



Addendum No. 2

City of Coquitlam

RFP No. 25-050

Organic Waste Processing

Issue Date: October 28, 2025

Total Page Count: 3

Proponents shall note the following amendments to the RFP documents:

REPLACE AND REMOVE

R1 REPLACE

In section 4.9 Term in its entirety

Replace with"

a) Option 1 – 10-Year Term, Contract Term and Renewal (Required Term Pricing)

The initial term of the Contract will be ten (10) years, with firm pricing for Years 1 and 2. Pricing for Years 3 through 10 may be adjusted annually based on the actual percentage change in the Consumer Price Index (CPI) – All Items, British Columbia, as published by Statistics Canada, unless the Proponent provides an alternative fixed-price structure under Option 2.

The City reserves the right, at its sole discretion, to extend the Contract for up to one (1) additional five (5) year period, for a maximum total term of fifteen (15) years. be subject to satisfactory Contractor performance and competitive pricing.

b) Option 2 – Alternate Proposal Term Pricing (Optional)

Proponents may submit an alternative Contract structure or pricing model for the City's consideration, provided it includes firm pricing and meets the objectives of the RFP.

c) Price Escalation (Applicable to both Options)

All Contract prices shall remain firm for the first two (2) years of the initial term. Beginning in Year three (3), a price escalation may be considered annually, provided the Contractor submits a written request to the City at least thirty (30) days prior to the applicable anniversary date. Any price adjustments must be based on the most recent Consumer Price Index (CPI) – All Items, British Columbia.

If approved, the price adjustment will take effect on the applicable anniversary or renewal date and will be documented through a formal Contract amendment. Retroactive price adjustments will not be permitted.

R2) REPLACE

Proposal Submission Form delete and replace with REVISED Proposal Submission Form REVISION No 1.

DELETE**D1) DELETE**

In Section 5 Financial, Sub-section a) Option 1 PRICE, is Years 6,7,8,9 and 10 are deleted in its entirety.

QUESTIONS AND CLARIFICATIONS

Q1. Regarding Proposal Submission Form, Section 5 – Financial (a).

Can the City please confirm if Proponents are required to complete the pricing fields for Years 1 through 10 if they accept CPI as the escalation model in sub-section (c)?

A1. See R1 above.

Q2. Regarding Proposal Submission Form, Section 5 – Financial (a).

If Proponents propose an alternative price escalation model, are they still required to provide pricing for Years 1 through 10?

A2. Yes.

Q3. Regarding Section 6.1 Scope of the RFP. It is stated that “The City may continue to

make direct deliveries to this location, with the option for either the Contractor or Augustine Soil & Mulch to transport the material to the Contractor’s processing facility”. Can the City please confirm whether the transportation of material from Augustine Soil & Mulch Ltd. to the Contractor’s processing facility is included in the Scope of Work? If so, how should Proponents reflect the pricing for this component in the Proposal Submission Form? a list of other plan takers/potential respondents that we can reach out to?

A3. Yes, the Contractor will be responsible for the transportation of material from Augustine Soil & Mulch Ltd. to their processing facility. The City notes that Augustine Soil & Mulch Ltd. is the City’s current and preferred service provider and may prefer to contract directly with the City for certain services. However, for the purposes of this RFP, the City requires all-inclusive (“all-in”) pricing to allow for fair and consistent evaluation across all Proponents. Proponents should therefore include the full cost of transportation within their proposed pricing, whether the work is performed directly by the Proponent or subcontracted (e.g., through Augustine Soil & Mulch Ltd. or another carrier). Proponents may contact Augustine Soil & Mulch Ltd. directly to discuss potential arrangements but are responsible for ensuring that their submitted pricing reflects the total cost to the City for the complete Scope of Work.

End of Addendum No. 2

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal Submission.

Issued by:

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