



Addendum No. 1

City of Coquitlam

RFP No. 25-015

Social Media Management Tools

Issue Date: September 16, 2025

Total Page Count: 2

Proponents shall note the following amendments to the RFP documents:

REPLACE

R1) REPLACE

The following dates have been extended as part of an extension request.
The entirety of "Key Dates" is replaced with the following:

KEY DATES

RFP Issue Date	Wednesday, September 3, 2025
Deadline for Questions Send questions to: bid@coquitlam.ca referencing the RFP name and number.	2:00 PM (local time) Thursday, September 25, 2025
Submission Deadline	2:00 PM (local time) Wednesday, October 1, 2025

QUESTIONS AND CLARIFICATIONS

Q1. Since you are based in Canada, is data hosting required to remain within Canada?

A1. If the solution is cloud-hosted, data does not need to remain in Canada.

However, if the solution is hosted outside of a cloud environment, data hosting must remain within Canada.

Q2. We'd also love to schedule 30 minutes with someone from your team who will be using the platform. This would help us ensure our response is fully aligned with the priorities outlined in the RFP and focused on what matters most to your business.

A2. The City appreciates your interest in tailoring your Proposal. However, we are not in a position to facilitate meetings between Proponents and City staff during the open RFP process. All Proponents must prepare their responses based on the information provided in the RFP and any addenda that may be issued.

End of Addendum No. 1

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal Submission.

Issued by:

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