

City of Coquitlam

Request for Proposals

RFP No. 21-061

Supply and Delivery of
One (1) Forklift

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[Appendix A – Preferred Specifications – Propane](#)

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[PROPOSAL SUBMISSION FORM](#)

SUMMARY OF KEY INFORMATION

RFP Reference	RFP No. 21-061 Supply and Delivery of One (1) Forklift
Overview of the Opportunity	The purpose of this RFP is to invite proposals from qualified firms for the Supply and Delivery of One (1) Forklift , as specified within this RFP document.
Closing Date and Time	2:00 pm local time Wednesday, October 13, 2021
Instructions for Proposal Submission	Proposals are to be consolidated into one PDF file and uploaded electronically through QFile, the City's file transfer service accessed at qfile.coquitlam.ca/bid <ol style="list-style-type: none"> In the "Subject Field" enter: RFP Number and Name Add files in .pdf format and Send (Ensure your web browser remains open until you receive 2 emails from QFile to confirm receipt.) Phone 604-927-3037 should assistance be required. The City reserves the right to accept Proposals received after the Closing Date and Time.
Obtaining RFP Documents	RFP Documents are available for download from the City of Coquitlam's website: https://www.coquitlam.ca/Bid-Opportunities Printing of RFP documents is the sole responsibility of the Proponents.
Instructions to Proponents	The guidelines for participation that will apply to this RFP are posted on the City's website: Instructions to Proponents
Questions	Questions are to be submitted in writing quoting the RFP number and name up to 3 business days before the Closing Date sent to email: bid@coquitlam.ca
Addenda	Proponents are required to check the City's website for any updated information and addenda issued, before the Closing Date at the following website: https://www.coquitlam.ca/Bid-Opportunities
Withdrawal of Submission	Proposals may be withdrawn by written notice only, made by an authorized representative of the Proponent sent to email: bid@coquitlam.ca prior to the Closing Date and Time.
Terms and Conditions of Contract	City of Coquitlam Standard Terms and Conditions - Purchase of Goods and Services are posted on the City's website and will apply to the Contract awarded as a result of this RFP.

DEFINITIONS

“Agreement” “Contract” means the contract for services or City Purchase Order that will be issued to formalize with the successful Proponent through negotiation process with the City based on the proposal submitted and will incorporate by reference the Request for Proposals, Specifications, Drawings, any additional subsequent information, any addenda issued, the Proponent’s response and acceptance by the City.

“City” “Owner” means City of Coquitlam;

“Price” means the amount that will be paid by the City to the Contractor for delivery and acceptance of goods and Services;

“Proponent” means responder to this Request for Proposals;

“Proposal” means the submission by the Proponent;

“Request for Proposals” “RFP” shall mean and include the complete set of documents, specifications and addenda incorporated herein, and included in this Request for Proposals;

“Services” “Work” “Works” means and includes the provision by the successful Proponent of all services, duties, and expectations as further described in this RFP. This will also mean the whole of the work, tools, materials, labour, equipment, travel, and all that is required to be done, furnished and performed by the Contractor;

“Shall” “Must” “Will” “Mandatory” means a requirement that must be met;

“Supplier” means the successful Proponent awarded the Contract for supply of Services described in this RFP. The Supplier agrees to carry out all duties, obligations, work and Services outlined in this RFP, and include all associated documentation, addenda, and mutually agreed revisions subsequent to submission of a Proposal. “Supplier” and “Proponent” are complementary in terms of duties, obligations and responsibilities requested at the RFP stage through to provision of goods and Services.

1 INSTRUCTIONS TO PROPONENTS

1.1 Purpose

The purpose of this RFP is to invite proposals from qualified, experienced companies for the **Supply and Delivery of One (1) Forklift** as stated within this RFP. Equipment shall be new and that which has never been owned except by a manufacturer, distributor or dealer and has never been registered.

The City is seeking to identify and select qualified Proponents that have the knowledge, technical resources, experience, reputation and capacity to supply, deliver and provide continuous support for the equipment.

1.2 Proposal Submission

Proponents should complete and submit the information requested in this RFP document on the [Proposal Submission Form](#) and [Appendix A – Preferred Specifications – Propane](#) and [Appendix B – Preferred Specifications - Electric](#) in a format that has been approved and is acceptable to the City.

1.3 Instructions to Proponents

Proponents are advised that the rules for participation that will apply to this RFP are located: [Instructions to Proponents](#).

By submission of a Proposal in response to this RFP, the Proponent agrees and accepts the rules by which the bid process will be conducted.

1.4 Specifications and Alternatives

Wherever the Specifications state a brand name, make, name of manufacturer, trade name, or Supplier catalogue number, it is for the purpose of establishing a grade or standard. It is not intended to rule out competition from equal brands or makes. If vehicles or equipment other than that specified is offered, it is the Proponent's responsibility to provide information in its Proposal that enables the City to confirm equivalency and acceptance.

Except where stated otherwise in [Appendix A - Preferred Specifications – Propane](#) and [Appendix B – Preferred Specifications - Electric](#), describe what is considered necessary to meet the performance requirements of the City and Proponents should consider this in its Proposal. If the Proponent cannot meet Specifications, the Proponent may identify and offer an alternative which it believes to be an equal or better alternative.

Special consideration may be given to accessibility of the various units which require periodic maintenance and ease of operation.

Proponents shall clearly indicate any variances from the City's Specifications or conditions and attach descriptive literature.

Proponents may also propose alternative equipment which meets the majority of the specifications if it is immediately available for delivery. The City will review proposed alternative equipment for suitability in order to take delivery sooner; however, the City is not obligated to accept any alternatives. The City will determine what constitutes acceptable deviations and overall best value.

Proponents are to provide environmentally efficient equipment and services wherever possible. If there are known alternatives or substitutions for such materials that would mitigate the effects of any adverse conditions on the environment, the Proponent agrees to advise the City of such alternatives or substitutions.

1.5 Requested Departures

The Proponent acknowledges that the departures requested in the Proposal Submission Form will not form part of the Contract unless and until the City specifically consents in writing to any of them.

1.6 Evaluation Criteria

Evaluation Criteria of each proposal will be determined in accordance with the following:

Proposal Evaluation Summary	Maximum Points to be Awarded
Corporate Experience, Reputation, Capacity and Resources	20
Technical	20
Financial and Value Added	60
Total	100

The criteria for evaluation of the Proposals may include, but is not limited to:

Corporate Experience, Reputation, Capacity and Resources

- Established business and demonstrated performance providing services of similar size, scope and complexity
- References
- Sub-contractors

Technical

- Delivery Lead Time
- Compliance to Specifications
- Warranties
- Training
- Mechanical/Fabrication assessment & Operator/Ergonomic assessment

Financial and Value Added

- Total Price including, but not limited to, prices, operating and maintenance costs.
- Value Added / Sustainable benefits

These criteria will be used to determine best overall value to the City. Proposals will be compared to select one or more that are most advantageous.

And, upon selection of one or more lead Proponent(s):

- References may be contacted

- Interviews may be conducted

The City reserves the right to check references on other projects even if they are not specifically listed. Information obtained from references will be confidential and will not be disclosed to any Proponents.

These criteria will be used to determine best overall value to the City as well as any other criteria that may become evident during the evaluation process.

The City may, at its discretion, request clarification or additional information from a Proponent with respect to any Proposal and the City may make such requests to only selected Proponents. The City may consider such clarifications or additional information in evaluating a Proposal.

Incomplete Proposals or Proposals submitted on forms other than the Proposal Form may be rejected.

Proponents agree the City may disclose names of Proponents and total award amount, however, unevaluated results, unit prices, rates or scores will not be provided to any Proponents.

The City reserves the right to reject without further consideration any Proposal which in its opinion does not meet the criteria it considers essential for the work outlined in this RFP.

Where only one Proposal is received, the City may reject such and re-issue the RFP on a selected basis.

1.7 Prices

Prices shall be all-inclusive and stated in (Canadian Funds). Prices shall remain FIRM for the delivery of equipment and completion of the Services.

Prices shall include the provision of all tools, materials, equipment, labour, transportation, fuel, supervision, management, overhead, materials, traffic control, services, all necessary packing and crating (where applicable), Canadian Customs import and export duties, freight, handling, transportation, insurance, all other associated or related charges, foreign, federal, provincial and municipal taxes, bonding costs, all licenses, permits, inspections and all other requirements necessary for the commencement, performance and completion of Services as described.

Taxes are to be shown separately at time of invoicing.

The lowest price of any Proposal will not necessarily be accepted but will be analyzed to determine best overall value.

1.8 Warranties

The Proponent shall provide a full statement of the warranty period and terms, including extended warranty options, for items listed in [Appendix A – Preferred Specifications – Propane](#) and [Appendix B – Preferred Specifications - Electric](#), as a minimum. This warranty should clearly describe the terms under which the equipment manufacturer or sub-suppliers of the manufacturer accept responsibility for the cost to repair defects caused by faulty design, quality of work or material and for the applicable period of time after delivery.

2 GENERAL CONDITIONS OF CONTRACT

2.1 Terms and Conditions of Contract

The City's [Standard Terms and Conditions - Purchase of Goods and Services](#), as published on the City's website, the Conditions listed below, along with the accepted Proposal, addenda and any subsequent clarifications, correspondence, the totality of which will constitute the Contract.

3 SCOPE OF SERVICES

3.1 General Requirements

The Supplier is to provide Price and Specifications for the supply and delivery of One (1) Forklift, including Propane and Electric options, to be used in a municipal environment as specified in the following Appendices:

[Appendix A – Preferred Specifications - Propane](#)

[Appendix B – Preferred Specifications - Electric](#)

The unit is to be the current production model with all the latest updates including, where requested, all manuals, instructions, training and requested spare parts.

The Services include, but are not limited to:

- Supply and Delivery of the equipment proposed;
- Provide local (Metro Vancouver) dealer warranty service; and
- Provide post-delivery services and parts availability at a local dealer area.

3.2 Quality and Workmanship

The quality and workmanship of the completed delivered product must meet or exceed that of any sample, demo unit, or any other representation made by the Supplier prior to delivery.

Vehicles and equipment shall comply with all applicable legislated and regulatory standards. All welding shall meet American Welding Society or Canadian Welding Bureau current standards.

3.3 Environmental Considerations

Equipment offered is to be environmentally friendly, including but not limited to the manufacturing process, materials, oils, lubricants, paints and other fluid materials, wherever possible.

3.4 Pre-delivery Services

The equipment shall be delivered clean and shall be complete with all equipment required for the equipment to be operable. The delivered equipment will be inspected for compliance with the approved Purchase Order and current standards.

3.5 Pre-delivery Inspection

A road performance test and general operation inspection must be performed prior to delivery.

3.6 Delivery

Delivery is to be made with **minimum 48 hours' notice**, at a scheduled time that is mutually acceptable to the City, freight prepaid F.O.B to:

**City of Coquitlam – Works Yard West
500 Mariner Way
Coquitlam, BC, V3K 7B6**

An authorized representative of the Supplier shall supervise delivery to the City.

3.7 Regulatory

The vehicle must meet all legal requirements for operation, and Work Safe BC regulations.

3.8 Documentation at Time of Delivery

The Supplier is to provide the following documentation upon delivery with each piece of equipment:

Quantity	Description
4 sets	KEYS - All keys (four full sets), a complete parts list, and service manuals are to be delivered with the vehicle
1	Manufacturer's Certificate of Origin
1	Warranty document and certifications
1 set	One complete Service Manual to cover, but not limited to, tires, engine, batteries, transmission, axles, electrical components to cover each piece of equipment proposed
1 set	One Parts Manual covering the entire piece of equipment proposed
1 set	One set of As-built Electrical Wiring Schematics to cover any and all wiring not installed by chassis manufacturer. This diagram to include part numbers and brand names of switches, lights, etc. of parts used
1 list	Complete PARTS LIST of all belts, hoses, and filters; including part numbers, manufacturer and use
1 list	All Fluid Capacities in litres.

3.9 Warranties

The Supplier agrees to repair or replace any faulty equipment and that any defects discovered and failures which occur during the guarantee period will be rectified to the satisfaction of the City within a reasonable amount of time at no cost to the City.

3.10 Recall Notices

In the event of any recall notice, technical service bulletin, or other important notification affecting a unit purchased under this Contract, a notice shall be sent to the City. It shall be the responsibility of the Supplier to assure that all recall notices are sent directly to the City Fleet department.



City of Coquitlam

REQUEST FOR PROPOSALS

RFP No. 21-061

Supply and Delivery of One (1) Forklift

Proposals will be received on or before 2:00 pm local time on

Wednesday, October 13, 2021

(Closing Date and Time)

INSTRUCTIONS FOR PROPOSAL SUBMISSION

Proposal submissions are to be consolidated into one PDF file and uploaded through QFile, the City's file transfer service accessed at website: qfile.coquitlam.ca/bid

1. In the "Subject Field" enter: RFP Number and Name

2. Add files in .pdf format and "Send"

(Ensure your web browser remains open until you receive 2 emails from QFile to confirm upload is complete.)

Proponents are responsible to allow ample time to complete the Proposal Submission process. If assistance is required phone 604-927-3037.

PROPOSAL SUBMISSION FORM

Complete and return this section and attach Consent of Surety

Submitted By: _____

(Company Name)

Proponents are to provide as much information as possible when replying to each point throughout the Proposal.

Proponents MUST identify any specific requirements with which they are unwilling or unable to comply with.

1. PRICE – Supply and Delivery of 1 (One) Forklift

Price for both Options below must include all required decals, paint and any features required to be compliant with all regulations and standards and be fully operational.

1.1 Option A - Propane Forklift

In accordance with **Appendix A – Preferred Specifications - Propane:**

Manufacturer:		
Model:		
	Item	Unit Price (exclude PST & GST)
a)	Supply and Delivery of One (1) Propane Forklift	\$
b)	Levies:	\$
c)	Environmental Tax:	\$
Sub-Total		\$
PST		\$
GST		\$
TOTAL PRICE		\$

1.2 Option B - Electric Forklift

In accordance with **Appendix B – Preferred Specifications – Electric:**

Manufacturer:		
Model:		
	Item	Unit Price (exclude PST & GST)
a)	Supply and Delivery of One (1) Electric Forklift	\$
b)	Battery Charging Unit	\$
c)	Levies:	\$
d)	Environmental Tax:	\$
Sub-Total		\$
PST		\$
GST		\$
TOTAL PRICE		\$

2. REQUESTED DEPARTURES – CONTRACT

The Proponent has reviewed the City's Contract and the [Standard Terms and Conditions - Purchase of Goods and Services](#). I/We would be prepared to enter into that Contract, amended by the following departures (list, if any):

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3. VALUE ADDED

Provide information on what makes your firm innovative, what is your competitive advantage, and what other services your firm provides that would assist or be of benefit to the City:

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4. SUSTAINABLE BENEFITS AND SOCIAL RESPONSIBILITY

4.1. Sustainable Benefits

Describe all initiatives, policies, programs and product choices that illustrate your firm's efforts towards sustainable practices and environment responsibility in providing the services that would benefit the City:

4.2. Social Responsibility

- a) What policies does your organization have for hiring apprentices, indigenous peoples, recent immigrants, veterans, young people, women, and people with disabilities:

- b) What policies does your organization have for the procurement of goods and services from local small and medium sized business or social enterprises:

5. EXPERIENCE, CAPABILITIES AND CAPACITY

- a) Proponent's relevant experience and qualifications in delivering Goods and Services similar to those required by the RFP

- b) State length of time company has been in business and average number of units (of model proposed) sold per year:

6. DEMONSTRATION UNITS

Availability, location and notification required to arrange for a demonstration and testing of the following equipment as proposed: **The City may choose to use the demo vehicle in the field**	Propane Forklift – Electric Forklift –
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7. LEAD TIME FOR DELIVERY

The lead time for delivery of the new unit is an important consideration in this purchase. The Proponent guarantees to deliver the vehicle(s) F.O.B. (freight pre-paid) to:

City of Coquitlam, Works Yard West, 500 Mariner Way, Coquitlam, BC.

Lead time in days for manufacture and delivery once the final specification is approved by the City:	Propane – Electric -
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8. KEY FACILITY LOCATIONS

8.1. Manufacturing Plant

Business Name and Location:	
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8.2. Warranty and Repair Service Center

State location of nearest affiliate service facilities with factory authorized technicians located in Metro Vancouver area:

Business Name and Location:	
State the procedure for handling warranty claims:	

8.3. MRO Parts Distribution Center

Business Name and Location:	
Regular Lead Time for Delivery of <u>Stocked Parts</u> :	
Provide a list and details of stocked parts available at the local dealership for the equipment proposed (attach additional information if necessary):	
Location for non-stocked parts:	
Regular Lead Time of <u>Non-Stocked Parts</u> :	

9. **QUALITY ASSURANCE**

Quality Assurance Information		
a)	Quality Assurance – Provide information on the systems of Quality Control and build specification assurance.	

10. **TRAINING AND MANUALS**

10.1. Training

Describe types of training that will be provided by Proponent's professional Technicians:

a)	Operators – state duration of training, number of attendees and number of on-site workshops at Coquitlam Works Yard:	
b)	Fleet and Maintenance – state duration of training, number of attendees, number of workshops and Location	

10.2. Manuals

a)	Manuals (online/web based/DVD/paper manuals) included: <ul style="list-style-type: none"> • 1 parts manual • 1 repair manual for truck and all mounted equipment • 1 service manual • 2 Operator's manuals • Wiring schematics including all installed systems and equipment 	State Format available:
b)	Training Materials: Access to online/web based or DVD training, 1 for Operators and 1 for Mechanics	Confirm: State format available:

11. WARRANTIES AND EXTENDED WARRANTIES

Attach Warranty information including extended warranties. Any additional cost is to be stated:

Description	Price
Manufacturer Warranty	Included
Extended Bumper to Bumper Warranty State term:	\$
Other available Warranty Options:	\$

12. EXPERIENCE AND REFERENCES

Proponents shall be competent and capable of performing the services requested and successfully delivered service contracts of similar size, scope and complexity.
Provide current references that the City may contact to verify successful performance of the Services.

Description of Contract	
Year Started	
Year Completed	
Company	
Contact Person	
Telephone and Email	
Contract Value	

Description of Contract	
Year Started	
Year Completed	
Company	
Contact Person	
Telephone and Email	
Contract Value	

Description of Contract	
Year Started	
Year Completed	
Company	
Contact Person	
Telephone and Email	
Contract Value	

13. CONFLICT OF INTEREST DECLARATION

Proponents shall disclose any actual or potential conflicts of interest and existing business relationships it may have with the Cities, their elected or appointed officials or employees:

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14. NON-COMPLIANCE

Proponents shall fully disclose any requirement they are unable to comply with:

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15. ADDENDA

We acknowledge receipt of the following Addenda related to this Request for Proposals and have incorporated the information received in preparing this Proposal:

Addendum No.	Date Issued

16. AUTHORIZATION

We hereby submit our Proposal for the supply and services as specified and undertake to carry out the work in accordance with all Regulations and Codes, applicable to this RFP.

We agree to the rules of participation outlined in the [Instructions to Proponents](#) and should our Proposal be selected, will accept the City's Contract: [Standard Terms and Conditions - Purchase of Goods and Services](#)

The signature is an authorized person of the organization and declares the statements made in their submission are true and accurate.

For the purpose of this RFP submission, electronic signatures will be accepted.

Company Name:	
Address:	
Phone:	
GST Registration No.:	
Project Contact: Name and Title of Individual <i>for communication related to this RFP</i> (please print)	
Contact Email:	
Name & Title of Authorized Signatory: (please print)	
Signature:	
Date:	

APPENDIX A – PREFERRED SPECIFICATIONS -PROPANE

ITEM	DESCRIPTION	PREFERRED SPECIFICATIONS	MEETS PREFERRED SPECIFICATION YES/NO
1.	GENERAL	It is the intent of these specifications is to describe the preferred requirements of One (1) Propane Forklift	
A.	Make	STATE	
B.	Model	STATE	
C.	Year of Manufacture	STATE	
D.	Maximum Lifting Capacity	6,000 lb. - STATE	
E.	LPG powered, internal combustion	STATE	
F.	Swing-out Propane Tank Holder	2 Positions STATE	
2.	CHASSIS/ REAR STEER SINGLE DRIVE WHEEL		
A.	Width	STATE	
B.	Counter balance weight	STATE	
C.	Turning Radius	STATE	
D.	Size/Type of Pneumatic run flat tires	15" wheels and tires STATE	
E.	Tire tread design for steer axle/drive axle	Suitable for gravel/concrete STATE	
3.	POWER TRAIN		
A.	Engine size and HP	STATE	
B.	Engine Manufacturer	STATE	
C.	Alternator Output (Amperage)	STATE	
D.	Battery Specifications/Type	STATE	
E.	Engine over temp/low oil pressure shut down	STATE	
F.	Transmission Specifications	STATE	
G.	Electronic or manual transmission shift control	STATE	

ITEM	DESCRIPTION	PREFERRED SPECIFICATIONS	MEETS PREFERRED SPECIFICATION YES/NO
4.	MAST AND FORK SPECIFICATIONS		
A.	3 stage mast: <ul style="list-style-type: none"> Lift Height (MFH) Free Lift Height Collapsed Height Extended Height 	STATE STATE (96" Maximum) STATE STATE	
B.	Tilt Range (forward/backward)	STATE	
C.	Side Shift Automatic fork levelling (90 degrees)	STATE STATE	
D.	Fork Positioner	STATE	
E.	Fork Specifications: <ul style="list-style-type: none"> Fork thickness Fork width Fork length Fork spread (min/max) 	STATE STATE STATE STATE	
F.	Hydraulic Accumulator	STATE	
5.	OPERATOR CAB / DASH / DRIVER'S SEAT AND LIGHTING		
A.	Clear see through weatherproof roof	STATE	
B.	Front Windscreen	Full Length STATE	
C.	Rear Windscreen	Half-length preferred STATE	
D.	Driver's seat: <ul style="list-style-type: none"> Adjustability / ergonomics Suspension 	STATE STATE	
E.	Controls	Seat-side STATE	
F.	LED display including load weight	STATE	
G.	Pedestrian Safety Lights	Blue STATE	
H.	Backup Alarm	STATE	
I.	Tilt steering	STATE	

ITEM	DESCRIPTION	PREFERRED SPECIFICATIONS	MEETS PREFERRED SPECIFICATION YES/NO
J.	Retractable seat belt with ignition interlock	STATE	
K.	Roof mounted operator cab reading light	STATE	
L.	Exterior working light (2 front facing and 2 rear facing)	STATE	
M.	LED strobelight (roof mounted)	STATE	
6.	WARRANTY		
A.	Warranty	<ul style="list-style-type: none"> State standard warranty, duration of warranty, what is included and what is not covered State engine and emissions warranty, duration of warranty, what is included and what is not covered Provide information as to available extended warranties what is covered, duration of coverage & cost to purchase 	
7.	DELIVERY		
A.	Pre-delivery and Inspection	Complete pre-delivery and motor vehicle inspection check	
8.	PARTS AND SERVICE		
A.	Spare Parts List	Complete list of preventative maintenance parts and consumables. <ul style="list-style-type: none"> Provide part numbers and description 	

APPENDIX B – PREFERRED SPECIFICATIONS -ELECTRIC

ITEM	DESCRIPTION	PREFERRED SPECIFICATIONS	MEETS PREFERRED SPECIFICATION YES/NO
1.	GENERAL	It is the intent of these specifications is to describe the preferred requirements for One (1) Electric Forklift.	
A.	Make	STATE	
B.	Model	STATE	
C.	Year of Manufacture	STATE	
D.	Maximum Lifting Capacity	6,000 lb. - STATE	
2.	CHASSIS/ REAR STEER SINGLE DRIVE WHEEL		
A.	Width	STATE	
B.	Counter balance weight	STATE	
C.	Turning Radius	STATE	
D.	Size/Type of Pneumatic run flat tires	15” wheels and tires STATE Solid pneumatic - STATE	
E.	Tire tread design for steer axle/drive axle	Suitable for gravel/concrete STATE	
3.	POWER TRAIN		
A.	Electric Motor(s)	Configuration - STATE Manufacturer - STATE HP/kW - STATE Specifications - STATE	
B.	Control Type	Drive - STATE Load Handling – STATE Steering – STATE	
C.	Battery	Voltage - STATE Composition – STATE Specifications – STATE Capacity – STATE Run Time – STATE Low Battery Warning/Protection - STATE	
D.	Battery Charger	120V / 240V - STATE Charge Time – STATE Auto shut-off/overcharge prevention- STATE	
E.	Regeneration	STATE	

ITEM	DESCRIPTION	PREFERRED SPECIFICATIONS	MEETS PREFERRED SPECIFICATION YES/NO
4.	MAST AND FORK SPECIFICATIONS		
A.	3 stage mast: <ul style="list-style-type: none"> Lift Height (MFH) Free Lift Height Collapsed Height Extended Height 	STATE STATE (96" Maximum) STATE STATE	
B.	Tilt Range (forward/backward)	STATE	
C.	Side Shift Automatic fork levelling (90 degrees)	STATE STATE	
D.	Fork Positioner	STATE	
E.	Fork Specifications: <ul style="list-style-type: none"> Fork thickness Fork width Fork length Fork spread (min/max) 	STATE STATE STATE STATE	
F.	Hydraulic Accumulator	STATE	
5.	OPERATOR CAB / DASH / DRIVER'S SEAT AND LIGHTING		
A.	Clear see through weatherproof roof	STATE	
B.	Front Windscreen	Full Length STATE	
C.	Rear Windscreen	Half-length preferred STATE	
D.	Driver's seat: <ul style="list-style-type: none"> Adjustability / ergonomics Suspension 	STATE STATE	
E.	Controls	Seat-side STATE	
F.	LED display including load weight	STATE	
G.	Pedestrian Safety Lights	Blue STATE	
H.	Backup Alarm	STATE	
I.	Tilt steering	STATE	
J.	Retractable seat belt with ignition interlock	STATE	
K.	Roof mounted operator cab reading light	STATE	

ITEM	DESCRIPTION	PREFERRED SPECIFICATIONS	MEETS PREFERRED SPECIFICATION YES/NO
L.	Exterior working light (2 front facing and 2 rear facing)	STATE	
M.	LED strobelight (roof mounted)	STATE	
6.	WARRANTY		
A.	Warranty	<ul style="list-style-type: none"> State standard warranty, duration of warranty, what is included and what is not covered State engine and emissions warranty, duration of warranty, what is included and what is not covered Provide information as to available extended warranties what is covered, duration of coverage & cost to purchase 	
7.	DELIVERY		
A.	Pre-delivery and Inspection	Complete pre-delivery and motor vehicle inspection check	
8.	PARTS AND SERVICE		
A.	Spare Parts List	Complete list of preventative maintenance parts and consumables. <ul style="list-style-type: none"> Provide part numbers and description 	