

City of Coquitlam

Request for Proposals

RFP No. 25-109

Tri-City Orthophoto & Oblique Imagery
Acquisition

TABLE OF CONTENTS

1	KEY DATES	3
2	PROCUREMENT REQUIREMENTS, GUIDELINES, AND TERMS & CONDITIONS	3
3	DEFINITIONS	4
4	INSTRUCTIONS TO PROPONENTS	5
4.1	Acknowledgement	5
4.2	Purpose	5
4.3	Proposal Submission	5
4.4	Prices	5
4.5	Requested Departures	5
4.6	Evaluation Criteria	5
4.7	Completion Dates	8
4.8	Term	8
4.9	Extension of Offer	8
5	SCOPE OF SERVICES	8
5.1	Scope Orthophoto	8
5.2	Oblique Imagery	10
5.3	Projection & Datum	11
5.4	Accuracy	11
5.5	Tri-City Requirements	12
5.6	Deliverables	12

Appendix A - Tri-City Orthophoto & Oblique Imagery Coverage Areas

[PROPOSAL SUBMISSION FORM](#)

1 KEY DATES

RFP Issue Date	Thursday, December 11, 2025
Deadline for Questions Send questions to: bid@coquitlam.ca referencing the RFP name and number.	2:00 PM (local time) Thursday, January 8, 2026
Submission Deadline	2:00 PM (local time) Tuesday, January 13, 2026

Please Note: The Procurement Department at City Hall will be closed at 12:00 PM on Wednesday, December 24, 2025 and reopen at 08:00 AM on Friday, January 02, 2026. Inquiries will not be reviewed until January 02, 2026. City Service Operations will remain in full service.

2 PROCUREMENT REQUIREMENTS, GUIDELINES, AND TERMS & CONDITIONS

All applicable requirements, guidelines, and terms and conditions for City procurement processes including, but not limited to, RFPs, RFIQs, and RFIs etc. are available on the City's website under [City Purchasing Information](#).

To be eligible for the award, the City requires only the successful Proponent to agree to and have the following in place before providing any Goods or Services. The applicable requirements to this process are:

- a) Instructions to Proponents
- b) City Standard Terms and Conditions - Purchase of Goods and Services

Do Not Submit – The items below are not required as part of this RFP Proposal. The City will request this documentation from the successful Proponent prior to entering into an agreement for Services.

- c) Commercial General Liability (CGL) insurance \$5M coverage provided on the City's Certificate of Insurance – Contractor Form

3 DEFINITIONS

“Agreement” “Contract” means the City Purchase Order that will be issued to formalize the Contract with the successful Proponent through negotiation process with the City based on the Proposal submitted and will incorporate by reference the Request for Proposals, the Terms and Conditions of Contract included in this RFP, any additional subsequent information, any addenda issued, the Proponent’s response and acceptance by the City.

“City” “Owner” means City of Coquitlam.

“Contractor” means the person(s) firm(s) or corporation(s) appointed by the City to carry out all duties, obligations, work and services described in the Request for Proposal and all associated documentation, which may also include mutually agreed revisions subsequent to submission of a Proposal. Both “Contractor” and “Proponent” are complementary in terms of duties, obligations and responsibilities contemplated at the Request for Proposals stage, through evaluation process, execution and performance of the services and Works.

“Price” means the amount that will be paid by the City to the Contractor for delivery and acceptance of goods and Services.

“Proponent” means responder to this Request for Proposals.

“Proposal” means the submission by the Proponent.

“Request for Proposals” “RFP” shall mean and include the complete set of documents, specifications and addenda incorporated herein, and included in this Request for Proposals.

“Services” “Work” “Works” means and includes the provision by the successful Proponent of all services, duties, and expectations as further described in this RFP. This will also mean the whole of the Work, tools, materials, labour, equipment, travel, and all that is required to be done, furnished and performed by the Contractor.

“Shall” “Must” “Will” “Mandatory” means a requirement that must be met.

“Supply” “Provide” shall mean supply and pay for and provide and pay for.

“Tri-City” means City of Coquitlam, City of Port Moody and City of Port Coquitlam.

4 INSTRUCTIONS TO PROPONENTS

4.1 Acknowledgement

The City acknowledges with gratitude and respect that the name Coquitlam was derived from the hə́hǵəmínə́h (HUN-kuh-MEE-num) word kwikwə́lə́m (kwee-KWET-lum) meaning “Red Fish Up the River”. The City is honoured to be located on the kwikwə́lə́m traditional and ancestral lands, including those parts that were historically shared with the ǵícə́y (kat-zee), and other Coast Salish Peoples.

4.2 Purpose

The purpose of this RFP is to request Proposals from professional qualified experienced companies to provide **Tri-City Orthophoto & Oblique Imagery Acquisition**.

4.3 Proposal Submission

Proponents should complete and submit the information requested in this RFP document on the Proposal Submission.

4.4 Prices

Prices shall be all-inclusive and stated in (Canadian Funds). Prices shall remain FIRM for the Term of the Contract.

Prices shall include the provision of all tools, materials, equipment, labour, transportation, fuel, supervision, management, overhead, materials, traffic control, services, all necessary packing and crating (where applicable), Canadian Customs import and export duties, freight, handling, insurance, all other associated or related charges, foreign, federal, provincial and municipal taxes, bonding costs, all licences, permits, inspections and all other requirements necessary for the commencement, performance and completion of Services as described.

Taxes are to be shown separately at time of invoicing.

The lowest price of any Proposal will not necessarily be accepted but will be analyzed to determine best overall value.

4.5 Requested Departures

The Proponent acknowledges that the departures requested in the Proposal Submission Form will not form part of the Contract unless and until the City specifically consents in writing to any of them. The City may not consider any departures not stated in the Proponent's Proposal Submission.

4.6 Evaluation Criteria

a) Instructions for Proposal Submission and Attachment Referencing

The City uses Microsoft Word to streamline the transfer of Proponent information into an evaluation document. Responses on the Proposal Submission Form should provide direct answers or concise summaries of any

referenced attachments. Where attachments are necessary, each response should summarize the relevant information and clearly indicate where the City can find the corresponding details within the attachments, specifying precisely, for example, "see Section X, subsection Y, paragraph Z, on page N."

b) Submission Format and Content Authenticity

Lower scores may be assigned if Proposal Submission Forms:

- I. Non-conforming
 - Are not submitted in Microsoft Word format.
 - Rely solely on references such as "see section X in the attached document" without providing summaries.
- II. Authenticity and AI Generated Content
 - The City preference is for Proposals to be original and directly aligned with the requirements outlined in this RFP. Proposals containing boilerplate, non-specific, or AI-generated content may receive a lower score.
 - Proponents must demonstrate a clear understanding of the City's needs by providing detailed, tailored responses, including methodologies. Proposals lacking sufficient detail and originality may result in a lower evaluation score.

c) Evaluation Criteria and Points Allocation

Each proposal will be evaluated based on the following criteria:

Proposal Evaluation Summary	Maximum Points to be Awarded
Corporate	40
Sustainable Benefits and Social Responsibility	10
Technical	25
Financial	25
Total	100

d) The criteria for evaluation of the Proposals may include, but is not limited to:

Corporate Experience, Capacity and Resources

- Business and technical reputation and capabilities; experience, financial stability, capacity and resources
- Value added benefits
- References
- Sub-contractors
- Key Personnel on project team, qualifications and experience

Sustainable Benefits and Social Responsibility

- Sustainable benefits
- Reconciliation
- Social Responsibility

Technical

- Methodology, set-up and execution of the Work
- Quality Assurance and Safety
- Risk factors
- Ability to comply with the stated specifications and requirements
- Proposed Project Schedule
- Schedule and Completion Date
- Hardware and Software

Financial

- Price

e) Proposal Comparison

These criteria will be used to determine best overall value to the City. Proposals will be compared to select one or more that are most advantageous.

f) Reference Checks and Interviews

Upon selection of one or more lead Proponent(s):

- References may be contacted
- Interviews may be conducted
 - As part of the evaluation of Corporate Experience

The City reserves the right to check references on other projects even if they are not specifically listed. Information obtained from references will be confidential and will not be disclosed to any Proponents.

g) Additional Evaluation Considerations

These criteria will be used to determine best overall value to the City as well as any other criteria that may become evident during the evaluation process.

The City may, at its discretion, request clarification or additional information from a Proponent with respect to any Proposal and the City may make such requests to only selected Proponents. The City may consider such clarifications or additional information in evaluating a Proposal.

h) Proposal Compliance and Rejection

Incomplete Proposals or Proposals submitted on forms other than the Proposal Submission Form may be rejected.

The City reserves the right to reject without further consideration any Proposal which in its opinion does not meet the criteria it considers essential for the Work outlined in this RFP.

Where only one Proposal is received, the City may reject such and re-issue the RFP on a selected basis.

i) **Disclosure of Information**

Proponents agree the City may disclose names of Proponents and total award amount, however, unevaluated results, unit prices, rates or scores will not be provided to any Proponents.

4.7 **Completion Dates**

Completion Date – The Work shall be completed not later than July 31st of each calendar year within the agreed upon term of the contract.

4.8 **Term**

The initial term of the Contract is two years (2) years with the option to extend the Contract by additional terms, upon mutual agreement of the parties.

4.9 **Extension of Offer**

Proponents agree to allow other local public agencies with similar needs within British Columbia to participate in this contract. Additional participating agencies may opt to enter into a contract with the successful Proponent for the purchase of the goods and services described in the RF based on the terms, conditions, prices and percentages offered by the Proponent to the City of Coquitlam with possible minor changes negotiated. This is intended to be a means of promoting cooperative purchasing efforts with the public sector, and to provide additional value to the successful Proponent.

5 SCOPE OF SERVICES

5.1 **Orthophoto**

- a) Colour orthophotography shall be acquired once annually for all lands outlined as "Orthophoto Coverage" areas in **Appendix A - Tri-City Orthophoto & Oblique Imagery Coverage Areas**. and based on the schedule outlined in Scope of Services, Tri-City's requirements section 5.5 A digital copy (shapefile format) of the project limit boundaries are available through the link provided in **Appendix A - Tri-City Orthophoto & Oblique Imagery Coverage Areas**.
- b) Additional flight lines shall be completed, as required, over high-density and complex urban areas, including Coquitlam City Centre, Burquitlam, Austin Heights, the Evergreen Line corridor (Coquitlam and Port Moody), the Port Moody Civic Centre area (Newport Village, Suter Brook Village, and Klahanie), the St. Johns Street corridor, and in Port Coquitlam over the Coast Meridian

Overpass and high-rise structures near Shaughnessy Street and Lions Way. Additional flight lines are required to minimize building lean, tilting or displacement of tall structures. A digital copy (shapefile format) of these higher density complex areas is available through the link provided in **Appendix A - Tri-City Orthophoto & Oblique Imagery Coverage Areas**.

- c) Acquisition shall occur during leaf-off conditions under clear, cloud-free skies. Flights shall be completed when sun angle is greater than 35 degrees and lighting are suitable to minimize shadowing, ensure colour balance, and maintain consistent imagery across the entire project area. Aerial photography should be flown and acquired between mid-March to mid-May every calendar year.
- d) Imagery shall be free of cloud, haze, smoke, excessive shadowing, and other atmospheric distortions. Photography must be captured at an appropriate altitude and overlap to minimize building lean, radial displacement, and seam line inconsistencies.
- e) Imagery shall be captured to avoid excessive glare or reflection from glass, metal roofing, or water surfaces wherever reasonably achievable within the constraints of natural lighting conditions.
- f) The Contractor shall provide all necessary aerial triangulation, survey control, camera calibration information, ground control (if required), metadata, and supporting documentation necessary to produce accurate and seamless orthophotos.
- g) All orthophoto products, data, and associated deliverables become the exclusive property of the City. The Contractor shall grant the City full, perpetual, royalty-free rights to use, reproduce, publish, distribute, and share the data internally or externally without restriction. No licensing limitations, subscription requirements, or third-party usage restrictions shall apply to any deliverable products.
- h) Contractor shall follow industry best practices for aerial imagery acquisition, triangulation, orthorectification, and colour balancing. Proponents shall provide sample orthophoto products from similar municipal or regional projects completed within the past five (5) years as part of their Proposal.
- i) Acquisition, aerotriangulation, rectification, and final products shall meet or exceed the most current version of the Provincial Specifications for Aerial Imagery – GeoBC or other equivalent recognized Canadian municipal mapping standards.
- j) The City can provide an existing Digital Elevation Model (DEM) if required. The Contractor is responsible for generating a DEM and any required supplementary elevation surfaces necessary to support accurate orthorectification for this

project. The DEM must be suitable for high-resolution orthophoto production and consistent across all project areas.

5.2 Oblique Imagery

- a) The City requires the use of industry best practices for all oblique imagery acquisition, processing, and delivery.
- b) Oblique imagery shall be captured using a fixed-wing aircraft equipped with a multi-camera oblique imaging system capable of simultaneously capturing nadir (vertical) and four-directional oblique views. Systems shall meet or exceed common municipal standards for urban mapping applications.
- c) Oblique images shall be captured across all lands identified as the “Coverage Area – Oblique Imagery Acquisition Area” as outlined in **Appendix A - Tri-City Orthophoto & Oblique Imagery Coverage Areas**. A digital copy (shapefile format) of the project limits may be downloaded using the link provided in **Appendix A - Tri-City Orthophoto & Oblique Imagery Coverage Areas**.
- d) Oblique imagery shall include four directional perspectives (north-, south-, east-, and west-facing) for all areas designated in **Appendix A - Tri-City Orthophoto & Oblique Imagery Coverage Areas**. Nadir imagery (orthophoto) captured concurrently is acceptable and may be considered part of the overall acquisition deliverables where applicable.
- e) Image resolution shall be sufficient to support municipal planning, engineering, development review, bylaw enforcement, asset management, and emergency response needs. As a guideline, oblique imagery shall be delivered at a ground sampling distance (**7.5cm GSD or better**).
- f) Imagery must be collected under clear, cloud-free conditions with minimal atmospheric interference. Snow, fog, heavy haze, smoke, or significant shadowing are not permitted unless otherwise approved by the City.
- g) Flights shall be completed within a single leaf-on or leaf-off season (as specified by the City in Section 5.1), ensuring uniform lighting, colour balance, and capture conditions across the entire project area.
- h) All deliverables shall include georeferenced oblique images, associated metadata, flight logs, camera calibration information, and any required indexing files for integration into the City’s GIS and/or the viewing system proposed by the Proponent.
- i) The Proponent shall provide oblique image viewing software or a web-based platform that allows City staff to access, view, measure, and export imagery. The platform shall support distance, height, and area measurement tools and shall allow navigation across all directional views.

5.3 Projection & Datum

The Universal Transverse Mercator Projection and Grid System will be used for referencing all data.

The horizontal datum for mapping is NAD83 (86). The vertical datum for this project is the Canadian Vertical Datum of 1928 (CGVD28). All projected coordinate values must be referenced to Universal Transverse Mercator Zone 10 North (UTM Zone 10) (126W to 120W).

Coordinate Group	UTM
Coordinate System	Zone 10N (126W to 120W)
Datum	NAD83 (86)
Linear Units	Metres
ESRI WKID	26910

5.4 Accuracy

The accuracy of the coordinates contained in the delivery files are a function of:

- The method of data collection
- The equipment used
- The scale of photography
- The density and accuracy of the available ground control
- Results of aerial triangulation adjustment

When taking these factors into consideration the following table represents the accuracies, which can normally be expected of photogrammetrically compiled data.

Nominal Scale of Photography	Absolute Positional Accuracy	Absolute Vertical Accuracy	Contour Interval
1 : 10000	0.8 metre	0.4 metre	2.0 metres
1 : 8000	0.6 metre	0.3 metre	1.0 metre
1 : 6000	0.4 metre	0.2 metre	0.5 metre
1 : 4000	0.3 metre	0.15 metre	0.5 metre
1 : 3000	0.2 metre	0.15 metre	0.5 metre

Ninety per cent of all well-defined features must fall within the positional accuracies as stated for the different nominal scales of photography. Ninety per cent of all spot heights must fall within the spot height vertical accuracies.

Accuracies indicated are in relation to bare ground, or to ground not obscured by vegetation cover such as to cause alike errors. In checking elevations taken from the map, any vertical error may be decreased by assuming a horizontal displacement within the permissible tolerance at the item.

5.5 Tri-City Requirements

- a) The **City of Coquitlam** requires colour orthophotos and oblique imagery as outlined in **Appendix A - Tri-City Orthophoto & Oblique Imagery Coverage Areas** for both years of the term (2026 & 2027). This includes the provision of oblique image viewing software or a web-based platform that allows City staff to access, view, measure, and export imagery. The platform shall support distance, height, and area measurement tools and shall allow navigation across all directional views.
- b) The **City of Port Moody** requires colour orthophoto imagery as outlined in **Appendix A - Tri-City Orthophoto & Oblique Imagery Coverage Areas** in the second year of the term of contract (2027). The acquisition of oblique imagery and the provision of oblique image viewing software is considered optional.
- c) The **City of Port Coquitlam** requires colour orthophoto imagery as outlined in **Appendix A - Tri-City Orthophoto & Oblique Imagery Coverage Areas** in the second year of the term of contract (2027). The acquisition of oblique imagery and the provision of oblique image viewing software is considered optional.

5.6 Deliverables

- a) Provide colour digital orthophoto (orthorectified) at 7.5cm pixel resolution or better compatible with ARCGIS developed by Environmental Systems Research Institute Inc. (ESRI). Data must meet National Map Accuracy Standards. Data must be tone-balanced with no obvious tonal variations across the imagery. Data must be seamlessly mosaicked together with no seams running through buildings (Certified Orthophoto Mosaic).
- b) Areawide Format Deliverable will be Mr SID Gen 3.
- c) The Contractor may be asked to provide all related information/materials at end of project or final submissions such as contact prints, flight plan, aerotriangulation, etc.



City of Coquitlam

PROPOSAL SUBMISSION FORM

RFP No. 25-109

Tri-City Orthophoto & Oblique Imagery Acquisition

Proposals will be received as per the date and time specified in the [Key Dates Section](#) of the RFP.

INSTRUCTIONS FOR PROPOSAL SUBMISSION

Proposal submissions are to be returned in Microsoft Word and any other supporting documents to be consolidated into one PDF file and uploaded through QFile, the City's file transfer service accessed at website: qfile.coquitlam.ca/bid

1. In the "Subject Field" enter: RFP Number and Name

2. Add files and "Send Files"

(Ensure your web browser remains open until you receive 2 emails from QFile to confirm upload is complete.)

Proponents are responsible to allow ample time to complete the Proposal Submission process. If assistance is required phone 604-927-3037.

Legal Name of Company	
Contact Person and Title	
Business Address	
Telephone	
Email Address	

1.

DEPARTURES

a) CONTRACT - I/We have reviewed the City's **Standard Terms and Conditions - Purchase of Goods and Services** (per Section 2 of the RFP) and would be prepared to enter into an agreement that incorporates the City's Standard Terms and Conditions, amended by the following departures (list, if any):

Section	Requested Departure(s) / Alternative(s)

b) SERVICES - I/We have reviewed the Scope of Services as described in this RFP and are prepared to meet those requirements, amended by the following departures and additions (list, if any):

Requirements – Requested Departure(s) / Alternate(s) / Addition(s)

2. CORPORATE

a) CAPABILITIES, CAPACITY AND RESOURCES - Proponents to provide information on the following (use the spaces provided and/or attach additional pages, if necessary).	
i.	Provide an overview of the Proponent's organizational background, including history, mission, vision, corporate structure, and years in business:
ii.	Provide a detailed narrative as to the Proponent's understanding of the project objectives, outcomes and vision:
iii.	Proponent is to state any value added benefits and activities they can provide in delivering the Services. Provide details:
iv.	Describe the Proponent's current capabilities and capacity to perform the Services, including relevant resources, staffing levels, and the ability to manage this project alongside existing workloads:

b) REFERENCES – Proponent shall be competent and capable of performing the Services requested and successfully delivered service contracts of similar size, scope and complexity. The City reserves the right to contact any person(s), agency(ies) or firm(s) not listed as part of an independent review (use the spaces provided and/or attach additional pages, if necessary):	
Reference No. 1	
Project Title and Description of Contract	
Size and Scope	
Work Performed	
Start Date and End Date	
Contract Value	
Completed on budget and schedule	
Project completed on schedule	
Reference Information	Company:
	Contact Name:
	Phone Number and Email:

Reference No. 2	
Project Title and Description of Contract	
Size and Scope	
Work Performed	
Start Date and End Date	
Contract Value	
Completed on budget and schedule	
Project completed on schedule	
Reference Information	Company:
	Contact Name:
	Phone Number and Email:
Reference No. 3	
Project Title and Description of Contract	
Size and Scope	
Work Performed	
Start Date and End Date	
Contract Value	
Completed on budget and schedule	
Project completed on schedule	
Reference Information	Company:
	Contact Name:
	Phone Number and Email:

c) KEY PERSONNEL – Proponent proposes the following key personnel for the Services stated in the RFP. No changes, additions or deletions are to be made to these Key Personnel without the City's written approval. (use the spaces provided and/or attach additional pages, if necessary)

LINE ITEM	NAME	TITLE/POSITION	EXPERIENCE AND QUALIFICATIONS	YEARS WITH YOUR ORGANIZATION
i.				
ii.				
iii.				
iv.				

d) SUB-CONTRACTORS - The following Sub-contractors will be utilized in provision of the Services and will comply with all the terms and conditions of this RFP. No changes, additions or deletions are to be made to these subcontractors without the City's written approval:

Sub-Contractor No. 1	
Legal Name	
Trade/Services Performed	
Background and Experience	

Contact Information	Name:
	Phone Number:
	Email Address:
Sub-Contractor No. 2	
Legal Name	
Trade/Services Performed	
Background and Experience	
Contact Information	Name:
	Phone Number:
	Email Address:

3. SUSTAINABLE BENEFITS AND SOCIAL RESPONSIBILITY

I.	Describe all initiatives, policies, programs and product choices that illustrate your firm's efforts towards sustainable practices and environment responsibility in providing the services that would benefit the City:
II.	What policies does your organization have for hiring apprentices, indigenous peoples, recent immigrants, veterans, young people, women, people with disabilities and any other groups:
III.	What policies does your organization have for the procurement of goods and services from local small and medium sized business or social enterprises or Indigenous owned businesses:
IV.	What policies does your organization have to support reconciliation with indigenous peoples:

4. TECHNICAL

a) APPROACH and METHODOLOGY - Summarize the key features of your Proposal and outline the Technical Approach to be used. Provide a brief description of the components required for the successful completion of the Work.

I. Delivery, Set-Up and Execution - Proposals should outline the plan for the delivery, set up, and execution of the Work:

--

II. Quality Assurance - Provide the measures the Proponent will use to maintain quality control for the Services being performed:

--

III. Risk Factors - Describe the risk factors anticipated and how the Proponent intends to mitigate these:

--

IV. Safety - Proponent is to state how they will address safety on the Work site:

--

b) COMPLETION DATE - The Work shall be completed not later than July 31st of each calendar year within the agreed upon term of the contract.

☐ **Yes**

☐ **No**

I. If Proponent has stated NO, please state date and explanation as to proposed completion date:

--

c) HARDWARE AND SOFTWARE - List and describe hardware and software systems and their functions that would be used for this project.

	System	Function
1.		
2.		
3.		
4.		
5.		

5. FINANCIAL

1.	Year 1 City of Coquitlam	Price (exclude GST)
a)	Aerial photography	\$
b)	Targeting, horizontal and vertical survey control	\$
c)	Colour digital orthophoto (MrSID Gen 3 Certified Orthomosaic)	\$
d)	Colour digital oblique imagery	\$
e)	Software or web based platform for viewing and use of oblique imagery	\$
f)	All rights to sell data or products to public	
f)	Final Submissions	\$
g)	Other (Specify)	\$
	Total (exclude GST)	\$
2.	Year 2 City of Coquitlam	
a)	Aerial photography	\$
b)	Targeting, horizontal and vertical survey control	\$
c)	City of Coquitlam portion of colour digital orthophoto (MrSID Gen 3 Certified Orthomosaic) generation that includes all coverages areas (Tri-City Orthophoto Mosaic) as a final deliverable	\$
d)	Colour digital oblique imagery	\$
e)	Software or web based platform for viewing and use of oblique imagery	\$
f)	All rights to sell data or products to public	\$
g)	Final Submissions	\$
h)	Other (Specify)	\$
	Total (exclude GST)	\$
3.	Year 2 City of Port Moody	
a)	Aerial photography	\$
b)	Targeting, horizontal and vertical survey control	\$
c)	City of Port Moody portion of colour digital orthophoto (MrSID Gen 3 Certified Orthomosaic) generation that includes all coverages areas (Tri-City Orthophoto Mosaic) as a final deliverable	\$

d)	Optional Colour digital oblique imagery	\$
e)	Optional Software or web based platform for viewing and use of oblique imagery	\$
f)	All rights to sell data or products to public	\$
g)	Final Submissions	\$
h)	Other (Specify)	\$
	Total (exclude GST)	\$
4.	Year 2 City of Port Coquitlam	
a)	Aerial photography	\$
b)	Targeting, horizontal and vertical survey control	\$
c)	City of Port Moody portion of colour digital orthophoto (MrSID Gen 3 Certified Orthomosaic) generation that includes all coverages areas (Tri-City Orthophoto Mosaic) as a final deliverable	\$
d)	Optional Colour digital oblique imagery	\$
e)	Optional Software or web based platform for viewing and use of oblique imagery	\$
f)	All rights to sell data or products to public	\$
g)	Final Submissions	\$
h)	Other (Specify)	\$
	Total (exclude GST)	\$

Attention Purchasing Manager:

- 6. I/We, the undersigned duly authorized representative of the Proponent,** having received and carefully reviewed all of the Proposal documents, including the RFP and any issued addenda posted on the City's website www.coquitlam.ca/Bid-Opportunities, and having full knowledge of the Site, and having fully informed ourselves as to the intent, difficulties, facilities and local conditions connected to performing the Services; submit this Proposal in response to the RFP.
- 7. I/We** agree to the rules of participation outlined in the **Instructions to Proponents** (per section 2 of RFP) and should our Proposal be selected, agree to the City's **Standard Terms and Conditions - Purchase of Goods and Services** (per Section 2 of RFP) and will accept the City's Contract as defined within this RFP document.
- 8. I/We acknowledge** receipt of the following Addenda related to this Request for Proposals and have incorporated the information received in preparing this Proposal.

Addendum No.	Date Issued

This Proposal is submitted this ____ day of _____, 20____.

I/We have the authority to sign on behalf of the Proponent and have duly read all documents.

Legal Name of Company	
Signature(s) of Authorized Signatory(ies)	1.
	2.
Print Name(s) and Position(s) of Authorized Signatory(ies)	1.
	2.