



## **Addendum No. 2**

City of Coquitlam

**RFP No. 25-064**

### **Public Safety Building - Operational Communications Centre Desks**

Issue Date: May 23, 2025

Total Page Count: 3

Proponents shall note the following amendments to the RFP documents:

#### **QUESTIONS AND CLARIFICATIONS**

Q1. Could you provide a list of items to dismantle and dispose of as well as mark them on the existing plan if not everything shown?

**A1. All desks are as shown on existing floorplan. See Appendix B**

Q2. Could you please provide more details on the items?

**A2. See A1 above**

Q3. Can you add information to the floor plan on what is what for Appendix A? Looking for what items are as the squares are hard to distinguish.

**A3. Total of 8 desks: 3 Dispatch w/ additional workspace shown in black, 3 call takers, 1 constable and 1 switchboard**

Q4. Will you accept linear desks for the dispatch desks and trainer desk? Only Call Taker is noted to be a straight style desk

**A4. Prefer curved consoles for dispatch.**

Q5. Could you please elaborate if the upper left L-shaped desk is for the Radio Room constable?

**A5. Currently L shape, but can be any shape and moved to different location.**

Q6. Is the Call Taker 1 and Radio Room Constable the same person or do these desks need to be for separate people?

**A6. Separate desks.**

Q7. Could you please give more details on the low shelving/storage below the windows? As well as indicate on the plan under which windows are preferred?

**A7. See Addendum 1 - A20.**

Q8. What is the personal storage listed under "personal storage & hooks for bags" – Is this a fix pedestal, mobile pedestal, a storage locker, or wardrobe?

**A8. The personal storage may be a fixed pedestal, mobile pedestal, storage locker, or wardrobe—whichever is most suitable for the space and overall layout. Final selection will be based on functionality and spatial efficiency.**

Q9. Desk either come as electrical height adjustable or counterbalance (crank) version – Which would you prefer?

**A9. Electric.**

Q10. Could you please specify how many monitors per desk need to be accommodated rather than a range of 3-5. As well as detail which have 34" curved monitors or regular monitor screens.

**A10.**

**a. Radio Room**

- i. Dispatch will be 3 x Samsung Viewfinity s6 34" and 2 x Dell 24" monitors.**
- ii. Call Takers will be 3 x Samsung Viewfinity s6 34" and 1 x Dell 24" monitors.**
- iii. Constable will be 2 x Dell 24" monitors.**
- iv. Switchboard will be 2 x Dell 24" monitors.**

**b. Breakout room 446**

- i. Dispatch will be 3 x Samsung Viewfinity s6 34" and 2 x Dell 24" monitors.**
- ii. Call Takers will be 3 x Samsung Viewfinity s6 34" and 1 x Dell 24" monitors.**
- iii. Trainer will be 2 x Samsung Viewfinity s6 34"**

Q11. Do you need a centre space between the call taker desks and dispatch desks?

**A11. No.**

Q12. Could you please provide more information on Temperature controls: Heat panel & Fans?

**A12. Please provide the City with recommended products that include personal temperature controls including heat and fans.**

Q13. For the submission on your form we will need more room for explanations than what is provided in the blank spaces. We will replicate the forms to provide enough room for our responses. Will that work?

**A13. Yes.**

Q14. Radio room Constable and Switchboard; which one is G and B?

**A14. B is Constable, G is Switchboard.**

Q15. This is a tight room. Can you get us more details on the size of the monitors and computers? If you have small form factor computers let us know, these will help fit everything in the room. This makes a big difference.

**A15. See A10 as well as Addendum 1 A1**

Q16. For the slide out tray at the communal workspace what is the idea of what this will do? Paperwork, keyboard and mouse etc.?

**A16. Keyboard / Mouse.**

Q17. How many CPUs will be at each workstation/desk and what are their dimensions?

**A17. Quantities answered in Addendum 1 A1. Current CPU dimensions are:**

**Computer "CPU" 1 will be at all desks – 12"d x 15"h x 7"w. Computer "CPU"2 will be at Dispatch 1, 2,3 & Info Desks – 20"d x 4.5"h x 17"w. It is important to note computers get upgraded every 3-4 years so desks will need to support various sizes in future.**

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***End of Addendum No. 2***

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal Submission.

*Issued by:*

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