

**SPORTS ADVISORY COMMITTEE
Wednesday, September 5, 2018**

A Regular Meeting of the Sports Advisory Committee convened on Wednesday, September 5, 2018 at 7:01 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

- COMMITTEE MEMBERS: Councillor Craig Hodge, Chair
Councillor Teri Towner, Vice Chair
Andrea Mattinson, Sports Centre Users Group
David Jones, Coquitlam Field Sport Association
Brian Keenan (arrived at 7:06 p.m.)
Arjuna Rudrakumar
Cydney Smythies
Carl Trepanier
Larry Ryan
- REGRETS: Sib Sirimanotham, Coquitlam Tennis Club
Avisa Mohammad-Hassani
- ABSENT: David Lewis
- STAFF: Graham Stuart, Manager Corporate Planning
Lanny Englund, Manager Park Planning & Forestry
Eva Haan, Committee Clerk

CALL TO ORDER

ADOPTION OF MINUTES

1. Minutes of the Sports Advisory Committee Meeting held Wednesday, June 27, 2018

The Minutes of the Sports Advisory Committee Meeting held on Wednesday June 27, 2018 were approved.

NEW BUSINESS

2. Fixed Frames for Community Signs

The Manager Corporate Planning gave an onscreen presentation entitled “Fixed Frames for Community Signs” and referred to slides titled the following:

- Presentation Outline
- Purpose
- Background
- Guidelines/ Restrictions

Brian Keenan arrived to the meeting at this time (7:06 p.m.).

- Current Status
- Design One
- Design Two
- Discussion

Discussion ensued relative to the following:

- The potential to reuse signs if “Design One” is chosen
- The pros and cons of requiring a certain size of sign
- The potential for the fixed frames to allow double sided signs
- The potential of a backing on the frames to keep signs from being blown off
- The potential issues with nails and staples if “Design Two” were used
- Concern regarding the free for all nature of “Design Two”
- The belief that due to differing circumstances New Westminster’s design may not work for Coquitlam
- An appreciation of the cleaner look and easier installation and removal of signs with “Design One”
- The potential ways to assist groups that have difficulty with the cost of signs
- The potential ways to maintain time limits for signs
- The potential design adjustments that would allow for more flexibility of sign sizes
- Suggestions of how to highlight that these are local programs and groups
- Whether electronic signs would work for this purpose
- The suggestion to produce some guidelines for how to use the fixed frames
- Potential designs to promote proper use and equity amongst users
- The potential ways to transition to the new fixed frames
- The desire for the sign program to continue
- A Preference for “Design One”
- The potential number of fixed frames at each of the six locations

The Manager Corporate Planning explained to the Committee the next steps involved in the process of installing the fixed frames. He ensured them that their comments, along with those of the Multiculturalism Advisory Committee and the Cultural Services Advisory Committee, would be included in a Staff Report to Council.

3. Parks, Recreation, Cultural Services Project Updates

The Manager Park Planning & Forestry gave an onscreen presentation entitled "Parks, Recreation & Cultural Updates" and referred to sides titled as follows:

- Topics
- 2018 Parks Update
- Cottonwood Park
- Riley Park
- Town Centre Park Festival Lawn & Washroom
- Brookmere Park
- Recreation Updates
- Questions

Discussion ensued relative to the following:

- Clarification of the overall plan for Cottonwood Park
- The potential for lighting of the path through Brookmere Park
- Renovations and upgrades to the Poirier Sports and Leisure Complex
- The condition of Hartley Field and the repairs planned for it
- Parking at Town Centre Park

4. 2018 Year End Review & Committee Feedback

The Chair informed the committee that this was the last time that this committee would be meeting this year. He explained that one of the exercises done at the last meeting is to gather feedback from the Committee Members as to the performance of the Committee during 2018.

Discussion ensued relative to the following:

- The belief that the Committee has provided good feedback on the items brought forth
- An appreciation for having updates as a standing item and a suggestion to continue this practice next year
- The belief that the diverse make-up of the group has been beneficial
- Council's feedback on the work of the Committee
- The belief that this is a very engaged Committee
- The belief that many relationships and synergies have developed through this Committee

5. 2019 Work Plan Development Discussion

The Chair explained that another exercise done at the last meeting is to gather feedback from the committee members in the form of what relevant topics of discussion they think the 2019 Sports Advisory Committee should explore.

Discussion ensued relative to the following:

- Revisiting the Parks, Recreation and Culture Master Plan and evaluating how plans and key sports strategies can be updated
- Examining how smaller facilities can potentially take some pressure off the larger facilities
- Examining how to facilitate synergies with smaller groups in the sports community
- Examining how larger facilities can be utilized better

The Chair thanked the Committee members for their work throughout 2018 on the Committee and out in the community assisting sports groups in Coquitlam.

OTHER BUSINESS

NEXT MEETING DATE – To Be Decided (2019)

ADJOURNMENT

The meeting adjourned at 9:02 p.m.

MINUTES CERTIFIED CORRECT

CHAIR



Eva Haan
Committee Clerk