

Form of Tender



Form of Tender

Tender No. 78004

Pinetree Way at Douglas College Access Enhancements

Summary

Name of **Contractor**: _____

Tender Price (exclude GST): \$ _____
(FROM APPENDIX 1 OF FORM OF TENDER)

Tender submitted must be accompanied by a copy of the original 10% Bid Bond and will be received

On or before 2:00 pm (local time)

Wednesday, January 13, 2021

Instructions for Tender Submission

Tender submissions are to be consolidated into one (1) .pdf file and uploaded electronically through Qfile, the City's file transfer service accessed at website: qfile.coquitlam.ca/bid

- 1. In the "Subject Field" enter:** Tender Number and Name
- 2. Add consolidated Tender file in PDF format, and Appendix 1 in XLS format, and Send** (ensure your web browser remains open until you receive 2 emails from Qfile to confirm upload is complete and was sent to the correct email address: bid@coquitlam.ca)

Tenderers are responsible to allow ample time to complete the Tender submission process. If assistance is required, phone 604-927-3037 or fax 604-927-3035.

January 2021

THE CITY OF COQUITLAM
3000 Guildford Way
Coquitlam BC V3B 7N2

(FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT - TO BE USED ONLY WITH THE GENERAL CONDITIONS AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS.)

Contract Name: Pinetree Way at Douglas College Access Enhancements

Reference No. 78004

TO OWNER:

1 WE, THE UNDERSIGNED:

- 1.1 have received and carefully reviewed all of the *Contract Documents*, including the Instructions to Tenderers, the City of Coquitlam Supplementary General Conditions, the City of Coquitlam Supplementary Contract Specifications, the specified edition of the "Master Municipal Construction Documents – General Conditions, Specifications and Standard Detail Drawings" and the following Addenda:

_____;
(ADDENDA, IF ANY)

- 1.2 shall fully disclose any actual or potential conflicts of interest and existing business relationships we may have with the City, their elected or appointed officials or employees:

- 1.3 have full knowledge of the *Place of the Work*, and the *Work* required; and

- 1.4 have complied with the Instructions to Tenderers; and

2 ACCORDINGLY WE HEREBY OFFER:

- 2.1 to perform and complete all of the *Work* and to provide all the labour, equipment and material all as set out in the *Contract Documents*, in strict compliance with the *Contract Documents*; and
- 2.2 to achieve *Substantial Performance* of the *Work* on or before **August 13, 2021**; and
- 2.3 to do the *Work* for the price, which is the sum of the products of the actual quantities incorporated into the *Work* and the appropriate unit prices set out in Appendix 1, the "*Schedule of Quantities and Prices*", plus any lump sums or specific prices and adjustment amounts as provided by the *Contract Documents*. For the purposes of tender comparison, our offer is to complete the *Work* for the "*Tender Price*" as set out on Appendix 1 of this Form of Tender. Our *Tender Price* is based on the estimated quantities listed in the *Schedule of Quantities and Prices*, and excludes *GST*.

3 WE CONFIRM:

- 3.1 that we understand and agree that the quantities as listed in the *Schedule of Quantities and Prices* are estimated, and that the actual quantities will vary.
- 3.2 that we understand and agree that the owner is in no way obliged to accept this Tender.

4 WE CONFIRM:

- 4.1 that the following Appendices are attached to and form a part of this tender:
 - 4.1.1 the Appendices as required by paragraph 5.3 of the Instructions to Tenderers - Part II; and
 - 4.1.2 the *Bid Security* as required by paragraph 5.2 of the Instructions to Tenderers - Part II.
 - 4.1.3 the Certificate of Compliance on the form provided in Appendix 7 of this Form of Tender.

5 WE AGREE:

- 5.1 that this tender will be irrevocable and open for acceptance by the *Owner* for a period of **60** calendar days from the day following the *Tender Closing Date and Time*, even if the tender of another Tenderer is accepted by the *Owner*. If within this period the *Owner* delivers a written notice ("*Notice of Award*") by which the *Owner* accepts our tender we will:
 - 5.1.1 within **10 Days** of receipt of the written *Notice of Award* deliver to the *Owner*:
 - a) a Performance Bond and a Labour and Material Payment Bond, each in the amount of 50% of the *Contract Price*, issued by a surety licensed to carry on the business of suretyship in the province of British Columbia, and in a form acceptable to the *Owner*;
 - b) a "clearance letter" indicating that the Tenderer is in WCB compliance; and
 - c) a copy of the insurance policies as specified in SGC 24 indicating that all such insurance coverage is in place and;
 - d) a letter confirming the *Contractor* as "Prime Contractor" for the Contract as specified in SGC 21.2.1.
 - 5.1.2 within **2 Days** of receipt of written "*Notice to Proceed*", or such longer time as may be otherwise specified in the *Notice to Proceed*, commence the *Work*; and
 - 5.1.3 sign the Contract Documents as required by GC 2.1.

6 WE AGREE:

- 6.1 that, if we receive written *Notice of Award* of this *Contract* and, contrary to paragraph 5 of this Form of Tender, we:
 - 6.1.1 fail or refuse to deliver the documents as specified by paragraph 5.1.1 of this Form of Tender; or
 - 6.1.2 fail or refuse to commence the *Work* as required by the *Notice to Proceed*,

then such failure or refusal will be deemed to be a refusal by us to enter into the *Contract* and the *Owner* may, on written notice to us, award the *Contract* to another party. We further agree that, as full compensation on account of damages suffered by the *Owner* because of such failure or refusal, the *Bid Security* shall be forfeited to the *Owner*, in an amount equal to the lesser of:

- 6.1.3 the face value of the *Bid Security*; and
- 6.1.4 the amount by which our *Tender Price* is less than the amount for which the *Owner* contracts with another party to perform the *Work*.

7 OUR ADDRESS is as follows:

Phone: _____ - _____ - _____

Fax: _____ - _____ - _____

Email: _____

Attention: _____

This Tender is executed this _____ day of _____, 20____.

Contractor:

(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

8 WE CONFIRM:

8.1 our Goods and Services Tax (GST) registration status is as follows:

8.1.1 for information purposes, our GST Registration Number is:

(GST REGISTRATION NUMBER)

or;

8.1.2 by signature hereunder, we certify we are **not required** to provide a registration number:

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

**APPENDIX 1
FORM OF TENDER**

**Contract 78004
Pinetree Way at Douglas College Access Enhancements**

SCHEDULE OF QUANTITIES AND PRICES

(see paragraph 5.3.1 of the Instruction to Tenderers)

(All Tender and Contract Prices shall NOT include GST. GST will apply upon payment)

(Should there be any discrepancy in the information provided, the City's original file copy shall prevail)

ITEM NO.	MMCD Ref./ (SS)	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
1.0	DIV 01	GENERAL REQUIREMENTS				
1.1	01 45 00 (1.7)	Quality Control Testing	INCIDENTAL			
1.2	01 55 00 (1.5.1)	Traffic Control and Management	INCIDENTAL			
1.3	01 57 01 (1.6.1)	Environmental Protection	INCIDENTAL			
2.0	01 58 01	PROJECT IDENTIFICATION				
2.1	(1.3.1)	1.2m x 1.2m Static Construction Zone Information Sign	EACH	2		
3.0	03 30 20	CONCRETE WALKS, CURBS AND GUTTER				
3.1	(1.4.3)	Concrete Curb & Gutter - Wide Base - MMCD C5	L.M.	163		
3.2	(1.4.3)	Concrete Extruded Median Curb	L.M.	39		
3.3	(1.4.5)	Concrete Walks - Includes Landings, Curb Ramps and Infill strips (100mm depth) - Broom Finish	SQ. M.	375		
3.4	(1.4.5)	Bus Stop Concrete Landing (200mm Thick 32MPa c/w steel mesh)	SQ. M.	165		
3.5	(1.4.10)	Tactile Warning Strip . Removable type - Federal Yellow (24" x 36")	EACH	14		
4.0	31 11 41	SHRUB AND TREE PRESERVATION				
4.1	1.3.1	Supply & Installation of Tree Protection Fencing (COQ-R26)	L.M.	30		
5.0	31 22 16	RESHAPING GRANULAR ROADBEDS				
5.1	(1.4.1/.2/.3)	Reshaping	SQ. M.	760		
6.0	31 24 13	ROADWAY EXCAVATION, EMBANKMENT AND COMPACTION				
6.1	(1.8.4)	Removal and Disposal of Existing Concrete Sidewalk & Ramps (Flatwork)	SQ. M.	166		
6.2	(1.8.4)	Removal and Disposal of Existing Concrete Medians (all Depths)	SQ. M.	45		
6.3	(1.8.4)	Removal and Disposal of Existing Asphalt (all Depths)	SQ. M.	410		
6.4	(1.8.4)	Removal and Disposal of Existing C5 Barrier Curb & Gutter	L.M.	150		
6.5	(1.8.4)	Removal and Disposal of Existing C6 Median Curb	L.M.	46		
6.6	(1.8.5)	Common Excavation - Incl. Offsite Disposal (Provisional)	CU.M.	100		
7.0	32 01 16.7	COLD MILLING				
7.1	(1.5.4)	50mm Inlay Milling	SQ. M.	870		
7.2	(1.5.4)	150mm (MIN) Full Depth Milling	SQ. M.	760		
8.0	32 11 16.1	GRANULAR SUB-BASE				
8.1	(1.4.1/.3)	75mm MINUS Crushed Granular Sub-base (300mm Thick) -Bus Pad	TONNE	120		
9.0	32 11 23	GRANULAR BASE				
9.1	(1.4.1/.3)	25mm Minus Crushed Granular Base (Bus Pads only)	TONNE	60		
9.2	(1.4.1/.3)	25mm Minus Crushed Granular Base (supplement existing) - Provisional	TONNE	50		

ITEM NO.	MMCD Ref./ (SS)	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
10.0	32 12 13.1	ASPHALT TACK COAT				
10.1	1.5.1	Asphalt Tack Coat (Trackless)	SQ. M.	1,470		
11.0	32 12 16	HOT-MIX ASPHALT CONCRETE PAVING				
11.1	(1.5.1)	Machine Laid Warm Mix Asphalt (MMCD Lower Course #1)	TONNE	190		
11.2	(1.5.1)	Machine Laid Warm Mix Asphalt (MMCD Upper Course #1)	TONNE	190		
11.3	(1.5.3)	Hand Placed Warm Mix Asphalt (MMCD Upper Course #2) - MUP	TONNE	7		
12.0	32 17 23	PAINTED PAVEMENT MARKINGS				
12.1	(1.5.2/3)	Permanent Thermoplastic Pavement Markings	L.S.	1		
12.2	(1.5.4)	Supply & Install or Adjust Traffic Signage (City to supply any new sign tabs)	L.S.	1		
13.0	32 91 21	TOP SOIL AND FINISH GRADINIG				
13.1	(1.4.1)	Topsoil (Boulevard) -150mm depth for Sod	CU.M.	50		
14.0	32 92 23	SODDING				
14.1	1.8.1	Nursery Sod	SQ. M.	270		
15.0	33 40 01	STORM SEWERS				
15.1	(1.6.5)	150mm PVC DR28 Catch Basin Lead c/w tie-in	L.M.	15		
16.0	33 44 01	MANHOLES AND CATCHBASINS				
16.1	(1.5.2)	Catch Basin -Side Inlet (Coq S11A)	EACH	2		
16.2	(1.5.2)	Catch Basin -Top Inlet (MMCD S11)	EACH	3		
16.3	(1.5.5)	Remove Catch Basin / Disposal	EACH	2		
16.4	(1.5.3)	Manhole Frame and Lid Replacement & Adjustments - Provisional	EACH	2		
16.5	(1.5.3)	Replace & Adjust Existing Water Valve Cover to Finished Grade - Provisional	EACH	3		
17.0	34 41 13	TRAFFIC SIGNALS				
17.1	1.9	Traffic Detection Loops	EACH	7		
17.2	1.9	Traffic Signal & Electrical Works and Removals	L.S.	1		

Total Tendered Price (exclude GST): \$ _____

(Transfer the amount to Form of Tender Summary Page 1)

CONTRACTOR _____

APPENDIX 2

FORM OF TENDER

Contract 78004

Pinetree Way at Douglas College Access Enhancements

PRELIMINARY CONSTRUCTION SCHEDULE
(See paragraph 5.3.2 of the Instructions to Tenderers)

INDICATE SCHEDULE WITH BAR CHART WITH CONSTRUCTION DURATIONS

Construction Activity	Jun	Jul					Aug	
	28	5	12	19	26	2	9	
WEEK OF								

Substantial Completion Date: **August 13, 2021**

Proposed Disposal Site: _____

**APPENDIX 3
FORM OF TENDER**

**Contract 78004
Pinetree Way at Douglas College Access Enhancements**

EXPERIENCE OF SUPERINTENDENT
(See paragraph 5.3.3 of the Instructions to Tenderers)

Proposed Project Superintendent _____

List of Project Experience

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone NO:	

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone NO:	

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone NO:	

**APPENDIX 4
FORM OF TENDER**

**Contract 78004
Pinetree Way at Douglas College Access Enhancements**

**CONTRACTOR'S COMPARABLE WORK EXPERIENCE
(See paragraph 5.3.4 of the Instructions to Tenderers)**

PROJECT:		VALUE (\$):	
OWNER:		Phone Number:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone Number:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone Number:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone Number:	
Work Description:			

**APPENDIX 5
FORM OF TENDER**

**Contract 78004
Pinetree Way at Douglas College Access Enhancements**

**SUBCONTRACTORS
(See paragraph 5.3.5 of the Instructions to Tenderers)**

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No:	

APPENDIX 6

FORM OF TENDER

**Contract 78004
Pinetree Way at Douglas College Access Enhancements**

BID BOND

NO. _____

\$ _____

KNOW ALL MEN BY THESE PRESENTS THAT

As Principal, hereinafter called the Principal, and

As Surety, hereinafter called the Surety, are held and firmly bound unto

As Obligee, hereinafter called the Obligee, in the amount of

_____ Dollars (\$ _____) lawful money of
Canada, for the payment of which sum, well and truly to be made, the Principal and the Surety bind themselves, their
heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a written Tender to the Obligee, dated the _____ day of
_____, 2021, for Contract _____.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the aforesaid Principal shall have the Tender
accepted within sixty (60) days from the Closing Date of Tender and the said Principal will, within the time required,
enter into a formal contract and give good and sufficient bonds to secure the performance of the terms and conditions
of the Contract, then this obligation shall be null and void; otherwise the Principal and Surety will pay unto the Obligee
the difference in money between the amount of the bid of the said Principal and the amount for which the Obligee
legally contracts with another party to perform the work if the latter amount be in excess of the former.

The Surety shall not be liable for a greater sum than the specified penalty of this Bond.

Any suit under this Bond must be instituted before the expiration of six (6) months from the date of this Bond.

IN TESTIMONY WHEREOF, the Principal has hereto set its hand and affixed its seal, and the Surety has caused these
presents to be sealed with its corporate seal duly attested by the signature of its Attorney-In-Fact,
this _____ day of _____, 2021.

SIGNED, SEALED AND DELIVERED

In the presence of:

)
)
)
)
)

PRINCIPAL

SURETY

**APPENDIX 7
FORM OF TENDER**

**Contract 78004
Pinetree Way at Douglas College Access Enhancements**

CERTIFICATE OF COMPLIANCE for CONTRACT INSURANCE

This is provided for information to certify that the Tenderer does hereby undertake and agree to supply to the City of Coquitlam, upon award, contract insurance listed below for the project requirements indicated:

Contract Number: 78004

Contract Name: Pinetree Way at Douglas College Access Enhancements

Description of Work:

- Install approx. 163 m of C5 Concrete Curb & Gutter and 39m of Extruded Median Curb;
- Place approx. 375 sq.m of Concrete Sidewalk, Ramps, and Median In-Fill;
- Relocate Bus Stops and construct Concrete Landings;
- Remove & Reinstall existing or provide New Catch Basins c/w with tie-ins;
- Add Pedestrian Push-Button Posts and modify Traffic Signals;
- Complete all asphalt road & grass boulevard restoration;
- Other miscellaneous and incidental works as contained in the Contract Documents

Commercial General Liability: \$5,000,000 limit

Special Coverage Required:	<u>YES</u>	<u>NO</u>	<u>Special Coverage Description</u>
	()	(x)	Shoring and Underpinning Hazard
	()	(x)	Pile Driving and Vibrations
	()	(x)	Excavation Hazard
	()	(x)	Demolition
	()	(x)	Blasting

We also certify that the insurance coverage will meet the requirements of the Supplementary General Conditions Section 24 – Insurance, included as part of the Contract Documents, and that the proof of insurance will be provided on the City of Coquitlam Certificate of Insurance form, without amendments, except for the exclusions noted above.

Name of Tenderer (printed)

Authorized Signature

Date