



Notice of Opportunity

NOO No. 64075 – RFIQ

Notice of Prequalification & Request for Information and Qualifications

Notice of Prequalification & Request for Information and Qualifications for trade contractors for the new Burke Mountain Community Centre (BMCC). EllisDon Corporation is acting as the Construction Manager and will conduct the tendering process and receive proposals on behalf of the City of Coquitlam.

Obtaining Appendix 1 Documents

Appendix 1 Documents are available for downloading from the City of Coquitlam website: <https://www.coquitlam.ca/140/Bid-Opportunities>

PROJECT DESCRIPTION

The Burke Mountain Community Centre is a new recreational facility and community centre for the City of Coquitlam, designed by HCMA Architecture + Design. The project is delivered under a single prime contract based on a Stipulated Price.

Critical Milestones

- Prequalification Opens **June 1, 2026**
- Prequalification Closes **June 30, 2026**
- Tender Invitations Issued **July 15, 2026**
- Foundation Work Starts **January 1, 2027**
- Project Completion **July 2029**

No requests for extension will be accepted due to project schedule constraints.

No submissions will be accepted after the closing date and time.

PREQUALIFICATION PROCESS

The prequalification window opens **June 4, 2026 and closes June 30, 2026**. No extensions will be granted. This is a one-time opportunity — vendors who are not currently prequalified must complete this process to be eligible for a Tender invitation. No further prequalification opportunities will be offered prior to tendering.

Partial or conditional submissions will not be reviewed or accepted. Only complete submissions that fully meet all stated criteria and include all required supporting documentation will be reviewed and responded to.



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Depending on the scope, a second round of qualification may be conducted for specific packages requiring deeper evaluation of technical and work-related experience — such as mass timber installation or other specialized scopes.

Completion of this prequalification process results in the trade being added to the qualified contractor pool. Shortlisted contractors will be invited to submit a bid when the relevant tender package is released. No drawings or tender documents are available at this stage.

SCOPE OF WORK

This notice covers all major trade scopes for BMCC. Refer to Schedule A (attached) to determine the minimum experience and financial (SDI) qualification requirements applicable to your specific scope of work. For any scope not listed in **Schedule A (Schedule A is inside Appendix 1)**, the minimum required SDI rating is \$1,000,000.

How to Submit

Following confirmation that all prequalification criteria are met, bidders shall complete the following steps to access tender document and able to submit bid proposal:

1. Complete the prequalification checklist and confirm compliance with all criteria.
2. Gather supporting documentation for each criterion, including a list of relevant projects with sufficient detail.
3. Confirm availability of required resources — both in-house and third-party.
4. Confirm active SDI registration and a valid rating through Compass <https://compass-app.com> at the time of submission, equal to or greater than the minimum qualification threshold for your trade as listed in **Schedule A (Schedule A is inside Appendix 1)**.
5. Prepare a single submission email attaching the completed checklist and all supporting documents.
6. Use the subject line: **"BMCC - Prequalification - [Scope of Work] - [Company Name]"**
7. Submit via email to: Hamid Jamali - hjamali@ellisdon.com

Important:

- If your company does not have an active SDI registration or does not meet the required rating, visit <https://compass-app.com> to register or update your rating prior to submission.



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- Depending on trade preparedness and cooperation with the SDI team, the process can take 1–3 weeks. No exceptions will be accepted. Ensure to allow for this to complete the process before deadline.
- Incomplete, partial, or conditional submissions will not be reviewed.
- Only submissions that meet all criteria in full will receive a response.
- Qualified contractors will be notified by email and invited to the tender platform only in the time of tendering. An active Compass account under your company domain is required.
- Tender documents are not available at this stage and will only be issued following successful prequalification.
- No extensions will be granted. The prequalification window closes **June 30, 2026 — no exceptions.**
- Bidders submitting qualifications for multiple scopes must hold an SDI rating sufficient for the highest-value package they intend to bid.

The table below outlines the estimated subcontract value for each scope package. Bidders must hold a minimum SDI rating through Compass equal to or greater than the estimated value of the scope(s) for which they are submitting qualifications. These values are estimates only and are subject to change.

Attention: Manager Procurement

City of Coquitlam

bid@coquitlam.ca

Ref: NOO No. 64075 - RFIQ

The City of Coquitlam appreciates the ongoing interest and support from the construction community as this important community facility continues to move forward.

Chris Overes

Senior Procurement Specialist

Date of Issue: Thursday, June 04, 2026