



# Erosion & Sediment Control Daily Site Inspection Checklist

**Completed by Site Superintendent/Designate – Copy Must Remain On-Site**

Site Address: \_\_\_\_\_

Site Superintendent/Designate Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Week of: \_\_\_\_\_ Project Start Date: \_\_\_\_\_ Project Completion Date: \_\_\_\_\_

It is required that Site Superintendent/Designate completes the following checklist **daily** while site work occurs.

ITEM AND/OR LOCATION TO CHECK	Timing						
	Each Day – throughout the duration of works						
	Mon	Tue	Wed	Thru	Fri	Sat	Sun
<b>A. Project/ Planning Phasing</b>							
<b>B. Onsite Water Management (Temporary drainage swale and sump for single family/duplex developments)</b>							
<b>C. Incidental Water Management</b>							
<b>D. Polymer/Flocculent Additives</b>							
<b>E. pH Mitigation</b>							
<b>F. Clean Water Management (Gutters and downspouts for single/duplex developments)</b>							
<b>G. Have the trades staff and suppliers been made aware of the requirements for erosion and sediment control and the consequences involved if there is a breach?</b>							
<b>H. If required, has an Erosion and Sediment Control Plan been prepared and approved?</b> <ul style="list-style-type: none"> <li>• Are all contractors and subcontractors aware of the contents of this plan?</li> </ul>							
<b>I. Are the sediment fences adequate and/or erected correctly?</b> <ul style="list-style-type: none"> <li>• Geotextile sediment fence buried at least 200mm below ground</li> <li>• Posts installed at minimum 2m spacing</li> <li>• Built up sediment should not exceed 1/3 of the height of the sediment fence</li> <li>• No tears or rips</li> <li>• Not laying down or covered over by materials</li> <li>• Is there an advisory/attention sign on the sediment fence?</li> </ul>							

	Mon	Tue	Wed	Thru	Fri	Sat	Sun
<p><b>J. Is the wheel wash or the stabilized entry/exit point (truck stand/pad) in the correct location? (as indicated in approved plans)</b></p> <ul style="list-style-type: none"> <li>Are all trades people/suppliers using this entry point?</li> </ul>							
<p><b>K. Does the wheel wash or the entry/exit point (truck stand/pad) require maintenance?</b></p> <ul style="list-style-type: none"> <li>Does the wheel wash contain excessive sediment in its holding tank?</li> <li>Has the entry/exit pad got excessive sediment in it? If yes, turn over with a machine to expose coarse aggregate again</li> <li>Aggregate 100 to 150mm or greater</li> <li>Is there a bundling/diversion drain above the stabilised entry/exit point (truck stand/pad) to divert sediment behind the sediment fence?</li> <li>Are the trade's staffs using an adjacent lot to gain entry to the site? If so, has permission been sought from the land owner(s) and are there control measures in place to prevent the movement of sediment off the lot and into the gutter?</li> </ul>							
<p><b>L. Is the road clean of sand, silt and mud?</b></p> <ul style="list-style-type: none"> <li>Do the trade's staffs have the capacity to clean-up the sediment before they leave the site?</li> <li>Have you ensured sediment does not reach CB?</li> </ul>							
<p><b>M. Is there a contained area for building waste on site?</b></p> <ul style="list-style-type: none"> <li>Use a skip bin and /or mesh trap</li> <li>Cover the waste cage/bin at the end of each work day</li> <li>Place food packaging into waste cage/bin after each meal break</li> <li>Skip or waste cage should not be allowed to overflow</li> <li>Cover loads of waste when delivering to waste facility</li> </ul>							
<p><b>N. Are the silt sack traps in place?</b></p>							
<p><b>O. Is the sediment control system or the pond system well maintained and in good working condition?</b></p>							
<p><b>P. Are the 'wet trades' setting/washing up behind a sediment fence and on grassed areas that will hold the volume of waste?</b></p>							
<p><b>Q. Are the stockpiles/sand/soil adequately protected?</b></p> <ul style="list-style-type: none"> <li>Covered by a plastic sheet</li> <li>Located behind a sediment fence</li> <li>Sand bags around base</li> </ul>							

