



## **Addendum No. 1**

City of Coquitlam

**RFP No. 23-018**

### **Hazardous Materials Testing Services**

Issue Date: February 2, 2023

Total Page Count: 2

Proponents shall note the following amendments to the RFP documents:

#### **QUESTIONS AND CLARIFICATIONS**

- Q1) Please confirm/clarify if the scope of services is limited to non-intrusive sampling only? Destructive testing during the investigation itself is required to prepare reports appropriate for demolition, and/or construction.
- A1) The majority of the Work is non-intrusive. Destructive testing may be required on a case-by-case basis. The successful Proponent should have the knowledge to identify if a specific building material may be hazard-containing and recommend appropriate testing.**
- Q2) Mercury thermostats – Please confirm they can be omitted from sampling scope? These are typically identified by visual observation only as sampling cannot be performed without damaging the component and potentially causing a release.
- A2) Omit mercury thermostats from sampling Scope.**
- Q3) Can scope be updated to note drawings to show locations and types of hazardous materials only, please? The report itself outlines things like quantities, types of asbestos, etc., but this is unpractical and can be time consuming to mark on a drawing. Additionally, a Scope of Work or specification would specify the materials to be abated, removed or remediated.
- A3) The City requires the drawing to reference where the sample was taken from, note the sample label and type of hazardous material present. It is acceptable to provide the details in the report and basic information in the drawing.**
- Q4) Section 4.a.i Please define what service / role this refers to. There are differing hourly rates for Executives / Practice Leaders / Operations Managers / Project Managers / etc.
- A4) Indicate the hourly rate for the personnel responsible for providing basic consulting services as the primary contact. Additional line items can be added as required to provide hourly rates for other positions you feel may be relevant.**
- Q5) Regarding Air sample analysis - Please define what type (PCM, lead in air, or both) and expected turn around rate?
- A5) Primarily mould - provide one week and one day turn around times.**

- Q6) Regarding Moderate risk project air monitoring - Please define shift length  
**A6) The City requires air monitoring equipment for up to one week with multiple daily samples per day and accompanying report.**
- Q7) Regarding Analysis of lead in paint - Please confirm expected turnaround time.  
**A7) Provide one week and one day turn around times.**
- Q8) Regarding Written documentation - Please specify type of document or confirm we can stipulate fees per type of report. For example, an Abatement Completion Report and a Hazardous Materials Assessment report would not be the same cost to prepare.  
**A8) Provide fee per report type. Please provide sample report for hazardous material assessment.**
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***End of Addendum No. 1***

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal Submission.

*Issued by:*

M. Pain  
Purchasing Manager

[bid@coquitlam.ca](mailto:bid@coquitlam.ca)