



Addendum No. 1
 City of Coquitlam
RFP No. 26-047
Consulting Services Poirier Sport and Leisure Complex Building
Component Replacement
 Issue Date: March 16, 2026
 Total Page Count: 3

This Addendum is issued to Proponents registered as attending the Mandatory Site Meeting on **Thursday, March 6, 2026**. Proposals will only be received from the companies that are recorded at all site locations on the City's Mandatory Site Visits - Registration Form.

Companies in attendance at the Mandatory Site Meeting are:

Stantec Consulting Ltd.	MCW Consultants Ltd.
Polar Engineering Ltd.	Flow Engineering Inc.
CIMA+ Canada Inc.	Net-Zero Engineering Inc.
Quasar Vancouver Engineering Inc.	Prism Engineering Ltd.
Focal Engineering Inc.	FirstLight Energy Solutions Ltd.
AME Consulting Group Ltd.	

Proponents shall note the following amendments to the RFP documents:

REPLACE

R1) REPLACE

The following dates have been extended as part of an extension request.
 The entirety of "Key Dates" is replaced with the following:

KEY DATES

RFP Issue Date	Thursday, February 26, 2026
Mandatory Site Visit: Date Time and Location	Friday, March 6, 2026 10:00 AM (local time) LOCATION: Poirier Sport & Leisure Complex 633 Poirier St, Coquitlam
Deadline for Questions Send questions to: bid@coquitlam.ca referencing the RFP name and number.	12:00 PM (local time) Tuesday, March 24, 2026
Submission Deadline	2:00 PM (local time) Friday, March 27, 2026

ADDITIONS

- AD1) Appendix A – Poirier Sport and Leisure Complex Thermenex System Schematic, has been added to City website to form part of the Appendices and Scope of Work.**
- AD2) Appendix B – Relevant sections of the 2024 Poirier Sport and Leisure Complex Energy Study, has been added to City website to form part of the Appendices and Scope of Work.**

QUESTIONS

- Q1. Is it a requirement that the team submitting includes architectural, structural, and hazardous materials sub consultants as part of the proposal? Alternatively, would it be acceptable to retain these disciplines on an as-needed basis should they be required during detailed design or construction?
- A1. Yes, Proponent's must include architectural, structural, and hazardous materials sub consultants as part of the Proposal. These disciplines are required to support the detailed design and construction phases of the Work. Proponents must clearly identify these sub consultants in their Proposal.**
- Q2. Is there a previously completed hazardous materials survey/inventory or abatement records available?
- A2. No.**
- Q3. Was the original 1960s building demolished during the rebuild in 2008?
- A3. All areas south of the dressing room hallway that runs between arena 1 & 2 consists of new construction (2008). This includes all lobby areas as well. While most of the 1960s building was demolished, the original structure of Arena 1 was preserved. The interior was stripped back to the block walls and fully renovated.**
- Q4. Will the project Scope encompass all wings of the building?
- A4. See AD2 above.**
- Q5. For possible roof sampling, is a preferred roofing contractor required for patch and repair?
- A5. Yes, Centimark is the preferred contractor.**
- Q6. What is the extent of the BAS upgrades? It was mentioned on site that it only relates to the replaced equipment. Is the BAS scope only limited to re/re the controls sequences for the equipment being replaced?
- A6. See AD2 above.**

Q7. Hydronic System Modifications and Heat Pump Replacement: the walkthrough did not include the heat pump listed under "Scope of Work". Are there photos, nameplate information, and drawings available for said heat pump? What is the extent of the hydronic system modifications? Are the modifications limited to re/re the heat pump like with like, or are there known operational/capacity/efficiency problems that need to be addressed?

A7. See AD2 above.

Q8. High Temperature Heat Pump Retrofit: same as item 2 above.

A8. See AD2 above.

Q9. Extent of energy modeling scope: our understanding is that equipment is to be replaced with similar types (heat pumps, heat exchangers) and to operate within the same conditions. Is the expectation to provide a full energy model or would calculations (excel sheets) for estimated energy savings (if any) be sufficient?

A9. The City's expectation is that a full energy model will be used to estimate energy savings. Overall, implementation of this project must demonstrate energy savings, among the other project objectives as outlined in the RFP.

End of Addendum No. 1

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal Submission.

Issued by:

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