

**SPORTS ADVISORY COMMITTEE
Wednesday, March 6, 2019**

A Regular Meeting of the Sports Advisory Committee convened on Wednesday, March 6, 2019 at 7:02 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

COMMITTEE MEMBERS: Councillor Dennis Marsden, Chair
Councillor Bonita Zarrillo, Vice Chair
Jeanette MacLean, Coquitlam Tennis Club
Tam Chernenkoff Miller
Paul Lambert
Avisa Mohammad-Hassani
Devan Robertson
Larry Ryan
Cydney Smythies
Anna Teglas
Carl Trepanier (arrived at 7:37 p.m.)

REGRETS: David Jones, Coquitlam Field Sports Association
Andrea Mattinson, Sport Centre Users Group

STAFF: Raul Allueva, General Manager Parks, Recreation and Culture Services
Kathleen Reinheimer, Manager Parks and Facilities
Carmen Gonzalez, Manager Policy and Business Services
Eva Haan, Committee Clerk

CALL TO ORDER

1. Welcome and Roundtable Introductions

The Chair welcomed the members of the Committee and initiated a roundtable of introductions.

ADOPTION OF MINUTES

2. Minutes of the Sports Advisory Committee Meeting held Wednesday, September 5, 2018

The Committee approved the Minutes of the Sports Advisory Committee Meeting held on Wednesday, September 5, 2018.

NEW BUSINESS

3. **Committee Orientation**

The Committee Clerk provided the Committee with an on-screen presentation entitled “Sports Advisory Committee Presentation” and referred to slides titled as follows:

- Coquitlam City Council
- 2018 Advisory and Statutory Committees
- Mandate of the Sports Advisory Committee
- The Role of the Chair and Vice Chair
- The Role of the Staff Lead(s)
- The Role of the Committee Clerk
- The Role of the Committee
- Term of Appointment for Committee Members
- Code of Conduct for Committee members
- Conflict of Interest
- Additional Information for Committee Members
- Additional Information cont.
- Questions?

4. **Review and Adoption of 2019 Work Plan**

The Chair presented the Work Plan to the Committee and reviewed the items listed.

Discussion ensued relative to clarification of the content and context of the “Tournament-Allocation & Community Impacts” item.

Carl Trepanier arrived to the meeting at this time (7:37 p.m.).

A copy of the 2019 Work Plan is attached to, and forms a part of, these minutes.

The Committee recommended:

COMMITTEE RECOMMENDATION

That Council approve the 2019 Sports Advisory Committee Work Plan.

5. **Parks, Recreation and Culture Services 2019 Overview Presentation**

The General Manager Parks, Recreation and Culture Services gave an onscreen presentation entitled “Parks, Recreation and Culture Update” and referred to slides titled the following:

- Agenda
- 2018 In Review
- 2019 Business Plan Priorities
- Town Centre Park Phase 1
- Parks Asset Management Program
- Sports Field Strategy Update
- Major Facility Planning
- Projects in Process
- Sports Field Projects
- Joint City/ SD43 Projects
- PRC Staffing Updates
- IPSOS Reid Survey
- Service Gaps & Opportunities
- 2020 & Beyond
- Questions

Discussion ensued relative to the following:

- Clarification of the City's partnership with the school district with respect to outdoor facilities
- How the capacity of neighbouring municipalities are factored into the needs assessments for Coquitlam
- Clarification of how sports tourism is managed in Coquitlam
- The timeframe of the hiring process for the new positions within the Parks, Recreation and Cultural Services department
- Clarification of the IPSOS Reid results and how the areas of enquiry are decided upon
- The desire for arenas to be considered as both ice surface and dry floor space when making choices about expansion of arena space

The Chair directed staff to distribute the online links to the "Parks, Recreation and Culture Master Plan" and the "City of Coquitlam 2018 Citizen Satisfaction Survey Report" to the Committee Members.

Discussion continued relative to the following:

- An appreciation of the partnerships that the City has developed with third parties
- The belief that gaps in services are being filled by the community groups
- The potential programming opportunities not currently being covered in the City and the facilities those programs could take place in
- Clarification regarding the off-road biking strategy
- Whether the Youth Strategy includes alternate ways for youth to connect such as e-sports
- The desire for the trails and forested areas to be maintained within the City's parks

- Clarification of the ways protected areas affect the development of parks

OTHER BUSINESS

NEXT MEETING DATE – April 10, 2019

ADJOURNMENT

The meeting adjourned at 8:55 p.m.

MINUTES CERTIFIED CORRECT

CHAIR



Eva Haan
Committee Clerk

SPORTS ADVISORY COMMITTEE MANDATE

The mandate of the Sports Advisory Committee is to:

- Provide advice to Council on significant sport related issues that may arise from the community, staff or from Council;
- Provide advice on a wide range of areas including sport and recreation facility development priorities, strategic planning initiatives and policy development;
- Support the organization of administrative functions across all sport organizations and support sport organizations in exploring opportunities to host major sporting events; and
- Advocate and promote the value and benefit of sport for all ages and abilities.

2019 Work Plan Items

Item	Presenter/ Staff Lead	Comments (Council, Staff or Committee initiated)
Committee Orientation Refresher	Committee Clerk	February 13
2019 Work Plan Approval	Committee Members	February 13
Parks, Recreation and Culture Services 2019 Overview Presentation	Staff – PRCS (GM)	February 13
Parks, Recreation and Cultural Services Updates	Staff – PRCS	On-Going
Emerging Items Requiring Review (<i>As needed</i>)	Staff – PRCS	On-Going
Draft Youth Strategy	Staff – PRCS	April 10
Sports Field Strategy	Staff – PRCS	September 11
Tournaments – Allocation & Community Impacts	Staff – PRCS	November 6
2019 Year End Review & Committee Feedback	Chair / Staff Lead	November 6
2020 Work Plan Development	Committee Members	November 6