

Form of Tender



FORM OF TENDER
Tender No. 77810

Walls Ave - Lebleu to Marmont Frontage Improvements

Summary

Name of **Contractor**: _____

Tender Price (exclude GST): \$ _____
(FROM APPENDIX 1 OF FORM OF TENDER)

Tender submitted must be accompanied by a copy of the original 10% Bid Bond and will be received:

On or before 2:00 pm (local time)
Friday, March 19, 2021

Instructions for Tender Submission

Tender submissions are to be consolidated into one (1) .pdf file and uploaded electronically through Qfile, the City's file transfer service accessed at website: qfile.coquitlam.ca/bid

1. In the "Subject Field" enter: Tender Number and Name
2. Add consolidated Tender file in PDF format, and Appendix 1 in XLS format, and Send (ensure your web browser remains open until you receive 2 emails from Qfile to confirm upload is complete and was sent to the correct email address: bid@coquitlam.ca)

Tenderers are responsible to allow ample time to complete the Tender submission process. If assistance is required, phone 604-927-3037 or fax 604-927-3035.

March 2021

THE CITY OF COQUITLAM
3000 Guildford Way
Coquitlam BC V3B 7N2

(FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT - TO BE USED ONLY WITH THE GENERAL CONDITIONS AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS.)

Contract Name: Walls Ave - Lebleu to Marmont Frontage Improvements

Reference No. 77810

TO OWNER:

1 WE, THE UNDERSIGNED:

- 1.1 have received and carefully reviewed all of the *Contract Documents*, including the Instructions to Tenderers, the City of Coquitlam Supplementary General Conditions, the City of Coquitlam Supplementary Contract Specifications, the specified edition of the "Master Municipal Construction Documents – General Conditions, Specifications and Standard Detail Drawings" and the following Addenda:

(ADDENDA, IF ANY)

- 1.2 shall fully disclose any actual or potential conflicts of interest and existing business relationships we may have with the City, their elected or appointed officials or employees;

- 1.3 have full knowledge of the *Place of the Work*, and the *Work* required; and

- 1.4 have complied with the Instructions to Tenderers; and

2 ACCORDINGLY, WE HEREBY OFFER:

- 2.1 to perform and complete all of the *Work* and to provide all the labour, equipment and material all as set out in the *Contract Documents*, in strict compliance with the *Contract Documents*; and
- 2.2 to achieve Substantial Performance of the *Work* on or before **July 30, 2021**; and.
- 2.3 to do the *Work* for the price, which is the sum of the products of the actual quantities incorporated into the *Work* and the appropriate unit prices set out in Appendix 1, the "*Schedule of Quantities and Prices*", plus any lump sums or specific prices and adjustment amounts as provided by the *Contract Documents*. For the purposes of tender comparison, our offer is to complete the *Work* for the "*Tender Price*" as set out on Appendix 1 of this Form of Tender. Our *Tender Price* is based on the estimated quantities listed in the *Schedule of Quantities and Prices*, and excludes *GST*.

3 WE CONFIRM:

- 3.1 that we understand and agree that the quantities as listed in the *Schedule of Quantities and Prices* are estimated, and that the actual quantities will vary.
- 3.2 that we understand and agree that the owner is in no way obliged to accept this Tender.

4 WE CONFIRM:

- 4.1 that the following Appendices are attached to and form a part of this tender:

- 4.1.1 the Appendices as required by paragraph 5.3 of the Instructions to Tenderers - Part II; and
- 4.1.2 the *Bid Security* as required by paragraph 5.2 of the Instructions to Tenderers - Part II.
- 4.1.3 the Certificate of Compliance on the form provided in Appendix 7 of this Form of Tender.

5 WE AGREE:

- 5.1 that this tender will be irrevocable and open for acceptance by the *Owner* for a period of **60** calendar days from the day following the *Tender Closing Date and Time*, even if the tender of another Tenderer is accepted by the *Owner*. If within this period the *Owner* delivers a written notice ("*Notice of Award*") by which the *Owner* accepts our tender we will:
 - 5.1.1 within **15 Days** of receipt of the written *Notice of Award* deliver to the *Owner*:
 - a) a Performance Bond and a Labour and Material Payment Bond, each in the amount of 50% of the *Contract Price*, issued by a surety licensed to carry on the business of suretyship in the province of British Columbia, and in a form acceptable to the *Owner*;
 - b) a "clearance letter" indicating that the Tenderer is in WCB compliance; and
 - c) a copy of the insurance policies as specified in SGC 24 indicating that all such insurance coverage is in place and;
 - d) a letter confirming the *Contractor* as "Prime Contractor" for the Contract as specified in SGC 21.2.1.
 - 5.1.2 within **2 Days** of receipt of written "*Notice to Proceed*", or such longer time as may be otherwise specified in the *Notice to Proceed*, commence the *Work*; and
 - 5.1.3 sign the Contract Documents as required by GC 2.1.

6 WE AGREE:

- 6.1 that, if we receive written *Notice of Award* of this *Contract* and, contrary to paragraph 5 of this Form of Tender, we:
 - 6.1.1 fail or refuse to deliver the documents as specified by paragraph 5.1.1 of this Form of Tender; or
 - 6.1.2 fail or refuse to commence the *Work* as required by the *Notice to Proceed*,

then such failure or refusal will be deemed to be a refusal by us to enter into the Contract and the *Owner* may, on written notice to us, award the *Contract* to another party. We further agree that, as full compensation on account of damages suffered by the *Owner* because of such failure or refusal, the *Bid Security* shall be forfeited to the *Owner*, in an amount equal to the lesser of:

- 6.1.3 the face value of the *Bid Security*; and
- 6.1.4 the amount by which our *Tender Price* is less than the amount for which the *Owner* contracts with another party to perform the *Work*.

7 OUR ADDRESS is as follows:

Phone: _____ - _____ - _____

Fax: _____ - _____ - _____

Email: _____

Attention: _____

This Tender is executed this _____ day of _____, 20 _____.

Contractor:

(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

8 WE CONFIRM:

8.1 our Goods and Services Tax (GST) registration status is as follows:

8.1.1 for information purposes, our GST Registration Number is:

(GST REGISTRATION NUMBER)

or;

8.1.2 by signature hereunder, we certify we are **not required** to provide a registration number:

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

**APPENDIX 1
FORM OF TENDER**

Contract 77810

Walls Ave - Lebleu to Marmont Frontage Improvements

SCHEDULE OF QUANTITIES AND PRICES

(see paragraph 5.3.1 of the Instruction to Tenderers)

(All Tender and Contract Prices shall NOT include GST. GST will apply upon payment)

(Should there be any discrepancy in the information provided, the City's original file copy shall prevail)

ITEM NO.	MMCD Ref. / (Supplementary Contract Specifications)	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED AMOUNT
1.00	01 55 00	TRAFFIC CONTROL, VEHICLE ACCESS AND PARKING				
1.01	1.5.1	Traffic Control and Management				Incidental to Contract
2.00	01 57 015	ENVIRONMENTAL PROTECTION				
2.01	(1.6.1)	ESC supply & installation, maintenance and removal				Incidental to Contract
3.00	01 58 015	PROJECT IDENTIFICATION				
3.01	(1.3.1)	Construction Zone Information Signs	ea.	5		
4.00	03 30 205	CONCRETE WALKS, CURBS AND GUTTERS				
4.01	(1.4.3)	Concrete Curb & Gutter - Wide Base - MMCD C5	l.m	800		
4.02	(1.4.5)	Concrete Sidewalk & Walkway connectors & Wheelchair Letdown - 100mm thick - Broom Finished c/w 100mm Granular base; and as shown and described in the Contract Documents	sq.m	1,150		
4.03	(1.4.5)	Concrete Driveway Letdown, Sidewalk Crossing, and Driveways - COQ-C7 & COQ-C7B - 190mm thick c/w 100mm granular base; and as shown and described in the Contract Documents	sq.m	330		
4.04	(1.4.5)	Concrete Driveway Reinstatement, c/w 100mm granular base, Broom Finish	sq.m	70		
4.05	(1.4.5)	Concrete Driveway Reinstatement, c/w 100mm granular base, Stamped Concrete (Provisional)	sq.m	30		
4.06	(1.4.5)	Concrete Driveway Reinstatement, c/w 100mm granular base, Exposed Aggregate (Provisional)	sq.m	60		
4.07	(1.4.5)	Concrete Driveway Reinstatement, c/w 100mm granular base, Concrete Pavers (Provisional)	sq.m	15		
4.08	(1.4.10)	Tactile Strip - 24x48in - Access Tile, Yellow color - removable type	ea.	12		
5.00	03 30 535	CAST-IN-PLACE CONCRETE				
5.01	(1.5.3)	Concrete Stairs - Back of Sidewalk to Property Line (Provisional)	l.m	35		
6.00	03 40 015	PRECAST CONCRETE				
6.01	1.4.1	0.6m x 0.6m Paver - Front Boulevard - Concrete Connector Walkway	ea.	28		
6.02	(1.4.6)	Allan Block Retaining Wall (Includes clear crushed gravel, perf pipe, backfill, capstone) - segmental retaining wall (Provisional)	sq.m	20		
7.00	26 56 015	ROADWAY LIGHTING				
7.01	1.9.2	Supply & installation of Roadway Lighting (ALL) Works including any removal, adjustments and disposal needed to complete the work and as shown on the Contract Drawing	l.s.	1		
7.02	(1.9.4)	Empty Ducts (c/w strings, caps on both ends); Telus & Shaw to supply their own rpv ducts	l.s.	1		
8.00	31 05 17	AGGREGATES AND GRANULAR MATERIALS				
8.01	1.4.1	Imported Granular Fill, 75mm SGSB (Provisional)	tonne	300		
8.02	1.4.1	Clear Crushed, 19mm (Provisional)	tonne	30		
9.00	31 11 015	CLEARING AND GRUBBING				
9.01	(1.4.1)	Clearing & grubbing	l.s.	1		
9.02	1.4.2	Removal and disposal of Douglas Fir including stumps in front of 1061 Walls Ave (Provisional)	l.s.	1		
10.00	31 24 135	ROADWAY EXCAVATION, EMBANKMENT AND COMPACTION				
10.01	(1.8.4)	Removal and disposal of Existing Asphalt (all Depths), including asphalt curb, concrete, paver or sidewalks	sq.m	4,300		
10.02	(1.8.5)	Common Excavation including Off Site Disposal(includes retaining wall) (Provisional)	cu.m	1,500		
11.00	32 11 16.15	GRANULAR SUBBASE				
11.01	(1.4.3)	75mm Minus Granular Sub Base (Provisional)	tonne	750		
12.00	32 11 235	GRANULAR BASE				
12.01	(1.4.3)	25mm Minus Granular Base, variable thickness (Provisional)	tonne	1,200		
13.00	32 12 165	HOT-MIX ASPHALT CONCRETE PAVING				
13.01	(1.5.1)	Asphaltic Concrete Paving - Upper Course #1 (75mm, 1 lift)	tonne	610		
13.02	(1.5.3)	Asphaltic Concrete Paving - Driveways & sidewalks - Upper Course #2 (50mm, 1 lift), c/w 100mm Granular base	tonne	45		
13.03	1.5.4	Keyed in Extruded Asphalt Curb - 150mm high	l.m	30		
14.00	32 17 235	PAINTED PAVEMENT MARKINGS				
14.01	(1.5.3)	Supply & Installation Thermoplastic Pavement Markings (LAFRENTZ ROAD MARKINGS)	l.s.	1		
14.02	(1.5.4)	Remove and Reinstatate existing signage	ea.	4		

ITEM NO.	MMCD Ref. / (Supplementary Contract Specifications)	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED AMOUNT
15.00	32 31 13	CHAIN LINK FENCES AND GATES				
15.01	1.5.3	Remove & Reinstall Existing Fence (Provisional)	l.m	20		
16.00	32 91 215	TOP SOIL AND FINISH GRADING				
16.01	(1.4.1)	Imported Topsoil - 150mm Thick for Sod	cu.m	150		
16.02	(1.4.1)	Growing Medium - Boulevard Tree Planting Trench - includes excavation, backfill, growing medium and as shown in Contract Drawings and described in Contract Documents(not paid where Boulevard Retention Trench is installed)	cu.m	610		
16.03	(1.4.1)	50mm Bark mulch (Provisional)	cu.m	4		
17.00	32 92 235	SODDING				
17.01	(1.8.1)	Sodding	sq.m	1,000		
18.00	32 93 015	PLANTING OF TREES, SHRUBS, AND GROUND COVERS				
18.01	(1.9.1)	Stewartia Pseudocamellia (Japanese Stewartia) 7cm Cal/B&B 2.0m STD.	ea.	17		
18.02	(1.9.1)	Styrax Japonicus Snowcone (Japanese Snowbell) 7cm Cal/B&B 2.0m STD.	ea.	15		
19.00	33 11 015	WATERWORKS				
19.01	(1.8.4)	19mm Service Connections - COQ-W2k as shown in Contract Drawings and as per Appendix B	ea.	3		
19.02	(1.8.4)	38mm Service Connections - COQ-W2d as shown in Contract Drawings and as per Appendix B	ea.	23		
19.03	(1.8.14)	Fire Hydrant Terminal City C71P c/w Storz	ea.	2		
20.00	33 30 015	SANITARY SEWERS				
20.01	(1.6.3)	Service Connections - 150mm SDR28 PVC c/w IC, as described in Contract Documents and as shown in Appendix B, COQ-S7A	ea.	9		
20.02	(1.6.3.1)	Service Connections Repair/Replacement (Provisional)	l.m	10		
20.03	(1.6.4)	Inspection Chambers - MMCD S9	ea.	4		
21.00	33 40 015	STORM SEWERS				
21.01	(1.6.3.1)	Storm Service Connection Repair/Replacement (Provisional)	l.m	25		
21.02	(1.6.4)	Inspection Chambers - MMCD S9 (Provisional)	ea.	13		
21.03	(1.6.5)	Catch Basin/Lawn Basin connection - 150mm SDR28 PVC	l.m	140		
21.04	(1.6.6)	French Drain (includes pipe, bedding, cleanout, tie-in to LB)	ea.	1		
21.05	(1.6.6)	Boulevard Retention Trench - COQ-SW3/SW4 (includes excavation, backfill materials, growing medium)	l.m	170		
21.06	(1.6.6)	Boulevard Retention Trench - Decant Piping (includes perf pipe, caps, cleanout, trench dam and tie in to C/B)	ea.	4		
21.07	(1.6.6)	Boulevard Retention Trench - Dispersal Piping (includes perf pipe, caps, cleanout, tie-in's to C/Bs / LBs)	ea.	4		
22.00	33 44 015	MANHOLES AND CATCHBASINS				
22.01	(1.5.2)	Top Inlet Catch Basin with 600mm Offsite Manhole - COQ-S11B (Provisional)	ea.	8		
22.02	(1.5.2)	Top Inlet Catch Basin MMCD S11 (Provisional)	ea.	8		
22.03	(1.5.2)	Side Inlet Catch Basin - COQ-S11A	ea.	2		
22.04	(1.5.2)	Lawn Basin - COQ-S12A Type 1, 300mm c/w bottom, as per Appendix B	ea.	8		
22.05	(1.5.3)	Manhole Frame and Lid Replacement & Adjustments	ea.	7		
22.06	1.5.4	Removal, Capping & Disposal of Catch Basins	ea.	8		

Total Tendered Price (exclude GST): \$ _____

(Transfer the amount to Form of Tender Summary Page 1)

Name of Contractor: _____

**APPENDIX 2
 FORM OF TENDER**

**Contract 77810
 Walls Ave - Lebleu to Marmont Frontage Improvements**

**PRELIMINARY CONSTRUCTION SCHEDULE
 (See paragraph 5.3.2 of the Instructions to Tenderers)**

INDICATE SCHEDULE WITH BAR CHART WITH CONSTRUCTION DURATIONS

CONSTRUCTION ACTIVITY	April				May				June					July			
	1	2	3	4	1	2	3	4	1	2	3	4	5	1	2	3	4

Completion Date: **Must be completed before July 30, 2021**

Proposed Disposal Site: _____

**APPENDIX 3
FORM OF TENDER**

**Contract 77810
Walls Ave - Lebleu to Marmont Frontage Improvements**

EXPERIENCE OF SUPERINTENDENT
(See paragraph 5.3.3 of the Instructions to Tenderers)

Proposed Project Superintendent _____

List of Project Experience

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone NO:	

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone NO:	

PROJECT:		Dates:	
Work Description:			
Responsibility:			
Owner/Reference:		Phone NO:	

**APPENDIX 4
FORM OF TENDER**

**Contract 77810
Walls Ave - Lebleu to Marmont Frontage Improvements**

**CONTRACTOR'S COMPARABLE WORK EXPERIENCE
(See paragraph 5.3.4 of the Instructions to Tenderers)**

PROJECT:		VALUE (\$):	
OWNER:		Phone Number:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone Number:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone Number:	
Work Description:			

PROJECT:		VALUE (\$):	
OWNER:		Phone Number:	
Work Description:			

**APPENDIX 5
FORM OF TENDER**

**Contract 77810
Walls Ave - Lebleu to Marmont Frontage Improvements**

**SUBCONTRACTORS
(See paragraph 5.3.5 of the Instructions to Tenderers)**

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No:	

Trade:		Tender Item:	
Work Description:			
Subcontractor:		Phone No:	

FORM OF TENDER

**APPENDIX 6
FORM OF TENDER**

**Contract 77810
Walls Ave - Lebleu to Marmont Frontage Improvements**

BID BOND

NO. _____

\$ _____

KNOW ALL MEN BY THESE PRESENTS THAT

As Principal, hereinafter called the Principal, and

As Surety, hereinafter called the Surety, are held and firmly bound unto

As Obligee, hereinafter called the Obligee, in the amount of

_____ Dollars (\$_____) lawful money of Canada, for the payment of which sum, well and truly to be made, the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a written Tender to the Obligee, dated the _____ day of _____, 2021 for Contract _____.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the aforesaid Principal shall have the Tender accepted within sixty (60) days from the Closing Date of Tender and the said Principal will, within the time required, enter into a formal contract and give good and sufficient bonds to secure the performance of the terms and conditions of the Contract, then this obligation shall be null and void; otherwise the Principal and Surety will pay unto the Obligee the difference in money between the amount of the bid of the said Principal and the amount for which the Obligee legally contracts with another party to perform the work if the latter amount be in excess of the former.

The Surety shall not be liable for a greater sum than the specified penalty of this Bond.

Any suit under this Bond must be instituted before the expiration of six (6) months from the date of this Bond.

IN TESTIMONY WHEREOF, the Principal has hereto set its hand and affixed its seal, and the Surety has caused these presents to be sealed with its corporate seal duly attested by the signature of its Attorney-In-Fact, this _____ day of _____, 2021.

SIGNED, SEALED AND DELIVERED
In the presence of:

_____)	_____
)	PRINCIPAL
)	
)	
)	_____
_____)	SURETY

**APPENDIX 7
FORM OF TENDER**

**Contract 77810
Walls Ave - Lebleu to Marmont Frontage Improvements**

CERTIFICATE OF COMPLIANCE for CONTRACT INSURANCE

This is to certify that the Tenderer does hereby undertake and agree to supply to the City of Coquitlam, upon demand, contract insurance listed below for the project requirements indicated:

Contract Number: 77810

Contract Name: Walls Ave - Lebleu to Marmont Frontage Improvements

Description of Work:

Road improvements on Walls Avenue between Lebleu Street to Marmont Street, approximately 400 meters of Local Road including Concrete Curb & Gutter, Concrete Sidewalk, Storm and Sanitary Connections, Water Service Connections, Street Trees, Pavement Markings, Street Lighting, Retaining Wall, BC Hydro, Shaw & Telus Underground Ducting, and other miscellaneous and incidental works as further described in the Contract Documents.

Commercial General Liability: \$5,000,000 limit

Special Coverage Required: YES NO Special Coverage Description

- () (x) Shoring and Underpinning Hazard
- () (x) Pile Driving and Vibrations
- (x) () Excavation Hazard
- () (x) Demolition
- () (x) Blasting

We also certify that the insurance coverage will meet the requirements of the Supplementary General Conditions Section 24. Insurance included as part of the Contract Documents and that the proof of insurance will be provided on the City of Coquitlam Certificate of Insurance form, without amendments, except for the exclusions noted above.

Name of Tenderer (printed)

Authorized Signature

Date