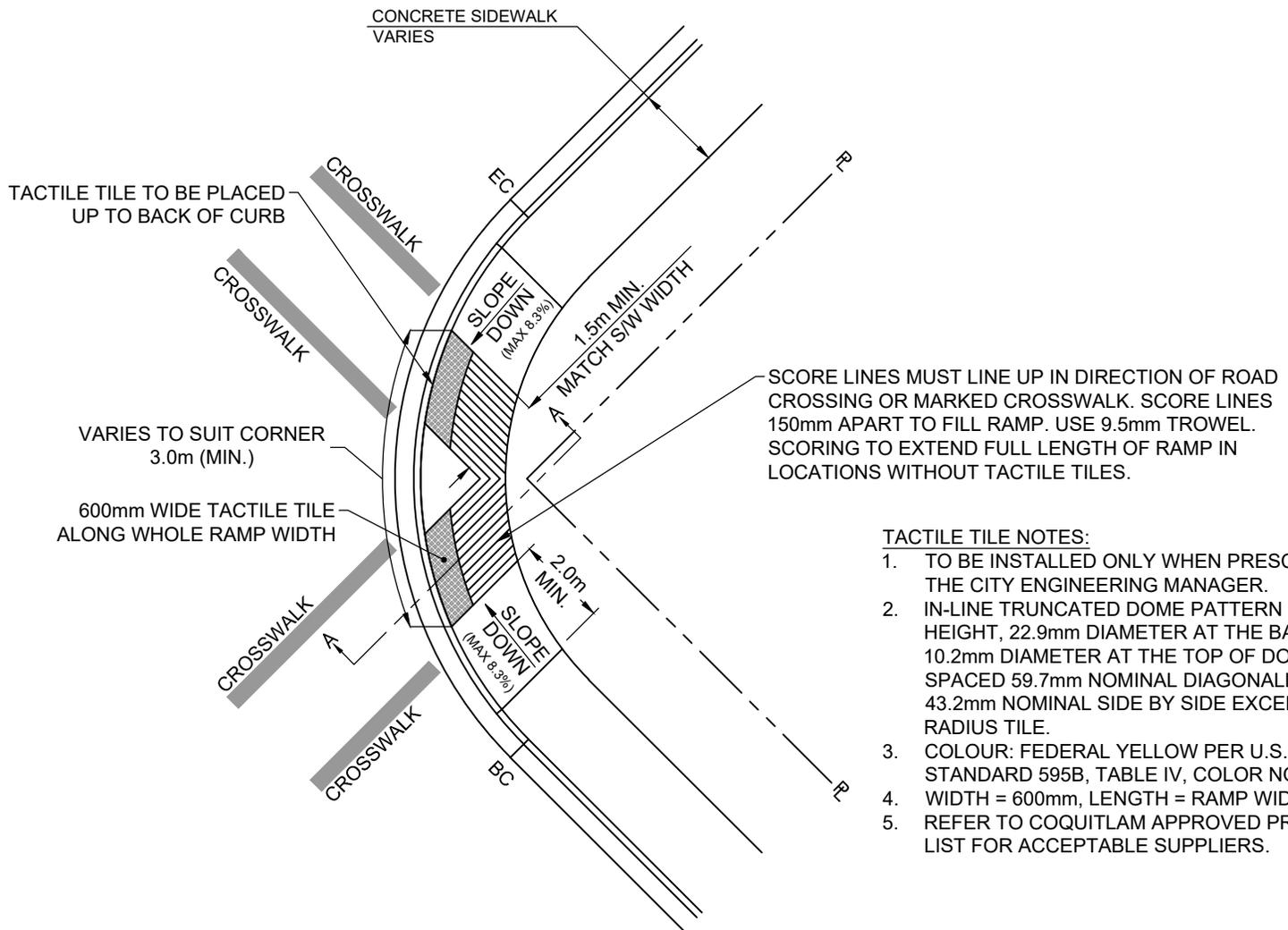
SECTION A-A CURB RAMP

PLOTTED: 19-NOV-20

PARALLEL CURB RAMP - SINGLE LETDOWN WITHOUT BOULEVARD

DATE: NOV/2020
 DRAWN: GA
 SCALE: N.T.S.

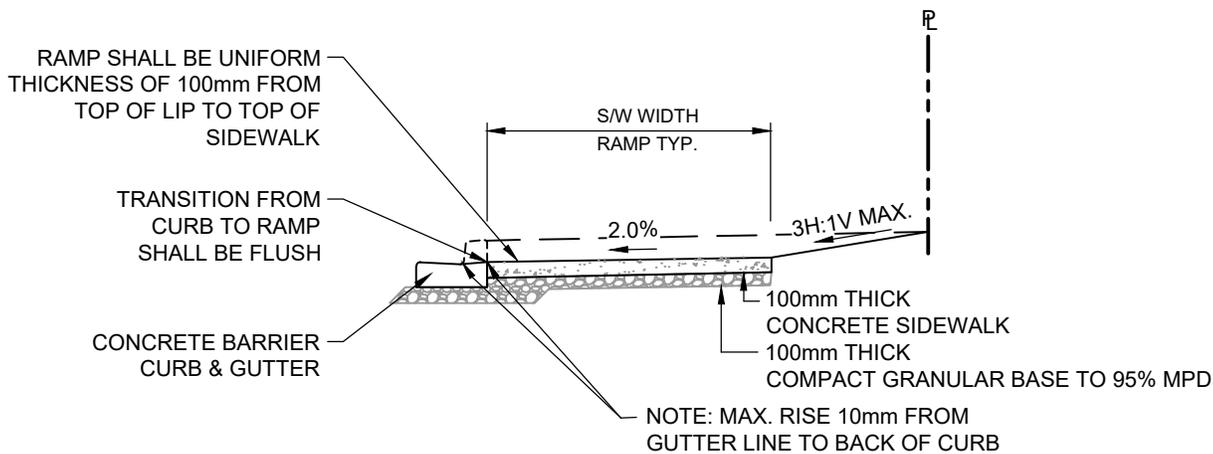
DRAWING NUMBER:
COQ-C9D



TACTILE TILE NOTES:

1. TO BE INSTALLED ONLY WHEN PRESCRIBED BY THE CITY ENGINEERING MANAGER.
2. IN-LINE TRUNCATED DOME PATTERN 5.1mm IN HEIGHT, 22.9mm DIAMETER AT THE BASE AND 10.2mm DIAMETER AT THE TOP OF DOME SPACED 59.7mm NOMINAL DIAGONALLY AND 43.2mm NOMINAL SIDE BY SIDE EXCEPT FOR RADIUS TILE.
3. COLOUR: FEDERAL YELLOW PER U.S. FEDERAL STANDARD 595B, TABLE IV, COLOR NO.335.
4. WIDTH = 600mm, LENGTH = RAMP WIDTH
5. REFER TO COQUITLAM APPROVED PRODUCTS LIST FOR ACCEPTABLE SUPPLIERS.

COMBINED LETDOWN



SECTION A-A CURB RAMP

PLOTTED: 19-NOV-20

PARALLEL CURB RAMP - COMBINED LETDOWN WITHOUT BOULEVARD

DATE: NOV/2020

DRAWN: GA

SCALE: N.T.S.

DRAWING NUMBER:

COQ-C9E