



City of Coquitlam
REQUEST FOR PROPOSALS
RFP No. 15-10-04

Bulk Aggregates

Proposals will be received on or before 2:00 pm local time
Thursday, November 26, 2015
(Closing date and time)

Obtaining Documents

RFP Documents are available for downloading from the City of Coquitlam's website:
www.coquitlam.ca/BidOpportunities

Printing of RFP documents is the sole responsibility of the Proponents.

Addenda

Proponents are required to check the City's website for any updated information and addenda before the closing date at the City website: www.coquitlam.ca/BidOpportunities

Proposal Submissions

The City reserves the right to accept or reject any or all Proposals or accept a Proposal deemed to be in the best interest of the City and will not be responsible for any costs incurred by Proponents in preparing a response.

D. Trudeau, Purchasing Manager
Issue Date: November 13, 2015

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PROPOSAL SUBMISSION FORM

DEFINITIONS

“Contract” means the contract for services or City Purchase Order that will be issued to formalize with the successful Proponent through negotiation process with the City based on the proposal submitted and will incorporate by reference the Request for Proposals and any additional subsequent information, any addenda issued, the Proponent’s response and acceptance by the City.

“City” means City of Coquitlam.

“Proponent” means responder to this Request for Proposals.

“Proposal” means the submission by the Proponent.

“RFP” “Request for Proposals” shall mean and include the complete set of documents, specifications, drawings and addenda incorporated herein, and included in this Request for Proposals.

“Services” means and includes the provision by the successful Proponent of all services, duties and expectations as further described in this RFP.

“Supplier” means the person(s) firm(s) or corporation(s) appointed by the City to supply the materials and services described in the Request for Proposal and all associated documentation, which may also include mutually agreed revisions subsequent to submission of a Proposal. Both “Supplier” and “Proponent” are complementary in terms of duties, obligations and responsibilities contemplated at the Request for Proposals stage, through evaluation process, execution and performance of the services.

“Supply” “Provide” shall mean supply and pay for and provide and pay for.

“Shall” “Must” “Will” “Mandatory” means a requirement that must be met.

1. INSTRUCTIONS TO PROPONENTS

1.1 Description of Services

The City of Coquitlam (“City”) requests Proposals from qualified, experienced Proponents for the supply and delivery of **Bulk Aggregates** on an “as needed and when requested” basis.

Bulk aggregates may be picked up by City crews at the Supplier’s facility or may require the Supplier to deliver to the City’s Works Yard or to various job sites within the City.

Also refer to:

- **Appendix A – Product Information and Price Worksheet**
- **Appendix B – Sports Field Sand Specification**
- **Appendix C – 9mm Minus Specification**

1.2 Term of Contract

The term of the contract will be for one (1) year effective **January 1, 2016 to December 31, 2016**.

The contract may be extended for up to four (4) additional one (1) year terms based on mutual agreement of price and service.

1.3 Closing Date & Time

Proposals will be received by the City of Coquitlam on or before 2:00 pm local time:

Thursday, November 26, 2015

1.4 Instructions for Proposal Submission

Proposal submissions are to be uploaded electronically through Qfile, the City’s file transfer service accessed at website:

qfile.coquitlam.ca/bid

1. in the “Subject” field enter: RFP Number and Name
2. Add files in .pdf format and Send
(Ensure your web browser remains open until you receive 2 emails from Qfile to confirm upload is complete.)

Proposals submitted shall be deemed to be successfully received when displayed as new email in the in-box of the City email address. The City will not be liable for any delay for

any reason including technological delays, or issues by either party's network or email program, and the City will not be liable for any damages associated with Proposals not received.

The City reserves the right to accept Proposals received after the closing date and time but is under no obligation to evaluate.

Proposals will not be opened in public.

Proposals may be withdrawn upon request by an authorized representative of the company sent to email: bid@coquitlam.ca prior to time set as closing time for receiving Proposals.

1.5 Inquiries

All inquiries are to be directed in writing by email quoting the RFP name and number to: bid@coquitlam.ca

Questions are to be submitted in writing 3 business days prior to the closing date.

The City shall determine, at its sole discretion, whether the query requires response, and such responses will be made available to all Proponents by issue of Addenda posted on the City's website that will be incorporated into and become part of the RFP.

No oral conversation will affect or modify the terms of this RFP or may be relied upon by the Proponent.

1.6 Addenda

Proponents are required to check the City's website for any updated information and Addenda issued before the Closing Date at the following website address: www.coquitlam.ca/BidOpportunities

If a change, or additional information related to the original version of the Request for Proposals is warranted, the City's response will be communicated to all Proponents by means of written Addenda prior to the closing date and posted on the City's website. Upon submitting a Proposal, Proponents are deemed to have received all Addenda posted on the City website and deemed to have considered the information for inclusion in the Proposal submitted.

Should there be any discrepancy in the documentation provided, the City's original file copy shall prevail.

1.7 General Information

Wherever possible, the City wishes to purchase goods and services which represent minimal impact to the environment, or that offer value to a sustainability objective.

The City reserves the right to cancel any order or contract if not fulfilled within a reasonable time and in accordance with the terms and conditions specified at their sole discretion. Time shall be of the essence.

The City will not assume any responsibility or liability for any costs incurred by the Proponent in the preparation of a Proposal.

1.8 Privacy Act

Proponents are advised that submissions are subject to the Freedom of Information and Protection of Privacy Act and contents may be disclosed if required to do so pursuant to the Act.

1.9 Prices

All Prices shall be all-inclusive stated in (Canadian Funds) and shall remain **FIRM** for the initial one (1) year term.

1.10 Evaluation Criteria

The criteria for evaluation of the Proposals may include, but is not limited to:

Corporate Experience and Resources

- Ability to provide most or all products specified in Appendix A
- References
- Past performance
- Subcontractors

Technical

- Delivery Lead times
- Proximity (Crew pick up of products at Suppliers location)
- MMCD compliance
- Technical Data Sheets and Typical Sieve Analysis Reports provided

Financial

- Prices
- Sustainable Value
- Value added

And, upon selection of one or more lead proponent(s):

- Interviews may be conducted
- references may be contacted

Reference checks will be confidential and will not be reviewed or discussed with Proponents.

1.11 Selection Process

The City's evaluation team will review proposals and rank them based on the evaluation criteria outlined above. The City reserves the right to consider other criteria that may become evident during the evaluation process to obtain best value. The City may at its discretion interview one or more Proponents or request clarifications or additional information from any Proponent and may use that information as part of the evaluation.

Proponents agree that upon submission of their proposal, the City may disclose the name of their company. However, no prices, scores, weights or totals will be provided to any Proponents.

Should there be additional similar requirements, the City reserves the right to sole source with the successful Proponent.

1.12 Negotiation

The City reserves the right, prior to contract award, to negotiate changes to the scope of the services or to the contract documents (including pricing to meet budget) with the proponent or any one or more proponents, proposing the "best value" without having any duty to advise any other proponent or to allow them to vary their proposal as a result of changes to the scope of the services or to the contract documents; and the City may enter into a changed or different contract with the proponent(s) proposing the "best value", without liability to proponents who are not awarded the contract.

1.13 Award

The City reserves the right to split the award to more than one Supplier if it is deemed advantageous to do so. The City also reserves the right to purchase the same product from multiple suppliers depending on the City's needs. The City may also source some of the materials from other companies not in contract.

1.14 Irrevocability and Acceptance of Proposals

The City requests that Proposals remain open for acceptance for a period of not less than sixty (60) days from the closing date and time.

The City reserves the right to waive formalities in, accept or reject any or all Proposals, cancel this RFP, or accept the Proposal deemed most favourable in the interest of the City. The lowest Proposal may not necessarily be accepted, rather will be analyzed to determine best overall value to the City.

The City reserves the right to cancel this RFP at any time without recourse by the Proponent.

No alterations, amendments or additional information will be accepted after the closing date and time unless invited by the City.

Should a Proposal be accepted, a purchase order will be issued on an “as needed and when requested” basis.

1.15 No Claim

Except as expressly and specifically permitted in these Instructions to Proponents, no Proponent shall have any claim for any compensation of any kind whatsoever, relating to this RFP, including accepting a non-compliant bid, and by submitting a Proposal, each Proponent shall be deemed to have agreed that it has no claim.

1.16 No Contract

No contractual, tort, or other legal obligations are created or imposed on the City, or any other individual, officer or employee of the City with respect to the RFP documentation or by submission or consideration by the City of any Proposal.

1.17 Conflict of Interest

Proponents shall disclose any actual or potential conflicts of interest and existing business relationships it may have with the City, its elected or appointed officials or employees.

1.18 Non-Solicitation

Proponents and their agents will not contact any member of the City Council with respect to this RFP at any time prior to the award of a Contract or the termination of the RFP, and the City may reject the Proposal of any Proponent that makes any such contact.

1.19 Liability for Errors

While the City has used considerable effort to ensure an accurate representation of information in this RFP, the information contained is supplied solely as a guideline for Proponents. The information is not guaranteed or warranted to be accurate by the City, nor is it necessarily comprehensive or exhaustive. Nothing in this RFP is intended to relieve the Proponents from forming their own opinions and conclusions with respect to the work in this RFP.

1.20 Proposal Submission

Proponents should complete and submit the information requested in this section of the RFP document on this Proposal Submission Form or in a format that has been approved and is acceptable to the City.

1.21 Examination of Proposal Documents

The Proponent must carefully examine the Proposal Documents. The Proponent may not claim, after the submission of a Proposal, that there was any misunderstanding with respect to the requirements and conditions imposed by the City of Coquitlam.

There will be no opportunity to make any additional claim for compensation or invoice for additional charges that were not considered and included in the Proposal price submitted, unless the City, at its sole discretion, deems that it would be unreasonable to do so, or there are additional requirements due to unforeseen circumstances.

All information in this RFP Document, General Conditions, Specifications, and Appendices, and any resulting Addenda will be incorporated into any Contract between the City and the successful Proponent, and therefore must be considered by the Proponent in preparing their Proposal.

1.22 Piggyback Clause

The City is a participating member of the Vancouver Regional Co-operative Purchasing Group (VRCPG) which is an amalgamation of local government agencies in the Metro Vancouver area. This group consolidates requirements for standardized goods and services to achieve economies of scale, thereby reducing the public tax burden.

The successful Contractors agree to consider allowing other neighboring public agencies with similar needs to participate in this contract.

Additional participating agencies may opt to enter into a contract with the successful Contractors for the purchase of the products and services described in this RFP based on

the terms, conditions, prices, and percentages offered to the City with mutual changes negotiated.

This is intended to be means of promoting cooperative purchasing efforts with the public sector, and to provide additional value to the Contractors.

2. GENERAL CONDITIONS OF CONTRACT

2.1 Notification of Award

The City will notify the successful Proponent (“Supplier”) in writing of its decision to award the contract.

The following general conditions will apply to this Contract. Proponents are to include with their proposal submission a full description of any deviations if they are unable to comply with any of these general conditions.

2.2 Indemnity

The Supplier shall indemnify and save harmless the City from and against all losses and all claims, demands, payments, suits, actions, recoveries, and judgements of every nature and description brought or recovered against him and/or the City, by reason of any act or omission of the Supplier, its agents, Sub-Suppliers or employees in the execution of the work.

2.3 Equipment, Materials and Workmanship

All equipment, materials and labour utilized and all workmanship shall comply with all current codes, standards, regulations and statutes pertaining to the services including, but not exclusively:

- a) BC Provincial Motor Vehicle Act
- b) Canadian Standards Association (CSA)
- c) Master Municipal Construction Documents (MMCD) Platinum Edition (2009)

All necessary federal, provincial and local permits required for safe completion of the work shall be obtained and kept available at the work site for inspection.

2.4 Inspection of Goods

- a) All Goods shall be subject to inspection and test by, and shall meet the approval of the City. In case any Goods are not in conformity with the Specifications, the City shall have the right to reject them or to require correction. Goods not accepted will be returned to the Supplier at the Supplier’s expense.
- b) Acceptance or rejection of the Goods shall be made as promptly as practical, but failure to inspect and accept or reject the Goods shall not relieve the Supplier from responsibility for such Goods that do not meet the Specifications.

2.5 Default

The City reserves the right, at its sole discretion, to immediately terminate the contract, in whole or in part, and utilize the services of any other Supplier, if the successful Supplier:

- Fails to make delivery of the goods
- Fails to meet the City's standard of expected and agreed level of service and performance
- Be adjudged bankrupt or makes general assignment for the benefit of creditors

2.6 Cancellation

The contract may be cancelled by the City for any reason without cause or penalty upon 30 days written notice.

The Supplier would be compensated for all materials provided up to the date of notification.

2.7 Dispute Resolution

The parties will make reasonable efforts to resolve any dispute, claim or controversy arising out of this contract using the following dispute resolution procedures:

- a) Negotiation – the parties will make reasonable efforts to resolve any dispute by amicable negotiations and will provide frank, candid and timely disclosure of all relevant facts, information and documents to facilitate negotiations.
- b) Mediation – If all or any of a Dispute cannot be resolved by good faith negotiations within 30 days, either party may refer the matter to mediation. Within 10 days of delivery of notice, the parties will mutually appoint a mediator. If the parties fail to agree on the appointment of the mediator, then either party may apply to the BC International Commercial Arbitration Centre for appointment of a mediator. The parties will continue to negotiate in good faith to resolve the Dispute with the assistance of the mediator. The place of mediation will be Coquitlam, British Columbia. Each party will bear its own costs of participating in the mediation.
- c) Litigation – If within 90 days of the request of the mediation, the Dispute is not settled, or if the mediator advises that there is no reasonable possibility of the parties reaching a negotiated resolution, then either party may without further notice, commence litigation. The location of litigation will be Vancouver, British Columbia.

2.8 Confidentiality

The Supplier agrees that proprietary City information obtained in providing the services will be treated as confidential and not disclosed.

2.9 Advertisement

The Supplier shall not advertise its relationship with the City without prior written consent from the City.

2.10 Subletting

The Supplier will not, without the written consent of the City of Coquitlam, assign, and sublet or transfer any subsequent contract or any part thereof.

2.11 Law

The RFP and any resultant award shall be governed by and construed in accordance with the laws of the Province of British Columbia.

2.12 Non-exclusivity

The intent of the City is to have multiple suppliers for the products and the acceptance of any proposal, and upon award, does not entitle any Supplier to exclusive rights for the supply of the materials.

2.13 Payments – Invoicing

The City will provide payment for goods and services that have been received in good condition and are accepted by the City.

a) Invoices shall be submitted in .pdf format sent to email: apinvoices@coquitlam.ca

All invoices shall include the Purchase Order number as provided by the City.

b) The Supplier shall be paid net 30 days or best effort from receipt of invoice and acceptance of the goods, whichever is the later, unless alternate payment terms have been agreed to between the Supplier and the City.

c) Invoices shall show the appropriate amounts for value added taxes.

**City of Coquitlam RFP No. 15-10-04 - Bulk Aggregates
Appendix A - Product Information and Price Sheet**

Provide prices for all or any number of products. Fill in Company Name and Plant location address.
Quantities provided are based on historical usage and are not a commitment by the City. Actual order quantities will vary based on future needs.

*****PRICES STATED EXCLUDE PST & GST*****

					Company Name:					Company Name:						
					Location: Plant A:					Location: Plant B:						
Line #	Product Description	City's Current Specifications	Quantities	UOP (Metric) Tonnes	Supplier Part #	Product Description (if different)	Price per UOP (exclude taxes)	Envir. Fee	Road Levy	Other (State)	Supplier Part #	Product Description (if different)	Price per UOP (exclude taxes)	Envir. Fee	Road Levy	Other (State)
1	20MM CLEAR CRUSH	MMCD	1018.47	TN												
2	75MM CLEAR CRUSH (1x3")		0	TN												
3	BIRDSEYE		0	TN												
4	20MM LIMESTONE		439.96	TN												
5	75MM ROADBASE (CGSB)	MMCD	0	TN												
6	25MM ROADBASE (W.G. BASE)	MoTI	10318.54	TN												
7	25MM MANUF. GRANULAR ROAD BASE (RECYCLED)	MMCD	1898.51	TN												
8	CONSTRUCTION SAND	MMCD	0	TN												
9	75MM ROADBASE (SGSB)	MMCD	0	TN												
10	75MM MINUS ROAD SUBBASE (CITY SUPPLEMENTARY)	MMCD*	0	TN												
11	300X600MM (12X24") RIP RAP	MoTI	0	TN												
12	100X225MM (4X9") RIP RAP	MoTI	11.39	TN												
13	100X300 (4X12") RIP RAP	MoTI	0	TN												
14	200X460MM (8X18") RIP RAP	MoTI	150.06	TN												
15	600X900MM (24x36") RIP RAP	MoTI	0	TN												
16	600X1500MM (24X60) RIP RAP	MoTI	0	TN												
17	1050X1800MM (42X72) RIP RAP	MoTI	0	TN												
18	ROCK DUST 3MM (1/8")		144.2	TN												
19	WASHED SAND (FIELD DRESSING)	CSA Concrete Sand	1327.59	TN												
20	SPORTS FIELD SAND	CITY**	0	TN												
21	9MM MINUS	CITY***	0	TN												
22	CLEAR CRUSHED ROCK 3/4"	MMCD	14.08	TN												
23	ROAD BASE 3/4" MINUS (M.M. SPEC.)	MMCD	144.66	TN												
24	SCREENED PIT RUN 3"	MMCD	12.35	TN												
25	DRAIN GRAVEL 3/4"	MMCD	0	TN												
26	DRAIN GRAVEL 1-1/4"	MMCD	0	TN												

* 75MM MINUS ROAD SUB BASE - ONLY ACCEPTABLE MATERIAL IS ITEM 2.1.1.3 OF MMCD 32 11 16.1

** SEE ATTACHED SPORTS FIELD SAND SPECIFICATION (APPENDIX B)

*** SEE ATTACHED 9MM MINUS SPECIFICATION (APPENDIX C)

**City of Coquitlam RFP No. 15-10-04 - Bulk Aggregates
APPENDIX B - SPORTS FIELD SAND SPECIFICATION**

SPORTS FIELD SAND SPECIFICATION

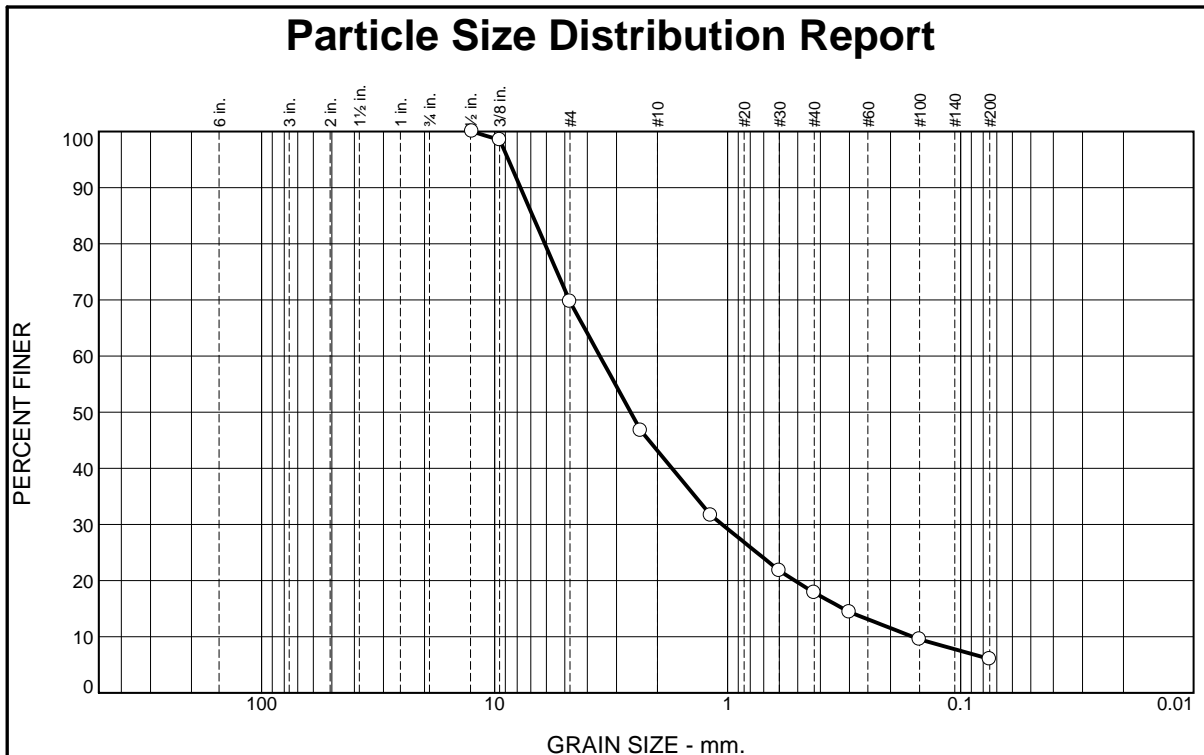
1.0 PRODUCT

- .1 Sand shall be pumped river sand.
- .2 Sand particles to have less than 3% fines complying with the chart below.
- .3 Gradation of particle sizes shall fall within the following range, HOWEVER, the majority of the particle sizes must fall within, and including, the #18 sieve and the #60 sieve. ("percent" to be reported as the mass of the particles whose size is less than the designated sieve opening but greater than the next designated sieve opening):

USBS Sieve Number	Sieve Size (mm)	Percent	Class
4	4.76	0	Fine Gravel
10	2.00	0-10	Very Coarse Sand
18	1.00	0-20	Coarse Sand
35	0.50	60-80	Medium Sand
60	0.25	0-40	Fine Sand
140	0.105	0-4	Very Fine Sand
270	0.053	0-3	Silt & Clay

- .4 Sand shall have saturated hydraulic conductivity between 100mm and 300mm per hour.
- .5 The saturated hydraulic conductivity of the compacted sand shall be greater than 8×10^{-5} meters/sec.
- .6 The salt content shall be less than 0.5mmhos/cm
- .7 The pH shall be between 5.0 and 7.0.
- .8 A partial water retention curve on the sand shall show the following characteristics:
section saturated zone intrusion value less than 30cm of water retention.
- .9 The porosity shall be greater than 0.25 on a volumetric basis.
- .10 The level of available Copper, Zinc, and Manganese following acid digest in 0.1 N HCl and shaken for ½ hour shall be less than 25 PPM.
- .11 The sand shall be uniform in quality.

**City of Coquitlam RFP No. 15-10-04 - Bulk Aggregates
APPENDIX C - 9mm MINUS SPECIFICATION**



% +3"	% Gravel		% Sand			% Fines
	Coarse	Fine	Coarse	Medium	Fine	Silt
0.0	0.0	30.3	26.6	25.3	11.8	6.0

Test Results (ASTM C136 & ASTM C117)			
Opening Size	Percent Finer	Spec.* (Percent)	Pass? (X=Fail)
12.5mm	100.0		
9.5mm	98.5		
4.75mm	69.7		
2.36mm	46.7		
1.18mm	31.6		
.600mm	21.8		
.425mm	17.8		
.300mm	14.4		
.150mm	9.5		
.075mm	6.0		

* (no specification provided)

Material Description

Atterberg Limits (ASTM D 4318)
 PL= LL= PI=

Classification
 USCS (D 2487)= AASHTO (M 145)=

Coefficients
 D₉₀= 7.7455 D₈₅= 6.8670 D₆₀= 3.5355
 D₅₀= 2.6070 D₃₀= 1.0558 D₁₅= 0.3189
 D₁₀= 0.1606 C_u= 22.02 C_c= 1.96

Remarks

F.M.=4.08

Date Received: Jan 7 2015 Date Tested: Jan 7 2015
 Tested By: Ron Ricahrdson
 Checked By: Ron Richardson
 Title: 20009 - 9mm Minus

Location: Mainplant
 Sample Number: 1

Date Sampled: Jan 7 2015

Mainland Sand & Gravel Ltd.	Client: Mainland Sand & Gravel ULC Project: General Testing from Cox Quarry Project No: 2015	Figure
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**City of Coquitlam
REQUEST FOR PROPOSALS
RFP No. 15-10-04**

Bulk Aggregates

Proposals will be received on or before 2:00 pm local time

Thursday, November 26, 2015
(Closing date and time)

Proposal Submission Instructions

Proposal submissions are to be uploaded electronically through Qfile, the City's file transfer service accessed at website: qfile.coquitlam.ca/bid

1. In the "Subject" field enter: RFP Number and Name
2. Add files in .pdf format and Send
(Ensure your web browser remains open until you receive 2 emails from Qfile to confirm upload is complete.)

Proponents are responsible to allow ample time to complete the submission process.

For assistance phone 604-927-3060 or Fax 604-927-3035.

Proposal Submission Form

Complete and return this Proposal Submission Form with:

- **Appendix A – Product Information and Price Worksheet**
- **Cartage Rate Schedule**
- **Technical Data Sheets and Typical Sieve Analysis Reports**

Submitted by: _____
(company name)

1. PRICE

All Bulk Aggregates provided are to be in accordance with all governing regulatory authorities within the City of Coquitlam. Prices proposed are to be firm for the initial one (1) year term of the contract.

Delivery may be required to various locations within the City at the rates specified in the Cartage Rate Schedule.

Also refer to:

- **Appendix A – Product Information and Price Worksheet**

Quantities provided are based on historical usage and are not a commitment by the City. Actual order quantities will vary based on future needs.

Provide information on other products available at the bottom of Appendix A.

2. DELIVERY LEAD TIME

State the lead time in hours from the time of order to the time of delivery.

--

3. CARTAGE RATE SCHEDULE

ATTACH TO YOUR PROPOSAL - A Cartage Rate Schedule which includes environmental fees, road levies, and any other fees for delivery of the products proposed in Appendix A. Provide the location where each product is delivered from on the cartage rate schedule.

Yes No

4. TECHNICAL DATA SHEETS AND TYPICAL SIEVE ANALYSIS REPORTS

ATTACH TO YOUR PROPOSAL - A Technical Data Sheet and a Typical Sieve Analysis Report for each product proposed.

Yes No

5. NON-COMPLIANCE

Fully describe any deviations to the requirements outlined in this RFP that your company is unable to comply with.

6. SUSTAINABLE PRACTISES AND INITIATIVES

Describe all initiatives, policies or programs that illustrate your efforts towards sustainable practises and responsibility in providing the services.

(Social/Ethical, Environmental, Economic/Financial)

7. VALUE ADDED

Provide information on what makes your firm innovative, what is your competitive advantage, and what other services your firm provides that would assist or be of benefit to the City. For example, reviewing orders or drawings and proposing alternate solutions, cost saving measures, product use training, new product demos, etc.

8. CONFLICT OF INTEREST

Proponents must disclose information regarding any relationships that may be perceived to be a conflict of interest.

9. ADDENDA

We acknowledge receipt of the following Addenda related to this Request for Proposals and have incorporated the information received in preparing this Proposal:

Addendum No.	Date Issued

10. EXPERIENCE AND REFERENCES

Proponents shall be competent and experienced in providing the goods and services in this RFP to other municipalities. Provide municipal references for contracts for the supply of similar goods. By submitting a proposal, Proponents agree the City may contact and verify the references provided:

Year Started	
Year Completed	
Company	
Contact Person	
Telephone and Email	
Contract Value	

Year Started	
Year Completed	
Company	
Contact Person	
Telephone and Email	
Contract Value	

11. ACCEPTANCE

The City requests that Proposals remain open for acceptance for a period of not less than sixty (60) days from the closing date.

We, the undersigned, confirm that this proposal is open for acceptance by the City for a period of: _____ days.

12. AUTHORIZATION

We hereby submit our Proposal for the supply of goods as specified and in strict accordance with all referenced Terms & Conditions, Regulations and Codes, Specifications, and information provided in this RFP.

Company Name:	
Address:	
Phone:	
Fax:	
Name and Title of Contact <i>for communication related to this RFP</i> (please print)	
Contact Email:	
Name & Title of Authorized Signatory: (please print)	
Signature of Authorized Person:	
Date:	

For the purpose of this Proposal submission, electronic signatures will be accepted.

- End of Proposal Submission Form -