A Regular Meeting of the School Board/City of Coquitlam Liaison Committee convened on **Tuesday, June 9, 2015 at 1:00 p.m.** in the Board Office, School District No. 43 (Coquitlam), 550 Poirier Street, Coquitlam, B.C. with the following persons present:

**School District No. 43:**
- Trustee Carol Cahoon
- Trustee Barb Hobson
- Patricia Gartland, Superintendent
- Mark Ferrari, Secretary-Treasurer
- Gerald Shong, Assistant Superintendent
- Ivano Cecchini, Assistant Secretary-Treasurer - Facilities & Planning Services
- Devon Ross, Principal Facilities Initiatives

**City of Coquitlam:**
- Mayor Richard Stewart
- Councillor Mae Reid
- Councillor Bonita Zarrillo (via teleconference)
- Ian Radnidge, Director - Strategic Projects
- Perry Staniscia, General Manager – Strategic Initiatives
- Carl Johannsen, Manager – Development Services

Trustee Barb Hobson called the meeting to order at 1:10 p.m.

**I. ACCEPTANCE OF THE AGENDA**

It was MOVED BY Trustee Cahoon and SECONDED BY Councillor Reid that the agenda of the Board/City of Coquitlam Regular Liaison Committee Meeting be adopted as circulated.

**MOTION CARRIED UNANIMOUSLY**

**II. MINUTES OF OCTOBER 2, 2014**

It was MOVED BY Councillor Reid and SECONDED BY Mayor Stewart that the minutes of the October 2, 2014 City of Coquitlam/School Board Regular Liaison Committee meeting be approved.

**MOTION CARRIED UNANIMOUSLY**
III. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

IV. NEW BUSINESS

4.1 Foshan Changcheng and Shaoxing, China – Sister City Relationship

Superintendent Gartland explained the importance of the City of Coquitlam forming a sister city relationship in China. She noted that as the mayors in China run the education system, having a sister city assists with our international partnership and builds a closer tie culturally.

Councillor Reid noted that she would take the request back to Council for consideration and requested additional supporting information relative to the economic benefits to assist the city in their deliberations.

Mayor Stewart commented on the benefits for students from the additional revenue.

The Superintendent noted that the International Education program has brought in $22.5M in revenue to the School District this year and enrolment for September 2015 has already exceeded 2014.

Councillor Reid commented on the importance of positive messaging within the community regarding the economic value of international students attending in the Coquitlam School District.

Trustee Hobson commented that it could be arranged for staff to be in attendance at a Council meeting if the City required support from the School District.

4.2 Bill 11 – Education Statutes Amendment Act (2015)

Superintendent Gartland explained that Bill 11 takes effect as of July 1, 2015 and provided information regarding some of the changes. She noted that professional development would be required for those holding a teaching certificate in order to maintain their certification.

Discussion followed and questions regarding the number of scheduled professional development days during the school year and funding were responded to by the Superintendent and Assistant Superintendent Gerald Shong.
Mark Ferrari, Secretary-Treasurer, provided information regarding some of the areas of shared services. He noted that there would not be significant savings with respect to procurement as our district has been part of a purchasing group with volume purchases being made. The Secretary-Treasurer explained that there would be a provincial standing offer in the area of legal services which would result in significant savings and also a change in process. He noted other shared services would be in the areas of attendance management and wellness.

The Superintendent provided details on the new MyEducation BC and changes to the accessibility and sharing of student data. She also commented on the BCEd Plan and upcoming changes to K-9 curriculum and graduation outline.

4.3 2015-16 Budget Update

The Secretary-Treasurer noted that a balanced budget for 2015-16 will be achieved while maintaining the same level of service to our school community. He commented that when looking at each occupational group we were able to maintain the same number of employees. Non-teaching secondary cafeterias will be run by a third party provider and a reduction will be seen in the area of caretakers. Increases in staffing of youth workers, educational assistants and secretarial staff will take place. As we move forward it is important to ensure the province continues to fund wage increases for CTA and CUPE. The District Leadership Team have met to work on efficiency plans to ensure stability in the budget.

4.4 Recognition of Territories

Trustee Hobson explained that it was brought forward by BCSTA to request that cities recognize the Territories during their public meetings. A sample of the wording used by the Board to acknowledge the Territories was provided.

Councillor Reid to take the request back to Council for consideration.

4.5 City – Notification of Upcoming Events

Trustee Hobson noted that trustees would appreciate notification of upcoming City events.
V. OTHER BUSINESS

There was no other business to report.

VI. NEXT MEETING DATE

Councillor Reid suggested that the next meeting be held in October which will be hosted by the City.

VII. ADJOURNMENT

It was MOVED BY Councillor Reid and SECONDED BY Trustee Cahoon to adjourn the meeting. The meeting adjourned at 2:00 p.m.

MINUTES CERTIFIED CORRECT:

Minutes by: Gail Dowler
Executive Assistant
Secretary Treasurer’s Office
School District No. 43 (Coquitlam)