

**\*\*\*THIS IS A SCENT FREE MEETING\*\*\***

## UNIVERSAL ACCESS-ABILITY ADVISORY COMMITTEE

DATE: Tuesday, June 6, 2017

TIME: 7:00 p.m. to 9:00 p.m.

PLACE: Council Committee Room, Coquitlam City Hall, 3000 Guildford Way.

### CALL TO ORDER

### ADOPTION OF MINUTES

1. **Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, April 4, 2017**

### NEW BUSINESS

2. **Draft Seniors Services Strategy Report (30 mins)**  
Presenter: Mary Morrison-Clark, Manager Community Recreation and Culture Services
3. **Draft Tennis and Pickleball Strategy (15 mins)**  
Presenter: Kerri Lore, Community Partnership and Policy Manager and Chris Siddaway, Coordinator Plans, Policy and Community Partnership
4. **Emerging/Ongoing Accessibility Issues - Accessible Housing in the Housing Affordability Strategy (30 mins)**  
Presenter: Andrew Merrill, Major Project Planner
5. **Working Group Updates (Standing Agenda Item) (30 mins)**
  - Event Accessibility Checklist Review
  - Mental Health AwarenessPresenter: Working Group Representative(s)

### OTHER BUSINESS

- O.B. 1 – **Access-Awareness Day Event Recap – Roundtable Discussion**  
Presenter: Chair

### NEXT MEETING DATE – September 5, 2017

### ADJOURNMENT

**UNIVERSAL ACCESS-ABILITY ADVISORY COMMITTEE**  
**Tuesday, April 4, 2017**

A Regular Meeting of the Universal Access-Ability Advisory Committee convened on Tuesday, April 4, 2017 at 7:02 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

COMMITTEE MEMBERS: Councillor Bonita Zarrillo, Chair  
Councillor Mae Reid, Vice Chair  
Kiyo Breiting  
Paul Jarvie  
Angelo Lam  
Steve Leung  
Natalie Lisik  
Ross Renaud, SHARE Family and Community Services Society  
Martin Schikora  
Matthew Sebastini  
Peter Stone, Community Ventures Society  
Elaine Willis

REGRETS: Sally Comin  
Kevin Lusignan, Community Ventures Society

STAFF: Carlos Perez, Manager Transportation Planning  
Vinh Truong, Community Recreation Manager  
Rajinder Singh, Park Planner  
Manisha Dutta, Legislative Services Manager  
Sherri Birt, Committee Clerk

## CALL TO ORDER

The Vice-Chair provided information in relation to the Universal Access-Ability Advisory Committee's recommendation to appoint an additional Committee member.

## ADOPTION OF MINUTES

**1. Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, February 21, 2017**

The Committee approved the Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, February 21, 2017.

At this time the Chair and Vice-Chair, provided information regarding the proposed timeline for discussing the Work Plan item, "Development of an Inclusive Hiring Policy for the City of Coquitlam".

Discussion ensued regarding the availability of the appropriate staff to discuss this item.

## **NEW BUSINESS**

### **2. Update from Community Recreation: Program Guide, Adapted Physical Activity and Other Services**

The Community Recreation Manager provided the Committee with information relative to the updates to the City's Program Guide, adapted physical activity and other services provided by the City. He noted that the Program Guide, Aquatics Program and 50+ Guides have been combined into one Guide and will be published three times a year.

Discussion ensued relative to:

- Whether demographics will be specified in the guide
- The understanding that the first guide will be available on July 26, 2017
- The details regarding programming availability for people with disabilities
- Whether programming will be targeted towards people who require special services
- Whether programs offered for people with disabilities will be located in one section of the guide
- Whether the guide will be available online
- The suggestion for the online guide to be searchable
- Whether accessible programs can be indicated with the use of a symbol
- The details regarding, and suggestions for, assisting those with social anxiety with registration
- The process in place for providing feedback on the new guide and the suggestion for a feedback form on the registration page
- Whether there is an index on the back of the guide
- Whether the 50+ guide will still be available

The Community Recreation Manager provided the Committee with an update on the City's communications with BC Wheelchair Sports. He noted that while staff have yet to receive a response from the organization, that interested individuals can attend Port Moody's Wheel Chair Sports program, which meets on Wednesday nights.

Discussion ensued relative to the following:

- The challenges associated with accessing transportation to Port Moody as there are a limited amount of accessible taxis
- The level of assistance for those in wheelchairs

### 3. Update on Major Park Initiatives

The Park Planner provided the Committee with an update on the City's major park initiatives. He provided the Committee with an on-screen presentation entitled "Riley Park UAAC Presentation" and referred to slides titled as follows:

- Existing and Future Parks in North East Coquitlam
- Riley Park Site Analysis
- Riley Park Development Schedule
- Questions & Feedback – Thank you!

Discussion ensued relative to the following:

- Whether there will be a restroom located at the park site
- The suggestion for an access point located on the South side of the park
- The desire for exercise apparatus along the paths inside the park
- The suggestion for a sensory apparatus in the park
- The estimated construction cost associated with development of the park
- Concerns regarding the location of new parks and the desire for them to be evenly located throughout all parts of the City
- The possibility for providing parking at new parks for those with accessibility issues
- The surface types on the paths and cross-slopes at the park
- Whether there are landing platforms on the pathways
- The criteria for creating "destination" parks
- The level of accessibility on the proposed terrace
- The location of pedestrian cross-walks around the park

### 4. Centralization of Accessibility Information on the City's Website

The Committee Clerk gave a brief overview of the update's to the City's Advisory Committee webpages, noting that as Committee agenda packages have been made available to members, they will also be uploaded onto the webpage for public viewing. She also advised that as part of this new process, Committee meeting minutes will be accessible on the respective Committee webpages.

The Manager Transportation Planning, provided the Committee with information on the City's Accessibility webpage and highlighted its key features.

Discussion ensued relative to the following:

- The usability and user-friendliness of the QTheMap site
- The desire to see webpage statistics
- The suggestion for creating a news item/update section on the webpage
- The suggestion for updating the picture on top of the webpage

**5. Working Group Updates**

A member of the Accessibility of City Events (Review of Event Accessibility Checklist) Working Group provided the Committee with a brief update on the work of the sub-committee to date. She noted that the group discussed simplifying the Event Accessibility Checklist as the current checklist is detailed and suggested it should be used as a post event audit tool, as well as an information and education guide.

A member of the Exploration of Increasing Mental Health Awareness Working Group provided the Committee with a brief update on the work of the sub-committee to date, noting that they are currently in the research phase.

**OTHER BUSINESS**

**OB-1 The Creation of a Universal Access-Ability Advisory Committee Button**

The Vice-Chair spoke to the Committee's suggestion for creating a UAAC button. The members of the Committee shared their suggestions for the types of images shown on the button.

Discussion ensued relative to the following:

- The different possible image types shown on the button.
- The suggestion of unveiling the button in conjunction with B.C. Access Awareness Day.

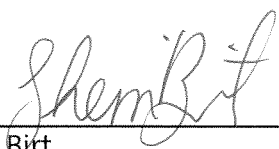
**NEXT MEETING DATE – Tuesday, June 6, 2017**

**ADJOURNMENT**

The meeting adjourned at 8:59 p.m.

MINUTES CERTIFIED CORRECT

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CHAIR

  
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Sherri Birt  
Committee Clerk