A Regular Meeting of the Committee of the Whole convened on Tuesday, January 13, 2009 at 9:00 a.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

COMMITTEE MEMBERS: Councillor Barrie Lynch, Chair
Mayor Richard Stewart
Councillor Brent Asmundson
Councillor Fin Donnelly
Councillor Doug Macdonell
Councillor Mae Reid
Councillor Linda Reimer
Councillor Lou Sekora

ABSENT: Councillor Selina Robinson

STAFF: Peter Steblin, City Manager
John DuMont, Deputy City Manager
Trevor Wingrove, General Manager Corporate Services
Edie Doepker, General Manager Leisure & Park Services
Sheena MacLeod, Manager Financial Services
Arlene Uy, Budgets Manager
Sonia Santarossa, Manager Corporate Planning
Wendy Wiederick, Community Services Manager
Jay Gilbert, City Clerk
Karen Wanders, Committee Clerk

BUDGET PRESENTATIONS

1. Coquitlam Public Library

Simon Ahn, Board Chair, Coquitlam Public Library and Rhian Piprell, Director, Coquitlam Public Library appeared before the Committee to present the Library's 2009 Budget requests. They provided an on-screen presentation and highlighted the following:

- Thanks
- 2009 Highlights
  - New Services
  - Extended Outreach
- New Project
- Operating Requirements 2009
- Economic Realities
- Greatest Need

Discussion ensued relative to the following:
- The use of the capital surplus
- The size of library required in order to support community needs for the next 20-30 years
- Securing private funding for the Bookmobile

2. Evergreen Cultural Centre

Doug Matthews, President, Evergreen Cultural Centre Society and Patrick Montgomery, Executive Director, Evergreen Cultural Centre, appeared before the Committee to present the Evergreen Cultural Centre's 2009 Budget requests. The following points were highlighted:

- Evergreen Cultural Centre’s Direction
- Evergreen Cultural Centre’s Plan
- Evergreen Cultural Centre’s Goal
- Evergreen Cultural Centre’s Service
- Local Supporters
- Capital Requests

Councillor Macdonell left the meeting at this time (9:38 a.m.).

Discussion ensued relative to the following:
- Attendance projections
- Rental usage
- School tours
- Concerns regarding crime in the Centre’s parking lot and remedies taken to reduce it

Councillor Macdonell returned to the meeting at this time (9:42 a.m.).

3. Place des Arts

Fern Bouvier, President, Place des Arts Society and Joan Roberts, Interim Executive Director, Place des Arts appeared before the Committee to present Place des Arts’ 2009 Budget requests. They provided an on-screen presentation and highlighted the following:

- 2008 Highlights
- Vancouver Foundation Endowment Fund
- Vision and Mission Statement
- Core Services
- Achievements
Discussion ensued relative to the following:

- The moving of the Place des Arts exterior sign
- The possibility of applying for federal funding through the Canadian Heritage Funding Grant to help with the cost to replace the pavers at Heritage Square

Recess
The Committee recessed from 10:25 a.m. to 10:40 a.m.

4. Société Place Maillardville Society

Carmen Henry, President, Société Place Maillardville Society and Jim LaCroix, Executive Director, Place Maillardville appeared before the Committee to present Place Maillardville's 2009 Budget requests. They provided an on-screen presentation and highlighted the following:

- 2008 Highlights
- Community Profile of Maillardville
- New Vision and Mission
- Creation of Values
- Goals
- United Way – Schools Out Funding
- Youth Drop In Stats
- Children and Youth Registered Programs
- Percentage of Coquitlam Residents Registered In Programs
- 2009 Requests
- City Funding per Square Meter
- City Funding 2002-2009
- Program Revenue 2002-2008
- Rental Income 2002-2008
- Grant Revenue – 2002-2008
- Current Staff
- Program Coordinator Duties
- Volunteer and Special Event Coordinator Duties
- Executive Director Duties
- Program Manager Duties
- More Programs to Meet the Community Need
- Looking to the Future

Discussion ensued relative to concerns relating to the progress of the Place Maillardville Facility Review Committee as it relates to the review of Place Maillardville issues.

Mayor Stewart left the meeting at this time (11:02 a.m.).

The Executive Director discussed the type of programming to be implemented at Place Maillardville and the importance of consulting with the community.

Mayor Stewart returned to the meeting at this time (11:07 a.m.).

5. **Coquitlam Heritage Society**

The City Clerk circulated the Coquitlam Heritage Society 2009 Budget Submission Highlight Review sheet to the Committee.

Neal Nicholson, Treasurer, Coquitlam Heritage Society and Jean Fraser, Executive Director, Coquitlam Heritage Society appeared before the Committee to present the Coquitlam Heritage Society’s 2009 Budget request. The following points were highlighted:

- The fact that with considerable support and encouragement a revitalized and reconstituted Society has emerged
- The fact that Council and City staff found resources to support a “ground-up” planning exercise resulting in a 5 year strategic plan for the Society
- The budget being based on an increase of two staff (to have a staff of three)
- Discussions have taken place regarding building needs
- Mission and Vision statements
- Priorities
- Accomplishments - October 2008 to January 2009
- Outstanding items that still need to be reviewed – to happen at a later date as this will require additional resources

Discussion ensued relative to the modest operations budget that Mackin House operates under and its 2008 revenue.
Discussion ensued relative to the $350,000 request to be used for upgrades to the Mackin House Museum. The Treasurer stated that he was unable to comment on the origin of this amount as he had not been appointed to the position of Treasurer at that time. He also stated that the Coquitlam Heritage Society is currently reviewing building needs and other projects at this time.

Councillor Macdonell left the meeting at this time (11:27 a.m.) and returned at 11:30 a.m.

Recess
The Committee recessed from 11:30 a.m. to 12:25 p.m.

A Regular Meeting of the Committee of the Whole convened on Tuesday, January 13, 2009 at 12:25 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

COMMITTEE MEMBERS:  Councillor Barrie Lynch, Chair
Mayor Richard Stewart (arrived at 12:37 p.m.)
Councillor Brent Asmundson
Councillor Fin Donnelly
Councillor Doug Macdonell (arrived at 12:34 p.m.)
Councillor Mae Reid
Councillor Linda Reimer
Councillor Lou Sekora

ABSENT:  Councillor Selina Robinson

STAFF:  Peter Steblin, City Manager
John DuMont, Deputy City Manager
Trevor Wingrove, General Manager Corporate Services
Edie Doepker, General Manager Leisure and Park Services
Fire Chief Tony Delmonico
Sheena MacLeod, Manager Financial Services
Arlene Uy, Budgets Manager
Sonia Santarossa, Manager Corporate Planning
Mike Nihls, Manager Parks and Open Space Services
Wendy Wiederick, Community Services Manager
Brent Cormack, Manager Facilities Division
Jay Gilbert, City Clerk
Karen Wanders, Committee Clerk
6. Leisure and Parks Services

The General Manager Leisure and Parks Services provided an overview of the 2009 Leisure and Parks Departmental Budget and highlighted the following:

- New Organizational Structure
- 2008 Activity Highlights
  - Parks & Open Space Services Division
  - Facilities Division
  - Leisure Services and Business Services Divisions
- 2008 Accomplishments
- 2009 Priorities
  - Major Community Events & Festivals
  - Major Parks & Open Space Capital Construction
  - Planning Initiatives
  - Partnerships & Community Outreach
  - Programs
- Challenges for 2009 and Beyond
- Francophone Village Costs
- How to Pay
- Total Expenditures – Base Financial Plan
- Total Revenues – Base Financial Plan
- E-Team Recommended Priorities (.5%)
- 2009 Operating Budget Summary
- 2009 Capital Program – Cultural Capital of Canada Grant $200,000
- 2009-2013 Capital Program Civic & Sports Facilities
- 2009-2013 Capital Program – Sports Fields $5.3M
- 2009-2013 Capital Program Parkland Acquisitions – 11.5M
- 2009-2013 Park Development Highlights $6.9M
- 2009-2013 Capital Program – Trails and Other – 2M
- 2009 Leisure & Parks Capital Program
- 2009 Departmental Requests 2.19%

Councillor Macdonell arrived at the meeting at 12:34 p.m.
Mayor Stewart arrived at the meeting at 12:37 p.m.

The General Manager Leisure and Parks Services stated that Société Francophone de Maillardville (SFM) has been working with City staff to plan and host an event around the 2010 Olympics. She further stated that this event would require significant resources and that there may be a possible risk in receiving the offsetting revenues of 1.4 million as the Event Coordinator would be responsible for raising these revenues.
Discussion ensued relative to the Sports Field Strategy Program. The General Manager Leisure and Park Services outlined the program for the Committee.

Discussion ensued relative to the following:
- Operational costs for Spirit Square
- A review of the Parks and Trails Master Plan and previous requests for this review
- The Walton Park Forest Management Plan and Mackin Park Revitalization Plan
- Recovering costs due to vandalism and graffiti
- Concerns with the security costs associated with the Francophone Village event and Torch Relay
- Monies allotted to replace fencing, plant shrubbery, trees etc. at Miller Park
- The increase in clerical expenses for booking of facilities
- Commencement of the Leisure & Parks Master Plan
- The amount spent on consultant fees
- Concerns regarding the use of ecogrid at Poirier Library

Recess
The Committee recessed from 2:07 p.m. to 2:20 p.m.

7. Wrap Up

The City Manager concluded the Five Year Financial Plan – Budget Presentations highlighting the following:
- Significant Cost Challenges
- Future Issues
- 2009 Financial Plan Decisions

The Manager Financial Services reviewed, with Council, the process to take place on Monday, January 19, 2009.

8. Discussion and Questions

Discussion ensued relative to Council’s priorities for 2009. Comments included the following:
- The replenishment of the snow removal fund, providing additional funding for snow removal and upgrading of equipment
- The desirability of hiring additional police officers
- The importance of hiring a Fire Education Officer
- Concerns regarding the extent of possible increases in taxes
- Concerns regarding the amount of money being used for consultant fees
• Taking a look at re-prioritizing and re-allocating funds
• Shifting to a zero-based budget

Mayor Stewart left the meeting at this time (2:49 p.m.) and returned at 2:52 p.m.

Councillor Donnelly left the meeting at this time (2:57 p.m.).

9. Tax Rates Presentation

The Manager Financial Services provided an on-screen presentation relative to the 2009 Tax Rates, highlighting the following:

- Breakdown of Canadian Tax Bill
- City Perspective
- Property Tax Calculation – What's in a Tax Rate?
- Coquitlam – Tax Rate History 1990-2008
- Tax Burden by Property Class 1990-2008
- 2008 Taxes Detached Home – Total Bill
- Comparison of 2008 Residential Tax Rates
- Comparison of 2008 Commercial Tax Rates
- Comparison of Commercial Values
- What will it Take to Change Coquitlam’s Position?
- What will it Take to Shift Coquitlam’s Position?
- Comparison of Commercial Taxes
- Annual Burden Shift
- Impact of Annual Burden Shift
- Tax Rate Policy

The Committee received the budget presentations relative to the 2009-2013 Five-Year Financial Plan.

OTHER BUSINESS

There was no Other Business.
The meeting adjourned at 3:11 p.m.

MINUTES CERTIFIED CORRECT

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Karen Wanders
Committee Clerk